

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
FEBRUARY 6, 2012
7:30 PM**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Trapp, Trustee Norris, Trustee Seymour was absent.

Mayor Blundell opened the meeting at 7:30 with the Pledge of Allegiance.

Trustee Trapp made a motion to accept the minutes of January 9th and 19th. Trustee Kovalchik seconded. All were in favor.

Mayor Blundell asked the Board to be aware that the end of the budget is coming near and to keep a watchful eye on all spending as well as to start preparing for the new budget year.

TREASURER'S REPORT - Fund Balances: General \$ 78,573.85, Water \$ 34,158.09, T & A \$ 11,605.96, Resource Recovery \$ 79.92, Petty Cash \$ 44.85, Village Green \$ 2,533.16, Hardscrabble \$ 3,552.51, Health Insurance \$ 3,676.22. Monthly balances: General \$ 121,274.10, Water \$ 32,249.37, T & A \$ 11,605.96, Resource Recovery \$ 7,442.58. Trustee Kovalchik made a motion to accept the Treasurer's Report. Trustee Trapp seconded. All were in favor.

POLICE

Chief Truitt read the police report for the month of January: 124 incidents, 79 UTT'S, 18 arrests. Reported was an arrest in the Hannaford parking lot for drugs, suspended license and lewd conduct. Mayor Blundell stated that the police informational session is available for view on the Village web site. Also, both the Mayor and Chief have placed calls with Sheriff's Department to find out why there has been such a large presence of Deputies in the Village. There have been several road blocks entering the Village.

PLANNING AND ZONING

Trustee Trapp read the planning and zoning report for the month of January: 6 building permits, 3 certificates of occupancy, 18 certificates of compliance, 4 orders to remedy, 46 fire inspections, 4 certificates of compliance, 29 inspections. \$ 1,000.00 was collected in fees. Trustee Trapp also reported that Dutchess County Department of Planning needs a digital copy of the new zoning map. When the map is complete he will send to the County for their web site.

DC Block Grant for sidewalk improvements on Park Ave. and Firehouse Lane has approved the funds and appropriated the prevailing wage that was forwarded to M. A. Day's office.

RFP – grant to fix pavers in Village sidewalks is in the process stage and is 22 pages long. The tree in front of the Chinese restaurant has raised pavers and was fixed this week. It went well.

Mayor Blundell stated that there will be an up and coming ribbon cutting for the solar panels for the Red Hook Fire Department. The panels were placed on Village property next to our well fields. Also, the Red Hook Fire Department contract has expired and Mayor Blundell is working on this renewal.

HIGHWAY

Deputy Mayor Kovalchik read the monthly report as follows:

1. Final revisions to the Construction Management Plan (CMP) for the Red Hook Sidewalk Project, being prepared by M.A. Day Engineering, are continuing. Correspondences to verify status of revisions have been made to NYSDOT (Caroline Ryan: 1/4/12, Barbara Knissel: 1/4/12, Chuck Walter: 1/30/12) and M.A. Day Engineering (Dennis Lynch: 1/4, 10, 19, 26, 30/12). The RH Sidewalk Project includes the installation of ADA compliant crosswalks on South Broadway and a new sidewalk on West Market Street. The \$233,000 estimated project cost will be funded by the FHWA STP Small Urban Grant Program and the NYSDOT. An early summer 2012 completion date is anticipated.
2. Repairs to the 2006 Terex Backhoe's hydraulic system (estimated cost: \$1,875.00) have been made. Funds for these repairs will be deducted from Maintenance of Streets – Vehicle Repairs / Maintenance Budget Line (#5110.41).

Repairs to the 1999 Ford F-450 Dump Truck Plow (estimated cost: \$450.00) and the sander (estimated cost: \$120.00) have also been made. Funds for these repairs will be deducted from Snow Removal – Equipment Repair Budget Line (#5142.42).

