

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
DECEMBER 5, 2011**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Norris, Trustee Trapp, Trustee Seymour was absent:

Mayor Blundell opened the meeting at 7:30 with the Pledge of Allegiance.

DM Kovalchik made a motion to accept the minutes from November 7th Village Board and Public hearing and November 17th workshop. Trustee Trapp seconded. All were in favor.

TREASURER'S REPORT

Clerk Cole read the Treasurer's report for the month of November: Balances: General \$ 224,480.54, Water \$ 40,875.75, Resource Recovery \$ 20,808.17, Petty Cash \$ 73.05, Village Green \$ 2,533.16, Hardscrabble \$ 5,065.06, Health Insurance \$ 2,296.94. Monthly expenses General: 153,109.21, Water \$ 16,219.66, Resource Recovery \$ 5,326.05, Clerk Cole informed the board of the Village Hall renovation BOND was rolled over in the amount of \$ 500,000.00 for ten years. This BOND was at an interest rate of 3.58 % with a BBB- rating from Standard and Poors. Mayor Blundell asked the board to pay careful attention to the reports in each fund/department since we are at the half way point in this budget.

POLICE

Chief Truitt read the police report for the month of November: 212 incidents, 128 UTT'S, 8 arrests. Chief Truitt submitted to the board stats on the Red Hook Police Department – 2 full time officers, 1 hourly, and 10 part time officers. Calls for 2011 are estimated at 1800 – 1900. This is up from 838 in 2007. The police department was restructured in late 2009. DOT studies show approximately 435,000 cars pass through the Village each month. 21 DWI's were issued this year. Officer Joe Murray resigned from his position of part time police officer effective 12-1-11. The Village police department has received a grant (Tracs Equipment) for \$ 25,000.00 to install 3 computers, printers, and scanners in police cars. This new computer system will be linked to the New York State Police. Poughkeepsie-Dutchess County Transportation Council did a speed count on Park Avenue which resulted in 2031 cars a day travel on Park Ave. 40 % exceed the speed of 30 mph.

Chief Truitt informed the public of a scam that is being targeted to seniors. Phone calls are being made and stating that one of their loved ones has been arrested and they need to send money immediately for them to be released from jail. If anyone received such a call they should contact their local police department at once.

PLANNING AND ZONING

Trustee Trapp read the planning and zoning report for the month of November: 5 building permits were issued, 1 certificate of occupancy, 10 certificates of compliance, 1 municipal search, 11 inspections. \$ 873.75 was collected in fees. Trustee Trapp also reported on Anderson Commons project has made a comeback and has been in front of the planning board several times and is now in front of the planning board at the town. CDBG drawings have been submitted and Trustee Trapp will contact DOT to discuss

when this project will start bids. * Member Item Grant for \$ 10,000.00 was secured and never used. These funds are still available and will be applying for these funds to repair sidewalks. (Heaved root systems and pavers). Trustee Trapp feels an informal inventory and survey should be done. Trustee Trapp made a motion to officially fix pavers and root system of raised pavers. A RFP will be put together for bidders to commence in the spring. Trustee Norris seconded. All were in favor. Trustee Trapp will finalize the new rezoning map in color.

WATER

Mayor Blundell read the water report for the month of November: 2 bacteria samples were taken and sent to lab, water line was located at 4 Cherry Street, new chlorine injector was installed, water line was located at 44 Prince Street and turned off for repairs as requested, replace broken hydrant on Route 9 & Fisk Street. Average daily usage for the month was 239,067.

RESOURCE RECOVERY

Trustee Norris read the resource recovery report for the month of November: commingle 2.99 T @ \$ 97.16, cardboard 4.74 T, garbage 11.58 T @ \$ 1,100.18. Mayor Blundell stated that the average family if recycle and compost can do garbage for \$ 10.00 a month.

