

**VILLAGE OF RED HOOK  
VILLAGE BOARD MEETING  
SEPTEMBER 13, 2010**

Present: DM Blundell, Trustee Trapp, Trustee Kovalchik, Trustee Seymour, Mayor Cohen, absent.

DM Blundell opened the meeting with the Pledge of Allegiance.

Trustee Trapp made a motion to accept the minutes from August 2<sup>nd</sup> and 19<sup>th</sup>. Trustee Kovalchik seconded. All were in favor.

- 1). 2010 Justice Court Administration Program Grant - Hon. Jonah Triebwasser is requesting that the Village Board authorize the 2010 Justice Court Administration Program Grant. To date, the

Village has received \$ 30,000.00 for the reconstruction of the court room and procurement of equipment. This year we are applying for funds to convert the Court photocopier from a lease to a purchase as well as seeking certain other equipment that will be supplied by the State. Court Clerk Kathy Fell was present and Judge Triebwasser stated that Miss Fell's work load has increased and thanked her publicly for a job well done. Trustee Seymour asked the Judge if this grant would pay for modifications for the air conditioning in the court office, which

is estimated at \$450.00. The Judge needs a written estimate to submit with the grant. Trustee Seymour made a motion to approve Resolution # 9-2010 authorizing for the submission of the 2010 Justice Court Administration Program Grant. Trustee Trapp seconded. All were in favor.

#### TREASURER'S REPORT

Clerk Cole read the Treasurer's report for the month of August: Fund Balances: General \$455,455.90, Water \$4,749.08, T & A \$10,081.71, Resource Recovery \$8,115.53, Petty Cash \$15.82, Village Green \$3,869.69, Hardscrabble \$ 6,956.06. Monthly Expenses: General \$137,547.64, Water \$36,931.39, \$36,931.39, T & A \$10,081.71, Resource recovery \$7,279.24. Clerk Cole has \$32,760.90 to collect in Village taxes to date. Trustee Trapp made a motion to accept the Treasurer's report. Trustee Kovalchik seconded. All were in favor.

#### POLICE

Chief Truitt read the Police report for the month of August for the Town and Village of Red Hook: 113 incidents, 159 UTT's, 9 arrests. As requested by Trustee Seymour Chief Truitt will focus on Linden Avenue speeders. There will be bike patrols for Hardscrabble Day.

#### RESOURCE RECOVERY

Trustee Blundell read the resource recovery report for the month of August: commingle 3.45 \$ 115.02, cardboard 5.6 T, garbage 16.78 T @ \$ 1448.45.

## CELEBRATIONS

Trustee Blundell announced the last concert in Abraham's Park on Sunday September 19<sup>th</sup> featuring Dan Budd. Hardscrabble Day is September 25<sup>th</sup> - featuring a parade at 4 pm, concert (Average White Band) and the 10-10 Challenge to reduce energy by 10 %.

Trustee Seymour announced Dutchess County is sponsoring a Hazardous Waste cleanup at Dock Road in Poughkeepsie, October 9<sup>th</sup>. The fee is \$5.00.

## WATER

Trustee Seymour read the water report for the month of August: 2 bacteria samples were taken and sent to lab, met with Trustee Seymour and CT Male concerning water issues, met with Ron Miller of the DCHD for the annual inspection, replaced the eye wash in the chlorine room, average daily usage for the month is 230,677 (water consumption is at the lowest in 4-5 years). Water delinquent for the quarter are \$3115.45.

The Village entered into an agreement with Darmstadt Overhead Doors of Kingston to repair the main entrance doors. This job will take 3-4 days. A new steel mullion will be installed to help doors stay in alignment, reduce wind and noise. Total cost is \$4817.00. There has been a financial package drafted to help defer some of this cost. There was a NYState Boiler inspection for 2010; this is for a 2 year period. However the Village was written up for minor code violations that have been addressed. Spoke to Vince Eagan of Bottini and the Village is under state contract for fuel oil. Septic system: Pumped out a blockage at a cost of \$2,100.00. Royal Flush and Todd Abrahams did the repairs. Boiler Service at the Village Hall and garage will be done on September 21, 2010. An approved sender list for service repairs work has been established and circulated to all departments. Met with the DCDH (Rob Miller) in regards to water violations. With the Help of Dan Streib and Bucky Coon most of these concerns have been addressed. These violations are and have never been a health or safety concern to our water system. Ron Miller will re-inspect these violations sometime next week. CT Male has been consulted in regards to the Village's water controls and gauges; they must be calibrated and tested. Repairs on the alarm on Tower Street need repair. There may also be a short in the system, which is being handled on a manual bases. The Village has entered into an agreement with Underwater Solutions to have two above ground storage tested and certified by State and Federal Law to be clean and safe. This must be done every 5 years. This is at a cost of \$7,620.00. Well testing was done in Abraham's Park. Boring was done at 92 feet and terminated that a well may yield 100 gpm this report was good. The Village was awarded a grant for \$17,000.00 to do the study for additional water supply. The Village must install a Fire and Smoke Detector system in the chemical and pump room. Bob's Security will install the hardware and monitor the system. The cost is \$1,800.00 with a monthly service

