

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
NOVEMBER 5, 2012
7:30 PM**

Mayor Blundell opened the meeting at 7:30pm with the Pledge of Allegiance.

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Trapp, Trustee Norris and Trustee Zacharzuk.

On a motion by Deputy Mayor Kovalchik, seconded by Trustee Norris public hearing minutes dated October 1, 2012; public hearing minutes dated October 1, 2012; Village Board Meeting minutes dated October 1, 2012 and Village Workshop minutes dated October 18, 2012 were accepted. All were in favor.

Mayor Blundell read the November 5, 2012 Treasurer's Report as follows:

Balances as of 10-31-2012

GENERAL FUND BALANCE	\$ 444,606.71
WATER FUND BALANCE	\$ 71,888.41
TRUST & AGENCY BALANCE	\$ 15,009.27
RESOURCE RECOVERY	\$ 2,269.42

MONTHLY EXPENSES

PETTY CASH	\$ 47.88
VILLAGE GREEN	\$ 2,533.16
HARDSCRABBLE	\$ 5,271.15
HEALTH INSURANCE	\$ 6,285.65

MONTHLY EXPENSES

GENERAL FUND	\$ 172,703.09
WATER FUND	\$ 9,305.89
T & A	\$ 15,009.27
RESOURCE RECOVERY	\$ 3,922.36

Trustee Trapp made a motion to accept the Treasurer's Report. Motion seconded by Trustee Norris. All in favor.

POLICE

Mayor Blundell read the Police Report as follows:

Month of October, 2012: 133 incidents; 89 UTT's and 11 arrests. Detailed report attached.

Trustee Zacharzuk asked if the police officers were dispatched to 911 hang up calls. Secretary Hart advised yes if in the Village of Red Hook.

WATER

Trustee Zacharzuk read the water report for the month of October, 2012: 2 bacteria samples were taken and sent to lab, located water line as requested at 54 West Market Street and average daily usage for the month: 246,613 gallons.

Trustee Zacharzuk gave a handout to all Board Members of an analysis he prepared for water readings and pump usage. Mayor Blundell advised that there is a discrepancy in what is being pumped and what the Village is getting paid for. Mayor Blundell said with the new water project underway we will be putting new flow meters / new systems in the well-heads and well-houses. The new meters will be placed in customer houses and business places and this will get a better measure.

Trustee Zacharzuk asked that Clerk Cole or Doris get him a total meter reading report for 2009-2011.

Mayor Blundell spoke on the salt delivery at the Town highway garage on the shared services project and that one of the delivery trucks broke a line on site. The County Health Department asked for a test, and a repeat test was done, advised that there was no damage to the well field, but that we will need to be sure that the Village lab bills are sent to the Town.

Agenda Item: VIII. Facilities:

Trustee Zacharzuk advised that he and Mayor Blundell met with SIEMENS, a project management company that works with municipalities on different projects and the Village is currently looking at street lighting costs. Trustee Zacharzuk advised that they offer multiple scenarios and they were given a booklet. He further advised that the meeting went well and feels that this Board needs to analyze what they can bring to the table. Mayor Blundell advised that they are raising interesting facts for municipalities and the future, such as Article 9 – and allowing municipalities to deal a little bit outside of the old municipal laws, such as bonds, LED lighting, etc. Mayor Blundell advised that they did a preliminary analysis and that the CH bill was 83% in rental of fixtures and 17% on energy. Mayor Blundell said the Board can review the booklet and discuss this at a later meeting. Trustee Norris asked if they charged for this report. Mayor Blundell advised no.

PLANNING AND ZONING

Trustee Trapp spoke on the block grant for the sidewalks that were installed along Park Avenue and the cross-walk for seniors at Route 9. The Village had funds remaining, so they decided to make some slight changes, which were discussed and approved with County Planning. Trustee Trapp met with John Wase and they walked around the Village to discuss the removal and setting of brick pavers that are basically at all 4-corners (at 199 & Route 9), which was estimated at about \$18,000.00 to remove, put a new sub base and set.

Trustee Trapp advised that John's work has been exemplary and that he thinks this work would be the same. Trustee Trapp said that even after this work, there will still be funds remaining, which could possibly be used for grinding some of the heaving edges of the sidewalks. Trustee Trapp asked Mayor Blundell if John was given a notice to proceed. Mayor Blundell said not a formal notice, but asked him to come in and look over our notes. Trustee Trapp feels that this is a good project and would like to make it as safe as we can.

