

**VILLAGE OF RED HOOK  
WORKSHOP MEETING  
August 19, 2010**

Present: Deputy Mayor Ed Blundell, Trustee David Seymour, Trustee Brent Kovalchik & Trustee Jay Trapp

Absent: Mayor David Cohen

Workshop meeting was opened by Deputy Mayor Ed Blundell at 7:15pm.

Present: Comptroller for the Village of Red Hook, Michelle Zagurski, and candidate for new Village Secretary, Doris Balacic.

**#1 Agenda - COMMUNITY DEVELOPMENT BLOCK GRANT**

Deputy Ed Blundell spoke about the Dutchess County Community Development Block Grant. The submission date is October 1, 2010. Resolution was discussed by Deputy Mayor Ed Blundell. Trustee Trapp spoke about project disclosure process. Trustee Trapp indicated the grant was for \$150,000.00. Engineering & administration (legal fees) could be as much as 10% maximum. There are two categories: infrastructure and recreation. Recreation you could have a maximum of \$100,000.00 – infrastructure is \$150,000.00. It is important that you contact Dutchess County Planning to make sure that you qualify. Trustee Kovalchik indicated it is all based on household medium income. Trustee Kovalchik indicated that there may be an engineering drawing that exists for Park Avenue & Firehouse Lane because they were half way built on a previous CDBG – we could submit this for the safe routes to school because there was right-of-way issues involved. Trustee Trapp indicated that after discussing with Trustee Kovalchik that the first priority should be to finish the sidewalk loop at remainder of Park Avenue and next to compete curb-cut & crosswalk at Red Hook Seniors. Trustee Trapp indicated that he feels there will not be substantial amount of money left therefore the continuation of sidewalks on Firehouse Lane might not be appropriate move. We could then use remaining funds on repairing sidewalk pieces. Trustee Kovalchik asked about completing section at Abrahams' Park – is this the Linden Avenue sidewalk that turns the corner into Abrahams? Trustee Trapp indicated yes. Trustee Seymour spoke on his conversations with Mr. Harold Fell about continuation of sidewalk on right hand side going toward Linden Avenue - he just wants to tie in a section of concrete in a westerly direction down toward Linden Avenue. Trustee Trapp indicated that if it was not in the original scope – not that you cannot do it – you just have to clear it with the County.

Deputy Mayor Blundell asked to set a public hearing for Resolution for next month's regularly scheduled Board meeting on September 13, 2010. Deputy Mayor Blundell read aloud the Resolution for the Dutchess County Block Grant. Trustee Trapp made a motion to accept the Resolution, seconded by Trustee Kovalchik, all in favor.

**#2. Agenda – New Appointment**

Executive Session – 7:25 pm.  
Return from Executive Session – 7:35 pm.

Executive Session – 7:45 pm  
Return from Executive Session – 7:55 pm.

**#3. Hardscrabble Day – Street Parking****#4. Hardscrabble Day Fund Transfer**

Deputy Mayor Blundell is asking that street closure take place at Prince Street & Church Street and Church Street to West Market for safe pedestrian walking area. Deputy Mayor Blundell is also asking that a portion of St. John's be closed off without negatively impacting the Getty Station, but something in the end of the Baright building for antique cars. We would not block the residents from getting in from West Market, and not block the Getty Station, but use saw horses and cones to block off a certain section near the cul-de-sac. Trustee Trapp asked if emergency vehicles would still have access to road – Deputy Mayor Blundell indicated Yes. Trustee Kovalchik indicated he had no problem with this, so long as local residents and emergency vehicles had access.

Deputy Mayor asked that the Village roll \$2,000.00 from the Celebration budget to the Hardscrabble account. Trustee Kovalchik inquired as to what the Celebration budget was, Deputy Mayor Blundell indicated \$4,000.00. The Town gives \$2,000, but pays through direct invoices sent by Ed Blundell. Village of Tivoli has not made a contribution as of this date. A big sponsor is Rhinebeck Savings Bank, sponsoring approximately \$3,000.00 and Marc Molinaro also sponsoring about \$5,000.00.

Deputy Mayor Ed Blundell made a motion to close Prince Street from South Broadway to Church and Church to Prince to West Market and close off the mid-section of St. John's Street; seconded by Trustee Kovalchik; all in favor.

