

**VILLAGE OF RED HOOK  
VILLAGE BOARD MEETING  
AUGUST 13, 2012  
7:30 PM**

Mayor Blundell opened the meeting at 7:30 PM with the Pledge of Allegiance.

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Trapp, Trustee Norris and Clerk Cole.

Mayor Blundell made a motion to accept the minutes from July 2<sup>nd</sup> Village Board and July 19<sup>th</sup> Workshop with the following corrections: Workshop minutes # 10 should be adjustments were made to the 2011-2012 budget. Deputy Mayor Kovalchik made this in the form of a motion. Trustee Norris seconded. All were in favor. Village Board minutes page 1 Treasurer's Report expenses were high due to renewal dates and insurance bills being paid. Page 8 Steve Zacharzuk question on budget number 1989.4 represents a \$20,000.00 surplus. Mayor Blundell stated that the reason for this line was to get in compliance with the comptroller's office requirement to maintain a 15% surplus. Trustee Trapp made a motion to approve the July 2<sup>nd</sup> minutes. Trustee Norris seconded.

#### TREASURER'S REPORT

Clerk Cole read the Treasurer's Report for the month of July: Balances as of 7-31-12: General \$ 563,561.73, Water \$ 73,926.25, T & A \$ 14,517.23, Resource Recovery \$ 73.37, Village Green \$ 2,533.16, Hardscrabble \$ 2,483.38, Health Insurance \$ 1,272.34. Monthly expenses: General \$ 310,284.91, Water \$ 13,323.99, T & A \$ 14, 517.23, Resource Recovery \$ 4,185.04. Mayor Blundell asked Clerk Cole why General expenses were so high. Clerk Cole responded with the bond and interest payments were paid on the Village Hall. Trustee Norris made a motion to accept the Treasurer's Report. Deputy Mayor Kovalchik seconded. All were in favor.

#### WATER

Mayor Blundell read the water report for the month of July, 2012: 2 bacteria samples were taken and sent to lab, Nitrate/Nitrate sample was taken and sent to lab, SOC samples were taken and sent to lab, TTMH & HAAC5 samples were taken and sent to lab, located shut-offs at 65 Old Farm Road, Sherman- Grave Street and for the new sidewalks on West Market Street, water was turned off at 3 Willow Drive (Tormey), meter and readout was changed at THCS maintenance building at Abis, West Market Street, new water line was inspected at Abis, West Market Street. Average daily usage for the month 276,032.

#### PLANNING/ZONING

Trustee Trapp stated that the 2012 CDBG for sidewalk extension will soon begin construction. The Village was awarded \$ 123,500. J. Wase was awarded the contract for \$87,010, it will take three weeks for completion. The 2013 CDBG application has been received and is due October 1<sup>st</sup>. Trustee Trapp stated that the Village wishes to apply for bolstering the Village wells number 6 & 7 and would include a package plant to remove iron and manganese. This application had previously been applied for and denied. The CDBG application will be distributed to the Board for review. Report: 6 building permits, 2 certificates of compliance, 6 municipal searches, 12 inspections. \$ 1,410.00 was collected in fees.

Mayor Blundell stated that County Clerk Kendall announced a program for Vets to receive discounts on their county taxes called FAVOR, residents must qualify. The Village also offers a similar tax discount and anyone who is interested should contact Clerk Cole.

### **Library:**

The library circulated 7,655 items in July, up from 6,547 in July 2011, an increase in circulation of 17%.

They hosted 56 programs in July, attended by 275 children, 112 teens and 341 adults. A total of 728 people attended programs at the library in July.

Working on 2012 Volunteer Fair to take place from 5-7 p.m. on September 10<sup>th</sup> at Bard College.

They are now hard at work putting together our fall calendar of events, which will include programs for kids of all ages as well as the popular Italian language classes.

### **Upcoming Events:**

Music in the Park and Potluck: Saturday, August 18<sup>th</sup> at 5 p.m. at Abrahams' Park. Local Bluegrass band "Grassfed" will perform, with community potluck. Please bring a dish to share, and if you are able, your own tableware.

