

**VILLAGE OF RED HOOK  
VILLAGE BOARD MEETING  
JULY 2, 2012  
7:30 p.m.**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Norris, Trustee Trapp was absent. Mayor Blundell opened the meeting with the Pledge of Allegiance at 7:30 p.m.

Deputy Mayor Kovalchik made a motion to accept the minutes from the June 4th Village Board and June 21st Workshop meetings. Trustee Norris seconded. All were in favor.

Mayor Blundell stated that two Village employees have recently lost a parent. Highway Foreman Dan Streib's father and Secretary Lara Hart's mother. The Mayor asked for a moment of silence.

#### **TREASURER'S REPORT**

Clerk Cole read the Treasurer's report for the month of June 2012: Balances are: General \$ 690,241.66, Water \$ 16,873.33, T & A \$ 15,169.58, Resource Recovery \$ 1,653.22, Petty Cash \$ 85.48, Village Green \$ 2,533.16, Hardscrabble \$ 2,813.38, Health Insurance \$ 3,936.80. Monthly Expenses: General \$ 252,645.61; Water \$ 9,831.33, T & A \$ 15,169.58, Resource Recovery \$ 3,924.99. Clerk Cole stated that tax revenue is coming in quickly and expenses are high because of insurance payouts. Also, the State Comptroller's Annual Report is due by the end of July and is being worked on by Mark Pozniak.

#### **POLICE**

There is no police report this month: Chief Truitt reported on several larcenies involving prescription drugs. A letter of resignation was submitted to the Board from Chief Truitt effective July 13th. Mayor Blundell stated that the Mayor holds the title of Police Chief and thanked Chief Truitt for a job well done. Currently Chief Truitt works for Ulster Community College in the Criminal Justice Department. Chief Truitt will come back for the July workshop meeting for a citation. Chief Truitt thanked the Village Board for their support and the support of the community.

#### **PLANNING AND ZONING**

Mayor Blundell read the planning and zoning report in the absence of Trustee Trapp. 9 building permits, 1 certificate of occupancy, 3 certificates of compliance, 2 municipal searches, 7 inspections. \$ 1,612.36 was collected in fees.

#### **Library:**

Due to today being July 2nd, Trustee Norris did not have the circulation numbers from the library. They are having a Summer Reading Program kickoff Friday, July 6th at 6:30 p.m. at the Firehouse. There will be a Birds of Prey show.

#### **Parks and Rec:**

Take a look at the Red Hook Rec Program Summer brochure--- fabulous opportunities for kids in the area, most free.

Bicentennial Events include a puppet building workshop. Local artists will conduct two weeks of daily "story building" workshops to create giant puppets and elements for Red Hook Bicentennial Heritage Day Parade on July 14th at Montgomery Place. The workshops are free, geared towards adults and teens, but everyone is welcome. Participants may drop in for as long or as short a time as they are able. Workshops are at St Paul's Church from noon-6 on weekends and from 2-8 on weekdays.

Heritage Day will be held Saturday, July 14th at Montgomery Place. Historical displays, demonstrations, performances and hands-on activities will be going on from 10-5, with the Parade at 4. The rain date is July 15th.

Rhinebeck Legion Band will perform at Abraham's Park on Tuesday, July 31st at 7 p.m.

Looking ahead: Community Potluck and Concert by Grass-Fed will be Saturday, August 18th at 5 p.m. at Abraham's Park. Hardscrabble Day will be Saturday, September 22nd.

## VILLAGE GREEN

Deputy Mayor Kovalchik read the monthly report as follows:

1. The current balances of the Village Green Committee's related budget accounts as of June 30, 2012 are as follows:
  - Community Beautification – Contractual Expenses (#8510.4)  
Balance ..... \$ 4,000.00
  - Shade Tree – Contractual Expenses (#8560.4)  
Balance ..... \$ 19,100.00  
\* \$ 2,900.00 in donations from the Red Hook Area Chamber of Commerce, Red Hook Rotary Club, and Kearney Realty and Development Group, for the purchase and installations of benches, has been added to this budget line.
  - Village Green Committee Checking Account  
Balance ..... \$ 2,483.16
2. There were no Village Green Committee Meetings held during the month of June, 2012.
3. Twenty three (23) benches were ordered from Parkitects, Inc. on June 5, 2012. Concrete slabs, mountings and bench installation services will be provided by A.W. Coon and Sons. Estimated cost of the Red Hook Village/Village Green Committee Bench Project is as follows:
  - Twenty three (23) Du Mor, Inc. Bench 88..... \$ 14,697.24  
(includes freight, prepay discounts, and quantity discounts)
  - Sixteen concrete base slabs @ \$200.00 each.....\$ 3,200.00  
(includes installation of all benches, slabs, mounting anchors)
  - Total.....\$ 17,897.24

Reimbursements from the 2007-2008 NYSDEC Urban and Community Forestry Grant and donations transferred to the Shade Tree – Contractual Expenses (FY2012-2013 #8560.4) will be used to fund this project.