Deputy Mayor Ed Blundell made a motion to transfer \$2,000.00 from Celebrations budget to Hardscrabble account; seconded by Trustee Trapp, all in favor.

Deputy Mayor Blundell asked to stop parking starting that the Chinese restaurant (Golden Wok) to the funeral home to keep clear for parade viewing access – approximately 4 car spaces. Trustee Trapp asked if it was the vendors. Deputy Mayor Blundell indicated yes – they arrive early am – Trustee Trapp asked if alternate parking could be provided to them? Ed Blundell would talk to Ken Giek about alternate parking. Trustee Kovalchik asked about “no parking” on Fraleigh Street - one side of Fraleigh Street from South Broadway down Church Street (north side of Fraleigh Street). Dan from the Highway Department can up the “temporary no parking” signs.

**Other Business**

Deputy Mayor Blundell asked if Michelle could be permitted to go home from meeting. Trustee Seymour indicated to the Board that he wanted Michelle present at meeting for exposure. Trustee Kovalchik indicated to Michelle that he wanted her to have all copies of correspondence from grants for Financial and invoice aspect. Lara Hart will provide Michelle with all copies of correspondence as received. Deputy Mayor Blundell indicated that Michelle will be handling all vouchers.

Trustee Kovalchik asked Michelle to look back through 1998-1999 for monies that were received from the Dormitory Authority grant. The Dormitory Authority indicated that a check was issued. Monies were to be used for sidewalk improvements for East Market Street and Broadway. Check amount was \$10,000.00. Trustee Kovalchik asked Michelle about the bid going out for Highway Department's CHIPS allocation – does this have to be advertised in the local paper or can bids just be sent to Contractors? Michelle will look into and get back to Trustee Kovalchik. Each one will be broken down in the 4 sub-categories – each being under \$5,000.00. Trustee Seymour indicated that he called on this and was advised that if under \$10,000.00 down - as long as you get three bids. Trustee Seymour researched this information because he feels that we should try to use local vendors – Red Hook, Rhinebeck, Tivoli.

8:15pm Deputy Mayor Blundell excused Michelle from meeting.

**#10. Water.**

Trustee Kovalchik advised the Board that the water project will officially start on Monday, August 23, 2010 - test drilling will begin at the north and west corner of Abrarham's Park. Mayor Cohen indicated that permission was received from Leigh Cookingham to access the property and bring rigs in. Bucky Coon was contacted and a walk-through was done.

Trustee Seymour presented the Board with a letter dated August 19, 2010 received from Ronald Miller with Dutchess County Board of Health regarding the water tanks. Letter was discussed in detail.

**Other Business**

Trustee Seymour discussed boiler cleaning and that the bids received were as follows: Bottini for \$329.00; Efron Fuel Oil \$389.00 and Allied Utilities for \$304.20; Nash Fuel – no quote. Bottini and Efron typically do not offer service contracts but cleaning is different – but we do out for bid each year on fuel oil and because Bottini has been lower bid for fuel oil we have stayed with Bottini contract for supplies. Trustee Seymour would like to call Allied to advise they have won the bid for cleaning the boiler with \$304.00.

Trustee Seymour indicated that the AC's would need cleaning – He is awaiting quotes from Sticker Mechanical; Airtech; Kevin Haggerty and Lowe's Plumbing & Heating. This is a one time deal.

**#7. Central Hudson.**

Trustee Seymour gave an update on Central Hudson regarding cancellations and lighting being cut-down. At this time 26 lights have been removed. Trustee Seymour advised the Board that there are 5 street lights out at the Senior Housing Complex. Lara Hart advised that David Cohen is looking into it and will contact Ken Kearney and advise the Board. Lara Hart advised that the streets are maintained by Village. Lara Hart advised that Dan from Central Hudson did indicate to Tony at the Senior Housing Complex that it was the Village's responsibility. Trustee Seymour indicated that if it was the Village's responsibility that private contractors would have to be hired.

