

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
SEPTEMBER 12, 2011**

Present: Mayor Edward Blundell, Deputy Mayor Brent Kovalchik, Trustee Jay Trapp, Trustee David Seymour and Trustee Jennifer Norris

Mayor Edward Blundell opened the meeting at 7:30pm with the Pledge of Allegiance.

Mayor Blundell made a motion to accept the minutes from August 8th and August 18th. Seconded by Trustee Trapp. All were in favor.

TREASURER'S REPORT

Mayor Blundell read the Treasurer's report for the month of September, 2011: Balances are as follows: General \$386,965.77, Water \$24,624.32, T & A \$11,305.08, Resource Recovery \$1,910.03; Petty Cash \$18.12, Village Green \$2,551.82, Hardscrabble \$6,702.14, Health Ins. \$5,316.04. Monthly Expenses: General \$155,378.66; Water \$35,678.48; T & A \$11,305.08, Resource Recovery \$16,457.41.

Mayor Blundell referenced the pages that were attached to this month's Treasurer's report for a more detailed outline of budget figures. Trustee Seymour advised that there is a small deficit on water billings and that past due notices have been sent.

POLICE

Chief Truitt read the Police report for the month of August: 157 incidents; 161 UTT's and 18 arrests.

Chief Truitt spoke on the up-coming Drug Prescription Take Back Program. This program will be held on October 29, 2011 at the Village of Red Hook from 10:00am-2:00pm.

Chief Truitt spoke on the continuing effort to collection donations for the Hurricane Irene relief victims. Items can be dropped off at the Village of Red Hook.

Chief Truitt spoke on the issue of recent negative rumors regarding the police department. Chief Truitt would like to advise that our department has not increased in size, but rather the department is smaller and that the budget has remained the same, but that our output has doubled. Everything is public record and Chief Truitt welcomes anyone with questions or concerns. The Police website has been updated and is a great way to contact the police department.

Mayor Blundell spoke on the recent incident with the elderly, wandering woman in the Village. Mayor Blundell was very impressed with the our police department's response time and how our officer handed this situation in line with community policing in taking the time to find out who she was, and where she was from – within 2 minutes of radio call our officer was with this woman. It was a success story in that our police are here in the Village and aware of the surroundings and can see things that are out of the ordinary.

Mayor Blundell pointed out that he reviewed the budget figures and estimates that it comes out to be about a \$1.00 per day per tax unit for residents to have police patrol available for two shifts per day.

Chief Truitt advised that our department spends 80-85% of the time with quality of life issues. About 12-15% of time we are tending to criminal law activities – the rest of the time officers are helping people with lock-outs, security checks, school issues and safety concerns, traffic patrols, etc.

Chief Truitt spoke on the hiring of the new officer, Beth Imperato, who is working at the Schools as our School Resource Officer. Officer Imperato was present and spoke on her first day at school and said it was wonderful. The Kids would enter the rooms fully engaged and excited.

Mayor Blundell also spoke on the recent Hurricane and how the police department, water department, and Village opened the Village as a command post and worked together with staffing in preparedness of the hurricane, and in reaching out to the Town of Red Hook.

VILLAGE OF RED HOOK COURT

The Hon. Jonah Triebwasser was present and advised the Board of the grant that was received for this year. Since becoming Judge the total in grant monies received exceeds \$65,000.00 for both the Village and Town courts. This year's grant will cover refurbishing at the Village (repainting; refinishing) and security issues. The Resolution was read aloud by Judge Triebwasser. Copy on file in Clerk's Office. Mayor Blundell asked if a lock-box being installed at the Village was part of the grant monies. Judge Triebwasser advised yes, and all of the repair costs that Trustee Seymour has been handling will be covered by the grant monies. Mayor Blundell thanked everyone for their hard work in obtaining this grant. Mayor Blundell made a motion to accept this Resolution. Seconded by Trustee Kovalchik. All in favor. ***Resolution was signed on this date by Mayor Edward Blundell.***

WATER

Trustee Seymour read the water report for the month of August, 2011: 2 bacteria samples were taken and sent to lab. New meters were installed in 93 Cambridge Drive and 50 Cambridge Drive. Tap was completed on Linden Avenue for new house under construction. Water lines were marked out as requested for Town of Red Hook, Catholic Church, 6 Hamilton Drive and 36 Prince Street. Average daily usage for the month was 226,839 gallons. Water usage has decreased from previous years.

