

**Village of Red Hook  
Village Board Meeting  
January 3, 2011**

**Present:** Deputy Mayor Ed Blundell, Trustee Jay Trapp, Trustee Brent Kovalchik  
**Absent:** Mayor David Cohen & Trustee David Seymour

Deputy Mayor Ed Blundell opened the meeting at 7:30pm with the Pledge of Allegiance.

Trustee Trapp made a motion to accept minutes from December 6<sup>th</sup> public hearing and village board meeting. Trustee Kovalchik seconded. All were in favor.

Deputy Mayor Ed Blundell made a motion to leave a page blank in the said minutes in memory of Brian Valley of 16 Garden Street. Mr. Valley was a long time Village resident that was very active in the community and Red Hook sports. Mr. Valley will be greatly missed. Trustee Trapp seconded this motion. All were in favor.

LEFT BLANK IN MEMORY OF  
BRIAN VALLEY

**TREASURER'S REPORT**

Clerk Cole read the Treasurer's report for the month of December 2010: Fund Balances: General \$95,060.54, Water \$10,549.34, Trust & Agency \$25,659.75, Resource Recovery \$7,680.36, Petty Cash \$48.22, Village Green \$2,736.82, Hardscrabble \$4,327.19, Health Insurance Deductible \$3,862.34. Monthly expenses: General \$200,497.62, Water \$19,881.38, T & A \$25,659.75, Resource Recovery \$6,640.02.

- 1) Joe Baldwin – Earth to Table – Community Garden – Mr. Baldwin has many years of experience in regards to community gardens. Currently a site for this garden would be in the rear of Abrahams Park. 10 x 10 lots would be recommended. Mr. Baldwin can also advise as to what vegetables to plant that the deer will not eat. DM Blundell stated that it would be nice for the Village to sponsor concerts in the park while people work in their garden. Mr. Baldwin has been teaching children to eat healthy for many years and has set up his services/teachings on the South lawn of the White House trying to promote healthy eating. Mr. Baldwin also grows Stevia, which is a sweetener that is very easy to grow and will not affect the glycemic sugars in the body, which makes it good for diabetics. Stevia is very easy to grow and would benefit all. A note was put in the recent newsletter in regards to the community garden. Anyone who is interested should contact the Village Clerk.

**POLICE**

Chief Truitt read the Police report for the month of December: 136 incidents, 105 UTT'S, 11 arrests. Report: Bomb scare was called in at the Red Hook Central School and student was caught by the RH PD. Two RH Police officers will attend a School Resource Officer course at no cost to the Village. 2 AED's have been ordered on state contract. One will be installed in the court/meeting room and the other will be used in the police car (s). Training is available and most/all employees should be trained to use this equipment. (Hillside Fire House – January 12<sup>th</sup> (6-9) pm). Deputy Mayor Ed Blundell stated that the celebrations committee will pay a portion of the cost of the AED's. Trustee Kovalchik stated for the record that a letter was received from a resident that was the victim of a recent burglary and was very pleased with the way the Red Hook Police Department handled it.

**RESOURCE RECOVERY**

Deputy Mayor Ed Blundell read the resource recovery report for the month of December 2010. Commingle 2.27 T @ \$94.06, cardboard/newspaper 4.84 @ \$00.00. garbage 11.63 T @ \$1018.73. Garbage and recycle was low due to a snow storm.

