

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
JUNE 7, 2010**

Present: Mayor David Cohen, Trustee David Seymour, Trustee Ed Blundell and Trustee Brent Kovalchik.

Absent: Trustee Jay Trapp.

Mayor Cohen opened the meeting at 7:30 pm with the Pledge of Allegiance.

1. Presentation by Ann Rubin on behalf of Town of Red Hook Conservation Advisory Committee: Aquifer Ordinance Review, Selected topics from Town of Red Hook Zoning Law and Amenia Zoning Law. Items reference were: Central Valley Aquifer, By, Urban Mead & Chazin Co. Highlights: EP-O vs. AQO, Aquifer Delineation. Analysis of the Red Hook area geology and sub-surface conditions that define the aquifer and its exposure to threats of pollution and recharge. Discussion of non-point hazardous material/waste, use and special permits, possible prohibited uses, hazardous material, water consumption and aquifer recharge issues. Discharge of septic systems, contaminates in the water, health effects. Despite recent talk that there was a risk of sink holes if a central sewer changed current discharge patterns, research from a geologist a sink hole requires specific conditions to be present, namely existing underground cavities that are not found in our region. The Village does not have any geology that would allow sink holes.
2. Presentation: Village Parking Lot – Todd Baright presented to the Board the idea of a Business Co-op to purchase the parking lot and submitted a motion for the Village Board to save the parking lot. Trustee Blundell stated his concerns that parking in the Village is vital to the growing Village. Trustee Kovalchik feels that there is ample parking at the four corners, Mike Matway and Firehouse Plaza. Todd Baright stated that Key Bank has been in contact with Mayor Cohen and the bank will sell to whoever the Mayor agrees to. Ken Kearney offered to purchase the lot and put a small commercial building in the front which would remove several parking spaces. Mr. Baright stated that Mr. Kearney purchasing the parking lot is an exchange of allowing the Village to tap into his sewer system for the purposed Village sewer system. Mayor Cohen stated that there is a meeting scheduled for this Thursday at 10:00 am to discuss the future of the Village Parking Lot. Trustee Blundell stated that there are many players in the proposed co-op purchase of the parking lot. Blundell provided an idea for a different option, one to have current private lot owners to establish a sharing agreement with an agreement and well designed display sign to highlight and unify the lots. Trustee Seymour mentioned that whoever purchases the parking lot that they are responsible for the lighting and plowing of the lot. David Fell stated that the Village has maintained this parking lot for years so why would that change? Mayor Cohen mentioned that he feels you should give people a reason to come to Red Hook and should have ample parking.

Trustee Blundell made a motion to accept the minutes from May 3, & May 20th public hearing and workshop.

Trustee Kovalchik made a motion to convene into executive session to discuss a personnel matter. Trustee Blundell seconded. 8:45 pm. All were in favor.

9:00 PM reconvenes from executive session. Trustee Kovalchik made a motion to enter back into regular session. Trustee Blundell seconded. All were in favor.

Department Head Reports

POLICE – Police Chief Truitt read the activity report: 166 incidents, 98 UTT’S, 9 arrests. June 15th there will be a meeting on drug awareness in our schools at the Linden Avenue School between 5:30 – 8:30.

Memorial Day fingerprinting was a big success. Also Chief Truitt is creating a schedule drop off spot for residents to drop off prescription drugs to be incinerated.

RESOURCE RECOVERY

Trustee Blundell read the Resource Recovery report for the month of May: Collected was: commingled 2.96 tons for \$ 89.20, cardboard 5.58 tons for \$0, garbage at 13.9 tons and \$1199.85.

Tag Revenue was \$3387 for May but is averaging \$4805 per month for last fiscal year.

CELEBRATIONS

Trustee Blundell stated that the Red Hot Summer Nights is solely handled by the Chamber of Commerce this year and they wanted to work alone without direct help from the Village or the Hardscrabble Committee. The village is providing the stage and use of the municipal lot for the June, July and August events which involves our contribution of vehicle and manpower time for set up and breakdown so we will be named as a contributor but not actively involved in direct funding or organizing the events. First event is set for June 25 and will be music by Willie Amrod.

VILLAGE GREEN

Trustee Brent Kovalchik read the monthly village green report as follows:

1. A Village Green Committee meeting was held on May 27, 2010 at the Red Hook Village Building. Brenda Cagle, Evelyn Krueger, Jen Melitski, Sally Dwyer-McNulty and Brent Kovalchik attended. The following items were discussed:

The current balances in the Village Green Committee related budget accounts as of June 4, 2010 is as follows:

- Community Beautification – Contractual Expenses
Contractual Expenses (#8510.4)
Balance \$ 675.11
- Shade Tree – Contractual Expenses (#8560.4)
Balance \$ 3,760.38
- Village Green Checking Account
Balance \$ 3,700.49

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- a. Tree damage caused by the Asia Long-Horned Beetle was discussed. Information regarding this pest is available at the Red Hook Village Clerk's office.
- b. The Elmendorph Inn has requested recommendations for tree species to be planted on the North Broadway side of the Inn. The Village Green Committee recommended an American Elm.
- c. The Village Green Committee will pursue a "structural soil" demonstration and installation to address sidewalk and brick paver heaving caused by the Honey Locust root system in front of the Golden Wok Restaurant on South Broadway. Funds from the Shade Tree – Contractual Expense Budget Line (#8560.4) will be reimbursed by the 2007-2008 NYSDEC Urban and Community Forestry Grant.
- d. The Village Green Committee will purchase a second flag pole for the Red Hook Village Building to display flags, including the Tree City USA Flag. A location on the south section of the South Broadway Planting has been selected. Estimates and pole dimensions are forthcoming.
- e. A preliminary tree planting list for the annual fall planting was discussed and reviewed.

