

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
JUNE 4, 2012**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Seymour, Trustee Trapp, Trustee Norris.

Mayor Blundell opened the meeting at 7:30 with the Pledge of Allegiance.

Trustee Norris made a motion to approve minutes from the Village Board May 7th and Village Workshop May 17th. Trustee Seymour seconded. All were in favor.

TREASURER'S REPORT

Clerk Cole read the Treasurer's report for the month of May: Balances as of June 4th, 2012: General \$ 157.69, Water \$ 18,540.68, T & A \$ 14,495.72, Resource Recovery \$ 416.87, Petty Cash \$ 5.50, Village Green \$ 2,533.16, Hardscrabble \$ 3,066.69, Health Ins. \$ 688.90. Monthly expenses: General \$ 85,780.03, Water 5,855.73, T & A \$ 14,495.72, Resource Recovery \$ 3,518.04. Mayor Blundell stated that the reason why the general fund balance was low was our fiscal year end was May 31st.

POLICE

Chief Truitt read the police report for the month of May: 137 incidents, 80 UTT's, 6 arrests. Mayor Blundell read a proclamation for Officer Kevin Van Wagner of 5 years of service. Officer Van Wagner has submitted his letter of resignation and has accepted a position with the City of Poughkeepsie Police Department. Mayor Blundell wishes Officer Van Wagner the best and thanked him for his years of service. Sergeant Hildenbrand and Chief Truitt presented Officer Van Wagner a plaque for 5 years of service.

WATER

Trustee Seymour read the water report for the month of May: 2 bacteria samples were taken and sent to the lab, water turned back on as requested at 89 Cambridge, average daily usage for the month was 255,839.

BUILDINGS/GROUNDS

Trustee Seymour stated that the Village Hall will have the carpets cleaned sometime in the month of June.

PLANNING AND ZONING

Trustee Trapp and Mayor Blundell met with Gary Beck (Z3) who has been appointed to be Deputy Building Inspector. Mr. Beck will work during the evening and Saturdays under the direction of the Mayor to tighten up open building permits. An MOU has been signed. Mr. Beck will also reexamine the Village's fee schedule. Trustee Trapp reported on software update. The current software is 9-10 years old. General Code sells a package compatible with parcel access, not sure of the conversion and will see if there are grants for new software. Also, the zoning map revisions are still being updated. A few new parcels have been added and have been integrated. Updates are available for new lines and we are still waiting at this time for final completion. Planning and zoning report for the month of May: 8 building permits, 1 certificate of

occupancy, 7 certificates of compliance, 1 municipal search, 6 orders to remedy, 1 court appearance, 1 fire inspection, 18 inspections. \$ 1,047.89 was collected in fees.

RESOURCE RECOVERY

Trustee Norris reported:

Reminder, we are now single stream recycling. This means cardboard, comingled and paper can be put into one container for pickup. Please do not overfill containers. For May, we had 7.99 tons of single stream and 11.29 tons of garbage. We sold \$ 3,474.50 in garbage tags and paid out \$ 1,079.06.

Library:

The library circulated 6,019 items in May, an increase of 36% from the previous year. They held 54 programs, attended by 570 kids, 68 teens, 459 adults for a total of 1,097 people passing through!

In June they have a bunch of events, including our first Bicentennial Author Event with Roger Leonard at 6 p.m. Thursday, June 7th @ Elmendorph Inn. He'll be reading from (and signing) his new book, *American Crossroads: Upper Red Hook*.

Parks and Rec: Last month's events:

Raiders of the Lost Ark: Very cold night, but about 45 people came out. The screen was provided by Rhinebeck Rentals and was very neat. If anyone has suggestions for future movies, please let me know!

Apple Blossom Day: Amazing day. Beautiful weather. The Bicentennial kick off was a great event, looking forward to all the events.

A shout out to Deaf World, an amazing event held at the Red Hook High School. Complete immersion with an opportunity to learn basic sign language.