Trustee Trapp spoke on the new block grant that was sent in for the filtration of iron and manganese for the well out 199 way – on the previous one we were \$26,000 above the \$150,000 maximum that the block will give and asked that we add an extra paragraph as to where the extra money would come and that this was a Village obligation. Trustee Trapp asked if this was done. Mayor Blundell advised it was \$26,000 more and in the application with other source line, but that they wanted a statement on sources. Trustee Trapp said it was required. Mayor Blundell said it was sent.

Trustee Trapp advised that he had met with ZBA Board Members at the last meeting and asked ZBA Chairman Beekman (who was present) if any memo was generated to CEO Harkins on procedures on ZBA applications. Chairman Beekman advised no, but that last month's application was much more put together and that they will continue to evaluate each application.

Trustee Trapp read the planning and zoning report for the month of October, 2012: 13 building permits, 4 certificates of occupancy, 7 certificates of compliance, 4 CO searches, 4 fire inspections and 19 inspections. \$4,125.31 was collected in fees.

Trustee Trapp reminded everyone to please donate to the Hugs From Home.

Mayor Blundell advised that monies collected in the Building Department were higher due to the building permit for Knollwood Commons and this project coming back to life.

OTHER BUSINESS

Mr. Pete Girardi was present and addressed the Board about the safety problem at Colburn's with the sidewalk disconnected from the rest of the Village. Mr. Girardi asked if remaining funds could be used to fix this. Mayor Blundell advised that they did look into this, but that the problem is that when working on a State Highway and subject to DOT and different specs there are other technical and legal issues, and the Federal highway project we got was specifically designed and built for West Market Street and we could not extend that anywhere and it is not feasible to get that piece in this block grant, but that we are aware of the situation.

Deputy Mayor Kovalchik advised that with the Federal Highway Administration the DOT grant we got we were appropriated \$233,000 and our bid came in at \$178,000 and we just got our final invoice which was about \$146,000, so this project came in about \$90,000 under budget. He contacted the DOT and because of the rules of the Federal Highway Administration whatever was in the bid document is the number that we have to subscribe to so we cannot change the scope of the project and this money will go back into their pool. Mayor Blundell advised the Federal pool not the Village.

Mr. Girardi asked if we could possibly dig out what is there and replace with gravel and add a ramp. Deputy Mayor Kovalchik advised that with NYS DOT there are specs and this is all mandated by the State and any work done on a DOT right-of-way has to adhere to their specifications. Mr. Girardi asked why this was not finished. Deputy Mayor Kovalchik advised that it was looked at when we were doing the original application for the Safe Routes to School project, but we did not get that grant and re-applied for the same application with the American Recovery and Reinvestment Act and the site was walked, and it was taken out because with the scope of the work at that time we were not sure if we would have enough funds because if we exceeded the budget the Village would have to pay for it and we wanted to make sure the

burden was not put on taxpayers. Deputy Mayor Kovalchik advised that we are still looking at this area.

GARBAGE

Trustee Norris spoke on the free garbage tag offer and that numbers are up a little and this will continue until the end of the year. Trustee Norris advised that in October we sold \$4,359.00 in tags.

Trustee Norris read the garbage report for the month of October, 2012 – 12.7 tons of garbage, and 8.14 tons of single stream recycling.

LIBRARY

Circulation: They circulated 6,298 items in October, up 10% from 5,731 in October in 2011.

They hosted 70 programs in October, attended by 309 children, 35 teens and 419 adults. A total of 763 people attended programs at the library in October.

The Monster Mash which was held on October 27th was a big success with a great turn-out.

UPCOMING EVENTS

Mastodon Matrix Project – where young paleontologists will have a chance to dig through soil from the Hyde Park Mastodon site and discover bits of bones and vegetation. Their finds will be sent to Cornell University to help with research they are doing on the project.

Teen Program – a young Nepalese woman will come to teach teens the art of Mehndi design, the henna tattoos traditionally done for weddings or celebrations. Visit website for more information.

Trustee Norris wanted to say that the year-long Bicentennial Event was one of the most beautiful events she has ever been a part of. This event was moving, wonderful and a fabulous example of how wonderful this Town is. Trustee Norris thanked everyone involved and advised that the time capsule was buried on October 13th.