Trustee Brent Kovalchik read the monthly Village Green report as follows:

1. There were no Village Green Committee meetings held during the month of December, 2010.
2. The current balances of the Village Green Committee related budget accounts as of December 31, 2010 are as follows:
  - Community Beautification – Contractual Expenses  
Contractual Expenses (#8510.4)  
Balance ..... \$ 1,383.75
  - Shade Tree – Contractual Expenses (#8560.4)  
Balance ..... \$ 2,304.53
  - Village Green Checking Account  
Balance ..... \$ 2,736.82

Trustee Brent Kovalchik read the monthly Highway Department report as follows:

1. December 2, 2010. Red Hook Village forwarded the CHIPS CP73 Form to the NYSDOT for reimbursement. \$28,252.96 has been requested for reimbursement. The NYSDOT allocated \$31,027 for road repair for the FY2010-2011. This request expends the remaining RHV NYS FY2010-2011 CHIPS Capital apportionment balance.
2. December 2, 2010. Red Hook Village forwarded the Annual Certification of Local Highway Mileage for 2010 to the NYSDOT. The current RHV road/highway inventory contains 8.08 miles of road and 16.16 miles of total lanes owned by the Village of Red Hook.
3. Leaf and brush pick-up ended on December 10, 2010. Spring, 2011 pick-up schedule announcements are forthcoming.
4. The Village landfill closed on December 11, 2010 and will remain closed until Spring, 2011. Opening dates are forthcoming.
5. December 10, 2010. The Red Hook Town Highway Department issued a sand/salt cooperative agreement for the 2010-2011 winter season with the Village of Red Hook. Past agreements with the Town have been based on an annual “in-kind” contribution of

the yardage typically used by the Village. The new agreement will be based on a "fee basis" in order to ensure a uniform and consistent product for the Town. The RHV Highway Department will receive a signed ticket for the amount of material that is loaded and the Village will be billed monthly with price adjustments based on the cost of sand. The starting price will be \$37.00 per yard, based on current RHT inventory.

6. December 16, 2010. A request was made to the NYSDOT to install "no-parking" signs at the following locations as approved by the RHV Board of Trustees on December 6, 2010.
- the intersection of St. John's Street and West Market Street – 30 feet east on the north side of West Market Street.
  - the intersection of St. John's Street and North Broadway – 30 feet south on the west side from the intersection on North Broadway.
  - the intersection of Elizabeth Street and East Market Street – south side, 30 feet east on the south side on East Market Street.
  - the intersection of Cherry Street and East Market Street – north side, 30 feet east and west of the intersection on East Market Street.

Installation of signs by the NYSDOT are forthcoming based on weather and scheduling.

RHV will be responsible to maintain these signs from then on out (re: memo from William LaRose (NYSDOT) of 7-7-10).

7. December 17, 2010. A "walk-through" was conducted to review the constructed conditions of the Red Hook Linden Avenue Sidewalk Project. A punch list was drafted and final CDBG reimbursement was discussed. Theresa Burke (RHT Highway Superintendent), Brent Kovalchik (RHV Trustee), representatives from the DCDPW, Maggio and Sons (contractor), and D.F. Wheeler (project engineers) attended.
8. December 17, 2010. \$732.00 has been deposited in the Scrap Metal Recycling Program account.

The following tools/equipment have been purchased with funds from the scrap metal account:

• low lift jack .....	\$ 195.00
• 2 ½ ton jack .....	\$ 165.00
• drill bits .....	\$ 250.00
 TOTAL .....	 \$ 610.00

The current balance of the account, including deposits and purchases listed above, is \$1,184.34. Since inception of this program in September, 2007, \$8,181.50 has been generated. Proceeds from this account go toward purchasing tools/equipment for the RHV Highway Department, and are supplemental to the General Funds allocated to the Highway Department. Residents interested in donating scrap metal can contact Dan Streib at 758-8600.

9. Christmas trees will be picked up, starting on January 3, 2011, and continue through January 31, 2011. Residents are encouraged to place trees curbside and off the road.
10. Residents are urged to remove portable sports equipments (i.e. basketball hoops, etc) from the side of the road to facilitate snow removal.
11. December 7, 2010. Ron Kimbell (NYS Insurance Fund) inspected the Red Hook Village Highway Garage for adherence to health and safety codes and best practices. Mr. Kimbell, who inspects over 300 municipal highway garages throughout the State of New York, remarked that the Village of Red Hook has one of the best maintained highway garages he has seen and further mentioned that “..... he would like to use the RHV highway garage as a template for other municipalities to see”. Congratulations to the RHV Highway Superintendent Dan Streib for his continuing efforts to provide efficient, cost effective services for Village residents and a safe/healthy workplace for his staff.