3. The NYS 2012 – 2013 Executive Budget was released on January 17, 2012. Transportation Aid / Consolidated Local Street and Highway Improvement Program (CHIPS) is anticipated to remain at current year levels. (CHIPS #5110.3 FY2011-2012 - \$31,364.00).
4. Residents are reminded to remove basketball hoops and other sports equipment from the edge of Village streets to allow for snow plowing. The Village will not be responsible for replacement / repairs of equipment occurring during snow plowing season.

Residents are also reminded not to park cars on Village streets when snow plowing occurs. Vehicles will be towed at owner's expense: Details are available at RH Village Clerk's Office.

5. No additional revenue was generated from the sale of scrap metal during the month of January, 2012. Total revenue generated to date for FY2011-2012 is \$1,909.26. Since inception of the Scrap Metal Recycling Program in September, 2007, \$11,708.31 has been generated. Proceeds from this program go toward purchasing tools and equipment for the RHV Highway Department. Residents and businesses interested in donating scrap metal can contact Dan Streib at 845-758-8600 or Cindi Cole at 845-758-1081.

ITF

Deputy Mayor Kovalchik read the monthly report as follows:

1. Red Hook Sewer Project

- A. A Red Hook Sewer Project Committee Meeting was held on January 6, 2012 at the Red Hook Village Building. Items discussed included:
 - a. Review comments/inquiries from private properties owners and business owners in the proposed sewer district.
 - b. Reviewed Part-County Sewer District procedures at the DC Legislature, resolutions and types of referendums.
 - c. Discuss sewer treatment options currently being investigated for Red Hook by DCWWA and C.T. Male.

Jonathan Churins (DCWWA), Robert Flores (C.T. Male), Harry Colgan (RHT Councilman), Brent Kovalchik (RHV Trustee), Kimberly McGrath-Gomez (RHACOC), Beth Pagano, Lori Urbin and Peter Girardi attended.

Bridget Barclay (DCWWA), Jonathan Churins (DCWWA), Robert Flores (C.T. Male), Harry Colgan (RHT Councilman), Brent Kovalchik (RHV Trustee), Pete Girardi, Beth Pagano, Sue Mora and Lori Urbin attended.

- B. A Red Hook Sewer Project Citizens Subcommittee Meeting was held on January 27, 2011 at the RHV Building. Items discussed included:
 - a. Reviewed soils quality data from the Soil Survey of Dutchess County, New York.
 - b. Reviewed groundwater/surface water testing proposal.
 - c. Reviewed overview of the Red Hook Sewer Project, past and present status.

- d. Review the Town of Hyde Park's approach to creating and funding a sewer system, past and present status.
- e. Reviewed future meeting agendas and participants.

Jonathan Churins (DCWWA), Robert Flores (C.T. Male), Sue Serino (Hyde Park District 4 – DC Legislature), Ben Traudt (Red Hook – DC Legislature – invited), Harry Colgan (RHT Councilman), Ed Blundell (RHV Mayor), Brent Kovalchik (RHV Trustee), Kimberly McGrath-Gomez (RHACOC), Pete Girardi, Harold Gruber, Sue Mora and Lori Urbin attended.

2. Red Hook Village Water Project

- A. A Water Project Meeting was held on January 9, 2012 at the RHV Building. Items discussed included:
 - a. Project Scope of Work.
 - b. Review of DCDOH memo of September 2, 2010 citing improvements to be made by the Village to its water supply and distribution system.
 - c. Review proposals for leak detection services, meter/meter head replacement, water storage tank capacity and proposals to increase capacity.
 - d. Review Bond Resolution to be voted on by RHV Board of Trustees on January 9, 2012.
 - e. Review engineering fees based on a final scope of work.

Robert Flores (C.T. Male), Ed Blundell (RHV Mayor) and Brent Kovalchik (RHV Trustee) attended.

- B. The Red Hook Village Trustees approved a Bond Resolution, not to exceed \$1.3 million, for Improvements to the RHV Well Field (controls, generator, well redevelopment, etc.) and meter replacements on January 9, 2012. Public comment period, subject to permissive referendum, is currently open. Information is available for review at six locations in the Village, including the RH Village Building.