UPCOMING EVENTS:

Take a look at the Red Hook Rec Program Summer brochure--- fabulous opportunities for kids in the area, most free.

Bicentennial Events include a Blithewood Garden Tour and Artist's Paint-Out next Sunday from 11-4 at Bard, and a Peaceable Secession: Red Hook Splits from Rhinebeck, Saturday, June 16 at Rokeby in Barrytown. Space is limited.

FOOD DRIVE

There will be a food drive for the benefit of Dutchess County Community Action in Red Hook, June 12, 2012. Non-perishable breakfast and lunch items are needed to provide healthy meals during the summer months when school breakfast and lunch programs are not available. Donations should be dropped off at the Red Hook Firehouse between 1:00 - 3:00 P.M. This is sponsored by The Red Hook Seniors & The Town of Red Hook Senior Services Committee.

Mayor Blundell stated that the Farmers Market begins Saturday June 9th from 10-2.

Bi-Centennial held a concert at Bard College that was a great success. The Aerodrome is having a free air show to all Town residents on July 15th.

Mayor Blundell stated Trustee David Seymour has been with the Village since 1999 and has been a key player in the growth of the Village. Recently David has sold his home and is moving to Texas. Mayor Blundell presented Trustee Seymour with a Mayor's Award. County Executive Marc Molinaro presented Trustee Seymour with a proclamation for his years of service. Mayor Blundell made a motion to take a small recess to share some refreshments and bid farewell to Trustee Seymour. (8:00 pm) Trustee Trapp seconded. All were in favor. 8:20 Trustee Trapp makes a motion to re-open the meeting. Trustee Seymour seconded. All were in favor.

Chief Truitt presented to the Board his recommendation to hire Travis Sterritt as a full time police officer. Sterritt is replacing full-time officer Kevin VanWagner who took a job at City of Poughkeepsie PD. Officer Sterritt is currently an officer on an hourly basis and is still on probation until 7-22-12. This position would offer health and dental insurance and is a civil service position. Trustee Trapp made a motion to approve the hiring of Officer Sterritt as a full time police officer. Trustee Seymour seconded. All were in favor.

Trustee Trapp made a motion to leave a blank page in the minutes in memory of Gail Harrison of Phillips Street. Mrs. Harrison was a long time resident of Red Hook and will be greatly missed.

**THIS PAGE WAS INTENTIONALLY LEFT BLANK
IN MEMORY OF GAIL HARRISON**

HIGHWAY

Deputy Mayor Kovalchik read the monthly report as follows:

1. Red Hook Sidewalk Project

- a. Dennis Lynch (M.A. Day Engineering, P.C.) and Brent Kovalchik (RHV Trustee) attended the FHWA/NYS DOT Construction Oversight Training Program at NYSDOT Region 8 office in Poughkeepsie, New York on May 8, 2012. The program reviewed procedures for recordkeeping/documentation, sidewalk/curb inspections/recordkeeping, granular materials/drainage inspections/materials acceptance, hot mix asphalt paving inspections and structural work (PCC/steel reinforcement) inspections and materials acceptance.
- b. The Village of Red Hook submitted the Contract Award Documentation Package to the NYSDOT Local Project Unit for review and low-bidder verification on May 24, 2012. The Package included the following documents:
 - Proof of Bid Advertising
 - Memorandum of Bids
 - Recommendations of Award by Project Sponsor
 - Certification for Construction Contract Bidding and Award
 - Copy of Signed Proposal of the Verified Low Bidder
- c. The anticipated time-lines for this Project are as follows:
 - June 29, 2012 – Bid Award
 - July 6, 2012 – Construction Start Date
 - August 3, 2012 – Construction Completion

The Red Hook Sidewalk Project (Contract Number: PIN 8760.64) includes the installation of ADA compliant mid-block crosswalks on South Broadway and a new sidewalk on the south side of West Market Street between Phillips Street and Benner Road. This project will be funded by the FHWA STP Small Urban Grant Program and the NYSDOT.