Bench model and colors have been selected by the Village of Red Hook/Village Green Committee (re: VGC Monthly Reports of February, 2012 and March, 2012).

Bench locations have been reviewed and approved by all property owners where benches will be sited.

Maintenance agreements, right-of-way reviews, installation details and bench location maps have been filed and approved by the NYSDOT (re: RHV memos of April 17, 2012, June 4, 2012 and NYSDOT memo of May 16, 2012).

Benches will be located at various sites on North/South Broadway, East/West Market Street, Red Hook Commons and Veteran's Park. Mid-July, 2012 is anticipated for benches to be delivered and installed and ready for public use.

## **HIGHWAY**

Deputy Mayor Kovalchik read the monthly report as follows:

1. Red Hook Village Sidewalk Project
  - a. M.A. Day Engineering submitted the Contract Award Documentation Package to the NYSDOT for review and approval on May 25, 2012.
  - b. The NYSDOT approved the recommended contractor on June 20, 2012. A mandatory pre-construction meeting is being scheduled for the week of July 2-6, 2012. Pending scheduling, construction is anticipated to begin in mid-July, 2012 and construction is anticipated to be complete no later than August 31, 2012.

Having received, from the Village, an updated PERM 17 for the continuation of insurance coverage, the NYSDOT has been extended to May 31, 2013 (re: NYSDOT memo of June 15, 2012).

- c. The Village of Red Hook awarded Fourmen Construction (Peekskill, NY) the Red Hook Village Sidewalk contract on June 28, 2012 for the amount of \$177,937.81.

The Red Hook Sidewalk Project (Contract Number: PIN 8760.64) includes the installation of two (2) ADA compliant mid-block crosswalks on South Broadway and a new sidewalk on the south side of West Market Street from Phillips Street to Benner Road. This project will be funded with grants from the FHWA STP Small Urban Grant Program and the NYSDOT.

2. A site survey and localized excavation was executed on June 19, 2012 with the NYSDOT and the RHV Highway Department to inspect existing conditions of a storm drainage pipe easement from Garden Street/South Broadway catch basins to wetlands behind Red Hook Commons.

- 3. Red Hook Village Parking Lot striping and stop bars have been repainted by Easystreet Cleaning, Inc. on June 12, 2012. The estimated cost of \$2,710.00 will be deducted from Maintenance of Streets – Street Maintenance General Fund Account (#5110.42)
- 4. Catch basins and culverts were cleaned out in the north/west quadrant of the Village by Fred A. Cook, Jr., Inc. on June 12, 13, 2012. Village catch basins and culverts will be cleared annually based on a yearly-quadrant rotation basis. Cost for this project will be deducted from Maintenance of Streets – Street Maintenance General Fund Account (#5110.42).
- 5. Fourteen (14) new stop signs have been ordered and delivered. All stop signs in the Village will be re-furbished and/or replaced in accordance with the MUTCD retro-reflectivity specifications and mandated by the FHWA. Estimated costs are as follows:
  - 14 new signs @ \$43.40 each..... \$ 607.60
  - 24 existing signs re-furbished @ \$31.20 each..... \$ 748.80
  - Total.....\$1,356.40

Costs for this project will be split evenly between the General Fund Accounts: CHIPS (#5110.3) and Maintenance of Streets – Street Maintenance (#5110.42).

- 6. Two new tires, front end ball joint replacement and other minor repairs have been made to the T-11 (1996 International 4600 Dump Truck). Costs for these repairs will be deducted from the Maintenance of Streets – Vehicle Repair/Maintenance General Fund Account (#5110.41).
- 7. The following projects are being considered to be completed with funding from FY2012-2013 CHIPS allocation (#5110.3).
  - Fraleigh Street (between Church Street and Phillips Street) catch basin replacement/repair.
  - West Market Street/West Market Street catch basin replacement.
  - St. Christopher’s Catholic Church/NYSDOT new riser at catch basin.
  - St. John’s Street re-paving.
  - Tower Street catch basin/swale installation.
  - Fisk Street blacktop repair.
  - Moul Drive blacktop repair/replacement.
  - Replace stop signs to conform to FHWA/MUTCD mandate.

Estimates and proposals are forthcoming.

- 8. Repairs have been completed on the John Deere Compact Tractor. Costs for these repairs will be deducted from the Maintenance of Streets – Vehicle Repair/Maintenance General Fund Account (#5110.41).
- 9. The Red Hook Village Landfill is now open for the season. Village residents, with permits, can deposit yard brush at the landfill on Saturdays from 9:00am – 2:00pm. Permits are available at the RHV Building for \$20.00.