charge of \$29.95. Trustee Blundell suggested to Trustee Seymour in regards to upkeep on the Village Hall to make a list for the highway Department to keep up with the maintenance. This should be outlined in a job description.

#### PLANNING AND ZONING

Trustee Trapp read the planning and zoning report for the month of August: 3 building permits, 2 certificates of occupancy, 9 inspections. On September 1, 2010 CEO Sam Harkins attended 1 full day D. O. S. Bridge Course for 2010 New Codes. There was no August 2010 planning board meeting due to a lack of quorum. \$1,372.00 was collected in fees. Steve Zacharzuk was appointed to the Planning Board. New members are still needed on the Planning Board; anyone interested should contact Trustee Trapp. Trustee Kovalchik stated the zoning boundary map SEQRA is waiting for comments and declare lead agency. Also, code publisher is still waiting for final draft of Article 95 from the zoning office to have revisions complete and to be forwarded. Clerk Cole will submit as soon as they are submitted into her office.

Hugs from Home donations are still being collected.

#### HIGHWAY

Trustee Trapp made a motion to schedule a public hearing on October 4<sup>th</sup> to discuss several NO PARKING signs throughout the Village. Specs will be submitted to the Clerk for publication. Fisk Street resident (Balacic) is having a problem with people entering his driveway thinking it's the curve of the road. The Village will install a courtesy signs saying curve ahead sign.

HIGHWAY REPORT – Trustee Kovalchik read the monthly highway report as follows:

1. August 9, 2010. A request for payment, in the amount of \$3,107.05, was made from the NYSDOT Chips Capital Reimbursement Program. Projects completed included a culvert/drywell replacement on Cambridge Drive and Traffic Control Devices on Prince Street. The NYS FY2010-2011 allocation is \$31,360.01.
2. August 11, 2010. Donated scrap metal was sold and revenue of \$582.00(\*) will be added to the Scrap Metal Recycling Program Account. The balance of the account is currently \$893.84. Since inception of this program in September, 2007, \$6,943.08 has been generated. Proceeds from this program go toward purchasing tools/equipment for the RHV Highway Department and is supplemental to the General Funds allocated to the Highway Department. Residents who wish to donate scrap metal should contact Dan Streib at 758-8600. (\* \$406.90 Millens Recycling of 8-11-10/\$175.10 Millens Recycling of 9-7-10)

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3. A request from a resident on Fraleigh Street has been made to reconsider the “no parking” regulations on Fraleigh Street between South Broadway and Church Street as discussed at the RHV Trustees Meeting of July 12, 2010. Upon inspection and discussions with the RHV Highway Superintendant, no parking restrictions, to mitigate hazardous traffic circulation obstacles and allow for emergency vehicle passage, will be imposed on the south side of Fraleigh Street (between South Broadway and Church) with parking permitted only on the north side after the first north/west driveway.
4. A request has been made to the RHV Trustees to consider installing a “curve ahead” graphic sign to warn drivers of an upcoming curve on the road on Fisk Street. A resident on Fisk Street has observed on numerous occasions, drivers unfamiliar with the road conditions, entering his property with their vehicles (east end of Fisk as the road makes a 90 degrees turn to the north).
5. August 20, 2010. The Poughkeepsie –Dutchess County Transportation Council has approved the Transportation Improvement Program for the Federal Fiscal Years 2011-2015. Included in the program is the Red Hook Village Sidewalk Project which provides for a new sidewalk on the south side of West Market Street (between Phillips Street and Benner Road) and three mid-block, ADA compliant crosswalks on Broadway. \$233,000 has been approved for the Federal FY2011 allocations.
6. A new catch basin has been installed on East Market Street and St. John’s Street. Funding for these installations provided by the FY2010-2011 CHIPS Allocation (#5110.3).
7. The Highway Department has received notification that three street identification signs are missing and/or damaged. The status of the reported signage issues are as follows:
  - Firehouse Lane/Elizabeth Street – sign has been straightened
  - Elizabeth Street/Elizabeth Street (SE corner) – sign is currently missing and will be replaced when the existing Village street identification signs are replaced to adhere to the Manual on Uniform Traffic Control Devices (MUTCD) mandates.
  - Fisk Street/Thompson Street (NW corner) – sign has been replaced and reinstalled.
8. August 18, 2010. A request for estimates to perform catch basin, swale and drywell repairs has been sent to five local contractors (S.J. Lore; Frank Vosburgh; Dave Vosburgh; A-W Coon & Sons and Frastracs). Estimates and bids were due at the RHV Building on September 9, 2010 by 4:00 pm. Projects being considered include:
  - Repair Catch Basin – South Broadway
  - Repair Catch Basin – 7545 North Broadway
  - Replace Catch Basin and install a blacktop swale – Benner Road
  - Install Drywell – Church Street/Prince Street Intersection.