CELEBRATIONS

Trustee Norris announced several toy drives for Irene flood victims with several drop off locations. Penny Social is December 11th at the Red Hook Fire Department. Winter fest is December 9th – crafts, music, food start at 5 PM in the Village Parking Lot. 7:00 tree lighting in the green lot next to Key Bank. Trustee Norris is encouraging residents to shop local for the Holidays. Mayor Blundell stated that Bard College had 47,000 visitors last year and the Village business people should realize this and develop that market.

HIGHWAY

Deputy Mayor Kovalchik read the monthly report as follows:

1. Old Post Road was repaved on November 3, 2011. The Red Hook Town Highway Department, A.W. Coon and Son, Frank Vosburgh and Son, and A.C

Funds to provide for this project will be deducted from the balance of the CHIPS Budget Line (#5110.3) and Maintenance of Streets – Contractual Expenses (#5110.42).

2. Leaf and brush pick-up continued through the month of November, 2011.
 - December 16, 2011 will be the final day for brush / leaf pick-up for the year.
 - December 17, 2011 will be the final day the RHV Landfill will be open to RHV residents for the year.

12-5-11

Page 3

3. November 10, 2011 – A meeting with property owners was held at the RHV Building to discuss possible remediation of high water levels of the Broadway / Fisk Street / Elizabeth Street Wetland (a.k.a. pond behind the Library). Linda Bard, William Moore, Pat Schultz, Rose Rider, Mario Sausto, Nancy Wanderlich, Ed Blundell (RHV Mayor) and Brent Kovalchik (RHV Trustee) attended. Items discussed included:
 - a. Previous meetings with DC Soil and Water Conservation District and the Army Corps of Engineers (October 5, 2011 – Millbrook, NY).
 - b. Ownership of the RH Public Library (DC Tax Map parcel #408663 is owned by The Red Hook Public Library Incorporated – re: Integrity Land Services, LLC correspondence of June 11, 2008.)
 - c. Wetland ownership and property owners' responsibilities.
 - d. Historic maps of storm sewer pipe of 1889 and anecdotal historic recollections by residents of past high water remediation efforts.
 - e. Storm water run-off of adjacent properties.
 - f. Village's responsibilities and restrictions as per opinions from the NYS Office of the State Comptroller.

Pumping of the wetland, upon RHV notification to NYSDOT, resumed on November 15, 2011. Expenses incurred will be the responsibility of the wetland property owners.

4. November 19, 2011 – A walk-through visual survey with the owners of RH Commons property was conducted to locate a storm sewer system as per an 1889 survey map (refer to Item 3d), NYSDOT and NYSDEC easements and flagged wetlands. Nothing conclusive was observed. Further investigations are forthcoming. Ken Kearney and Brent Kovalchik attended.
5. November 17, 2011 – A meeting and walk-through visual survey of the Village was conducted to observe damages caused by Hurricane Irene and Tropical Storm Lee. Paulisa Winsong (FEMA), Ed Blundell (RHV Mayor) and Brent Kovalchik (RHV Trustee) attended to determine the amount of damages and costs associated with the storms for possible mitigation and reimbursement by the Federal Emergency Management Agency (FEMA) and the New York State Office of Emergency Management (NYSOEM). Worksheets are currently being prepared by the Village of Red Hook.
6. Final revisions to the Construction Management Plan (CMP) for the RH Sidewalk Project are being prepared by RHV Engineers (M.A. Day Engineering, P.C.). The RH Sidewalk Project includes the installation of ADA compliant mid-block crosswalks on South Broadway and a new sidewalk on the south side of West Market Street from Phillips Street to Benner Road. The \$233,000.00 estimated project cost will be funded by the FHWA STP Small Urban Grant Program and the NYSDOT.

No additional revenue was generated from the sale of scrap metal during the month of November, 2011. \$902.00 has been generated since June 1, 2011. Since inception of the Scrap Metal Recycling Program in September, 2007, \$10,701.11 has been generated. Proceeds from this program go toward

purchasing tools and equipment for the RHV Highway Department. Residents and businesses interested in donating scrap metal can contact Dan Streib at 845-758-8600 or Cindi Cole at 845-758-1081.