- C. A Water Project Meeting was held on January 13, 2012 at the RHV Building. Items discussed included:
 - a. Preliminary review of scope of work with new information regarding enlarging the existing Firehouse Lane storage tank to increase capacity as recommended by USDA-RD PER comments.

Robert Flores (C.T. Male) and Brent Kovalchik (RHV Trustee) attended.

- D. A Water Project Meeting was held on January 16, 2012 at the RHV Building. Items discussed included:

- a. Project Engineer (Robert Flores – C.T. Male) met with electrical engineers and archaeologists at the various sites in the Village, including the Firehouse Lane wellfields.
- b. Determined the final scope of work of the RHV Water Project.
 - replace all meters/meter heads in the Village water service area.
 - prepare site plan to locate future water storage tank.
 - increase capacity of existing Firehouse Lane storage tank by 180,000 gallons.
 - improvements to Firehouse Lane wellfield as per DCDOH mandates of September 2, 2010.
 - revise PER to include all components of scope of work, well redevelopments (wells 5, 6) and redefine Phase I as per USDA-RD funding limitations and comments.
 - preparation of bid/contract documents for Phase I.

Robert Flores (C.T. Male), Ed Blundell (RHV Mayor) and Brent Kovalchik (RHV Trustee) attended.

3. Intermunicipal Task Force (ITF)

- a. The ITF met on January 6, 13 and 20, 2012 at the RH Town Building. Items discussed included:
 - Review Institutional Zoning Regulations.
 - Reviewed demolition regulations of the Town of Rhinebeck and the Village of Tivoli.
 - Reviewed Community Preservation Project Plan regarding preservation vs. restoration.
- b. The ITF met on January 27, 2012 at the RH Town Building. Winthrop Aldrich and Michele Greig (Greenplan, Inc.) attended. Items discussed included:
 - Reviewed existing RHT Scenic Historic District, National Historic Landmark District and Scenic Corridor Overlay District.
 - Considered revising uses to current/existing zoning codes applicable to the proposed Estates District.
 - Discussed possible buildings/sites in the Village of Red Hook that may be considered for inclusion on the National Register of Historic Places.
 - Discussed historic development patterns of the Village of Red Hook.

CPF

Deputy Mayor Kovalchik read the monthly report as follows:

Red Hook Town Economic Development Committee (EDC) – Monthly Report

January, 2012 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. January 6, 2012 – An EDC subcommittee met to discuss future economic development opportunities and site locations for re-use / re-development.
- b. January 13, 2012 – An EDC meeting was held at the RHV Building. Items discussed included:
 - Review and re-define goals of the 2012 EDC.
 - Review prospective businesses considering locations in the Village.
 - Review status of promotional video being prepared by Green Peas TV.
 - Establish subcommittee of successful business owners offering assistance to prospective new business owners.
 - Discussed the potential of maintaining existing and attracting new clientele through the use of Quick Response Codes (QR Code).
 - Review events planned by the Bicentennial Committee and RHCAN.
- c. January 26, 2012 – An EDC meeting was held at the RHV Building. Items discussed included:
 - Review EDC's Mission and Goals for 2012.
 - Discuss EDC membership and appointments being considered by the Red Hook Town Board.
 - Review / discuss economic opportunities for the Red Hook Village Center.

Community Preservation Fund (CPF) Advisory Board – Monthly Report

January, 2012 – Brent Kovalchik – RH Village Representative / Member

- a. January 5, 2012 – A CPF Advisory Board Meeting was held at the RH Town Building. Items discussed included:
 - Review applications of eight properties on West Kerley Corners Road considering selling development rights.
 - The CPF Advisory Board recommended that Community Preservation Funds be used, by the Town of Red Hook, to purchase development rights of West Kerley Corners Road property. Funding for the \$2.6 million dollar purchase is to be shared by the CPF, USDA-RD and Scenic Hudson.
- b. January 9, 2012 – The RH Village Board agreed to endorse the use of CPF for the West Kerley Corners Road purchase of development rights. The RHV Board of Trustees pledged to move forward to develop a Memorandum of Understanding (MOU) with the Town of Red Hook to determine a process for the Village to officially endorse and approve using a portion of the CPF for projects not directly affecting the Village of Red Hook.