Upon opening and approval of bids by the EHV Trustees work can proceed. Funding will be provided by the FY2010-2011 CHIPS allocation (#5110.3).

VILAGE GREEN – Trustee Brent Kovalchik read the monthly Village Green report as follows:

1. A Village Green Committee meeting was held at the Red Hook Village Building. This meeting, originally, to be held on August 26, 2010, was rescheduled and held on September 2, 2010. Brenda Cagle, Sally Dwyer-McNulty, John Halle, Brent Kovalchik and Ed Blundell attended. The following items were discussed.
  - a. The current balances of the Village Green Committee related budget accounts as of August 19, 2010 are as follows:
    - Community Beautification – Contractual Expenses  
Contractual Expenses (#8510.4)  
Balance ..... \$ 3,191.26
    - Shade Tree – Contractual Expenses (#8560.4)  
Balance ..... \$ 4,959.00
    - Village Green Checking Account  
Balance ..... \$ 3,869.69
  - b. Brent Kovalchik reported on the status of the new RHV Building flagpole. Installation is currently underway involving relocating existing 20” pole, currently on the east side of the RHV building to the north side of the building (near the Prince Street entrance). A new 25’ pole will be installed at the location of the existing east side (relocated) pole. Total cost for the new flag pole and installation will be \$875.00. The Village Green checking account will provide funds for this project.
  - c. The 2007-2008 NYS DEC Urban and Community Forestry Grants status was reported. A total of \$5,400 of expenses have been documented and will be submitted to the NYSOSC for partial reimbursement.
  - d. Sally Dwyer-McNulty reported on a poster being prepared for Hardscrabble Day. The poster and related brochures and information will be available to the public at a table to be located in the Red Hook Village parking lot. The VGC table along with other tables will provide information regarding the Town and Village’s commitment to the 10-10-10 Challenge.

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e. Brent Kovalchik reported on the status of the RHV Sidewalk Project. Funds will be made

available from the Federal Highway Administrations Transportation Improvement Program in the Federal FY2011. The Village is also pursuing a CDBG for additional village sidewalks and repair to damaged/uneven sidewalks caused by tree roots.

- f. Red Hook Village Highway Superintendant Dan Streib has requested that the crabapple trees, located on the south side of the Red Hook Village parking lot be pruned to provide better street visibility at the entrances/exits of the parking lot.
- g. A tree, to be planted and dedicated by the Red Hook Village Trustees at the Elmendorph Inn on October 10, 2010, was discussed.
- h. Possible locations for trees to be installed during the Village Green Committee's Fall planting include:
- Garden Street – 4 trees
  - Park Avenue – 1 tree
  - Phillips Street – 1 tree (replacement)
  - Prince Street – 1 tree
  - Maizeland Road –
  - North Broadway – 1 tree (replacement)

Tree species at these locations are forthcoming.

ITF – Trustee Brent Kovalchik read the monthly ITF report as follows:

### **1. Red Hook Village Water Project**

- August 26, 2010. A test well has been drilled on the north/west corner of Abraham's Park to verify soils condition, water availability and supply yield to determine possible locations for an alternate water supply/source for the Village of Red Hook.
- C.T. Male will prepare a Preliminary Engineering Report to verify a new alternate water supply/source and existing water distribution system improvements. This report is required for funding application to the USDA-RD and Drinking Water State Revolving Fund Intended Use-Plan for funding to provide for these projects.

