

**VILLAGE OF RED HOOK  
VILLAGE BOARD MEETING  
03-07-2011**

Present: Mayor David Cohen, Deputy Mayor Ed Blundell, Trustee Jay Trapp, Trustee Brent Kovalchik.  
Absent: Trustee David Seymour

Mayor David Cohen opened the meeting at 7:30pm with the Pledge of Allegiance.

Trustee Trapp made a motion to accept the minutes from January 20<sup>th</sup>, February 7<sup>th</sup> & 17<sup>th</sup>. Deputy Mayor Blundell seconded with changing on page 4 in regards to the highway shared services with the Town of Red Hook that there will be a study conducted. All were in favor.

**TREASURER'S REPORT**

Clerk Cole read the Treasurer's report for the month of February: Fund balances: General \$ 24,376.81, Water \$ 10,556.21, T & A \$ 19,993.43, Resource Recovery \$ 1,976.17, Petty Cash \$ 48.22, Village Green \$ 2,736.82, Hardscrabble \$ 2,727.69, Health Insurance Deductible \$ 1,126.08. Monthly expenses General \$ 211,358.58, Water \$ 9,623.01, T & A \$ 19,983.43, Resource Recovery \$ 5,828.81. Trustee Kovalchik made a motion to approve the Treasurer's report. Trustee Trapp seconded. All were in favor.

**POLICE**

Mayor David Cohen read the Police report for the month of February: 136 incidents, 103 UTT's, 7 arrests. Chief Truitt stated that there have been several cars broken into within the Town and residents should keep their vehicle locked.

**RESOURCE RECOVERY**

Deputy Mayor Blundell read the Resource Recovery report for the month of February: commingle 2.71 T @ \$93.61, cardboard 4.46 T @ \$00.00, garbage 10.93 T @ \$959.35.

**CELEBRATIONS**

Deputy Mayor Blundell announced on March 26<sup>th</sup> will host "Spring Fling" which is sponsored by the Hardscrabble Committee and the 10% challenge. Music and fun will begin at 3:30 for families and adult music will begin at 7pm. Clyde Jones from the Average White Band will be performing.

Deputy Mayor Blundell stated that health insurance will increase 16% and will meet with a representative in the near future.

**WATER**

Mayor Cohen read the water report for the month of February: 2 bacteria samples were taken and sent to lab, forwarded information to Day Engineering for preparation on Annual Water Quality Report, Meter was changed Willowbrook Lane (Coons), Average daily usage for the month was 215,857.

**PLANNING AND ZONING**

Trustee Trapp read the planning and zoning report for the month of February: 1 certificate of compliance, 2 municipal searches, and 4 inspections. \$487.00 was collected in fees.

Deputy Mayor Blundell and Trustee Trapp visited the Knollwood site and the road is now being plowed. Sam Harkins is currently working on a letter of citations.

Dutchess County Department of Planning will hold an orientation for the 2011 Block Grant sidewalk project for the Village of Red Hook.

March 29<sup>th</sup> there will be a short course available for planning and zoning board members on storm water. Lara Hart will circulate flyers.

**HIGHWAY**

# 4 – Body work on the Ford F 450 – low bid was awarded to Classic Auto for \$3,050.00. All were in favor.

Trustee Brent Kovalchik read the monthly highway report as follows:

1. An estimate was received from Rancourt and Sons Land Clearing Corp. to grind and remove brush from the RHV Landfill in the Spring, 2011. The estimated cost for an anticipated four days is:

\$2,800/day (4 days) ..... \$ 11,200.00

This is for consideration during FY2011-2012. Funds allocated to the Landfill budget line (#5140.4) will be used for this service.

2. The NYSDOT has determined that the Village of Red Hook is responsible for purchasing and installing “no-parking” signs on NYSDOT right-of-ways. Estimates have been received for the purchase of signs and posts needed for NYSDOT and RHV right-of-way signs and additional stock to replenish existing inventory. Estimates from Expanded Supply Projects, Inc., are attached. Cost to provide signs, posts and hardware is \$76.17 per sign. Funds allocated to Maintenance of Streets – Miscellaneous Budget Line (#5110.43) will be used for this purpose.
3. An estimate was received from Rhinebeck Rentals for equipment necessary to install “no-parking” signs in sidewalks along NYSDOT right –of-ways on Broadway and Market

4. Street. Estimates for an anticipated one day installation are as follows:

Hammerdrill .....	\$40.00 per day
2" concrete bit .....	\$20.00 per day
Total .....	\$60.00

Funds allocated to Maintenance of Streets – Miscellaneous Budget Line (#5110.43) will be used for the rental of this equipment.