- c. January 10, 2012 – The Red Hook Town Board voted to approve the use of CPF to assist in the purchase of developments for eight contiguous properties on West Kerley Corners Road in the Town of Red Hook.

Red Hook Town Zoning Review Committee (ZRC) – Monthly Report

January, 2012 – Brent Kovalchik – RH Village Representative / Member

- a. January 12, 2012 – A ZRC Meeting was held at the RH Town Building. Items discussed included:
- Review members / appointments by the RHT Board.
 - Discuss possibly reviewing the ITF's proposed Estates District.

Red Hook Town Shared Services Committee – Monthly Report

January, 2012 – Ed Blundell and Brent Kovalchik – RH Village Representatives / Members

- a. January 27, 2012 – A Shared Services Committee Meeting was held at the RH Town Building. Sue Crane (RHT Supervisor), Harry Colgan (RHT Councilman), Ed Blundell (RHV Mayor), Brent Kovalchik (RHV Trustee), Dave Crawford (Crawford Assoc. Engineering) and Brandee Nelson (Crawford Assoc. Engineering) attended. Items discussed included:
- Reviewed application for the 2011-2012 NYSDOS Local Government Efficiency Grant Program to fund a study to determine if a consolidated RHT / RHV Highway Department would be practical and provide substantial financial savings to both the Town and Village of Red Hook.
 - Discussed possible consultants to prepare study.
 - Reviewed deadline for application submission (March 21, 2012).
 - Discussed researching shared services implemented by area municipalities (Saugerties, Kinderhook, etc.).
 - Discussed passing resolutions to agree to pursue grant.
 - \$25,000 per municipality
 - 10% financial obligation required
- b. January 26, 2012 – Brent Kovalchik attended a Public Meeting at the Dutchess County Department of Planning and Development in Poughkeepsie to discuss the preparation of the 2013 – 2017 Consolidated Plan. This Plan will establish priorities for the Community Development Block Grant (CDBG) and HOME Investment Partnership programs for the next five year period. Items discussed included:
- Infrastructure – water, sewer, sidewalks, lighting, drainage projects located in high density areas to foster economic development.
 - Public Services – homelessness, substance abuse, job training, budget counseling, mentoring, housing rehabilitation.

- Housing / Homelessness – senior citizen, affordable, subsidized housing, redevelopment/rehabilitation of existing urban structures for “affordable” rental units.
- Economic Development – assisting established business to grow, attract new business opportunities.

Red Hook Together – Monthly Report

January, 2012 – Ed Blundell and Brent Kovalchik – RH Village Representatives / Members

a. January 19, 2012 – A Red Hook Together Meeting was held at the Red Hook Village Public Library. Items discussed included:

- Citizen Science Program (Bard College and RH Library and Mill Road Elementary School K-5).
 - over 250 Bard College students participating with over 1,700 local school students in five area school districts.
- RHV Library Programs.
- RHV Projects/Programs – water, sewer, sidewalk and RHV Police.
- The Big Table.
- RHT Climate Action Plan.
- RHT/Mas’ha Sister City Program – events.
- Tivoli Green Committee – programs/events.
- Montgomery Place events.
- RH Area Chamber of Commerce – programs/events.
- RHT Community Garden.
- RHT Projects – Centers and Greenspace, Northern Dutchess Alliance.
- RHT Bicentennial Committee – events/programs.
- Bard College – Career Day (4/27/12), Volunteer Fair (9/12), Food Career Fair (2/9/12), Vista Volunteer through Ameri-Corp.