- Funding for the preparation of the Preliminary Engineering Report provided by a USDA-RD Predevelopment Planning Grant of \$14,000 and a Hudson River Valley Greenway Communities Grant of \$10,000.

## 2. Red Hook Sewer Project

- Additional funding is currently being investigated to provide grant money to fund the Red Hook Sewer Project. The project has been deemed eligible to receive \$2 million additional “principal forgiveness” and a \$4.2 million 0% interest loan from the NYSEFC. Additional funds are being requested from USDA-RD and US EPA.
3. The ITF is currently reviewing “use” provisions in the proposed Agricultural Business District and cost considerations in the proposed Incentive Zoning Provisions of the Town of Red Hook’s proposed Centers and Greenspaces Plan.
  4. September 2, 2010. Letters have been sent to NYS Governor David Patterson, NYS Senator Stephen Saland and NYS Assemblyman Marcus Molinaro thanking them for numerous programs that have provided grants to the Village of Red Hook. These programs include:
    - NYS Council on the Arts - \$11,700 Red Hook Village Pattern Book
    - Hudson River Valley Greenway - \$10,000 Communities Grant – RHV Water Project
    - \$10,000 Compact Grant – RHV GBD Zoning Amendments/Revisions
    - NYS Department of Transportation - \$46,600 (local share) – Federal Highway Administration Transportation Improvement Program
    - Letters of Support” for the Red Hook Sewer Project

CPF/ZRC/Shared Services Committee/Red Hook Together – Trustee Brent Kovalchik read the monthly reports as follows:

### **Community Preservation Fund (CPF) Advisory Board – Monthly Report** **August, 2010 – Brent Kovalchik – RH Village Representative/Member**

There was no meeting scheduled for the month of August, 2010; a quorum was not present and no business was conducted.

Brent Kovalchik has catalogued Red Hook Village properties according to the CPF criteria templates. Properties that preserve aquifers, wetlands, cultural resources, greenbelt/gateways, scenic value, ecological areas, etc. have been considered. Verification and coordination with Dutchess County Parcel Maps are progressing.

A status report from the CPF Advisory Board will be given to the Red Hook Town Board on September 16, 2010.

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**Red Hook Town Zoning Review Committee (ZRC) – Monthly Report**  
**August, 2010 – Brent Kovalchik – RH Representative/Member**

There was no meeting scheduled for the month of August, 2010. The next scheduled meeting will be held on September 9, 2010 at the Red Hook Town Building.

**Red Hook Town Shared Service Committee – Monthly Report**  
**August, 2010 – David Seymour and Brent Kovalchik – RH Village Representatives/Members**

There were no scheduled meetings held during the month of August, 2010.

**Red Hook Together – Monthly Report – August, 2010 – Ed Blundell and Brent Kovalchik – RHV Representatives.**

A meeting was held on August 23, 2010 at the Red Hook Village Building. Items discussed included:

- Update and status of the 10-10-10 Challenge.
- August 18, 2010. DC Legislator Ben Traudt introduced a program on how to implement energy conservation in local businesses at the Red Hook Chamber of Commerce meeting.
- August 19, 2010. Members of the Student Conservation Association canvassed the Village of Red Hook distributing information on how to get reimbursed for getting rid of old appliances, free lighting/energy audits and also distributing energy efficient bulbs, bumper stickers, coupons and notifications of upcoming community events that tie into the 10-10-10 Challenge.
- Information tables will be set-up in the Red Hook Village Parking Lot on Hardscrabble Day distributing 10-10-10 Challenge information.

**OTHER BUSINESS**

1. Don Douris- 32 Philips is complaining of 39 Fraleigh Street and submitted letters from several area residents complaining of said tenants behavior and landlord/construction issues. These letters were read into the record and submitted to the Clerk. Mr.Douris feels this property should be brought up to code and that there seems to be a problem because CEO Sam Harkins knows Mr. Stagias and there should be a Deputy CEO brought in. Sam cited this property for 18 violations. This property has been vacant for over one year and should not have anyone living there. DM Blundell stated that Sam Harkins knows many local property owners and will