**#12. Panda.**

Deputy Mayor Blundell spoke to the Board regarding PANDA and the bill for \$11,900.00. DM Blundell has spoken with Mark Durand and realized that their billing does not fall into the Village's fiscal year which runs June 1 – May 31. The Village's current PANDA budget is at \$6,800-\$6,900. Their contract indicates we owe them \$11,900.00 according to their budget which runs Jan.–Dec. Deputy Mayor Blundell has advised that we should cut them off in June, and make our change. Trustee Seymour spoke about the money being paid for the coverage we receive. Trustee Trapp inquired as to paying what we owe and when can we stop? Deputy Mayor Blundell indicated we should indicate to PANDA that we will pay the one half to them at end of our fiscal year – but don't have the funds to pay remainder of other half in 2010-2011 Village fiscal year budget. Board has agreed that a letter should be sent in October indicating our wishes to terminate contract as of January, 2011. Trustee Trapp indicated that we should write a letter to PANDA that we do not have the money to continue this service and that we understand we are contractually obligated for the \$11,900 we owe, but that we are not going to renew next year, we don't have the money for this year, but we could come up with \$3,000-\$4,000 and call it quits and be done with it. Trustee Kovalchik indicated that the PANDA contract should be shown to the Village attorney for review. Trustee Seymour spoke that he agrees with Trustee Trapp. Deputy Mayor Ed Blundell will present contract to Village Attorney.

**#11. Community Service.**

The issue of community service was discussed. The Board made the decision that all future community service being done through the Village of Red Hook shall be done outside of the Village Building. Community service should be outside labor. Lara Hart indicated per Sgt. Hildenbrand, that no community service people be permitted near the police vehicles located at the Highway Department.

**Other Business.**

The Board discussed the lending and removal of the tools at the Village Highway Department. There have been several incidents of missing tools. A sign-in/sign-out sheet was discussed. The Board agreed that a letter be generated to indicate that no more tools are to be removed from the Village Highway Department.

**#8. Police Vehicle.**

The Board discussed the old police vehicle at the Highway Garage. The idea of putting it out to bid or scraping for metal was discussed. Deputy Mayor Blundell asked that we check on previous bidding on police vehicle. Trustee Kovalchik indicated it should be scrapped for metal. Deputy Mayor Blundell will look into why we received a letter from Rob Latimer with a check indicating that his bid was accepted. The Board will look into what the scrap metal value would be.

**#5. Municipal Parking Lot.**

The Board discussed the issue of the striping of the handicap spots in the Parking Lot and concerns of Linda Keeling. Trustee Trapp called DC Access Board who indicated that we need only 1 space and we have 2. Trustee Trapp will get numbers and get back to the Board. The exact code and citations should be presented to Linda Keeling, wherein indicating to Ms. Keeling that the Village is in compliance.

**#9. Movie Night.**

Deputy Mayor Ed Blundell advised that he is planning a "movie night" for September 3, 2010. He is still checking on location and insurance liability issues.

**Other Business**

Trustee Trapp discussed the issue with Kathy Stewart and being billing \$40.00 by the Village for removal of yard brush. Trustee Trapp indicated that Ms. Stewart is under financial strain and she is asking that this fee be waived. The Board made the decision that Ms. Stewart must purchase a landfill permit at the Village Hall in order for the \$40.00 bill to be waived.

The Board entered into Executive Session at 9:55pm.

Deputy Mayor Ed Blundell made a motion to hire Doris Balacic-Scheuing as the new Secretary for the Village of Red Hook; seconded by Trustee Kovalchik, all in favor.

Deputy Mayor Blundell indicated that Mayor Cohen was advised by the Dutchess County Department of Personnel that the position of secretary needs to be created. Mayor David Cohen previously indicated that the position being offered is for Secretary and not Deputy Clerk. Lara Hart will retain the title of Deputy Clerk. Deputy Mayor Ed Blundell made a motion to create the position of part-time Secretary; seconded by Trustee Kovalchik, all in favor.

Executive Session ended at 9:58pm.

Trustee Kovalchik asked Board members to be present on October 10, 2010 at 1:00pm at the Elmendorph to plant one tree for tree planting day.

**#6. Workshop for debris and curbside.**

Tabled for next month's meeting.

Deputy Mayor Ed Blundell made motion to close the workshop meeting at 9:59pm; seconded by Trustee Trapp, all in favor. Workshop meeting closed.

Submitted by:  
Lara Hart  
Deputy Clerk

A handwritten signature in black ink, appearing to read "Lara Hart", written over the typed name.