BUILDINGS AND GROUNDS

Trustee Seymour spoke on the following building and grounds maintenance:

Trustee Seymour met with Ernest Maderi on August 5, 2011 to discuss items that need to be completed prior to October, 2011:

1. Power washing of the building
2. Clean and repair rain gutters
3. Repaint back doors of the building

August 5, 2011

Trustee Seymour met with Bucky Coon on water chlorinide unit.
Unit has been replaced.

August 8, 2011

Trustee Seymour met with Gail's Country Cleaning Service to review building cleaning and scheduling of office carpet cleaning.

Carpet cleaning was completed about one week ago.

August 10, 2011

Trustee Seymour met with Mark Mulpeter from Central Hudson on street lights. Village is looking to replace the 27 mercury vapor lamps with 5800 sodium vapor lights. This was cancelled due to the storm - will be rescheduled.

August 12, 2011

Trustee Seymour met with Bob Security to discuss alarm system. Software program was corrected and system is up and running successfully.

August 16, 2011

Trustee Seymour met with Dick Wambach to update Village website. They will meet again in late September.

August 19, 2011

Trustee Seymour met with Brian Cranna, Mayor of the Village of Tivoli.

August 22, 2011

Trustee Seymour met with Ryan Gildersleeve of General Control Systems to review systems at water pump house and newly installed chlorine tank.

August 23, 2011

Trustee Seymour Met with Bucky Coon regarding an energy plan for water department, for future power outages in the Village.

August 23, 2011

Trustee Seymour met with Mayor Blundell regarding emergency planning – back-up for water department.

August 24, 2011

2 generators from Walter Prett and Sons were picked up and placed at pump house and Tower Street. Electric hook-up was made by Bob McCarthy. One generator was 100kilowatt diesel and other was 5 kilowatt gasoline unit for Firehouse Lane and Tower Street locations.

August 26, 2011

Meeting with Mayor Blundell and Jim Truitt for emergency planning for Village, highway road and controls and water department. Next four days officials spent at the Village building, for various hours during day and night, overseeing effects of the hurricane.

Trustee Seymour advised on some water damage was done to the roof of the building – north side – that was repaired and successful. The only storm problem was the electrical system was burned out for the AC units.

PLANNING AND ZONING

Trustee Trapp spoke on the issues of the zoning map that is being worked on and a new copy was received to work on – a few minor mistakes, but will be fixed before finalizing for a digital copy to be sent to the County for parcel access navigation.

Trustee Kovalchik asked if there was time frame for completion. Trustee Trapp advised within next week.

Trustee Trapp would like to thank everyone for the continued donations for the “Hugs From Home” Program.

Trustee Trapp read the planning and zoning report for the month of August: 7 building permits; 2 certificates of compliance; 0 certificates of occupancy; 2 municipal searches and 10 inspections. \$6,182.12 was collected in fees.

Trustee Trapp advised of the meeting between himself, Mayor Blundell, planning board chairman & co-chairman, ZBA chairman – regarding new members and urging education.

Trustee asked Mayor Blundell for the following information:

1. ~~2012~~ CDBG from the water department – needs specifics on what we want to do so he can move forward with language.
2. Fire department PV system bids. If all goes as should be, they my award bid tomorrow night and we will need to talk about the piece of ground that we are going to create an easement on, and that will go into contact that will be signed.

Mayor Blundell asked that we speak on the block grant first. Trustee Trapp advised that he asked Cindi to contact Mark Day regarding bidding. Mark was still under the impression that he was waiting for another engineering bidder to come along – Jay advised that was not the case and drawings/specifications should be prepared and needs to get out to bid ASAP. Jay Trapp advised that for the up-coming 2012 block grants we spoke that it would be for infrastructure – for the well field area. Jay would like it confirmed if it would be flow meters – or flow meters and refurbishing wells – he will need this information to assemble appropriate language for the grant. They have a call in Beth Doyle to

determine how much money we could get. One of the first processes they go through in terms of finding out if we are eligible for this grant is to understand the income levels of the people we affect. As far as the water system, it goes all over Town and Village – so possibility of blended version of income levels. Trustee Trapp has a call into Beth Doyle to better understand this because it can affect the amount of monies applied for.

