

**VILLAGE OF RED HOOK  
VILLAGE BOARD MEETING  
MAY 7<sup>TH</sup>, 2012**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Norris, Trustee Seymour.  
Trustee Trapp was absent.

Mayor Blundell opened the meeting at 7:30 with the Pledge of Allegiance.

1. Red Hook School Budget Presentation: Superintendent Paul Finch and Business Manager Bruce Martin presented the 2012 budget to the Board. 7 positions will retire and 6 will be replaced at a lower salary. Additional state aid was received and the school will stay in the 2 % tax cap. The school rents to Bard at an annual income of \$ 93,000 to \$ 94,000. School enrollment is down. School budget vote is scheduled for May 15<sup>th</sup> from 12-9 PM at the 3-5 Mill Rd School. One school board position is up, a bus proposition is also on the ballot. Germantown School approached Paul Finch to consider shared services. This subject is just in the beginning stages.
2. Tree City USA – Village Green – Brenda Cagle stated the Village has been a member of Tree City USA for 10 years and has planted over 300 trees. A tree inventory was done and the sugar maple tree tolerates road salt better than any other tree. Ms. Cagle thanked all members of the Village Green for all their volunteer services. Mayor Blundell and Trustee Seymour thanked Brenda for all her years of volunteer services for the Village Green. Brenda thanked Highway Foreman Dan Streib for all his efforts (digging holes) and presented the Village Board with an award for 10 years as members of Tree City USA.

Mayor Blundell stated on the April 19<sup>th</sup> minutes the appointment list did not include Trustee Kovalchik as Deputy Mayor. Mayor Blundell read the officers and responsibilities. Deputy Mayor Kovalchik made a motion to approve the minutes from April 5<sup>th</sup>, 9<sup>th</sup>, 19<sup>th</sup> (2) and 25<sup>th</sup>. Trustee Seymour seconded the motion. All were in favor.

#### TREASURER'S REPORT

Clerk Cole read the Treasurer's report for the month of April: Balances as of May 7<sup>th</sup>: General \$ 8,126.76, Water \$ 27,145.59, Trust and Agency \$ 12,073.26, Petty Cash \$ 5.50, Village Green \$ 2,533.16, Hardscrabble \$ 3,066.69, Health Insurance \$ 557.92. Monthly expenses: General \$ 122,626.92, Water \$ 19,225.59, T & A \$ 12,073.20, Resource Recovery \$ 3,933.62. Deputy Mayor Kovalchik made a motion to approve the Treasurer's report. Seconded by Trustee Norris. All were in favor.

#### POLICE

Mayor Blundell read the Police report for the month of April: 121 incidents, 42 UTT's, 9 arrests.

## WATER

Trustee Seymour read the water report for the month of April: 2 bacteria samples were taken and sent to lab, checked meter readings as requested at Xtra Mart and the former IGA, repaired leak at shut-off for former Slater house on South Broadway, marked water line at Getty, 7407 South Broadway and 18 Elizabeth Street as requested, hooked up water meter at 9 Linden Avenue, replaced shut-off cap at 68 Fraleigh Street, new meter was installed for Pottenburgh – South Broadway, average daily usage for the month: 256,700. Trustee Seymour stated that as of June 1<sup>st</sup> Ernie Maderi will be doing repair work at the Village Hall.

## RESOURCE RECOVERY

Trustee Norris read the resource recovery report for the month of April: single stream comingle 7.67 T, garbage 12.18 T, cost of \$ 1,169.90. \$ 3,204.50 was sold in tag revenue. Mayor Blundell stated that tag sales are on the decline, but Village tags are still a good buy. Outside haulers are heavy and noisy on Village Streets. Mayor Blundell suggested Trustee Norris seek promotional art work on the side of the garbage truck to attract attention to our pay as you throw program and its affordability.

Reminder, we are now single stream recycling. This means cardboard, comingle and paper can be put into one container for pick-up. Please do not overfill containers.