Village Trustee Brent Kovalchik read the monthly ITF report as follows:

#### **1. Red Hook Sewer Project**

December 3, 2010. The Red Hook Sewer Project Committee met at the RHV building. Items discussed included:

- Review status of the DC Legislature’s Agenda and proposed Resolutions.
- Review procedures associated with holding a public information referendum to approve the proposed RH Sewer District (Part County District #6).
- Review and address comments submitted by concerned citizens.
- Public Outreach – press releases, literature, public informational/stakeholder’s meetings. Bridget Barclay (DCW&WA), Sue Crane (RHT Supervisor), Harry Colgan (RHT Councilman), Robert Flores (C.T. Male), David Cohen (RHV Mayor), Brent Kovalchik (RHV Trustee) and Linda Keeling attended.

December 7, 2010. DC Legislators Traudt and Sadowski proposed a resolution to hold a public hearing on the proposed Sewer District. The DC Legislature voted to approve

resolution #2010-352 to establish the date of January 24, 2011 at 7:00 pm at the Chambers of the DC Legislature, County Office Building, 22 Market Street, Poughkeepsie, New York on a proposal to establish Part County Sewer District No. 6 in the Village and Town of Red Hook.

DC Legislator Ben Traudt also proposed an amendment to the above resolution to hold a public hearing during the DC Legislature's February, 2011 Business Meeting if the January 24, 2011 is postponed or cancelled.

December 9, 2010. The Red Hook Sewer Project Committee met at the RHV building. Items discussed included:

- Review history, status, description, boundaries and estimated cost of construction of the Sewer Project.
- Public Outreach – goals, strategies to inform residents of costs, benefits, available financial assistance, etc., who reside within the proposed Sewer District.

Bridget Barclay (DCW&WA), Harry Colgan (RHT Councilman), David Cohen (RHV Mayor), Brent Kovalchik (RHV Trustee) and John Schmitz (Research Studios) attended.

December 9, 2010. A stakeholders meeting was held at the RHV building. Items discussed included:

- Review of history and current status of the proposed Sewer District including assistance from Senator Gillibrand and Congressman Murphy. Current funding opportunities, and public referendum procedures.

David Cohen (RHV Mayor), Brent Kovalchik (RHV Trustee) and RHV stakeholders attended.

## **2. Red Hook Village Water Project.**

December 17, 2010. Brent Kovalchik requested a letter from the RHT Planning Board to verify the status of various projects proposed in the Town of Red Hook that would require RHV water service. A response was delivered on December 21, 2010 indicating that applications for Hardscrabble Commons, Hardscrabble Commons Shopping Plaza and Anderson Commons have either expired or are no longer pending.

December 23, 2010. Robert Flores (C.T. Male) and Brent Kovalchik researched SEQR, DGEIS and FEIS documents at the RHT building and determined amount of water these above projects were requesting from the Village.

December 30, 2010. A letter to Ronald Miller, P.E., (DC Health Department) was sent by the Village of Red Hook requesting re-allocation of water, previously approved by the NYSDEC for properties in the Town of Red Hook, to new subdivisions/hook-ups in the Village of Red Hook. An immediate response was requested as is forthcoming.

A letter of December 23, 2010 from C.T. Male was issued to Titus Falkenburg (USDA-RD) responding to comments of December 3, 2010 concerning the Preliminary Engineering Report (PER) - Water System Evaluation for the Village of Red Hook of October, 2010. Upon successful review and acceptance of these responses by the USDA-RD, Pre-Development Planning Grant (PPG) funds, awarded to the Village, will be deposited into the RHV accounts to reimburse costs associated with the preparation of the PER.