Performance of Our Town, written by Thornton Wilder and directed by Debbie Temple, will be Friday, September 14<sup>th</sup> and Saturday Sept 15<sup>th</sup> at St. Paul's Church.

Hardscrabble Day will be Saturday, September 22<sup>nd</sup>. The Bicentennial Puppet Parade will do a repeat performance in our parade at 4 p.m.

### **Garbage:**

For the month of July, we had 8.85 tons of single stream recycling and 12.49 tons of garbage. We paid out \$1,199.99. We sold \$5,732.50 in tags. Reminder, if the Village Hall is not open, you can purchase tags at the Red Hook Health Food Store, and Mac's Agway. We are looking into the garbage program, if anyone has any ideas or comments, please email me at [info@hardscrabbleday.org](mailto:info@hardscrabbleday.org).

Trustee Norris stated that the Village is trying to revamp the garbage program – tags are dropping in sales volume over last few years. Mayor Blundell stated that the garbage fund pays a portion of the highway's salary, health benefits, and other insurances. It would take 30 new customers a year to bring the garbage fund income to meet expenses. A private hauler is at least \$ 20.00 a month. A family of 4 can use Village services for \$ 10.00 if they properly recycle.

Mayor Blundell stated that the Farmers' Market is doing well and may extend their openings to the end of October.

### **HIGHWAY**

Deputy Mayor Kovalchik read the monthly report as follows:

1. Red Hook Village Sidewalk Project – FW: PIN 8760.64

- a. Construction of the Sidewalk Project began on the north side of West Market Street between Benner Road and Ludlow Avenue. Work will continue in this area through August 18, 2012. Construction will also begin on South Broadway during this period. Two ADA-compliant crosswalks, Prince Street to Firehouse Plaza and Fraleigh Street to RH Library, and a new raised granite curb in front of Firehouse Plaza will be installed. Work is anticipated to conclude before August 31, 2012.

Fourmen Construction (Peekskill, NY) was awarded this contract on June 28, 2012 for the amount of \$177,937.81. Order-on-Contract requests will be made to provide additional funding for grade/existing driveway and existing sidewalk transitions to the new sidewalk. Arborist consultations will also be reimbursed through an Order-on-Contract for root pruning of existing trees within the construction site.

This project is funded from grants from the FHWA STP Small Urban Grant Program and the NYSDOT.

The Village Board would like to thank residents and business owners for their patience during this construction process.

2. St. John's Street repaving was completed on July 24, 2012. Costs for this Project will be deducted from the FY2012-2013 CHIPS (Consolidated Highway Improvement Program) allocation (#5110.3).
3. The following projects are being considered to be completed with remaining funding from the FY2012-2013 CHIPS allocation (#5110.3):
- Fraleigh Street (between Church Street and Phillips Street) catch basin replacement/repair.
  - West Market Street/Church Street catch basin replacement/repair.
  - St. Christopher's Catholic Church/NYSDOT installation of new risers at existing catch basin.
  - Tower Street catch basin/swale installation.
  - Fisk Street blacktop repair.
  - Moul Drive blacktop repair/replacement.
  - Replace stop signs to conform to FHWA/MUTCD mandate.
4. On January 13, 2012, Governor Cuomo signed into law the Iran Divestment Act. This Act excludes companies that invest in the Iranian energy sector in excess of \$20 million from entering into contracts with New York State and its local governments. The Memo was received by the Village on July 26, 2012 from the NYSDOT.

5. The Village Landfill, located on Rt. 199 east, is open for the season. Village residents, with permits, can deposit yard brush/debris at the landfill on Saturdays from 9:00am – 2:00pm. Permits are available at the RHV Building for \$20.00.
6. Scrap metal was sold on July 6, 2012 yielding a revenue of \$313.39. The total revenue generated to date for FY2012-2013 is \$313.39. Since inception of the Scrap Metal Recycling Program in September, 2007, \$12,172.78 has been generated. Proceeds from this program go toward purchasing tools and equipment for the RHV Highway Department. Residents and businesses interested in donating scrap metal can contact Dan Streib at 845-758-8600 or Cindi Cole at 845-758-1081. The Village will assist by picking up scrap metal as requested.