The Red Hook Conservation Advisory Council announces a free Electronic Waste Collection on Saturday, May 12, 2012 from 9AM to 1PM in the Holy Cow Parking Lot at Hardscrabble Plaza in Red Hook. People are welcome to bring all computer, sound, video and audio system components and cables for proper recycling by Advanced Recovery, Inc. There will be a \$ 20 charge for air conditioners per unit. No other appliances will be accepted. All electronic waste will be collected for free.

### **Library:**

The library circulated 6,564 items in March, up from 5,444 in March 2011, an increase in circulation of 20%. We circulated 6,343 items in April, up from 4,671 in April 2011, an increase of 36%.

They hosted 61 programs in April, attended by 317 children, 74 teens and 580 adults. A total of 971 people attended programs at the library in April.

So far this year, the library has had 3,395 people attend programs. In comparison, last year 4,701 people participated in programs. They are hoping to double program attendance this year.

Lots more planned for May, including a special presentation by local doctor Abe Nussbaum on ADHD, Depression and Anxiety in Children on May 9<sup>th</sup> to coincide with National Children's Mental Health Awareness Week; and a free concert by Quadratomic, a brass quartet at 7 p.m. Tuesday, May 22<sup>nd</sup> at the Elmendorph.

### **Parks and Rec: Upcoming Events:**

*Raiders of the Lost Ark:* Friday, May 11<sup>th</sup> at 8 p.m. at Red Hook Rec Park, on a giant inflatable screen provided by Rhinebeck Rentals, and sponsored with the Red Hook Chamber of Commerce. Bake Sale will be provided by the Red Hook PTSA. Rain date is Saturday, May

12<sup>th</sup>. Please note this film is rated PG (before the PG-13 rating was put into place) and may not be suitable for young children.

*Apple Blossom Day*: Saturday, May 12<sup>th</sup>. All day family friendly event, including vendors, games and entertainment. This event is organized by the Red Hook Rotary.

Red Hook Bicentennial has a kick-off as part of Apple Blossom Day. Everyone should have received a flyer in the mail.

*Memorial Day Parade* will be Monday, May 28<sup>th</sup> at 10 a.m. Assembly will be at 9:15 a.m. at the Red Hook High School. An Observance Ceremony and laying of Memorial Wreaths will follow the Parade at Memorial Square. Refreshments will follow at the Post Home at 32 Elizabeth Street.

## **FOOD DRIVE**

There will be a food drive for the benefit of Dutchess County Community Action in Red Hook, June 12, 2012. Non-perishable breakfast and lunch items are needed to provide healthy meals during the summer months when school breakfast and lunch programs are not available. Donations should be dropped off at the Red Hook Firehouse between 1:00 - 3:00 P.M. This is sponsored by The Red Hook Seniors & The Town of Red Hook Senior Services Committee.

## **HIGHWAY**

Deputy Mayor Kovalchik read the monthly report as follows:

1. The Red Hook Sidewalk Project request for bids have been advertised in the Kingston Daily Freeman, Construction Data Company and the NYS Contract Reporter.

Fourteen (14) contractors picked up bid documents for review and estimate preparation. Eight (8) contractors submitted bids by the due date of April 28, 2012.

Bids were opened at 11:00 a.m. on April 28, 2012 at the Red Hook Village Building. Dennis Lynch (M.A. Day Engineering), Ed Blundell, Brent Kovalchik and Cindi Cole attended. Bid estimates ranged from \$178,000 to \$224,500. The bids are being reviewed by both M.A. Day Engineering and the NYSDOT.

The anticipated time-line for this project are as follows:

- June 29, 2012 – Bid Award
- July 6, 2012 – Construction Start Date
- August 3, 2012 – Construction Completion

The Red Hook Sidewalk Project includes the installation of ADA compliant mid-block crosswalks on South Broadway and a new sidewalk on West Market Street. This project will be funded by the FHWA STP Small Urban Grant Program and the NYSDOT.

2. A memo of April 24, 2012 from NYSDOT stated that the Consolidated Local Street and Highway Improvement Program (CHIPS) allocation to the Village of Red Hook for FY2012-2013 will be \$31,703.23. This is a \$61.21 decrease from the FY2011-2012 allocation. Projects to be completed with CHIPS funding are being considered.