VILLAGE GREEN

Deputy Mayor Kovalchik read the monthly report as follows:

1. The current balances of the Village Green Committee's related budget accounts as of November 30, 2011 are as follows:
 - Community Beautification – Contractual Expenses (#8510.4)
Balance \$ 2,339.29
 - Shade Tree – Contractual Expenses (#8560.4)
Balance \$ 3,356.68
 - Village Green Committee Checking Account
Balance \$ 2,533.16
2. A Village Green Committee Meeting was held on November 1, 2011 at the Red Hook Village Building. Brenda Cagle, Sally Dwyer-McNulty, Jeffrey Urbin and Brent Kovalchik attended. Items discussed included:
 - a. Preparations for the annual Fall Tree Planting were finalized. Volunteers were notified and Dig Safely New York were notified to verify locations of underground utilities near tree planting sites. Michelle Decker (Decker Construction) volunteered to dig holes at all nine planting sites.
 - b. Requests were submitted to reimburse costs associated with the 2007-2008 NYSDEC Urban and Community Forestry Grant. A total of \$13,610.00 will be reimbursed and transferred to the Shade Tree – Contractual Expenses Budget Line (#8560.4) via acceptance of a RHV Board of Trustees' resolution. Projects that are being considered to apply these reimbursed funds toward include:
 - Benches throughout the RHV General Business District.
 - Landscape / seating designs and installation at Veterans Park.
 - Tree / shrub / landscaping on the north side of the RHV Municipal Parking Lot.
 - Hanging / planted baskets at the Broadway / Market Street intersection.
 - Repair and tree root remediation at various locations of the RHV Sidewalk System.
3. November 5, 2011 – The annual Fall Tree Planting occurred. Nine (9) trees were planted on sites located on Phillips Street, St. John's Street, Fisk Street, Hamilton Drive and at Veterans Park. Lunch, prepared by Jeanne Duntz, Evelyn Krueger and Sue McCann was held at the RHT Building. Thanks to all VGC members and volunteers for another successful event.

4. Solutions to repair the heaved brick herringbone pavers caused by tree roots were investigated. Brenda Cagle, Cornell University and Angelo Schembari (Integral Tree and Landscape) consulted Mayor Ed Blundell and Trustee Brent Kovalchik on possible remediation solutions including:
- Structural Soils
 - Tree Wells
 - Root Pruning
 - Replacement with alternative tree species appropriate for the site.

Final remediation and repairs are to be made during the month of December, 2011.

ITF

Deputy Mayor Kovalchik read the monthly report as follows:

1. Red Hook Sewer Project

A Red Hook Sewer Project Committee Meeting was held on November 11, 2011 at the RHV Building. Items discussed included:

- a. District Boundaries – north (to northern end of Old Post Road), south (to RH Commons), east (to RH Electric), west (to St. John's Street / Church Street) are being considered for RHV. Discussion continued concerning a RHT property to include in the future formation of a Part County Sewer District.
- b. Alternate distribution and treatment plant options – targeted de-centralized systems including gravity (located behind GBD business with required easements) with multiple pumping stations, subsurface treatment located under existing / future parking areas, low pressure sanitary sewer and hybrid low pressure / gravity system options are being discussed.
- c. Project phasing – based on current available funding programs from USDA-RD, US EPA, NYSEFC and NYSERDA.
- d. Zones of Assessment.
- e. Public relations and information distribution.