2. analyze the data submitted and have answers by next week. Trustee Trapp will advise.
3. Payroll frequency – Currently the Village has 26 pays a year. DM Blundell raised idea to reduce pays to twice a month which would save two pay sequences a year but not reduce staff income, but will save transaction costs and staff time each pay period. Staff/ employees have some objection. There are two unions to check with. DM Blundell will speak to employees and unions and discuss at a later date.
4. Panda Contract – Currently the Village pays \$11,926.00 to Panda a year, per . The Village budgeted \$6,000.00 for this year and intended to terminate their contract with Panda. Trustee Blundell stated that we do not intend to go off a media broadcast would like to find other options for residents to view the Village’s meeting. Trustee Blundell researched and other options are UStream.tv or Total Webcasting are options. Trustee Blundell will put a small survey in the next newsletter asking residents their opinions. Currently Panda is running on a five year contract, which ends 4/11, with 5 municipalities and needs the Village’s money to operate and the Village does have a separate annual contract and this on an obligation in that contract. Trustee Kovalchik is in favor of Panda. Panda was not available to comment. This will be discussed in more detail at the next workshop meeting.
5. Used Police Car - DM Blundell will discuss at a later date.
6. State Highway Catch Basins: Trustee Blundell did research on whether the Village or state has duty to maintain these catch basins on Rt 199 and Rt 9.. Historically the local DOT position has been that it is the village’s responsibility. However, NYCOM posted an article that refers to Highway Law 46 and how the state should maintain all catch basins if they serve the state highway only. The law affects highway catch basins built after 1971. Trustee Kovalchik stated that there may be a nuance of repair vs replace for catch basin replacements that were installed after 1971. He has been told the repairs are village requirements and replacement is DOT. Tr Blundell indicated that the law looks to say the DOT maintains which is both repair and replace. The Village is working on a collapsed basin now on E. Market and will send the bill to the state.
7. Central Hudson : Designated street lights have been removed from service. George Beekman indicated one was turned off at his area which does not appear to one selected. This street light was removed from his intersection on Cherry Street.

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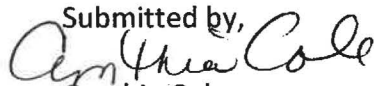
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8. Trustee Blundell reassured Mr. Beekman that the Village's list does not include any intersections and we will look into it.
9. Red Hook Commons – Morgans Way and Laura Lane have street lights installed by the developer. The roads were then dedicated and turned over to the village so the sidewalks and street lights were included.
10. CATCH BASIN BIDS – One bid was submitted and opened by Clerk Cole. This bid was from Frank Vosburgh & Sons. Inc. # 1 \$2,450.00, # 2 \$2,525.00, # 3 \$3,750.00, # 1 \$3,750.00. Letters were submitted from Fastracts and SJ Lore indicating that they were unable to submit bids at this time. Trustee Blundell stated that # 1 is a hazard, # 2 not as important for repairs. Trustee Blundell made a motion to approve the road and catch basin repairs # 1 & 2. # 3 & 4 should be repaired by the state. Trustee Kovalchik seconded. All were in favor.
11. Mayor Cohen stated that on August 10<sup>th</sup> the Town of Red Hook authorized one additional police shift per week.
12. Traffic light – walk signal – Trustee Blundell met with representatives of NY DOT to review traffic and options at the intersection. DOT will provide traffic count data. DOT thinks the computer and sensors are working properly but the manual four way walk signal intervenes and changes the cycle. DOT recommends we go to a two lane walk signal instead of the four lane. Traffic is heavy now with more events at the fairgrounds, the detour on Rt 9g so there are idling trucks and cars with impatient drivers. Our new funding option for mid-block cross walks will help alleviate demand at the corner. Trustee Blundell submitted a draft resolution to change the walk signal in the center of the Village so that it is not a four way signal. Trustee Trapp is not in favor of this change and feels that the backup is due to the detour on 9 G. This will be discussed in further detail at the next workshop meeting.
13. A letter was submitted from A. W. Coon in regards to a community calendar that would be installed in the information booth. This would be maintained by A. W. Coon. Trustee Blundell would like to discuss this further at a workshop. Trustee Trapp indicated it would require Planning Board compliance and review, if we accept the offer.
14. Trustee Trapp made a motion to approve Resolution # 8-2010 for the application to CDBG for 2011. Trustee Kovalchik seconded. All were in favor.

Trustee Blundell made a motion to pay bills after audit. Trustee Kovalchik seconded. All were in favor.

Trustee Kovalchik made a motion to adjourn. Trustee Trapp seconded. All were in favor.

Submitted by,



Cynthia Cole  
Clerk/Treasurer