3. Brush pick-up ended on April 27, 2012. Residents of the Village with permits may drop-off leaves and brush at the Village Landfill on Saturdays between 9:00 a.m. to 2:00 p.m. Permits are available at the RHV Building for \$20.00.
4. Street sweeping of Village streets began on April 30, 2012. Community Custom Services has been selected to perform this service at a cost of \$2,800 plus a 4% fuel surcharge. The NYSDOT swept state routes (Rt. 9 and Rt. 199) during the later part of April, 2012.
5. Scrap metal was sold on April 3, 2012 yielding a revenue of \$151.34. The total revenue generated to date for FY2011-2012 is \$2,060.34. Since inception of the Scrap Metal Recycling Program in September, 2007, \$11,859.39 has been generated. Proceeds from this program go toward purchasing tools and equipment for the RHV Highway Department. Residents and businesses interested in donating scrap metal can contact Dan Streib at 845-758-8600 or Cindi Cole at 845-758-1081.

#### ITF

Deputy Mayor Kovalchik read the monthly report as follows:

#### 1. Red Hook Sewer Project

- A. There were no Red Hook Sewer Project Committee or Subcommittee Meetings held during the month of April, 2012.
- B. The Dutchess County Planning Federation Newsletter "Plan On It" of April, 2012 included an article entitled, "Smart Sewers for Smart Growth". This article ". . . recognized that better infrastructure planning can help advance more desirable land use patterns, opportunities for affordable housing and economic development, preservation of open space, and healthier communities." The article also outlines the work that the DCWWA is doing with local communities to develop affordable central sewer systems, including Red Hook and Millerton (the only two villages without central sewer), as well as the hamlets of Hyde Park and Amenia.

#### 2. Red Hook Water Project

- A. A Water Project Meeting was held on April 2, 2012 at the Red Hook Village Building. A conference call with George Popp (USDA-RD/Middletown) was conducted. Robert Flores (C.T. Male), Ed Blundell and Brent Kovalchik attended. The following items were discussed:
  - a. NEPA documentation was reviewed as is being finalized by USDA-RD. NEPA was officially complete on April 9, 2012.
  - b. Bond Counsel contracts were reviewed and finalized on April 20, 2012.
  - c. USDA-RD notified that the interest rate offered to the Village of Red Hook for a \$1.3 million loan has dropped from a rate of 2.25% to 2% as of April 1, 2012.
  - d. A meeting will be scheduled in April, 2012 to review and sign the "Letter of Conditions".

- B. A Water Project Meeting was held on April 23, 2012 at the RHV Building. Robert Flores (C.T. Male), George Popp (USDA-RD), Ed Blundell and Brent Kovalchik attended. The following items were discussed:
- a. Reviewed USDA-RD's Community Facilities Program for possible funding to purchase the Village Parking Lot. USDA-RD has been allocated four times to usual allocation from Congress for this loan program. Investigations and research are currently being reviewed.
  - b. Reviewed the "Letter of Conditions" issued to the Village by the USDA-RD on April 17, 2012. The letter does not constitute a loan approval. The loan will be considered approved on the date a signed copy of the "Request for Obligation of Funds" is mailed to the Village and after notification of the loan is submitted to our U.S. Congressional Representative.
  - c. The following documents were reviewed and/or signed on April 23, 2012:
    - Loan Resolution (RUS Bulletin 1780-27)
    - Request for Obligation of Funds (Form RD 1940-1)
    - Letter of Intent to Meet Conditions (Form RD 1942-46)
    - Opinion of Counsel Relative to Right-of-Ways (Form RD 442-22)
    - Certificate as to Title to Project Site
    - Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions (Form AD-1048)
  - d. Interim (short-term) financing to be provided by the NYSEFC is progressing and must be finalized prior to USDA-RD issuance of the Obligation of Funds.
- \* An "Obligation of Funds" for \$1.242 million of May 1, 2012 was issued by USDA-RD to the Village of Red Hook. "The funds are retained by Rural Development for delivery upon substantial completion of the project."