## **ITF**

Deputy Mayor Kovalchik read the monthly report as follows:

### **1. Red Hook Sewer Project**

- A. There were no Red Hook Sewer Project Committee Meetings held during the month of July, 2012.
- B. The Village of Red Hook, with assistance from Robert Flores of C.T. Male, submitted a Consolidated Funding Application (CFA) requesting monetary support to study the effects of possible septic system failures through various testing methodologies and prepare an Engineering Report as a basis for major capital funding opportunities. The application was submitted to New York State for review of the Hudson Valley Regional Economic Development Council on July 13, 2012.

### **2. Red Hook Water Project**

- A. Bid Announcements and Documents for Phase IA – Red Hook Village Well Field Improvements were advertised and made available to bidders at the RHV Building on July 27, 2012.
  - Cost for Phase IA and Phase IB (RHV Water Customer Meter and Meter Head Replacements) will be reimbursed by funding by a \$1.3 million USDA-RD 2% interest loan/38 year term awarded to the Village.
  - Short-term financing applications for NYSEFC are being reviewed for approval. The short-term financing will provide funding during construction and will be rolled into the USDA-RD loan upon substantial completion of the Project. Completion is anticipated in early 2013.
- B. A joint application was being prepared for a NYSDEC/NYSEFC Mohawk River Valley and Hudson River Valley Estuary Grant. The proposed grant application was to provide services to prepare an Aquifer Protection Overlay District for the Town and Village of Red Hook. The proposed overlay for the primary aquifer serving the Town

and Village was to be used to create amendments to the Zoning Laws of the Town and Village to "... protect and restore streams, their corridors and the watersheds that replenish the estuary and nourish its web of life, and sustain water resources that are critical to the health and well being of Hudson Valley residents and the ecosystem."

- Currently, the Town is unable to provide its share of the matching obligation. The application may be considered at a later time.

**3. Intermunicipal Task Force (ITF)**

A. The ITF met on July 6, 13, 20 and 27, 2012 at the Red Hook Town Building.

The ITF is currently reviewing and proposing amendments to the Red Hook Highway Specifications as they pertain to the RHT TND, Ag/Business District, and remaining zoning districts based on guides from the Dutchess County Greenway Compact. The ITF is also reviewing and proposing amendments to the zones within the National Historic Landmark District that will examine demolition provisions, build-out standards and Historic and Natural Resources Survey Environmental Overlay Map of the Town of Red Hook Zoning Law.

**VILLAGE GREEN**

Deputy Mayor Kovalchik read the monthly report as follows:

1. The current balances of the Village Green Committee's related budget accounts as of July 31, 2012 are as follows:
  - Community Beautification – Contractual Expenses (#8510.4)  
Balance ..... \$ 3,984.11
  - Shade Tree – Contractual Expenses (#8560.4)  
Balance ..... \$ 4,835.40
  - Village Green Committee Checking Account  
Balance ..... \$ 2,483.16
2. There were no Village Green Committee Meetings held during the month of July, 2012.
3. Twenty three (23) benches were delivered to the RHV Highway Garage on July 5, 2012. The contractor, originally considered to install the benches, has experienced scheduling conflicts and will no longer be available to complete the Project. Estimates, from other contractors, are being reviewed. A 2004-2005 NYS Assembly Member Item Grant, for Sidewalk Repairs/Replacement, will be used to supplement the budgeted fund amount for this Project, as necessary.