Trustee Norris said the Red Hook Halloween was a great event and thanked Kathy Triebel for all her work in organizing this event. This event marked the end of the Village Farmer's Market and believes the Market was a success and will be returning next year.

The next upcoming event will be the Winterfest which will be held on Friday, December 7, 2012. This event will include tree lighting, hot chocolate, food, arts & crafts and possibly some vendors.

Mayor Blundell said the Halloween event brought new people into the Farmer's Market and suggested that the Board work on coming up with some combined events for next year.

VILLAGE GREEN

Deputy Mayor Kovalchik read the monthly report as follows:

1. The current balances of the Village Green Committee's related budget accounts, as of October 31, 2012, are as follows:

• Community Beautification – Contractual Expenses (#8510.4) Balance	\$ 4,429.91
• Shade Tree – Contractual Expenses (#8560.4) Balance	\$ 5,995.40
• Village Green Committee Checking Account Balance	\$ 2,483.16

2. A Village Green Committee Meeting was held on October 2, 2012 at the Red Hook Village Building. Brenda Cagle, Sally Dwyer-McNulty, David Pearson and Brent Kovalchik attended. The following items were discussed:

- Reviewed locations of trees that have been damaged, removed or deceased for future replacement.
- Discussed and finalized plans for the annual Fall Planting Day on October 27, 2012.
 - Planting sites are to be prepared by Michelle Decker (Decker Construction) after contacting Dig Safely New York and locating buried utilities.
 - Reviewed tree location on North Broadway at J & J Deli. Tree and site excavation expenses donated by Todd Baright of Baright Realty.
 - Twelve confirmed sites (maximum fourteen) for new trees were reviewed.
 - Reviewed status of the Village Green Committee website updates. Wambach Communications will assist in developing an amended website with links to the Red Hook Village website.

3. October 27, 2012 – Village Green Committee Members, volunteers and families dedicating memorial trees assembled at Richard Abrahams' Park for the annual Fall Planting Days. Fifteen trees were planted at the following locations:

- Richard Abrahams' Park – five memorial trees donated by Red Hook Village families.
- J & J Deli/North Broadway – costs of excavation, tree and plantings donated by the Baright Family/Baright Realty.
- Garden Street – four trees.
- Cambridge Drive – two trees.
- Prince Street – one tree.
- Migliorelli Farmstand/South Broadway – one tree.
- St. Christopher's Catholic Church Rectory – one tree.

The Village Green Committee extends special thanks to Jeanne Duntz and Sue McCann for preparing lunch for tree planting volunteers, families donating trees and memorial

markers at Richard Abrahams' Park, the Baright Family, and VGC member Jeffrey Urbin for preparing signs indicating new trees planted by the Village Green Committee.

4. Twenty-two (22) benches have been installed along North Broadway, South Broadway, East Market Street, West Market Street, Veterans' Park and Red Hook Commons. One additional bench site remains to be determined.

The Village Green Committee selected the benches styles/manufacturer and determined, with properties' owners, locations and installation sites.

The Village Green thanks Jeff Schmidt (Annandale Construction Corp.) and Frank Vosburgh (Vosburgh and Sons Excavating) for installing concrete slabs and installing the benches.

Reimbursements from the 2007-2008 NYSDEC Urban and Community Forestry Grant, a 2004-2005 NYS Assembly Member Item Grant, and donations from the RHACoC, Red Hook Rotary Club, and Kearney Realty Group provided all necessary funding for this Project.

HIGHWAY

Deputy Mayor Kovalchik read the monthly report as follows:

1. Final reimbursement request forms are being prepared for submission to the NYSDOT regarding the Red Hook Village Sidewalk Project (PIN: #8760.64). Reimbursements being requested include work completed for the installation of approximately 1,100 linear feet of sidewalk on south side of West Market Street (between Phillips Street and Benner Road), two (2) ADA compliant mid-block crosswalks (Prince Street to Firehouse Plaza and Fraleigh Street to the RH Library), new crosswalk signs, crosswalk striping and a new raised curb with brick pavers on the east side of South Broadway (Firehouse Plaza).

The Red Hook Village Sidewalk Project has been funded by grants from the FHWA STP Small Urban Grant Program and the NYSDOT.