### 3. Intermunicipal Task Force (ITF)

- A. The ITF met on April 6, 13, 20 and 27, 2012 at the Red Hook Town Building. The proposed Estate District regulations were discussed. Meetings of interest include:
    - a. April 6, 2012 – Reviewed: Permanent easements on "Father's Trail" at the UTS property; UTS proposed Master Plans for future institutional development, and trail/waterfront access connections with adjacent properties. Charles Hoover R.A. (UTS), John Redman (UTS) and Winthrop Aldrich attended.
    - b. April 27, 2012 – Reviewed UTS Campus Plan/proposed Master Plan. Winthrop Aldrich and Michele Greig (Greenplan, Inc.) attended.
4. Red Hook Town Supervisor Sue Crane presented "Building Relationships to Achieve Land Preservation" at the Dutchess Land Conservancy's Ninth Annual Town Board Breakfast in

Millbrook, NY on April 30, 2012. Red Hook Town Board Members Bill O’Neil, Harry Colgan and Brenda Cagle along with RHV Trustee Brent Kovalchik participated in the Questions and Answers segment regarding the Town’s PDR and CPF programs.

VILLAGE GREEN

Deputy Mayor Kovalchik read the monthly report as follows:

1. The current balances of the Village Green Committee’s related budget accounts as of April 30, 2012 are as follows:

- Community Beautification – Contractual Expenses (#8510.4)  
Balance ..... \$ 829.33
- Shade Tree – Contractual Expenses (#8560.4)  
Balance ..... \$ 14,456.68
- Village Green Committee Checking Account  
Balance ..... \$ 2,533.16

2. A Village Green Meeting was held on April 3, 2012 at the Red Hook Village Building. Brenda Cagle and Brent Kovalchik (RHV Liaison) attended. The following items were discussed:

- Review bench sites and discussed sites still to be approved by property owners.
- Review tree planting sites for April 28, 2012 Spring Planting.

3. Arvine “Bucky” Coon, Brenda Cagle and Brent Kovalchik reviewed final bench site locations for concrete slab and anchorage determinations/details.

4. The Annual Spring Tree Planting occurred on April 28, 2012. Mayor Ed Blundell and VGC member Brenda Cagle made opening remarks. Brent Kovalchik read the Arbor Day Proclamation at Richard Abraham’s Memorial Park. Four memorial trees were planted by families memorializing their respective family members. Trees were also planted at the Richard Abraham’s Memorial Park, West Market Street, Garden Street, South Broadway, Firehouse Lane and Church Street. A luncheon followed at the Town of Red Hook Building. Special thanks to VGC members Sally Dwyer-McNulty, Jeffrey Urbin and Brenda Cagle for organizing the Arbor Day Events; Dan Streib and Michele Decker for digging and tree/mulch delivery; Jeanne Duntz for preparing the luncheon; and to all volunteers who participated in the annual Spring Tree Planting Day.

Deputy Mayor Kovalchik read the following Reports:

**Red Hook Town Economic Development Committee (EDC)**

Ed Blundell and Brent Kovalchik – RH Village Liaisons

**Community Preservation Fund (CPF) Advisory Board**

Brent Kovalchik – RH Village Representative/Member

**Red Hook Town Zoning Review Committee (ZRC)**

Brent Kovalchik – RH Village Representative/Member

**Red Hook Town/Village Shared Services Committee**

Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

**Red Hook Together**

Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

**Red Hook Town Economic Development Committee (EDC) – Monthly Report**

April, 2012 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. April 12, 2012 – An EDC Meeting was held at the RHV Building. Items discussed included:
  - New members Ken Migliorelli and Dr. George Verrilli were proposed for consideration to the RHT Board.
  - Updates/status of the RH Promotional Video.
  - Updates/status of proposed uses for the former IGA Building.
  - Updates/status of the proposed Red Hook Farmer's Market.
  