5. Body work is required on the T-9 1999 Ford F-450 Dump Truck. The bed will be rebuilt by the RHV Highway Department. Minor body work, repairs and repainting estimates have been received and are as follows (refer to attachments for detailed description of work and associated costs):

Classic Auto Body .....	\$ 2,099.00
Tim Hart Auto Recovery, Inc. ....	\$2,414.00
Northern Dutchess Auto Body, Inc.....	\$2,637.73

It is recommended that the RHV Board consider the lowest estimate plus the following estimate for the RHV Highway Department expenses to rebuild, sandblast and powder coat the existing bed.

Classic Auto Body .....	\$2,099.00
RHV Highway Dept. estimate .....	\$ 500.00
Transaxle (powder coating) .....	\$ <u>550.00</u>
Estimate Total .....	\$3,050.00

Funds allocated to Maintenance of Streets – Capital Outlay Budget Line (#5110.2) will be used for vehicle upgrade/improvements.

6. An inventory of street identification signs and associated replacement costs to conform to the Federal Highway Administration's Manual of Uniform Traffic Control Devices Standard are being prepared. NYS FY2011 CHIPS allocations (#5110.3) will be used for sign and post replacement. Estimates are forthcoming.
6. The current balance of the Scrap Metal Recycling Program account is \$494.34. Since inception of this program in September, 2007, \$8,181.50 has been generated. Proceeds from this account go toward purchasing tools/equipment for the RHV Highway Department, and are supplemental to the General Funds allocated to the Highway

Department. Residents interested in donating scrap metal can contact Dan Streib at 845-758-8600.

7. The Village of Red Hook has been notified (February 8, 2011) that the NYS CHIPS allocation for FY2011-2012 will be \$31,364.00. This is a \$4.00 increase from the FY2010-2011 allocation.

#### **VILLAGE GREEN**

Trustee Brent Kovalchik read the monthly Village Green report as follows:

1. There were no Village Green Committee Meetings held during the month of February, 2011.
2. Brenda Cagle (VGC) and Dan Streib (RHV Highway Superintendent) observed and examined the health and safety concerns of some trees along Village streets. Pending further review of an arborist, trees are being considered for pruning or removal at the following locations:

- Fraleigh Street - 2 trees
- Church Street – 1 tree
- Elizabeth Street – 4 trees
- Richard Abrahams Park – 1 tree

3. The current balances of the Village Green Committee related budget accounts as of January, 2011 are as follows:

- Community Beautification – Contractual Expenses (#8510.4)  
Balance ..... \$ 1,371.56
- Shade Tree – Contractual Expenses (#8560.4)  
Balance ..... \$ 2,304.53
- Village Green Checking Account  
Balance ..... \$ 2,736.82

#### **ITF**

Trustee Kovalchik read the monthly ITF report as follows:

Correction meeting is March 16<sup>th</sup> and not the 23<sup>rd</sup> at the Red Hook Town Hall at 7:30.

#### **1. Red Hook Sewer Project**

February 18, 2011. The Red Hook Sewer Project Committee met at the RHV Building. Items discussed included:

- Review sewer referendum date, time and place, including provisions for absentee ballots.
- Review draft summary of Benefits, Sewer System, Sewer District formation process and regulatory reviews.
- Strategy to inform voters within the proposed Sewer District of referendum.

Bridget Barclay (DCW&WA), Bill O'Neil (RHT Councilman), Harry Colgan (RHT Councilman), John Schmitz (Research Studios) and Brent Kovalchik (RHV Trustee) attended.

February 25, 2011. The Red Hook Sewer Project Committee met at the RHV Building. Items discussed included:

- Review draft summary of Benefits, Map Plan Report.
- Review voter lists as provided by Dutchess County Board of Elections.
- Review material to inform voters within the proposed Sewer District.

Jonathan Churins (DCW&WA), Bill O'Neil (RHT Councilman), Harry Colgan (RHT Councilman), John Schmitz (Research Studio), David Cohen (RHV Mayor) and Brent Kovalchik (RHV Trustee) attended.

February 21, 2011. The Dutchess Country Board of Elections mailed information notifying property owners within the proposed Sewer District of the Referendum date, time and place, and registration/absentee ballot application information and deadlines.

- Referendum Vote to hold April 8, 2011 for Eligible Voters of the proposed Part County Sewer District No. 6.