### **3. Red Hook Village Zoning Amendments and Pattern Book**

- Trustees Jay Trapp and Brent Kovalchik continue to work on draft proposals to amend the current R10,000, GBD and TND zoning
- December 8, 2010. A Hudson River Valley Greenway Communities Grant Application for the "RHV Pattern Book and Architectural Guides of Housing Types and Commercial Infill Development Building" was sent to the Hudson River Valley Greenway (HRVG). \$10,000 has been requested to supplement to \$11,700 NYSCA grant awarded to the Village. A mid-January, 2011 awards announcement is anticipated.
- December 23, 2010. A meeting was held at the RHV building to review/revise a sketch GBD Infill Development Plan. The revised plan will incorporate additional parking areas and locate possible sites for infill development. The sketch plan will serve as a guide and planning tool to illustrate how new development could be incorporated within the existing urban fabric of the Village and is not intended as a mandated development plan.

John Clarke (DC Department of Planning and Development), Ed Blundell and Brent Kovalchik attended.

4. The ITF met on December 3, 10, 17, 2010 at the RHT building to review final revisions to the Agricultural Business District and the final DGEIS for the proposed Town of Red Hook Centers and Greenspaces Plan Zoning, Zoning Map Revisions and Comprehensive Plan Amendments.

December 14, 2010. The Red Hook Town Board set a public hearing date for January 20, 2011 to accept public comments for both the zoning and subdivision regulations and zoning map amendments.

January 11, 2011. The Red Hook Town Board will present the FGEIS, and upon a 10 day public comment period, the Red Hook Town Planners (Greenplan, Inc.) will present the Findings Statement (FGEIS).

February 8, 2011 is the earliest date the Red Hook Town Board will adopt proposed zoning/subdivision regulations, Comprehensive Plan amendments and Red Hook Town Zoning Map Revisions.

Village Trustee Brent Kovalchik read the monthly CPF/ZRC/Shared Services & Red Hook Together reports as follows:

**Community Preservation Fund (CPF) Advisory Board – Monthly Report**  
**December, 2010 – Brent Kovalchik – RH Village Representative/Member**

A meeting was held on Thursday, December 2, 2010. The following items were discussed.

- Brent Kovalchik completed the parcel mapping and lists of properties that can be considered for funding, based on CPF criteria. A Narrative to Property Rankings for the Village of Red Hook has also been completed.
- Susan Ezrati completed parcel mapping and lists of properties that qualify for consideration for funding as well as a Narrative to Property Rankings for the Village of Tivoli.
- Ted Fink (Greenplan, Inc.) will compile parcel mapping, property lists and narratives for the Town of Red Hook, the Village of Red Hook and the Village of Tivoli for the Town of Red Hook Community Preservation Project Plan.

**Red Hook Town Zoning Review Committee (ZRC) – Monthly Report**  
**December, 2010 – Brent Kovalchik – RH Representative/Member**

A meeting was held on Wednesday, December 1, 2010. The following items were discussed.

- Section 143-39/Agriculture; cage type poultry and fur-bearing animals in certain Red Hook Town residential districts.
- Projects and Costs for 2011 were discussed and formulated.

**Red Hook Town Shared Service Committee – Monthly Report**  
**December, 2010 – David Seymour and Brent Kovalchik – RH Village representatives/Members**

There were no meetings held during the month of December, 2010.

**Red Hook Together – Monthly Report**  
**December, 2010 – Ed Blundell and Brent Kovalchik – RHV Representatives/Members.**

A meeting was held on December 9, 2010. The following items were discussed.

- Re-cap joint meeting of November 19, 2010 with Red Hook Together, Northern Dutchess Communities That Care and the Red hook Education Foundation.
- A community garden concept to include all residents of the Town to participate in growing produce (vegetables, flowers, etc.).

**CELEBRATIONS**

Red Hook Chamber is having a ribbon cutting ceremony at Rusty's on January 26<sup>th</sup> from 5:30 to 8:30.

**PERSONNEL**

Deputy Mayor Ed Blundell is still working on personnel manual.