- b. April 26, 2012 – An EDC Meeting was held at the RHV Building. Items discussed included:
  - New members Ken Migliorelli and Dr. George Verrilli were appointed to the EDC on April 25, 2012 by the RHT Board.
  - Updates/status of proposed uses and business plans for the former IGA Building and Site.
  - Reviewed cooperative working relations with the RHT Ag and Open Space Committee.
    - survey under-utilized assets (barn, equipment, land, etc.) for adaptive/additional agro/tourism uses
    - "Red Hook" branding for use on locally grown/processed products
    - "e-business" opportunities
    - jobs creation – Bio-Tech Food/Beverage, Agriculture
    - concerns of farmers to sustain agri-businesses including distances from supplies, support facilities and agricultural education programs
    - Review Agriculture Conference in NYC – "The Third Industrial Revolution"

**Community Preservation Fund (CPF) Advisory Board – Monthly Report**

April, 2012 – Brent Kovalchik – RH Village Representative / Member

- There were no CPF Advisory Board Meetings held during the month of April, 2012.
- Work continues on a draft MOU/Intermunicipal Agreement between the Village and Town of Red Hook regarding sharing accumulated funds in the CPF with the two incorporated Villages within the Town as recommended in the Community Preservation Project Plan of May 26, 2011.

**Red Hook Town Zoning Review Committee (ZRC) – Monthly Report**

April, 2012 – Brent Kovalchik – RH Village Representative / Member

- There were no ZRC Meetings held during the month of April, 2012.

Red Hook Town/Village Shared Services Committee – Monthly Report  
 April, 2012 – Ed Blundell and Brent Kovalchik – RH Village Representatives / Members

- a. There were no Shared Service Committee Meetings held during the month of April, 2012.
- b. The NYSDOS is reviewing 2011-2012 Local Government Efficiency Grant Program Applications. The Town and Village of Red Hook submitted an application on March 21, 2012 to request funds to provide for a feasibility study to “identify and recommend highway service delivery alternatives which would maximize efficiency, reduce duplication, improve cooperation and lower future costs of highway services in the Town and Village of Red Hook.”

Red Hook Together – Monthly Report  
 April, 2012 – Ed Blundell and Brent Kovalchik – RH Village Representatives / Members

- a. A Red Hook Together Meeting was held on April 26, 2012 at the Bard College Campus Center. Items discussed included:
  - Red Hook, Tivoli, Rhinebeck Tourist Map is now available at select locations, free of charge, throughout the area.
  - RH Area Chamber of Commerce
    - assisted with the Bard College International Students’ Festival on April 20, 2012.
  - The Bard College Trustee Leader Scholar Program (TLS) is establishing a small farm on the Bard College Campus at Manor Field.
    - students raised \$25,000 and Bard College pledged an additional \$40,000 to establish this 1 ½ acre farm.
  - RH Community Arts Network (RHCAN)
    - currently raising funds to establish an Artist Studio collective and permanent base for exhibitions/programs at their current Art Pop Gallery on North Broadway.
    - new show “Abstractions” will open at the Art Pop Gallery on May 19, 2012.
    - a new website is being constructed and will be on-line in the near future.
  - The RH Education Foundation, Bard College, RHCSD and the RHPTSA hosted the Career Fair at the RH High School on April 27, 2012. Over 60 careers/trades and 20 regional colleges participated.
  - Bard College Center for Civic Engagement
    - Second Annual Farm Day at Bard College on August 24 and 25, 2012. 60 Bard College students have signed up to work at local farms this summer (contact Erin Cannan at Bard College for information).
  - Bard College “Spring Fling” will be held on the Bard Campus May 3-6, 2012.

- Vista Volunteer Recruits are being sought to assist RHCSO at identifying and providing educational services to the most "at risk" students in the area during the summer. Deadline for applications is May 25, 2012.

## PLANNING & ZONING

Trustee Seymour read the planning and zoning report for the month of April: 5 building permits, 1 certificate of occupancy, 4 certificates of compliance, 2 CO searches, 1 order to remedy, 3 fire inspections, 3 complaints, 12 inspections. \$ 15,187.31 was collected in fees.