2. Brush pick-up began during the week of September 26, 2012 and continued through the week of October 12, 2012. Additional brush pick-ups will be scheduled after leaf pick-up. Leaves are currently being removed along Village streets. Residents are reminded to place leaves in a row at curbside, not in piles, to facilitate more efficient removal.
3. The Village Landfill will continue to be open until final brush pick-up is complete (anticipated early-to-mid December, weather permitting). Village residents, with permits, can deposit yard brush/debris at the Landfill on Saturdays from 9:00 a.m. to 2:00 p.m. Permits are available at the Red Hook Village Building for \$20.00.
4. Crosswalks on the recently re-paved St. Johns Street along with stop bars have been painted during October. Easystreet Cleaning was contracted to provide this service. The \$300.00 cost will be deducted from RHV General Fund Account/Maintenance of Streets – Street Repair (# 5110.42).

5. Scrap metal was sold on October 18, 2012 yielding a revenue of \$106.40. The total revenue generated to date for the FY2012-2013 budget year is \$994.34. Since inception of the Scrap Metal Recycling Program in September, 2007, \$12,853.73 has been generated. Proceeds from this program go toward purchasing tools and equipment for the RHV Highway Department. Residents and businesses interested in donating scrap metal can contact Dan Streib at 845-758-8600 or Cindi Cole at 845-758-1081. The Village Highway Department will assist by picking up scrap metal upon request.
6. The Village Board of Trustees acknowledges the Highway Department for providing emergency preparedness assistance and services associated with Hurricane Sandy.

ITF

Deputy Mayor Kovalchik read the monthly report as follows:

1. Red Hook Sewer Project

- a. A request has been made to Bard College Dean of Student Affairs/Bard Center for Civic Engagement, Bard College Internship and Activities Coordinator and Bard College Environmental and Urban Studies Program Director to assist the Village in a study of ground and surface water to determine the effects of improperly sized/failing septic systems within the Village on our aquifer and drinking water quality. This request was made on October 25, 2012.

2. Red Hook Water Project

- a. Copies of NYSEFC Drinking Water Facility Note (2012A), Project Finance Agreement, Certificate of Determination, Form of Supplemental Certificate of Determination, Certification for Contracts, Grants, Loans and Cooperative Agreements (40 CFR 34) was received by the Village of Red Hook and RHV Attorney. These documents are parts of the Project Finance Agreement (PFA) for the execution of Closing Documents of a \$1.24 million NYS DWSRF Short-Term Financing.
- b. Closing on short-term financing, upon legal opinions from the Village Counsel and Bond Attorney, is scheduled for November 8, 2012.
- c. The Village received the Bid Concurrence Letter from USDA-RD on October 17, 2012. The letter acknowledges receipt of the bid packages for the Red Hook Village Water Project and concurred with the Village's recommendations to award contracts to the lowest responsible bids/bidders received.
- d. The Village Board of Trustees awarded prime contracts at the October 18, 2012 Workshop (Resolution # 14-2012). Contracts were awarded to the following contractors:
 - Contract 1G (Prime General) for Well Field Improvements to Trinity Construction with the lowest responsible bid of \$459,973.00.
 - Contract 1E (Prime Electrical) for Well Field Improvements to Whalen Electric with the lowest responsible bid of \$43,500.00.
 - Contract 2 for Water Meter Installation to National Metering with the lowest responsible bid of \$347,770.00.
- e. Upon closing on short-term financing with NYSEFC, the \$1.3 million loan, at a rate of 2% for 38 years, will be finalized with USDA-RD.
- f. Construction and meter replacement is anticipated to be complete by March, 2013.

- g. Meetings were held on October 1, 9, 12, 17 and 29, 2012 to review and discuss NYSEFC short-term financing protocol, procedures, timelines and documents. Ed Blundell, Robert Flores (C.T. Male) and Brent Kovalchik attended.

3. Red Hook Village Pattern Book and Architectural Guides

- a. A mark-up copy, containing revisions, clarifications and additions was returned to Stephen Tilly Architect for consideration on October 10, 2012.

The Pattern Book is being developed to provide instruction and guidance to the Village's Planning Board, Zoning Board of Appeals, architects, engineers, and prospective property owners included in the proposed RHV Traditional Neighborhood District and General Business Infill Development Plan. Emphasis is being placed to develop guides for new development that is sensitive with and complimentary to the historic/traditional architectural context of the Village's existing residential neighborhoods and General Business District.