Deputy Mayor Kovalchik read the following monthly reports:

**Red Hook Town Economic Development Committee (EDC)**

Ed Blundell and Brent Kovalchik – RH Village Liaisons

**Community Preservation Fund / Purchase of Development Rights (CPF/PDR) Advisory Board**

Brent Kovalchik – RH Village Representative/Member

**Red Hook Town Zoning Review Committee (ZRC)**

Brent Kovalchik – RH Village Representative/Member

**Red Hook Town/Village Shared Services Committee**

Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

**Red Hook Together**

Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

**Red Hook Town Economic Development Committee (EDC) – Monthly Report**  
July, 2012 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. There was not an EDC Meeting held on July 12, 2012 due to a lack of a quorum.
- b. A Red Hook Town EDC Meeting was held on July 26, 2012 at the RHV Building. The following items were discussed:
  - Promotional Video – a screening of a rough draft was reviewed. Additional work/reworking of video was recommended by the EDC.
  - Updates/status of former IGA site – review narrative “Red Hook: The Gateway to Hudson Valley Agriculture” for possible supermarket showcasing “Best of Red Hook” farm output, small hotel/educational/conference facility, and “Best of Red Hook” restaurant/demonstration kitchen.

**Community Preservation Fund / Purchase of Development Rights Advisory Committee (CPF/PDR Advisory Committee) – Monthly Report**

July, 2012 – Brent Kovalchik – RH Village Representative / Member

- a. A CPF/PDR Advisory Committee Meeting was held on July 16, 2012, at the RHT Building. The following recommendations were made to the RHT Board for use of Purchase of Development Rights Funds:
  - Kalina Farm – Purchase of Development Rights was recommended to the RHT Board for the following considerations:
    - 150 acres of which 74% of the soils falling into the prime and statewide significant categories.

- Considered by Red Hook Village to be a key gateway to the Village offering some of the most “memorable” views of the community.
- James and Corina Greig Farm – Purchase of Development Rights were recommended to the RHT Board for the following considerations:
  - 156.5 acres of which 92% of the soils falling into the prime farmland category. Located in Red Hook’s “Bread Basket”, the property represents an “outstanding” opportunity to preserve a critical piece of highly productive farmland.
- The \$1.8 million Estimated Contract PDR Cost will be shared by the USDA (\$880,000; 50% of PDR cost), Scenic Hudson (\$440,000; 25% of PDR cost) and the Town of Red Hook PDR Fund (\$440,000; 25% of PDR cost).
- An Intermunicipal Agreement between the Village and Town of Red Hook is being prepared to seek approval from the municipalities to use portions of the CPF for projects being considered for conservation easements and/or preservation.

Representatives from the Red Hook Town CPF/PDR Advisory Committee, Red Hook Town Board, Scenic Hudson, and the Dutchess Land Conservancy attended.

Red Hook Town Zoning Review Committee (ZRC) – Monthly Report  
July, 2012 – Brent Kovalchik – RH Village Representative / Member

- a. The Red Hook Town ZRC met on July 12, 2012 at the RHT Building. The following items were discussed:
  - Proposed amendments to the Red Hook Town’s Zoning Law Section 143.104 (Extractive Operations in the RD3 District; Section 143.49 (Bulk Fuel Storage and Distribution Facilities in the floating Light Industrial Zone); Section 143.34 (Trade Wastes); and Section 143.35 (Dump, Landfill, Septage Disposal Site or other Sanitary Disposal Area or Facility) to regulate/restrict hydrolic fracking and ancillary operations such as staging, pipelines and additional definitions.
  - Zoning amendments and definitions from other municipalities that have withstood legal challenges or are currently being proposed (Middletown, N.Y., Dryden, N.Y., Germantown, N.Y.) were reviewed and discussed.
  - Additional recommendations to the RHT Board hydrolic fracking will be further discussed at the August 9, 2012 ZRC Meeting.

Red Hook Town/Village Shared Services Committee – Monthly Report  
July, 2012 – Ed Blundell and Brent Kovalchik – RH Village Representatives / Members

- a. Shared Services Committee Meetings were held on July 2, 9, 16, 23 and 30, 2012. Items discussed included:

- New RHV/RHT Highway – maintenance bonds, telephone service hook ups, tile sealant, HVAC controls, door thresholds, generator operations, concrete slab sealant, mechanical lever operations, radio unit installation, and other punch-list items.

Officials/representatives from Red Hook Village and Town, J.C. Millbank, Arace Electronics, Dutchess Mechanical and Crawford & Associates Engineering attended.