“Shall Resolution No. 2011019 authorizing the establishment of Part County Sewer District No. 6 in the Village and Town of Red Hook at a maximum estimated cost of \$8,100,000 and providing for zones of assessment be approved:.

- The referendum will be voted upon at a special election on April 8, 2011 from 6:00am-9:00pm. In-person voting will take place at the Red Hook Town Hall.
  - Requests for absentee ballots should be directed to the DC Board of Elections at 47 Cannon Street, Poughkeepsie, New York 12601 or by contacting the DC BOE at 845-486-2473 or on the web at [www.dutchesselections.com](http://www.dutchesselections.com).

- Additional information can be obtained by contacting Bridget Barclay, Executive Director, Dutchess County Water and Wastewater Authority, 27 High Street, Poughkeepsie, New York 12601 or by contacting DCW&WA at 845-486-3601 or on the web at [www.dcwwa@co.dutchess.ny.us](http://www.dcwwa@co.dutchess.ny.us).

The following information is available on the Village of Red Hook website:

- Feasibility Study for Sanitary Sewer Service Village/Town of Red Hook (March, 2007).
  - Red Hook Central Aquifer Area-Water Resource Assessment (2007)
  - Facility Plan (August, 2008)
  - Basis of Design Report (December, 2008)
  - Map, Plan and Report (November, 2010)
    - Addresses and documents the Sewer District, Wastewater Treatment Plant, Sewer Collection System, Regulatory Approvals, Project Costs, Project Financing, Cost Assessments to Property Owners, and the Estimated First Year Annual Cost for a Typical Property Owner.
2. The ITF met on February 4, 11, 18, 25, 2011 at the RHT Building to review the proposed zoning amendments as proposed by the Centers and Greenspaces Plan, and the issue of property owners included or excluded from the proposed Agricultural Business District.

The ITF also reviewed the Final Generic Environmental Impact Statement and was presented for adoption by the RHT Board as adequate and complete on February 23, 2011. The FGEIS is currently on the RHT website for a 10-day public review period.

The Red Hook Town Board will be holding workshops to review the zoning amendments as proposed in the Centers and Greenspaces Plan on:

- March 10, 2011 – RHT Building at 7:30pm
- March 23, 2011 – RHT Building at 7:30pm

#### **CPF**

Trustee Brent Kovalchik read the monthly CPF/ZRC/Shared Services & Red Hook Together reports as follows:

**Community Preservation Fund (CPF) Advisory Board – Monthly Report**  
**February, 2011 – Brent Kovalchik – RH Village Representative/Member**

The CPF advisory Board Subcommittee met on February 17, 2011 at the RHV Building. Ted Fink (Greenplan, Inc.), Susan Ezrati (Tivoli Trustee) and Brent Kovalchik (RHV Trustee) attended. The following items were discussed.

- Ted Fink (Greenplan, Inc.) is coordinating data to prepare a Community Preservation Project Plan.
- Review/revised criteria and ranking of Red Hook Village and Tivoli properties.
- Coordinate Village gateway/greenbelt properties with Red Hook Town parcel listing.

The CPF advisory Board Subcommittee met on February 24, 2011 at the RHV Building. Ted Fink (Greenplan, Inc.), Susan Ezrati (Tivoli Trustee) and Brent Kovalchik (RHV Trustee) attended. The following items were discussed.

- Review final draft of parcel listings for the Town of Red Hook, Village of Red Hook and Village of Tivoli.
- Ted Fink is coordinating parcel listing, Tivoli, RH Village and Town descriptive narratives for the Community Preservation Project Plan. A draft project plan will be presented to the CPF Advisory Board on March 3, 2011 for review, revisions and comments.
- A color-coded map, indicating property criteria and locations was discussed. Funds from DC Department of Planning and Development or from a joint Hudson River Valley Greenway Grant are being considered to prepare this map.
- Revenue generated from the CPF will be divided. 80% to the Town of Red Hook to preserve agricultural lands, Village gateways/greenbelts, etc. and 10% to each Village to preserve cultural resources, wetlands, well-head/aquifer.

**Red Hook Town Zoning Review Committee (ZRC) – Monthly Report**  
**February, 2011 – Brent Kovalchik – RH Representative/Member**

The ZRC met on February 10, 2011 at the RHT Building. The following item was discussed.

- Review recommendations from the RHT Ag and Open Space Committee to remove the need to acquire a permit to install “farm-fencing” from the current RHT Zoning Code.
- Review existing and proposed revisions to the RHT Zoning Code Section 143-28 Fences and Walls.