Trustee Seymour said there is approximately 836 metered accounts - approximately 65 are out of the Village – so he feels it is 90-10 people. Trustee Trapp said that the area serviced by water, that they determined the average income levels of the households in the area. Trustee Kovalchik said a lot of that information is in the sewer reports (which is based on water usage), but also in the preliminary engineering report that was done for water that lists all the benefit units for both the Town and Village – and then we can know what the median household income is. Trustee Kovalchik advised that a lot of the numbers have been prepared already – and a lot of the documentation has been done. Trustee Trapp said asked is he going for everything or specific things? It is between \$100,000-\$150,000. Trustee Trapp feels we are looking at approximately \$90,000-100,000 in equipment/work and other fees (engineering, design, legal, etc.). Mayor Blundell asked what the time line was. Trustee Jay said early October. Mayor Blundell asked if it was feasible to use existing work already done – such as engineering work already done by CT Male - can we pull it over? Trustee Trapp said if it was on paper he can extract what he needs from that. Trustee Kovalchik advised that the deadline was Friday, October 7, 2011 at 5:00pm.

Trustee Trapp said as far as the easement, he is not sure of the buyer company, but he did a really basic analysis of numbers and inclusions, and the rest of the stuff he left for the board to make a determination of who would be the best for the company and then have a meeting with the Town.

Mayor Blundell said the Village thinks it would be great for the fire company to have a lower capacity, and we would agree to allow them to use ground mounted PV systems out in our land near the well fields. Mayor Blundell explained that each different bidding entity placed in somewhat different spots – we are on the record that we supported placement, and that we will give them an easement – but the questions is where does this vendor want to put them. Mayor Blundell said it looked as though some of the vendors pick from random places, but they are condensed, so not randomly throughout our well field. We would need to see where they are sited. Trustee Seymour said then we have some control? Trustee Trapp said if it was a place where we did not want them to be, absolutely. Mayor Blundell said from the ones he saw, they are where they are expected to be. Mayor Blundell put a call into our lawyer but does not want any expense along with this. Trustee Trapp did speak with fireman and as long as they needed the land with the PV system, then that easement would be in effect, but if in 30 years technology changes and they don't want to do it anymore, and they say they are finished with this, then the land will revert back to the Village. Jay Trapp said their systems provide the quickest payback (noting that the Fire Company and NYSERTA have a 90/10 agreement) – that being said, in 2.75 years is the quickest payback time for their 10%. Basically, they get 94% of their power produced for free.

RESOURCE RECOVERY

Trustee Jennifer Norris read the Resource Recovery report for the month of August, 2011: Commingle 2.57 T \$96.01, cardboard 5.32 T \$0.00, garbage 15.06 T \$1,416.61. The Village sold \$4,757.50 in garbage tags. Trustee Norris also reminded residents that you can purchase garbage tags at both Mac's Agway and Health Food Store.

COMMUNITY EVENTS

Trustee Norris outlined upcoming community events. Anne Marie Hirschberger, the town energy consultant, will be giving a series of talks regarding cost savings strategies for energy use for senior members in our community. Dates will be September 20th at 1:30 at the Red Hook Fire House (during senior meeting) and September 20th at the 6:30pm at the Red Hook Fire House (for community at large). October 6th from 12:00-2:00 is a "lunch and learn" for seniors in our community regarding cost saving strategies. September 18, 2011 – Catch-A-Rae Run - in memory of Alexandra Rae Gravino (catcharae.org). The first annual Mill Road K-5 walkathon on Friday, September 30th from 4:00-6:00pm at the school. Raiders of Lost Ark movie night will be Friday, September 23rd at 9:00pm at the Linden Avenue Middle School lawn. Hardscrabble Day is September 24th.

Mayor Blundell informed that Bard has offered a shuttle bus for Hardscrabble Day – Shuttle bus will run a loop - event parking signs will be placed. Pick-ups will be at High School, St. Christopher's and Holy Cow. Mayor Blundell advised that no parking signs will be posted for the parade from Route 9 down to Phillips Street. Mayor Blundell asked that some parking be pulled away from Route 9 (both sides) in front of the kiosk, for the band that will be playing and for parade review. This would also accommodate the shuttle bus. Trustee Jay asked that for security purposes that 3-side barricades be placed for when band exits stage. Chief Truitt also advised that police will be patrolling on bikes.