Red Hook Together – Monthly Report

July, 2012 – Ed Blundell and Brent Kovalchik – RH Village Representatives / Members

- a. There were no Red Hook Together Meetings held during the month of July, 2012.

POLICE – no police report was available this month.

RESOLUTION # 10-2012

Clerk Cole read a resolution to authorize the Village Court to pursue a grant for court items.

VILLAGE OF RED HOOK: JUSTICE COURT GRANT

VILLAGE OF RED HOOK

RESOLUTION: August 13, 2012

AUTHORIZING THE VILLAGE OF RED HOOK TO PURSUE A GRANT APPLICATION TO OBTAIN FUNDING FOR THE VILLAGE OF RED HOOK JUSTICE COURT.

WHEREAS, the Village of Red Hook is authorized to adopt resolutions to address facilities, which are owned, operated, and maintained by the Village of Red Hook and, more particularly, the Village of Red Hook Justice Court; and

WHEREAS, the Village of Red Hook has been advised by the Village Justice, the Hon. Jonah Triebwasser, that certain monies might be available to the Village in order to assist the Village in certain costs associated with the Village of Red Hook Justice Court operations; and

WHEREAS, the Village Board has determined that the Village of Red Hook Justice Court is in need of certain equipment and other necessities which will ensure that the Village of Red Hook provides appropriate mechanisms and ancillary apparatus to the Village Justice, Acting Village Justice and the Court Clerks, as well as all personnel and individuals who have business before the Village of Red Hook Justice Court; and

WHEREAS, the Village Board has been advised that there might be available certain grant monies from the New York State Justice Court Assistance Grant which might enable the Village to obtain certain revenues to help fund the purchase of certain mechanisms and ancillary apparatus as and for the Village of Red Hook Justice Court; and

NOW, therefore, be it resolved, by the Board of the Village of Red Hook, County of Dutchess, State of New York (“the Village”), as follows:

1. The Village Board authorizes the Hon. Jonah Triebwasser, Village Justice, to



pursue any and all grant applications from the Justice Court Assistance Program Grant, or any other agencies, state organizations, private organizations, which might be available for fiscal year 2012.

2. The Village Board specifically authorizes the Hon. Jonah Triebwasser, Village Justice, to pursue any and all grant applications, and more particularly the 2012 Justice Court Assistance Grant, requesting funds not to exceed Thirty Thousand Dollars (\$30,000.00) to help defray Justice Court costs, including the expenditure of grant funds necessary for court operations.

3. The Village Board authorizes the Hon. Jonah Triebwasser, Village Justice, to take whatever steps which are necessary in order to pursue and hopefully secure any grant monies not to exceed Thirty Thousand Dollars (\$30,000.00) which might be available through the 2012 Justice Court Assistance Program Grant, and any grant monies derived there from. WITNESS WHEREOF, THE VILLAGE OF RED HOOK HAS CAUSED THIS RESOLUTION TO BE SIGNED BY ITS AUTHORIZED OFFICER AS OF THE 13th DAY OF AUGUST, 2012.

This grant will purchase a wireless router, firewall label maker, spreadsheet software, scanner and robes. Mayor Blundell made a motion to approve resolution # 10-2012. All were in favor.

#### RESOLUTION # 11-2012

Commercial Line of Credit for the Federal sidewalk project # 8760.64 note for \$ 200,000 This is a reimbursable loan with a 2-6 week lag. Contractor is Fourmen Construction. As per DM Kovalchik stated this is a very detailed project and must be handled properly. Clerk Cole read resolution # 11-2012.

#### FEDERAL HIGHWAY/NY DOT SIDEWALK PROJECT 8640.4 FUNDING STATEMENT AND RESOLUTION

Whereas the Village of Red Hook has been awarded the sidewalk and crosswalk grant from federal and state sources which is 100% reimburseable;

Whereas the program has been approved and authorized to proceed by NY DOT;

Whereas the low bidding contractor Fourmen Construction Inc. has been awarded the job for the bid price of \$187,787;

Whereas the DOT reviews bills from the contractor before reimbursing the village and there may be short term time delays(several weeks ) between payment to the contractor and reimbursement to the Village of Red Hook;

Whereas there may be a need to reduce the impact on the General Fund by exercising the bridge loan for the gap between payment by the village and reimbursement by the grantor;

Whereas Salisbury Bank has analyzed the project and financial data and offers a bridge loan to the Village of Red Hook at 1.35% interest;

Be it resolved the village Mayor can exercise the bridge loan up to the amount of the bid contract, if needed.

