

**VILLAGE OF RED HOOK  
VILLAGE WORKSHOP  
12-15-11  
7:15**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Trapp, Trustee Norris, Trustee Seymour was not present, but participated from a conference call from Texas.

- RFQ – Water Improvement Project – Professional Engineering Services were to be submitted by December 9<sup>th</sup>. The Village has been approved for \$ 1.27 million for 38 years at an interest rate of 2.25%. This project will be to upgrade the water system with more storage, more capacity. C.T. Male has completed a preliminary engineering report. The following companies have submitted their qualifications: Chazen Co, Poughkeepsie, New York; Clark Patterson Lee, Newburgh, New York; Paggi, Martin, & Delbene LLP, Poughkeepsie, New York; C.T. Male, Latham, New York; Tectonic Engineer & Surveying Consultants, Mountainville, New York; Lamont Engineering, Cobleskill, New York; Ram-Tech Engineer, Syracuse, New York; Morris Associates, Poughkeepsie, New York. Engineering cost is part of the funds borrowed. Engineering fees are fixed. Trustee Seymour asked the Mayor if engineer companies can be split. Mayor Blundell replied no. Trustee Trapp feels that it would be difficult to share the load and Trustee Kovalchik feels that the quality would suffer. Mayor Blundell stated that Trustee Seymour cannot vote due to his absence. Water repairs and upgrades are generated from a 2007 letter from DOH of violations in the water department. Trustee Kovalchik stated that C.T. Male is local and is familiar with the project.

**RESOLUTION 10-2011 USDA-RD**

Deputy Mayor Kovalchik made a motion for a resolution, seconded by Trustee Trapp.

Whereas, the Village of Red Hook intends to continue its application for USDA-RD grant money for the water improvement project as per preliminary funding approval; and

Whereas, the project will require design and specification by professional engineers; and

Whereas, the process requires proper advertising for engineering firms to submit qualifications; and

Whereas, the Village of Red Hook advertised and received multiple responses to the request for qualifications and reviewed the submissions by various engineering firms.

Be it resolved, that the engineering firm C.T. Male and Associates was selected to work for the Village of Red Hook as its engineer for the water improvement project.

Voted:

Aye Mayor Blundell  
Aye Trustee Kovalchik  
Aye Trustee Trapp  
Aye Trustee Norris

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**RESOLUTION 11-2011 – Bond Council**

Mayor Blundell made a motion for a resolution, seconded by Trustee Kovalchik.

Whereas, the Village of Red Hook intends to continue its application for USDA-RD grant money for the water improvement project as per preliminary funding approval; and

Whereas, the process includes a bonding process to secure the grant from USDA-RD; and

Whereas, the preliminary funding approval is in the amount of \$1.27 million at an interest rate of 2.25% for 38 years and requires formal bond process; and

Whereas, the bond will require the professional services of a bonding attorney; and

Whereas, the USDA-RD preliminary approval included a list of experienced attorneys and or law firms that have worked with USDA-RD; and

Whereas, the Mayor interviewed several firms and sought input from Clerk Cole; and

Whereas, the law firm of Hawkins, Delafield & Wood was one of the USDA-RD listed firms, was interviewed and already acts as bond counsel to the Village for the building project; and

Whereas, the above firm will comply with requirements of USDA-RD and is familiar with the details of a USDA-RD application and has already worked with the Village in the bonding process.

Be it resolved, that the law firm of Hawkins, Delafield & Wood be selected to act as bond counsel for the Village of Red Hook for the USDA-RD water improvement grant bonding process.

Voted:

Aye Mayor Blundell  
Aye Trustee Kovalchik  
Aye Trustee Trapp  
Aye Trustee Norris

**RESOLUTION – 12-2011 USDA-RD - INTENT TO FILE**

Mayor Blundell made a motion for a resolution, seconded by Trustee Kovalchik.