VILLAGE GREEN

Deputy Mayor Kovalchik read the monthly report as follows:

1. The current balances of the Village Green Committee's related budget accounts as of September 9, 2011 are as follows:
 - Community Beautification – Contractual Expenses (#8510.4)
Balance \$ 3,901.96
 - Shade Tree – Contractual Expenses (#8560.4)
Balance \$ 4,626.68

- Village Green Committee Checking Account
Balance \$ 2,551.82

2. There was a Village Green Committee Meeting held on August 1, 2011 at the Red Hook Village Building. Brenda Cagle, Sally Dwyer-McNulty and Jeffrey Urbin attended.

Items discussed included:

- a. Brenda Cagle attended the Releaf Conference in New Paltz, NY on July 14-16, 2011. Grants and tree ordinances were discussed.
- b. Fall tree planting schedules and locations were discussed. The following locations are being considered:
 - Hamilton Street – 2-3 trees
 - St. Johns Street – 1 tree
 - East Market Street – 1 tree
 - Phillips Street – 2 tree
 - Red Hook Public Library – 3 trees
 - VGC suggest RH Library offer a children's tree awareness program.
 - Plaques to be installed at three locations indicating that the trees were provided and planted by the VGC.
- c. The VGC will be marching in the Hardscrabble Day Parade handing out seedlings and/or flyers.
- d. The VGC will also have a display during the day – Hardscrabble Day – September 24, 2011.
- e. Discussions with a VGC volunteer to dig holes for new tree plantings are ongoing.
Possibilities of re-designing the VGC website were discussed. Suggestions for re-design and improvements are forthcoming.

HIGHWAY

Deputy Mayor Kovalchik read the monthly report as follows:

1. All new street identification signs have been installed in accordance with the mandate from the FHWA Manual of Uniform Traffic Control Devices.

Residents had the opportunity to purchase the former street identification signs up to September 2, 2011. Signs not sold will be scrapped for revenue. The revenue generated will be entered into the RHV General Fund Income Account (Sale of Scrap Metal #A2650) and used to reimburse the cost of purchasing / installing the new street identification signs (add to #5110.42 for the FY2011-2012 RHV Budget).

2. A new hydraulic line has been installed on the T-11 (1996 International 4600 Dump Truck) at a cost of \$1,050.00. Funds to provide for this repair will be deducted from the Maintenance of Streets – Vehicle Repairs / Maintenance budget line (#5110.41).
3. Dan Streib, Jake Smith and Patrick Streib attended the Zwack Open House and Trade Show on August 10, 2011 held in Steventown, New York. Highway Departments from Dutchess County, Columbia County and municipal highway departments from Massachusetts also attended.
4. Brush and debris resulting from storms of Hurricane Irene (August 28, 2011) were picked-up on September 7-8, 2011 as per the notification in the Daily Freeman on August 30, 2011.
5. The Village will be applying for FEMA funding to reimburse the costs incurred during Hurricane Irene, including:
 - Brush removal (September 7-8, 2011)
 - Generator rental for the RHV well-fields
 - Boom-truck rental for repairs to the RHV Building
 - Repair of sidewalk at St. Christopher's Church damaged by a downed electrical transformer
 - Tree removal on North Broadway and Church Street Extension
 - Catch basin and culvert cleaning on East Market Street, Maizeland Road and Cherry Street
 - Overtime compensation for RHV Highway and Police Department personnel
 - Chipper rental for brush removal
6. The NYSDOT has secured the funding for the RHV Sidewalk Project. The \$233,000 estimated project cost (80% from the FHWA STP Small Urban Grant and 20% from the NYSDOT) includes the installation of ADA compliant mid-block crosswalks on South Broadway from Prince Street to Firehouse Plaza and Fraleigh Street to the RH Public Library. The project also includes a new sidewalk on the Southside of East Market Street from Phillips Street to Benner Road. A November, 2011 completion date is anticipated.

7. 2,200 pounds of scrap metal was sold on August 9, 2011, yielding a revenue of \$209.00. Since inception of the Scrap Metal Recycling Program in September, 2007, \$10,701.11 has been generated. Proceeds from this program go toward purchasing tools / equipment for the RHV Highway Department. Residents interested in donating scrap metal can contact Dan Streib at 845-758-8600.