2. A meeting was held on May 17, 2012 at the RHV Building to discuss the NYSDOT storm drainage pipe easement and maintenance program from Garden Street/South Broadway catch basins to NYSDEC wetlands behind Red Hook Commons. Mike Temple (NYSDOT), Ed Blundell (RHV Mayor) and Brent Kovalchik (RHV Dep. Mayor) attended.

3. Celso Landscaping replanted, mulched and maintained planting beds at the RHV Municipal Parking Lot and Memorial Park during the week of May 7 – 11, 2012. Labor was donated to the Village by Celso Landscaping. The Village purchased new plant material for the Prince Street planting beds (Municipal Parking Lot). Funds to provide for this project will be deducted from Buildings (Misc. # 1620.45), Celebrations (# 7550.4) and Shade Tree Contractual Expenses (# 8560.4).
4. The following projects are being considered to be completed with funding from the FY2012-2013 CHIPS allocation (# 5110.3):
 - Fraleigh Street (between Church Street and Phillips Street) catch basin replacement/repair.
 - West Market Street/Church Street catch basin replacement/repair.
 - St. Christopher's Catholic Church/NYSDOT new riser at catch basin.
 - St. John's Street re-paving.
 - Tower Street catch basin/swale installation.
 - Fisk Street blacktop repair.
 - Replace stop signs to conform to the FHWA MUTCD mandate.

Estimates and priority lists are forthcoming.

5. Culverts and catch basin cleaning will begin in June, 2012 for the north/west quadrant of the Village. Village catch basins and culverts will be cleaned annually based on a yearly quadrant rotation basis. Costs for this project will be deducted from Maintenance of Streets – Street Maintenance Budget Line (# 5110.42).
6. Red Hook Village stop bars (+/- 80), Municipal Parking Lot and crosswalks (6) will be repainted in June, 2012. Funds for this project will be deducted from Maintenance of Street – Street Maintenance Budget Line (# 5110.42).
7. A letter of May 24, 2012 was received from the NYSDOT notifying the Village that portions of Route 9 (north of Old Post Road to the Columbia County Line) will be repaved. Work will begin after the Dutchess County Fair and will be complete by the end of October, 2012. This paving work is part of Governor Andrew Cuomo's New York Works Program.
8. The Red Hook Village Landfill is now open for the season. Residents, with permits, can deposit yard brush at the landfill on Saturdays between 9:00 am – 2:00 pm. Permits are available at the RHV Building for \$20.00.
9. No additional revenue was generated from the sale of scrap metal during the month of May, 2012. Total revenue generated to date for FY2011-2012 is \$2,060.34. Since inception of the Scrap Metal Recycling Program in September, 2007, \$11,859.39 has been generated. Proceeds from this program go toward

purchasing tools and equipment for the RHV Highway Department. Residents and businesses interested in donating scrap metal can contact Dan Streib at 845-758-8600 or Cindi Cole at 845-758-1081.

ITF

Deputy Mayor Kovalchik read the monthly report as follows:

1. Red Hook Sewer Project

A. A Sewer Project Meeting was held on May 24, 2012 at the Poughkeepsie, New York offices of the DCWWA. Items discussed included:

- Consolidated Funding Application (CFA) for the NYSEFC Green Infrastructure Grant Program for the possible acquisition and storm water management through “green technologies” for the RHV Municipal Parking Lot.
- Consolidated Funding Application (CFA) for the NYSEFC/NYSDEC CWSRF Engineering Planning Grant for a proposed engineer’s report to study a revised Red Hook Sewer System and District.
- Tax Increment Financing (TIF) for the former IGA site.
- RH Commons drainage issues and possible EPA restrictions on storm sewer discharge.
- Review processes for the information of a part-county sewer district vs. Village sewer district.
- Reviewed types of sanitary sewer systems.