VILLAGE GREEN

Deputy Mayor Kovalchik read the monthly report as follows:

1. The current balances of the Village Green Committee’s related budget accounts as of January 31, 2012 are as follows:
 - Community Beautification – Contractual Expenses (#8510.4)
Balance \$ 2,414.68

- Shade Tree – Contractual Expenses (#8560.4)
Balance \$ 3,281.68
- Village Green Committee Checking Account
Balance \$ 2,533.16

2. There were no Village Green Committee Meetings held during the month of January, 2012.

LIBRARY

Trustee Norris reported on Library news: February is full of new programs in the Library and the big event is the Winter Carnival on Friday, February 24th at the Red Hook Fire House at 6:00.

SENIOR SERVICES

Trustee Norris attended a senior meeting at which ways for alternative transportation was being discussed.

PARKS AND RECREATION

Red Hook Bicentennial is holding a pork dinner on March 9th at the Masonic Lodge in Tivoli. Summer events are being discussed at this time. Egg Scramble will be scheduled sometime in early spring. Montgomery Place will be the home to the West Point Band this summer.

RESOURCE RECOVERY

Mayor Blundell stated that the Village is noticing more private haulers and he would like to remind Village residents that the Village garbage is still a better deal. Trustee Norris stated that the Village is no longer being charged for commingle or newspaper and cardboard. Garbage fees have risen to \$ 90 a ton for municipalities. Commingle 3.28 @ T, cardboard/newspaper 4.36 @ T, garbage 13.11 @ T - \$ 1,262.49.

WATER

Mayor Blundell read the water report for the month of January: 2 bacteria samples were taken and sent to lab, new meter was installed at Trustco Bank (meter froze), turned off water at 76 Fraleigh Street as requested, forwarded Annual Water Quality Report info to M. A. Day Engineering for preparation, average daily usage for the month is 241,548. Fire hydrants will be flushed for the next two weeks.

Clerk Cole announced Village Elections will be on March 20th and they have been moved to the Village Hall. The school voting machine will be used. Election Inspectors are Mary Kelly and Arleen Harkins. Trustee Kovalchik made a motion to accept election inspectors. Trustee Norris seconded. All were in favor.

8:45 Mayor Blundell made a motion to adjourn into executive session to discuss personnel staffing matters(shifts) and wording as related to the town/village police contract in negotiation.. Trustee Norris seconded. All were in favor.

9:37 Village Board reconvenes from executive session.

Mayor Blundell stated that the Village Board is still working on the "POND". Maps back from 1889 have been found.

PUBLIC COMMENTS

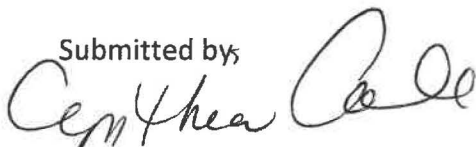
Micki Strawinski spoke on behalf of Northern Dutchess That Cares which is a non-for-profit committee that was formed with local residents to provide a safe place for children before and after school. The committee meets every 2 weeks. Recently there was another car accident that killed 3 local young adults. A community center for children is the main focus and also a safe ride program. The Town of New Paltz currently runs similar services with over 1,280 students tutored last year.

Town Police Contract: Mayor Blundell stated that the town police contract was discussed in executive session. The Town reduced their contractual obligation to the Village Police Department from \$ 60,000.00 to \$ 50,000.00. This will result with fewer shifts which will be scheduled by Chief Truitt. Mayor Blundell made a motion to accept the contract change between the Village of Red Hook Police Department and the Town of Red Hook. Trustee Trapp moved the motion. Trustee Norris seconded. All were in favor.

Trustee Kovalchik made a motion to accept the bills after audit. Trustee Norris seconded. All were in favor.

Trustee Kovalchik made a motion to adjourn the meeting. Trustee Norris seconded. All were in favor.

Submitted by,



Cynthia Cole
Clerk/Treasurer