ITF

Deputy Mayor Kovalchik read the monthly report as follows:

1. Red Hook Sewer Project

- There were no meetings of the RH Sewer Project Committee held during the month of August, 2011.

2. Red Hook Village Water Project

- The USDA-RD / Syracuse is currently reviewing a multi-phase preliminary funding proposal for the RHV Water Project. Correspondences with George Popp (USDA-RD / Middletown) have been ongoing. A September, 2011 determination is expected. Funding from USDA-RD is based on the Medium Household Income (2000 Census Data) of the Village and the amount of federal funds appropriated to NYS / USDA-RD (grants and loans). Funding will be calculated based on the anticipated FY2012 Federal Budget allocations.

3. Red Hook Village Zoning Amendments and Pattern Book

- a. Architect Stephen Tilly is preparing the RHV Pattern Book and Architectural Guides for the GBD Infill Development Plan and the proposed RHV Traditional Neighborhood District (TND). Volunteers assisting include Brent Kovalchik and Egbert Benson Historical Society members: Claudine Klose, Christopher Klose, Barbara Beilenberg, and Maynard Ham.
- b. Jay Trapp and Brent Kovalchik, with assistance from Michele Greig (Greenplan, Inc.) continue to develop draft proposals to amend the RHV R10,000, R20,000, GBD, Highway Business Districts and the proposed TND zoning regulations and supplemental conditions.

4. Intermunicipal Task Force (ITF)

- a. The ITF met on August 5, 12, 19 and 26, 2011 to discuss new / revised proposals for a

RHV Sewer District and targeted de-centralized sewage treatment system. The ITF also reviewed the advantages and disadvantages of the RHT's Conservation Easement Program (2005) and the effects of the Centers and Greenspaces Plan.

EDC/CPF/ZRC/SHARED SERVICES/RED HOOK TOGETHER/RHCAN

Trustee Kovalchik read the monthly reports as follows:

Red Hook Town Economic Committee (EDC) – Monthly Report August, 2011 – Ed Blundell and Brent Kovalchik – RHV Liaisons

August 11, 2011 – A joint meeting of the RHT EDC, RH CAN and RHV was held at the RHV Building. Items discussed included:

- Review of the proposed RHT / RHV promotional video to be prepared by Greenpeas TV.
- Review status of the RHT / RHV Consolidated Highway Garage.
- Updates on Governor Cuomo's proposed "NYS Open for Business" program
- RH Bicentennial Committee report including:
 - Elmendorph Inn open house on September 24, 2011 – oral history recordings
 - RHT / RHV House Tour – May, 2012
 - "Rural Traditions, Community Connections"
- Review RHT EDC immediate, short-term and long-term goals.
- Review proposals / updates on recent "Tactical Urbanism" projects:
 - RH CAN's Arts Inspired Festival (August 19, 20, 21) at the Emporium (Soap Factory)
 - Gigi's at the Emporium

Community Preservation Fund (CPF) Advisory Board – Monthly Report August, 2011 – Brent Kovalchik – RHV Representative / Member

- There were no CPF Advisory Board Meetings held during the month of August, 2011.

Red Hook Town Zoning Review Committee (ZRC) – Monthly Report August, 2011 – Brent Kovalchik – RHV Representative / Member

- There were no ZRC Meetings held during the month of August, 2011.

Red Hook Town Shared Services Committee – Monthly Report August, 2011 – Ed Blundell and Brent Kovalchik – RHV Representatives / Members

August 3, 2011 – A RHT Shared Services Committee meeting was held at the RHT Building. Items discussed included:

- Reviewed bids received for the RHT / RHV Consolidated Highway Garage.

August 9, 2011 – The Town Board of Red Hook passed a resolution to accept the following bids for the RHT / RHV Consolidated Highway Garage:

• General Contract	
J.C. Millbrook Construction Company	\$1,017,400.00
• Electric Contract	
Arace Electronics	\$ 145,500.00
• Mechanical Contract	
Dutchess Mechanical	\$ 102,100.00
• Plumbing Contract	
Dutchess Mechanical	\$ 45,800.00
• RHT Site Work Allowance, Soft costs (Engineering, Bonding Administration, Attorney Services) and Contingency Allowance (10%)	<u>\$ 336,378.00</u>
Estimated Grand Total Project Cost	\$1,799,195.00

As approved by resolution on May 9, 2011, the RHT Board will allocate \$1.8 million from the RHT “A” Fund to pay for this project. All residents of the Village of Red Hook, Village of Tivoli and Town of Red Hook contribute, through RHT tax, to this fund.