Bridget Barclay (DCWWA), Jonathan Churins (DCWWA), Robert Flores (C.T. Male) and Brent Kovalchik (RHV Dep. Mayor) attended.

2. Red Hook Water Project

A. Interim (short-term) financing to be provided by the NYSEFC is progressing. Documents and forms have been submitted and are currently being reviewed by the NYSEFC. This 6 – 8 week review and approval process is necessary before funds can be provided to start Phase I of the RHV Well Field and Water Infrastructure Improvement Project.

3. Intermunicipal Task Force (ITF)

A. The ITF met on May 4, 11, 18 and 25, 2012 at the Red Hook Town Building. Items discussed included:

- Review Historic Overlay District and Historic Landmark District with emphasis on the Unification Theological Seminary (UTS) property in Barrytown.
- Review revisions/clarifications to the Red Hook Town TND and ABD. Minor revisions to the current zoning regulations were discussed. A formal list of amendments will be presented to the RHT Board at future meetings.

VILLAGE GREEN

Deputy Mayor Kovalchik read the monthly report as follows:

1. The current balances of the Village Green Committee's related budget accounts as of May 31, 2012 are as follows:
 - Community Beautification – Contractual Expenses (#8510.4)
Balance \$ 554.41
 - Shade Tree – Contractual Expenses (#8560.4)
Balance \$ 14,456.68
 - Village Green Committee Checking Account
Balance \$ 2,533.16
2. There were no Village Green Committee Meetings held during the month of May, 2012.

Deputy Mayor Kovalchik read the following monthly reports:

Red Hook Town Economic Development Committee (EDC)

Ed Blundell and Brent Kovalchik – RH Village Liaisons

Community Preservation Fund (CPF) Advisory Board

Brent Kovalchik – RH Village Representative/Member

Red Hook Town Zoning Review Committee (ZRC)

Brent Kovalchik – RH Village Representative/Member

Red Hook Town/Village Shared Services Committee

Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

Red Hook Together

Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

**Red Hook Town Economic Development Committee (EDC) – Monthly Report
May, 2012 – Ed Blundell and Brent Kovalchik – RH Village Liaisons**

- a. May 10, 2012 – An EDC Meeting was held at the RHV Building. Items discussed included:
 - RHV Farmers' Market – status of Board Approvals, schedule.
 - Updates/status of the former IGA Building and site.
 - Possible site for other uses due to size of site, parking availability, vehicular accessibility, land availability for septic system.

- b. May 24, 2012 – An EDC Meeting was held at the RHV Building. Items discussed included:
- Update/status of promotional video.
 - Filming will be conducted at various sites on June 1, 2, 2012.
 - Update/status of former IGA site.
 - Review current selling price and alternate uses.
 - Update/status of “four-corners” site.
 - Mixed-use opportunities, infrastructure limitations (parking, sewer, etc.), research funding options for feasibility status, preliminary design, financing, etc.

Community Preservation Fund (CPF) Advisory Board – Monthly Report
 May, 2012 – Brent Kovalchik – RH Village Representative / Member

- There were no CPF Advisory Board Meetings held during the month of May, 2012.

Red Hook Town Zoning Review Committee (ZRC) – Monthly Report
 May, 2012 – Brent Kovalchik – RH Village Representative / Member

- There were no ZRC Meetings held during the month of May, 2012.

Red Hook Town/Village Shared Services Committee – Monthly Report
 May, 2012 – Ed Blundell and Brent Kovalchik – RH Village Representatives / Members

- a. May 29, 2012 – A Shared Services Committee Meeting was held at the RHT Highway Superintendent’s Office. Items discussed included:
- Reviewed current construction status and remaining items to be completed.
 - Discussed space allocation needs for RH Village Highway Superintendent’s Office and equipment storage requirements.
 - Toured site and facility of new RHT/RHV Highway Garage.