Whereas, the Village of Red Hook intends to continue its application for USDA-RD grant money for the water improvement project as per preliminary funding approval; and

Whereas, the process includes a USDA-RD requirement to post a formal Notice of Intent in the official publications of the Village of Red Hook; and

Whereas, the official publications are the Kingston Daily Freeman and the Poughkeepsie Journal; and

Whereas, the USDA-RD application contains the wording necessary for the basic Notice of Intent with sections to identify the village project.

Be it resolved that the Mayor will draft the Notice of Intent and the Clerk's office shall forward it to the official publications.

Voted:

Aye Mayor Blundell  
Aye Trustee Kovalchik  
Aye Trustee Trapp  
Aye Trustee Norris

**RESOLUTION # 13-2011**

Deputy Mayor Kovalchik made a motion for a resolution, seconded by Jen Norris.

Whereas, the Village of Red Hook intends to continue its application for USDA-RD grant money for the water improvement project as per preliminary funding approval; and

Whereas the process involves review and signature of forms and documents to pursue the grant in final application stages; and

Whereas by municipal law the Mayor has executive authority.

Be it resolved that Mayor Ed Blundell is fully authorized to complete and sign requisite USDA-RD documents as necessary to complete the final grant application paperwork.

Voted:

Aye Mayor Blundell  
Aye Trustee Kovalchik  
Aye Trustee Trapp  
Aye Trustee Norris

ANDERSON COMMONS – SEQRA Mayor Blundell stated that the Town submitted a letter to both the Village Board and the Village Planning Board dated 12-6-11 asking for consent for the Town of Red Hook Planning Board to serve as Lead Agency for the Anderson Commons Project. A response must be made within 30 days. This letter was read into the record. This project was approved 5 years ago, but has recently been sold to another developer. The Town of Red Hook wants to treat as a new applicant and does not like this project. The Village Planning Board had passed a motion to re-affirm the decision.

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This project will be on the Village's water system. If the Village and Town do not agree on who is to be lead agency, DEC will take over. Mayor Blundell stated that the Village Board is leaning on the decision to not consent to the Town Planning Board to take over as lead agency. Trustee Trapp will contact Victoria Polidoro to ask why the Town feels the need to revisit SEQRA. Mayor Blundell will poll Board and decide after Victoria Polidoro is contacted.

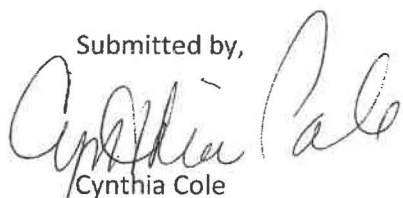
- Mayor Blundell has signed an authorization for a retainer contract for Special Prosecutor Karen Hagstrom.
- Mayor Blundell made a motion to approve the following budget adjustments:
  1. Fuel – highway/police create a sub budget line for fuel – ie. 5110.45 highway, 3120.47 police
  2. NYSDEC \$ 13,610.00 transfer to Shade Tree 8510.4
  3. David Pearson contributed towards a tree \$ 97.00 – transfer to Community Beautification 8510.4
  4. Furthermore (Kaplan Fund) \$ 2,500.00 to zoning/planning 8010.43
  5. Move \$ 6,000.00 from Legislative Board 1010.1 to Mayor 1210.1
  6. Retirement make line items balance even from employee to police

Trustee Kovalchik seconded this motion. All were in favor.

- Clerk Cole stated that the budget reports for the month of November did not include the bond payment of \$ 548,100.00. This payment and new bond was made through wire transfer, therefore it was not included on the regular reports.
- Trustee Trapp received a request from Sam Harkins for a new laptop for the planning and zoning department. The keyboard is shot. Trustee Trapp is not in favor of purchasing a new computer and advises Mr. Harkins to use a plug-in keyboard.
- Seasonal Parking - Mayor Blundell made a motion to appoint Westside Auto and Towing (Steve Lown) to tow cars during the months of November 1<sup>st</sup> through March 31<sup>st</sup> from 11pm to 6am. A certificate of insurance must be submitted before work.

Trustee Kovalchik made a motion to adjourn the meeting. Trustee Norris seconded this motion. All were in favor.

Submitted by,



Cynthia Cole  
Clerk/Treasurer