CDBG 2013 – Trustee Trapp stated that the 2013 block grant will be reapplying for water, to remove manganese and iron from # 6 & 7 wells. Clerk Cole will distribute the application to the Board. The deadline is early October.

The current block grant was awarded in the amount of \$ 126,000 and the sidewalk project bid is at \$ 82,010. The excess of over \$ 40,000 will be used to fix pavers on 199 and Rt. 9 and the remaining to install sidewalk in front of Colburn Laundromat. These changes must be approved by Beth Doyle at Dutchess County Department of Planning. Deputy Mayor Kovalchik stated the extra sidewalk in front of Colburn's will be installed if there are funds left over from resetting the pavers.

#### OTHER BUSINESS

Mayor Blundell received a visit from a family member of Red Moul. Red was the Village Clerk years ago and a stone monument was placed at village hall but then moved to a less significant spot. The family is not happy with the location of the stone which is on the north side of the Village Hall.

Mayor Blundell suggested Abrahams' Park or Memorial Park. Ed will discuss with the family on a more honorable location.

FEMA – a check for \$ 2,558.00 was received from FEMA for damages during Hurricane Irene. These funds were deposited in the General Fund for reimbursement for expenses due to the storm.

Mayor Blundell stated there is still a position open on the Village Board (Trustee). Rodney Morrison has resigned from the Planning Board, but has agreed to help with consulting.

Mayor Blundell and DM Kovalchik will meet with CEO Sam Harkins and Gary Beck of Z3 Enterprises to discuss a schedule for inspections.

#### PUBLIC COMMENT

George Beekman commented that the Village police cars still do not have "Village Police" on them, which misrepresents residents to think it is a Town police department. The word Village should be added to all cars.

Linda Bard of 12 Fisk Street discussed the pond and findings by NY DOT that the 1947 catch basin drain pipes are blocked and asked the Mayor what his plans are to unclog them. Mayor Blundell states that these are DOT lines , in place for 60 plus years. There is a mile of drain pipes and state has indicated it is too expensive to clean them and they have no plan to replace them. There is also a possibility that UBS occupancy has disrupted the lines. Mayor does not agree with the State. DOT has been cooperative but we need some other resolution. There is a possibility the state has to answer; if their drain lines are not functioning, where is the Rt 9 catch basis system discharging its water? The underground pipes have to be letting the water go somewhere. Is this exacerbating or causing any problem with the pond? Is there a failed system and DOT will be prompted to monitor the drainage volume and route.

Linda Bard also questioned if in the last budget year there was a surplus in snow removal, where did the extra funds go. Mayor Blundell stated that certain lines were over budget, in particular police salary, and that is where the extra funds went. Ms. Bard stated that the police department was over budget and why was the fire department not paid in full during the last budget year. Mayor Blundell stated that they were paid in full this past budget budget year in line to be paid in full in the current budget. The missed payments go back to 2007 and 2009 timeframes and are to be made up over time in next budget years.

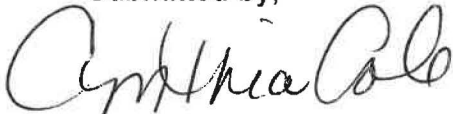
Mayor Blundell stated that the Village budget is on-line at our web-site.

Also, the Village is still allowed to use the lever machines during an election, which will save money.

Deputy Mayor Kovalchik made a motion to pay bills after audit. Trustee Trapp seconded. All were in favor.

Deputy Mayor Kovalchik made a motion to adjourn the meeting at 8:55 p.m. Trustee Norris seconded. All were in favor.

Submitted by,



Cynthia Cole  
Clerk/Treasurer