Representatives from Crawford and Associates Engineering, P.C., contractors, subcontractors, representatives from the Town of Red Hook, Dan Streib (RHV Highway Superintendent) and Brent Kovalchik (RHV Dep. Mayor) attended.

Red Hook Together – Monthly Report
 May, 2012 – Ed Blundell and Brent Kovalchik – RH Village Representatives / Members

- a. A Red Hook Together Meeting was held on May 31, 2012 at the Red Hook Village Library. Items discussed included:

- Red Hook Town Community Garden (Earth to Table Fund/Community Foundation of the Hudson Valley)
 - June 3, 2012 – Taste of the Garden/Radish Festival. Enjoy food grown at the community garden every Sunday.
- Red Hook Emporium
 - Exhibit at the Emporium including displays and talks about the history of the Soap Factory Building.
- PTSA
 - May 31, 2012 – “Deaf-Deaf World” – RH High School American Sign Language Class program.
 - June 4, 2012 – “Grading Teachers: What the new APPR Suggests About Our Values”. Co-sponsored by the Bard College Center for Civic Engagement at Olin Hall (Bard College) from 4:30 pm – 6:30 pm.
 - June 5, 2012 – “Pictures from Finland” – photos from the new principal of the Red Hook Middle School.
- Bicentennial Committee
 - June 2, 2012 – Concert at the Fisher Center (Bard College).
 - July 1, 2012 – Aerodrome – free admission for Red Hook residents.
 - July 14, 2012 – Heritage Day at Montgomery Place.
- Red Hook Public Library
 - June 7, 2012 – Bicentennial Reading at the Elmendorph Inn featuring local author Roger Leonard; History of Upper Red Hook.
 - June 8, 2012 – “Read Local” fund raiser at Oblong Books and Music (Rhinebeck); 20% of sales will go to the RH Public Library; book signing begins at 7:00 pm.
- Bard College Center for Civic Engagement
 - Writing Workshop – Bard Faculty working with RH High School 9th graders – preparations continuing.
 - Citizen Science – Bard science students working with RH Middle School science students and faculty – preparations continuing.
 - August, 2012 – Farm Day – Bard students working on local Red Hook farms.
 - September 10, 2012 – Volunteer Fair at Bard College.

Mayor Blundell inquired to Deputy Mayor Kovalchik the status of C.T. Male bids for water improvement. Deputy Mayor Kovalchik is waiting for more approvals that should be in by the end of the month.

Trustee Trapp stated the status of the CDBG bids on the sidewalk project. 5 bids were received and the 3 low bids were from J. Wase, B & K and Blacktop Maintenance. Clerk Cole will call Beth Doyle at the County to finalize paperwork. Trustee Trapp made a motion to approve J. Wase to complete CDBG sidewalk project as approved by M. A. Day for the amount of \$ 82,101.00 as detailed in the site plans. Also, pending approval of the County of Dutchess. Trustee Seymour seconded. All were in favor.

Mayor Blundell provided a status update on the FEMA refunds from Irene. Five claims have been submitted and reimbursement for work incurred should come soon.

George Beekman reported a pot hole on Cherry Street.

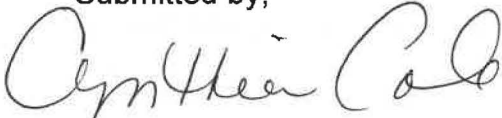
Deputy Mayor Kovalchik stated that there is a couch and chair on Cherry Street that was left by Bard students. The Highway Department will pick it up and a bill will be sent to the landlord.

Trustee Seymour expressed his appreciation to the Mayor and Board for all their hard work and finds it difficult to leave. A big thank you to all.

Trustee Trapp made a motion to pay bills after audit. Deputy Mayor Kovalchik seconded. All were in favor.

Deputy Mayor Kovalchik made a motion to adjourn. Trustee Seymour seconded. All were in favor.

Submitted by,



Cynthia Cole
Clerk/Treasurer