Mayor Blundell – Farmers Market – On agenda for this week, Mayor is currently working with Key Bank on an MOU in regard to the parking lot. The market will be Saturdays only from 10-2. Restrooms will be available through some merchants and ADA compliant bathrooms will be available at the Village Hall. Vendors would monitor and clean the Village Hall. A motion was made by Trustee Norris to allow the Village Hall to be open on Saturdays from 10-2 to use the bathrooms. Seconded by Deputy Mayor Kovalchik. All were in favor.

Mayor Blundell read a letter from Greg Fildes in regards to Beck Fildes Girl Scout Gold Award. Ms. Fildes renovated the softball shed.

Harry Colgan of Northern Dutchess Alliance has invited the Village Board for a shared services meeting on May 31<sup>st</sup> from 5-7 pm at the Village Hall.

Memorial Day Parade will be Monday May 28<sup>th</sup>.

George Beekman is not in favor of the farmers market and asked the Mayor who owns the parking lot. Mr. Beekman feels a farmers market will be disruptive to the Village and take away parking spaces in the lot. Mayor Blundell stated that the parking lot is owned by Key Bank and he has been in touch, an MOU has been compiled and the proper insurance has been obtained. Mayor Blundell does not agree with Mr. Beekman and is in favor of the market. Trustee Seymour stated the farmers market will jump start the community.

Mr. Beekman stated that at the public hearing for the budget most of who spoke were town residents. Also asked why on the side of the Village Police cars it says Red Hook Police and why Village was left off. Mayor Blundell was not aware of this. Also, with so many police cars why was a new engine authorized in the Durango? Mayor Blundell stated that Chief Truitt was in charge of the police budget and they are now over budget.

Steve Zacharuk asked if water being pumped out is equal to what is being billed. Mayor Blundell stated that at this time more is being pumped. The Village has just received a grant from USDA for new flow meters and new meters that should solve that problem.

Steve also informed the Board that in front of Colburn's Laundromat a telephone pole has a guard wire that is pulling the sidewalk up.

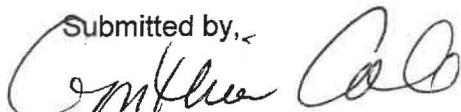
Mayor Blundell stated that the school building that it rents to Bard is not on the tax roll because it is owned by the school.

Mayor Blundell stated that each Trustee must sign vouchers every month.

Deputy Mayor Kovalchik made a motion to pay bills after audit. Trustee Seymour seconded. All were in favor.

Deputy Mayor Kovalchik made a motion to adjourn the meeting. Trustee Norris seconded. All were in favor. (9:20 pm).

Submitted by,



Cynthia Cole  
Clerk/Treasurer

**EXTRACT OF MINUTES**

A Village Board meeting of the Village of Red Hook, Dutchess County, New York was convened in public session at the Village Hall, 7467 South Broadway, Red Hook on May 7<sup>th</sup> 2012 at 7:30 PM

The meeting was called to order by Mayor Blundell, and, upon roll being called, the following members were:

PRESENT:

Mayor Blundell  
Trustee Kovalchik  
Trustee Norris  
Trustee Seymour

ABSENT: Trustee Trapp

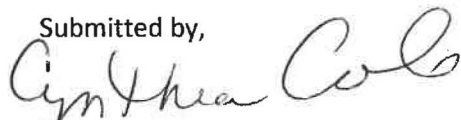
The following motion was offered by Mayor Blundell and seconded by Norris

In regards to the Farmers Market in the Village Parking Lot on Saturday's only from 10 am to 2 pm. The Village Hall will be opened for public use of the Village's ADA compliant bathroom. The Village Hall will be monitored and cleaned by vendors. Other business bathrooms will also be available for public use.

The question of the adoption of the following motion was duly put to vote on a roll call, which resulted as follows:

Mayor Blundell	aye
Trustee Kovalchik	aye
Trustee Seymour	aye
Trustee Norris	aye

Submitted by,



Cynthia Cole

Clerk