10. No additional revenue was generated from the sale of scrap metal during the month of June, 2012. Since inception of the Scrap Metal Recycling Program in September, 2007, \$11,859.39 has been generated. Proceeds from this program go toward purchasing tools and equipment for the RHV Highway Department. Residents and businesses interested in donating scrap metal can contact Dan Streib at 845-758-8600 or Cindi Cole at 845-758-1081.

## ITF

Deputy Mayor Kovalchik read the monthly report as follows:

### 1. Red Hook Sewer Project

- A. A Sewer Project Meeting was held on June 15, 2012 at the RHV Building. Items discussed included:
- New 2010 census data listing population, medium household income (MHI currently at \$56,131.00), and other income, demographic data used to determine funding eligibility from state/federal agencies.
  - Other municipalities in Dutchess County investigating municipal sewer systems to determine County and/or Regional qualifications for funding.
  - NYSDEC regulations for SPDES permits, decentralized sewer systems, approved types of collection and treatment options.
  - Types and processes of Sewer District formations (Village vs. Part County) and associated funding options criteria.
  - Available federal and state grants and loan programs currently available.
  - Review surface water/water quality testing options and procedures.
  - Review Amenia, NY sewer district, collection and treatment proposals.

Bridget Barclay (DCWWA), Jonathan Churins (DCWWA), Robert Flores (C.T. Male) and Brent Kovalchik (RHV Dep. Mayor) attended.

- B. Robert Flores (C.T. Male) and Brent Kovalchik attended the Regional Consolidated Funding Application Workshop at Columbia Greene Community College on June 19, 2012.

The Village of Red Hook is submitting a CFA for a NYSEFC/NYSDEC Engineering Plan Grant. A preliminary engineering study and surface water/water quality tests, to determine the impact of possible failure of existing septic/cesspool systems within the Village, are being proposed. The deadline for submission to the Mid-Hudson Regional Economic Development Council is July 16, 2012. Robert Flores (C.T. Male) and Brent Kovalchik (RHV Dep. Mayor) are preparing the application.

- C. Robert Flores (C.T. Male) and Brent Kovalchik (RHV Dep. Mayor) met with a Mid-Hudson Regional Economic Development Council representative on June 21, 2012 to discuss the Red Hook CFA proposal.

### 2. Red Hook Water Project

- A. C.T. Male received the following documents from USDA-RD of June 21, 2012:
- Review of Contract Plans and Specifications/Well Field Improvements – Contract No. 1

- USDA-RD determined the contract documents, as prepared by C.T. Male, acceptable for bid contingent on some corrective actions being incorporated and/or corrected in the contract documents.
- Contract Provisions and Related Matters (29 CFR 5.5)
- Specifications for a Temporary Construction Sign for Rural Development Projects.

B. Short-term financing agreements and documents are pending final review and approval by NYSEFC.

### **3. Intermunicipal Task Force (ITF)**

A. The ITF met on June 1, 8, 15, 22 and 29, 2012 at the Red Hook Town Building.

The ITF is currently reviewing provision of the Centers and Greenspaces Plan (TND and Ag/Business Zones) after 6-9 months of its implementation by the RHT Board. Updates on the RHV Sewer and Water Projects were discussed as well as discussion for possible new development within the Town's TND. The proposed amendments will be presented, reviewed and discussed at the Red Hook Town Board Meeting during the month of July, 2012.

Deputy Mayor Kovalchik read the following monthly reports:

#### **Red Hook Town Economic Development Committee (EDC)**

Ed Blundell and Brent Kovalchik – RH Village Liaisons

#### **Community Preservation Fund (CPF) Advisory Board**

Brent Kovalchik – RH Village Representative/Member

#### **Red Hook Town Zoning Review Committee (ZRC)**

Brent Kovalchik – RH Village Representative/Member

#### **Red Hook Town/Village Shared Services Committee**

Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

#### **Red Hook Together**

Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

Red Hook Town Economic Development Committee (EDC) – Monthly Report  
June, 2012 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. June 14, 2012 – An EDC Meeting was held at the RHV Building. The following items were discussed:
  - Promotional Video – filming is complete, editing is in process; discussed distribution and marketing plan.
  - Updates/status of former IGA site – market/grocery store (suspended progress); hotel as alternative use and benefits for possible public/private investments and infrastructure improvements.

- NYS Assemblyperson Didi Barrett representative attended to discuss local projects that could benefit from NYS Assembly assistance.
  - Progress report/status of the Red Hook Farmers' Market.
  - Updates/status of the Red Hook Bicentennial Celebration and upcoming events.
- b. June 28, 2012 – An EDC Meeting was held at the RHV Building. The following items were discussed:
- Promotional Video – discuss preview, distribution of video.
  - Update/status of IGA – possible uses, site constraints, investment options for new business.
  - Progress report/status of the Red Hook Farmers' Market.
  - Updates/status of the Red Hook Bicentennial Celebration.
  - Updates/status of RH Community Arts Network upcoming exhibits, workshops, and events.