The Shared Services Committee will be investigating the possibilities, in terms of: cost, labor, administration, and equipment sharing, of consolidating the RHV Highway Department with the RHT Highway Department. It is anticipated that a grant award from the NYS DOS Local Government Efficiency Grant Program / High Priority Planning Grant will be used to reimburse the expense of this investigation.

Red Hook Together – Monthly Report
 August, 2011 – Ed Blundell and Brent Kovalchik – Representatives / Members

August 11, 2011 – A RH Together Meeting was held at the Bard College Campus Center. Items discussed included:

- Farmday at Bard College – August 20, 2011 – First year students volunteered at local farms and presented with descriptions of the recently passed RHT Centers and Greenspaces Plan (Ag / Business District, Farmland Protection, TND, Incentive Zoning) and introduced to the “Bread Basket” of NYS.

- Bard College students arrived on August 27, 2011 – Ed Blundell presented a slide show of various businesses, activities and amenities offered by the Village of Red Hook.
- Moving Planet Day / Hardscrabble Day – September 24, 2011
 - Laurie Husted, Harry Colgan, Ed Blundell and Brent Kovalchik installed the first of five bicycle racks at Taste Budds on August 13, 2011. 18" diameter globes will be decorated by local artists and mounted to these bike racks.
 - Mission: to promote alternative modes of transportation, other than single-person cars, to reduce carbon footprint.
- Unification Theological Seminary (at the Messina House)
 - Speakers Forum – fourth Wednesday of every month.
 - Mission: to integrate more community activities with Bard College, Montgomery Place and the Town of Red Hook municipalities.
- Red Hook Parent / Teacher, Student Association (PTSA)
 - The joint mural between Red Hook and Mas-ha, Palestine was displayed at the Red Hook Firehouse on August 12, 2011.
- First Annual Volunteer Fair will be held on September 27, 2011 at the RH High School featuring volunteer opportunities in Red Hook.

RH Community Arts Network (RH CAN)

- Arts Inspired Festival was held on August 19, 20, 21, at the Emporium (Old Soap Factory).
- The Art Pop Gallery continues to display work and is open every week Thursday through Sunday.

Bard Palestine Youth Initiative

- Sister City Programs with the Town of RH and Mas-ha, Palestine
 - cooperating with RH Public Library, RHCS and Bard College
 - proposed "Poetry Sharing" – joint poetry readings between Mas-ha and Red Hook Middle School students

Community Gardens

- The RHT Town Community Garden has established itself as a not-for-profit and has established the Earth to Table Fund as part of the Community Foundations of the Hudson Valley to accept tax-deductible contributions.
 - The Earth to Table Fund will be used to provide support for growing and providing access to fresh, nutritious, locally grown food, nutrition education and food donation programs.

Mayor Blundell recommended that with regard to village green and alternate person digging the holes – need to make it clear that there are times when we are entering on private property – committee members are cleared, but was concerned about any new person. Trustee Kovalchik advised that it would be one person doing the digging and not a machine.

Mayor Blundell spoke on the Red Hook Together committee and advised that as an early phase he is working on putting together a video/slideshow with a photographer, at no cost to the Village, which is a sequence that takes a new arriving student from the shuttle bus to the Village to view both external and interior shots of the surroundings. Both the Mayor and Chief Truitt went to Bard campus to show this video. Students are to arrive on September 20th, and students will be able to come to the Village Hall and speak with Judge Triebwasser on court issues, Chief Truitt on police issues, and the video/slideshow will be shown again. Mayor Blundell indicated that we are trying to get a blue-light emergency phone installed here (it is a clear emergency notification system) - we are also trying to get garbage/recycling bins here for students.

Mayor Blundell said that we can work on tweaking the Village Welcome Letter.