**Red Hook Town Shared Service Committee – Monthly Report**  
**February, 2011 – Ed Blundell and Brent Kovalchik – RH Village representatives/Members**

A meeting was held on February 10, 2011 at the RH Town Building. Representatives from the RHV Board, RHT Board, RHT Highway Department and RHT Engineers (Crawford and Associates, Engineering) attended. The following items were discussed:

- The Red Hook Village Board passed a resolution on February 7, 2011 to apply for a NYSDOS Local Government Efficiency Grant to provide a feasibility study to illustrate tax payer savings by sharing a Highway Facility and/or consolidating Highway Departments.
- The Red Hook Town Board passed a similar resolution at a joint RHT, RHV, Tivoli Board Meeting on February 8, 2011.
- Reviewed preliminary site plan and garage floor plan options for a new RHT Highway garage.
  - Discussions on needs assessment from the RHV and RHT Highway Department
  - Space allowance for equipment and personnel
  - Parking and material storage

A meeting was held on February 24, 2011 at the RHT Building, Representatives from the RHV Board, RHT Highway Department and RHT Engineers (Crawford and Associates, Engineering) attended. The following items were discussed:

- Review revisions made to the proposed site plan and garage floor plans resulting from February 10, 2011 meeting. Elevations, parking, material storage, road access, electrical connections and sewer/septic requirements.
- Reviewed application deadlines and matching obligations necessary for the NYSDOS Local Government Efficiency Grant to provide a feasibility study for a shared and/or consolidated RHV/RHT Highway Garage and Department.

#### **Red Hook Together – Monthly Report**

**February, 2011 – Ed Blundell and Brent Kovalchik – RHV Representatives/Members.**

There were no Red Hook Together meetings held during February, 2011.  
The next meeting is scheduled for March 3, 2011 at Bard College.

Mayor Cohen submitted a check \$1,500.00 to Chief Truitt from Fastracs for the purchase of an AED for the police department. Trustee Trapp made a motion to accept the \$1,500.00 check. Trustee Kovalchik seconded. All were in favor.

Chief Truitt recommended the board hire Gregory Wagler as a part time police officer. Mr. Wagler is retired from the Town of Poughkeepsie police department with 23 years of experience, certified instructor in radar, accident reconstruction, FBI fire investigations, and older driver trainer. Trustee Blundell made a motion to hire Mr. Wagler as a part time police officer. Trustee Kovalchik seconded. All were in favor.

Deputy Mayor Blundell stated that the Village is in negotiations with the Town for a police contract.

Deputy Mayor Blundell attended a meeting with Panda and a contract should be ready for execution by the end of April. A web base program will be available.

Community Garden: Deputy Mayor Blundell is still accepting all residents interested in a community garden that will be located in Abraham's Park. This will be discussed with Harold Fell. All interested persons must be a Village resident.

Deputy Mayor Blundell made a motion to move the April Village Board meeting to April 11<sup>th</sup>, 2011. Trustee Trapp seconded. All were in favor.

Mayor Cohen stated that the water for Anderson Commons is being reviewed for renewal due to the fact that the project is coming back. An updated letter was submitted to Jim Napoli of the Dutchess County Department of Health. Trustee Kovalchik made a motion to once again review this application. Trustee Trapp seconded. All were in favor.

8:15pm Trustee Trapp made a motion to adjourn into executive session to discuss a personnel matter. Trustee Kovalchik seconded. All were in favor.

8:20pm the Board convenes from executive session.

#### **PUBLIC COMMENT**

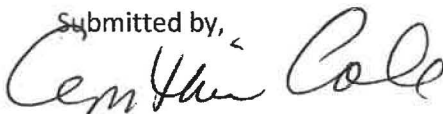
Steve Zacharzuk questioned the Mayor and Board as to what the law is for a trustee being absent for 6 months in a row. Mayor Cohen responded that he will look further into the requirements. Mr. Zacharzuk also thanked the highway department for a fine job removing snow all winter long.

Deputy Mayor Blundell thanked Mayor Cohen for the last 8 years as Mayor. Mayor Cohen saw through Senior Housing, Village Hall renovations and the sewer project. Trustee Trapp and Kovalchik also thanked Mayor Cohen for all his work.

Trustee Trapp made a motion to pay bills after audit. Trustee Blundell seconded. All were in favor.

Trustee Kovalchik made a motion to adjourn. Trustee Trapp seconded. All were in favor.

Submitted by,



Cynthia Cole  
Clerk/Treasurer