2. Red Hook Village Water Project

- a. November 15, 2011 – The USDA-RD issued a Preliminary Funding Estimate (PFE) to the Village of Red Hook. The PFE qualifies the Village for a \$1.27 million loan with the lowest interest rate offered by USDA-RD of 2.25% for 38 years. Upon successful completion of the final USDA-RD funding application, short-term loans, receipt of a "Letter of Conditions" from the USDA-RD and support from Red Hook's residents and businesses, the funding will be used to make improvements, as mandated by the DCDOH, to the Village's existing well field site, water storage services and drinking water distribution system.
- b. November 28, 2011 – A meeting, attended by Ed Blundell, Brent Kovalchik and Robert Flores (C.T. Male & Associates) was held at the RHV Building. Items discussed included:

- Coordination of USDA-RD funding application forms.
- Bond counsel selection.
- Investigate / research sources for short-term financing through local banks and NYSEFC.
- Review current water rate schedules, equivalent dwelling units (EDU), and the amount of water pumped vs. amount billed.
- Alternative water storage capacities, types of storage services, and locations for additional / replacement storage services.

3. Red Hook Village Zoning Amendments and Pattern Book

- a. The text and powerpoint images of the October 29, 2011 Egbert Benson Historical Society presentation, entitled "Readymade Red Hook" has been forwarded to Stephen Tilly, Architects for inclusion in the Historical Narrative section and proposed RHV TND building precedent section of the RHV Pattern Book and Architectural Guides.

4. Intermunicipal Task Force (ITF)

- a. The ITF met on November 4, 11 and 18, 2011 at the RHT Building to discuss the RHT's Conservation Easement Program and the proposed Estates District.
- b. November 9, 2011 – The RHT Board unanimously approved a resolution to accept a \$7,500.00 Hudson River Valley Greenway Grant. The grant, along with matching contributions of "in-kind" services, will be used to finance the preparation of the proposed RHT Estates District.

Meetings in December, 2011 will include members of the Town of Rhinebeck Comprehensive Plan / Zoning Revisions Committee to assist the ITF in the preparation of the proposed RHT Estates District.

Deputy Mayor Kovalchik read the monthly reports as follows:

Red Hook Town Economic Development Committee (EDC) – Monthly Report

November, 2011 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. November 10, 2011 – A joint meeting of the RHT EDC, RH CAN, Red Hook Area Chamber of Commerce and RHV was held at the RHV Building. Items discussed included:
 - Presentation by members of "Enjoy Rhinebeck". This organization formed a separate marketing group, apart from the Rhinebeck Chamber of Commerce, to brand and advertise Rhinebeck's retail establishments and restaurants.
- b. November 15, 2011 – A joint meeting of the RHT EDC, RH CAN, and RHV was held at Taste Budds in the Village of Red Hook. Items discussed included:
 - Focusing efforts to market local business, including retail, service, agriculture, tourism and light industry, and Red Hook as a destination with the Red Hook Area Chamber of Commerce, RHT EDC, Red Hook Arts Network, RHT and RHV.
 - Map locating businesses located in Red Hook, Rhinebeck, Tivoli and Rhinecliff. Interested businesses can contact Mary T. Hart or Amanda Bodian.
 - Review EDC meeting of November 10, 2011.

12-5-11

Page 7

- c. November 16, 2011 – An EDC subcommittee meeting was held at Third Eye Associates in Upper Red Hook to discuss content and scheduling of a promotion video of Red Hook. Laura Pensiero, Beth Jones, Juliet R. Harrison and Brent Kovalchik attended.

Community Preservation Fund (CPF) Advisory Board – Monthly Report
November, 2011 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF Advisory Board Meetings held during the month of November, 2011.

Red Hook Town Zoning Review Committee (ZRC) – Monthly Report
November, 2011 – Brent Kovalchik – RH Village Representative/Member

- a. There were no ZRC Meetings held during the month of November, 2011.

Red Hook Town Shared Services Committee – Monthly Report
November, 2011 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. There were no Shared Services Committee Meetings held during the month of November, 2011.

Red Hook Together – Monthly Report

November, 2011 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. November, 10, 2011 – A RH Together Meeting was held at the Bard College Campus Center.