Trustee Jay Trapp spoke to advise that at the advisement of ZBA chairman George Beekman that the Board appoint a co-chair to the ZBA Board. Mr. Beekman has recommended that Roger Husted be named as Co-Chairman. Mayor Blundell spoke about the communication between the Board members and the Building Department office, and feels that board members should be given a memo from the CEO to prepare them prior to meeting of what the applicant is applying for. Mayor Blundell also spoke about having alternate members for both the planning board and ZBA board. If anyone is interested please contact the Village office.

Mayor Blundell made a motion to appoint ZBA Member Roger Husted to the position as Co-Chairman of the Village of Red Hook ZBA Board. Seconded by member Trapp. All in favor.

Mayor Blundell made a motion to enter into executive session at 9:00pm. Seconded by Member Trustee Trapp. All in favor.

Board returned from executive session at 9:48pm.

Mayor Blundell asked the Board about making a motion that Village of Red Hook, as far as appointment practices, no longer allow the hiring of spouses or close relatives. Trustee Kovalchik asked about being specific as to family – does this mean immediate family, cousins. Mayor Blundell indicated he would ask that no spouses or immediate family. Trustee Trapp asked is that meant spouses, brothers, sisters, grandchildren, etc. Trustee Kovalchik asked if that meant family members on committees. Mayor Blundell said this would be for Village employees. Trustee Seymour said that if this was for salaried – paid employees only he would be ok with it. Mayor Blundell said he will run this by the Village Attorney. Trustee Kovalchik said he would like the attorney's remark on this issue - Trustee Trapp agrees.

Mayor Blundell asked for public comment. No public comment.

Mayor Blundell asked about water connection at the Town garage. Mayor Blundell indicated that this was about the new construction at the highway garage, the Town currently takes water from us a water customer, and this is not a new hook-up or new use. They meet with their engineer, and in the site plan

they know where they want to bring water in from now, and it looks like it is coming in from Firehouse Lane rather than route 9. When you look at our water code – we are liable up to the curb stop as far as piping and our code talks about copper pipes, (or comparable quality piping), but we feel that copper would have a negative impact for the budget, and their engineer has sent comparable proof of that.

The actual tap is located on the north side of firehouse lane, so we would have to under firehouse lane to get the curb stop, and then from the curb stop on would be their responsibility. Mayor Blundell said they should use copper from the tap itself to the curb stop and then they can go with the comparable, approved product from engineers plan. Mayor Blundell said their people do the work, we would just connect at the actual tap with our licensed applicator. Mayor Blundell said in this case they would use their own internal methods to cut the trench for their piece of the line and we would want them to pay for the boring out of the bond money, and essentially our licensed water operator would have to make the hole for the actual physical tap, therefore no need to charge the \$2,500.00, we would just need our operator to show up on a pre-arranged date. They would buy the copper material and it would be couple hours for our operator.

Trustee Seymour asked if we would be offering our services for nothing. Mayor Blundell said the tap labor itself would be the only cost. Trustee Seymour asked if we would be reimbursed. Mayor Blundell said reimbursement time would be for about 3 hours (2 men) – Trustee Kovalchik said that would come off the bond – part of the budget for the joint village/town highway garage. Mayor Blundell said he was trying to minimize the construction and cost of copper, so whatever the hourly rate is, is what would be put back to them (that would be one option). Trustee Kovalchik said that should come from their budget. Trustee Kovalchik said essentially we would get reimbursed, but it would be from the bond of building, basically construction budget. Trustee Seymour would like to have that spelled out. Trustee Kovalchik said this was both a town and village project – and money is allocated for something. Trustee Trapp wanted understanding that the money that the Village would be potentially reimbursed would be for the excavation of the pit on our side of the road – Mayor Blundell said no – he wants everything ready for our operator to do the tap. Mayor Blundell reaffirmed that we are not buying any material.

Mayor Blundell made a motion that the Town must use copper from the tap on the main to curb stop and then STR21 from the curb stop to their facility, and that run will be the Town's responsibility in the future. Village water operator must make actual physical tap and the Village be reimbursed for the construction project for his actual accrued time. Seconded by Trustee Trapp. All in favor.

Mayor Blundell made a motion to pay bills after audit. Trustee Kovalchik seconded. All were in favor.

Deputy Mayor Kovalchik made a motion to adjourn village board meeting at 10:00pm. Trustee Trapp seconded. All were in favor.

Submitted by,


Lara Hart, Deputy Clerk