Funding for this project has been provided by a \$2,500.00 Furthermore/Kaplan Fund Grant, a \$10,000.00 Hudson River Valley Greenway Grant, and a \$11,700.00 NYS Council on the Arts Grant.

4. Intermunicipal Task Force (ITF)

- a. The ITF met on October 5, 12, 19 and 26, 2012 at the Red Hook Town Building.
- b. The ITF is currently reviewing and proposing amendments to the existing zoning provisions for properties located within the National Historic Landmarks District. Demolition provisions of historic structures and amenities, build-out standards, permitted uses, Historic and Natural Resource Survey/Environmental Overlay Map, scenic viewsheds, bulk regulations and proposed establishment of a Historic/Architectural Review Committee are being reviewed and discussed. Recommendations are being prepared for consideration by the Red Hook Town Board.

Trustee Zacharzuk asked Deputy Mayor Kovalchik that with regard to the water project and contracts who will the prime general contractor report to. Deputy Mayor Kovalchik advised that they will report to this Board and the Engineer – and that the Village is the sponsor of the project and the engineer is providing oversight and will be checked by the regulatory, which is Dutchess County DOH, NYS DOH and regulatory agencies who provide funding. Mayor Blundell advised that CT Male is the project engineer and have been working with the Village for 2 years and they will have on-site and direct contact. Deputy Mayor Kovalchik advised that the project is being inspected by our engineers for conformity with the bid documents and bid documents were also inspected by USDA and EFC to make sure they are in conformance with all applicable codes and requirements and the oversight on these federally funded are projects are intense.

EDC/CPF/ZRC/RHSSC/RHT

Deputy Mayor Kovalchik read the monthly report as follows:

Red Hook Town Economic Development Committee (EDC) – Monthly Report
 October, 2012 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. The EDC met on October 11 and 25, 2012 at the RH Village Building. The following items were discussed:
 - Survey of Red Hook Businesses determine “needs” associated with the development of greater awareness and mutual benefits of closer cooperation with other Red Hook businesses. A questionnaire is being developed that will be presented to local businesses personally, by EDC members, and by electronic social networking sites. Questions include:
 - i. business limitations
 - ii. attraction of new customer bases
 - iii. social media marketing
 - iv. hours of operation and rental costs
 - v. etc.

Surveys are expected to be finalized by October 31, 2012 and results submitted by November 30, 2012.

Community Preservation Fund / Farmland Protection Advisory Committee – Monthly Report
 October, 2012 – Brent Kovalchik – RH Village Representative / Member

- a. There were no CPF/FPA Committee Meetings held during the month of October, 2012.
- b. An Intermunicipal Agreement is being considered between the Villages and the Town of Red Hook to seek approval from each entity to use CPF for a project considered for conservation easements and/or preservation located exclusively in one municipality that require use of all, or most, of the available resources in the Fund.

Red Hook Town Zoning Review Committee (ZRC) – Monthly Report
 October, 2012 – Brent Kovalchik – RH Village Representative / Member

- a. There were no ZRC Meetings held during the month of October, 2012.

Red Hook Town/Village Shared Services Committee – Monthly Report
 October, 2012 – Ed Blundell and Brent Kovalchik – RH Village Representatives / Members

- a. There were no Shared Services Committee Meetings held during the month of October, 2012.
- b. A letter was received by RH Town Supervisor of October 17, 2012 from Diedra Scozzafava, Deputy Secretary of State (NYS DOS) regarding the 2012 Local Government Efficiency Grant Application submitted by the Town and Village of Red Hook in March, 2012. The letter stated that “. . . due to funding limitations and a high volume of qualified submissions . . .” the NYS DOS was unable to fund the study to determine the feasibility of consolidating the Town and Village of Red Hook’s Highway Departments.

- c. The Town and Village of Red Hook are considering submission of a grant application for the Dutchess County Municipal Consolidation and Shared Services Grant. This grant "... is designed to support local efforts to consolidate services and functions, share services with other local government entities and/or cooperate in multi-town service delivery." Draft program descriptions and applications are expected to be available in November, 2012.