**WATER**

Clerk Cole read the water report for the month of December 2010: 2 bacteria samples were taken and sent to lab, nitrate/nitrite samples taken to lab, results not yet received, POC samples taken to lab, not yet received, 17 Glen Pond Rd. Water lines were located and marked as requested, Red Hook Library - water lines located and marked as requested, water was turned back on at Knollwood Commons as requested by Village of Red Hook Board and Attorney, average daily use for the month 217,161.

Trustee Kovalchik referred to # 2 of the ITF report: December 17, 2010. Brent Kovalchik requested a letter from RHT Planning Board to verify the status of various projects proposed in the Town of Red Hook that would require RHV water service. A response was delivered on December 21, 2010 indicating that applications for Hardscrabble Commons, Hardscrabble Commons Shopping Plaza and Anderson Commons have either expired or are no longer pending. A one bedroom home uses 110 gallons of water a day. The county should release water supplies to St. Paul's and the Carr sub-division. USDA approved and reimbursed \$ 14,000.00 for water report. DM Blundell suggested to wait for approve water for sub-division until we receive approval from the Board of Health.

**PLANNING & ZONING**

Trustee Trapp read the Planning and Zoning report for the month of December: 4 building permits, 1 certificate of occupancy, 13 inspections. \$ 790.00 was collected in fees. Trustee Trapp stated that the planning and zoning reports will now start at 7:00 pm. There have been no additional offences on the ongoing dispute of 39 Garden Street. The HUGS from home box is full and is ready for pick up for January. CEO Sam Harkins will be attending a mandatory training/certification in Liverpool NY. The cost of this training is \$ 350.00 plus food, lodging and mileage. Trustee Trapp made a motion to approve the cost for this training. Trustee Kovalchik seconded. All were in favor. Trustee Ed Blundell and Trustee Jay Trapp made a site visit to Knollwood Commons, one building is complete, roads are not plowed, site trailer is sliding down hill, hydrants should be back filled, and the dumpster is over flowing. Soil is being removed. The owners have walked away from this project. Clerk Cole will speak to property management company to find current address of owns so a detailed letter of violation can be sent.

Trustee Trapp attended a meeting for the Northern Dutchess Alliance at Norrie Point in Staatsburg. Nola Hooper from Dutchess County Planning also attended.

Deputy Mayor Ed Blundell will continue future discussion with the Town of Red Hook in regards to consolidating the highway departments. Current the Village of Red Hook Police Department is the leader in Town patrols. Also, Deputy Mayor Blundell suggested a stop sign at the intersection of Phillips and Prince going North. Trustee Trapp stated that there is a different width on the north side then the south side.

Lolly Humphrey suggested the Clerk send out letters to residents that have not shoveled sidewalks.

Steve Zacharzuk questioned the new sidewalk along Linden Avenue and why were they made seasonal. Mrs. Deneger stated that kids walk along this route in the winter months too. George Beekman stated that the Highway Department did a good job plowing snow.

8:50pm Trustee Jay Trapp made a motion to enter into executive session to discuss a personnel matter. Trustee Kovalchik seconded. All were in favor.

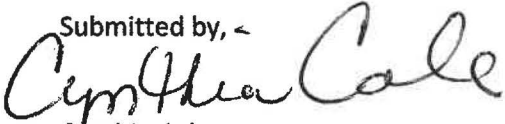
9:10pm Village Board convenes from executive session.

Deputy Mayor Ed Blundell stated that the Red Hook Natural Food Store and Mac's Agway is selling garbage tags.

Trustee Jay Trapp made a motion to pay bills after audit. Trustee Kovalchik seconded. All were in favor.

Trustee Brent Kovalchik made a motion to adjourn meeting. Trustee Trapp seconded. All were in favor.

Submitted by, <

A handwritten signature in black ink that reads "Cynthia Cole". The signature is written in a cursive style with a large initial "C".

Cynthia Cole  
Clerk/Treasurer