Items discussed included:

- Members introductions and presentations, events, etc. through the month of November, 2011. Events ranging from Bard College Debate Club and Community Farming Programs.
- Erin Canaan, Bard College Administrator for Civic Engagement, discussed a recent study, conducted at Bard, which concluded that over 45,000 visitors arrive at the campus for tours and events per year.

Red Hook Community Arts Network (RH CAN) will be conducting their new show, entitled “Paper Works” at the Art Pop Gallery (7505 North Broadway, Village of RH) from December 1 – 23, 2011. All works on sale range from \$5.00 to \$100.00. Opening reception is scheduled for Sunday, December 4, 2011 from 2:00 – 4:00 pm.

- Mayor Blundell received a bid from Integral Tree Service for repairs to the tree roots and pavers in front of the Chinese Restaurant. This estimate was \$ 675.00 and is to be paid from the Village Green budget line. This work must be done before the frost comes in. Trustee Kovalachik made a motion to approve this tree and paver repair for \$ 675.00. Trustee Trapp seconded. All were in favor.
- DM Kovalchik announced that the Village received funding from USDA Preliminary funding for water improvement for 38 years at an interest rate of 2.25%.

- Seasonal Parking – This local law was updated to allow the Red Hook Police Department to have cars towed on Village Streets during a snow or ice storm only. H & N and Westside Auto submitted estimates for towing and storage of vehicles. Mayor Blundell is not pleased with the wording on the two estimates and will call tomorrow for clarifications of storage, and when charges will begin and determine who will tow for seasonal parking at that time. Maybe make a rotating list of tow companies.
- Trustee Kovalchik stated that he RFQ for the USDARD engineering qualifications dead line is December 8th by 2:00.
- Steve Zacharzuk asked the Mayor if he ever had a meeting with the Chairpersons of the planning and zoning department. This was discussed at the July workshop. This meeting was to take place to get feedback from the board and the process on how the meetings should be run and what is needed before they are scheduled to meet with the boards.
- Clerk Cole updated the board on the completion of the new and updated code book. The new publication will go into final read the week of 12-5 and should be completed by the end of the New Year. This will also be available on line.
- Trustee Trapp asked George Beekman and Steve Zacharzuk if they were pleased with the way the planning and zoning applicants were being completed. George feels it is getting better. A letter had been drafted to Mr. Harkins directing him to submit complete applications to the planning and zoning boards. Mr. Beekman feels anyone who lives within 200 feet of an applicant they should recuse themselves. Mayor Blundell will discuss with the Village Attorney.
- David Pearson of Park Avenue is requesting the presence of more police officers on Park Ave for speeders, especially during rush hour in the morning and the early evening.
- Steve Zacharzuk questioned why the Village Hall is having power surges. Mayor Blundell stated that they were coming from the main lines from problems from the early winter storm. The Village paid \$ 2600.00 to repairs on our air conditioner compressor which should be covered on insurance.
- 9:10 Trustee Kovalchik made a motion to adjourn into executive session to discuss a personnel matter (Special Prosecutor). Trustee Trapp seconded. All were in favor.9:24 the Village Board reconvenes from executive session.
- Mayor Blundell announced the resignation of Special Prosecutor at the end of December 2011. 5 possible replacements submitted resumes. There are 2 court sessions per month at a rate of \$ 250.00 per session. Mayor Blundell consulted with the police department before making his final decision. Mayor Blundell made a motion to appoint Karen Hagstrom as Village Special Prosecutor. Trustee Trapp seconded. All were in favor. Mayor Blundell thanked Ms. Flood-Myers for her time in service.

12-5-11
Page 9

Trustee Trapp made a motion to pay bills after audit. Trustee Kovalchik seconded. All were in favor.

Trustee Kovalchik made a motion to adjourn. Trustee Norris seconded. All were in favor.

Respectfully submitted,


Cynthia Cole

Clerk/Treasurer