Red Hook Together – Monthly Report

October, 2012 – Ed Blundell and Brent Kovalchik – RH Village Representatives / Members

- a. A Red Hook Together Meeting was held on October 25, 2012 at the Red Hook Library. The following items were announced:
- Red Hook Library
 - 6,000 items circulated.
 - 58 programs conducted.
 - 1,282 people used the Library and/or attended events.
 - October 26, 2012 – Janet Groth conducted a reading at the Elmendorph Inn.
 - October 27, 2012 – Monster Mash was held at the Red Hook Firehouse.
 - April 12-14, 2013 – The RH Library and RHCAN will hold a Literary Festival at various venues in the Village of Red Hook.
 - RHCSD and RH Library are preparing events/educational training for the Robotics Program.
 - The RH Library is currently investigating long-range planning initiatives and goals.
 - Red Hook Emporium
 - Occupancy remains steady as most vendor spaces are occupied.
 - Bard College – Trustee Leader Scholar Program (TLS)
 - Reviewed Mas'ha, Palestine Mayor's visit to Red Hook, Washington D.C., and New York City.
 - Bard farm has sold over 6,000 pounds of food to Chartwells (Food Service Vendor at Bard) and is currently selling produce at Montgomery Place Farmstand, Village of Red Hook's Farmers Market and Two-Boots Pizza.
 - Bard College TLS is investigating another Sister City Program with a Village in Israel.
 - Red Hook PTSA
 - October 26, 2012 – Breast Cancer Awareness Program at the Red Hook Middle School.
 - October 27, 2012 – Sponsored music program at Two-Boots Pizza.
 - October 27, 2012 – Walk at Stissing Mountain with the Bard International Students.
 - Vista Americorp Program at Bard College
 - Preparations to open the Maple Lane Community Center (Red Hook/Germantown) – a sustainable after-school community learning center to support educational advancement and build cultural capital for the young people

living in and around the communities of Red Hook, Livingston, and Germantown, New York.

- RHCSD
 - Collaborating with the Red Hook Elks Club for scholarship opportunities.
 - Collaborating with the Bard College Vista Volunteer Program.
 - Currently searching for a Transition Counselor to assist students applying for college and counseling students for career opportunities after High School graduation.
- Bard College – Center for Civic Engagement
 - November 16, 2012 – Community Conservation with RHCSD and Bard Students.
 - Citizen Science Program – currently involved with five regional school districts.
 - Paleontology Program with Cornell to research/investigate soils from the archeological site in Hyde Park.

Trustee Trapp asked about the sewer study with Bard students and if there has been any movements with the storm water (quality & volume). Deputy Mayor Kovalchik said not with this study and that this study is purely for service water.

Trustee Trapp asked how much funds directly from the Village of Red Hook have been expended through the CPF. Deputy Mayor Kovalchik did not have an amount at this time, but said the Village of Tivoli was the highest.

Mayor Blundell spoke about Deputy Mayor Kovalchik's water report and the \$1.3 million that the Village has no back-up system for the water generator and that the Village rented one during Hurricane Irene and Hurricane Sandy. One nice thing about phase one of the water project is a generator. Mayor Blundell said it will be nice to not have to rent a generator and have one on site.

Mayor Blundell thanked everyone who helped with disaster planning in preparation of Hurricane Sandy.

Mayor Blundell spoke again on the Winterfest which will be held on December 7, 2012 and that he would like the Board to approve a motion to close the Village Municipal parking lot and Prince Street, open the Village Hall for bathroom facilities and hang lights/decorations for this event.

Deputy Mayor Kovalchik asked on times for closing of parking lot. Mayor Blundell advised it would be closed around 2:00pm that evening and this event ends around 8:00pm.

Trustee Trapp made a motion to close Prince Street, close the Municipal Parking Lot, open the Village Hall for bathroom facilities and to hang lights/decoration for the December 7, 2012 Winterfest. Motion seconded by Deputy Mayor Kovalchik. All in favor.

PUBLIC COMMENT

Mr. Pete Girardi from Senior Housing spoke again to thank the Village Board for the sidewalks, benches and cross-walks, and all their work. Mr. Girardi wanted to also remind everyone of Veteran's Day, a somber day and a day to reflect.

A motion was made by Trustee Trapp to pay bills after audit. Trustee Norris seconded the motion. All were in favor.

A motion was made to adjourn the meeting by Deputy Mayor Kovalchik. Trustee Norris seconded this motion. All were in favor.

Submitted by,

Lara Hart