Community Preservation Fund / Purchase of Development Rights (CPF / PDR) Advisory Board  
– Monthly Report

June, 2012 – Brent Kovalchik – RH Village Representative / Member

- There were no CPF/PDR Advisory Board Meetings held during the month of June, 2012.
- A meeting is being scheduled for July, 2012 to discuss/review new applicants' requirements/qualifications/priorities.
- An Intermunicipal Agreement between the Village and Town of Red Hook is being prepared to seek approval from the municipalities to use portions of the CPF for projects being considered for conservation easements and/or preservation.

Red Hook Town Zoning Review Committee (ZRC) – Monthly Report

June, 2012 – Brent Kovalchik – RH Village Representative / Member

- There were no ZRC Meetings held during the month of June, 2012.

Red Hook Town/Village Shared Services Committee – Monthly Report

June, 2012 – Ed Blundell and Brent Kovalchik – RH Village Representatives / Members

- a. Shared Services Committee Meetings were held on June 4, 11, 18 and 25, 2012 at the Red Hook Town's Highway Department Offices. Items discussed included:
- New Highway Garage – water softener, concrete slab moisture levels, floor sealants, and punch-list items.

Officials/representatives from Red Hook Village and Town, J.C. Millbank, Arace Electronics, Dutchess Mechanical and Crawford Associates Engineering attended.

Red Hook Together – Monthly Report

June, 2012 – Ed Blundell and Brent Kovalchik – RH Village Representatives / Members

- a. A Red Hook Together Meeting was held on June 28, 2012 at the Bard College Student Center. Items discussed included:
- Bicentennial Committee
    - July 1, 2012 – Free admission for Red Hook residents at Old Rhinebeck Aerodrome.
    - June 30 – July 13, 2012 – Giant Puppet Workshop at St. Paul's Lutheran Church.
    - For more information: [www.redhook200.org](http://www.redhook200.org).
  - Bard College
    - September 10, 2012 – Volunteer Fair at Bard College: co-sponsored by RHACOC, Red Hook Library, RHCAN.
    - August 16, 17 or August 24, 25, 2012 – Farm Day: activities include Bard students volunteering to work at local Red Hook Farms, Farmers' Market.
  - 10% Challenge/RH Together/Bard College/RHCSD
    - Hardscrabble Day – Highlight connections between Bard College and Red Hook to emphasize sustainability relations/projects.
  - PANDA – Preparing proposals to work collaborating with RHCSD/Red Hook Broadcasting.

## **WATER**

Mayor Blundell read the water report for the month of May: 2 bacteria samples were taken and sent to lab, POC samples were taken and sent to lab as requested by DCHD, located water lines as requested at 92 Cambridge Drive, 29 Church Street, 18 Fisk Street and 63 Fraleigh Street, turned water off and back on for repairs at old Merritt Book Store, average daily water usage for June: 262,433.

## **REGULAR BUSINESS**

Mayor Blundell stated the EDC was shooting a promotional video in Red Hook. This project was funded through a private foundation and is of the Hudson Valley.

Mayor Blundell was brought aware of a 2 hour limit parking in the Village Parking lot. The code should be upgraded to change the law in the future. This should also include a public hearing.

## **Public Comments**

George Beekman thanked the board for fixing the pot holes on his street so promptly.

Steve Zacharzuk asked the Mayor what code no. 1989.4 in the budget represents in the amount of \$ 20,000.00. Mayor Blundell stated that the additional money was put into the budget as a surplus.

Deputy Mayor Kovalchik stated that the month of July will be busy in the Village with two sidewalk projects. Also, the Village will install 23 benches throughout the Village.

8:15 PM Deputy Mayor Kovalchik makes a motion to adjourn into executive session to discuss personnel issues. Trustee Norris seconded. All were in favor.

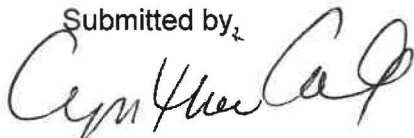
8:30 PM The Village Board reconvenes from executive session. Trustee Norris makes a motion to enter into the regular meeting. Deputy Mayor Kovalchik seconded. All were in favor.

Deputy Mayor Kovalchik made a motion to pay bills after audit. Trustee Norris seconded. All were in favor.

Deputy Mayor Kovalchik made a motion to adjourn the meeting. Trustee Norris seconded. All were in favor.

8:31 PM

Submitted by,

A handwritten signature in cursive script, appearing to read 'Cynthia Cole', written in black ink.

Cynthia Cole  
Clerk/Treasurer