HIGHWAY

Trustee Brent Kovalchik read the monthly highway report as follows:

1. The current balance of the Scrap Metal Recycling Program is \$1,023.84. Since inception of this program in September, 2007, \$6,361.08 has been generated. Proceeds from this program to toward purchasing tools/equipment for the Village Highway Department and is supplemental to the General Funds allocated to the Highway Department budget lines.
2. Estimates have been received to repair the T-11 (1996 International Dump Truck). Repair costs (provided by Ben Funk, Inc.) are as follows:

ITEM	LABOR (\$85.00/hr.)	SUPPLIES
Replace transmission output seal and replace transfer case input and output seals	\$ 382.50	\$ 622.60
Replace rear brake shoes, bushings, and drums	\$ 425.00	\$ 379.75
Replace front brake shoes, drums and bushings	\$ 255.00	\$ 527.01
Replace leaking steering box	\$ 170.00	\$ 637.09

SUBTOTAL	\$1,232.50	\$2,166.45
TOTAL		<u>\$3,398.95</u>

Funds for repair from Maintenance of Streets – Vehicle repairs and maintenance (#5110.41) – Balance of \$16,601.05 remaining.

- Estimates to repaint all intersection stop bars on Village streets and 6 crosswalks. Estimated costs are as follows:

Easystreet Cleaning, Inc.

Intersection stop bars (+80 locations)	\$ 1,520.00
Cross Walks @ \$100.00 each including (6 locations)	
• Village Building/Prince Street (1)	
• Maizeland/Linden Avenue (2)	
• Park Avenue/Linden Avenue (1)	
• Park Avenue/Old Post Road (1)	
• Firehouse/Firehouse Lane (1)	\$ 600.00
TOTAL	\$ 2,120.00

Top Quality Sealcoat, Inc.

Intersection stop bars (+80 locations)	\$ 2,175.00
Cross Walks @ \$100.00 each including (6 locations)	600.00
TOTAL	\$ 2,775.00

Zebra Striping

Intersection stop bars (+80 locations)	\$ 800.00
Cross Walks @ \$100.00 each including (6 locations)	800.00
TOTAL	\$ 1,600.00

Funds for repainting from Maintenance of Streets – Street Maintenance (#5110.42)

- Estimates to replace the existing Toro Zero-Turn Mower, recommended to be replaced in

2007 (as per NYSDOT Official Fleet Administration and Support – RHV Usable Vehicle Life Replacement Plan) are as follows:

- Kawaski 34 HP (*)
(Ashokan Turf and Timber) \$ 9,700.00
- Toro ZTR 34 HP
(Conway's) \$ 9,590.00
- Toro ZTR 27 HP
(Conway's) \$13,990.00
- John Deere 34 HP
(Keil Equipment)\$11,283.04

*recommended by RHV Highway Department
Funds for replacement mower from the following sources:

- Sale of existing mower \$3,000.00 (min.)
- Maintenance of Streets
- Capital Outlay (#5110.2) \$6,700.00 (max.)

Balance of \$2,300.00 (min.) remaining after purchase.

Trustee approval requested.

- 5. Estimates have been requested to replace existing catch basin, grates and culvert pipe at 38 Cambridge Drive. RHV will purchase material; labor costs provided by subcontractors are forthcoming.

ITF

Trustee Brent Kovalchik read the monthly ITF report as follows:

1. Red Hook Sewer Project

- a. May 7, 2010 – the Red Hook Sewer Project Committee met to discuss responses to district property owners’ concerns, time-lines and strategies involving permissive referendum, service agreement between DCW&WA and DC Legislature and application submission to USDA-RD for “Letter of Conditions”. Bridget Barclay (DCW&WA), Benjamin Traudt (DC Legislator), Harry Colgan (RHT Councilman), Bill O’Neil (RHT Councilman) and Brent Kovalchik (RHV Trustee) attended.

- b. May 14, 2010 – a joint RH Sewer Committee and ITF Stakeholders meeting was held at the RHT Building to discuss stakeholders concerns regarding the possible impact to the “character” of the Village and Town resulting from the installation of a sanitary sewer system, affordability, future zoning amendments to control growth and protect the rural character of Red Hook and benefits of a sewer system. Bridget Barclay (DCW&WA), Benjamin Traudt (DC Legislator), Harry Colgan (RHT Councilman), Bill O’Neil (RHT Councilman), Brenda Cagle (RHT CAC), Michell Greig (Greenplan, Inc.), Brent Kovalchik, (RHV Trustee), Paul Fredricks and Dave Fell attended.
- c. May 21, 2010 – The RH Sewer Project Committee met to discuss legal procedures, time-lines, available alternative funding options resulting from an “unofficial” notification by USDA-RD that the RH Sewer Project will not be funded in PY2010.
- d. May 25, 2010 – A press release discussing the RH Sewer Project funding issues was issued by Sue Crane (RHT Supervisor) and Dave Cohen (RHV Mayor) to the Poughkeepsie Journal, Daily Freeman, Northern Dutchess News, Mid Hudson News, The Hudson Valley News and the Register Star. Copies of the press releases were also sent to the offices of Senator Kirsten Gillibrand, Congressman Murphy, USDA-RD/Washington, Syracuse and Middletown, and NYSEFC.
- e. Official written notification was received on May 27, 2010 from USDA-RD/Middletown and on June 1, 2010 from USDA-RD/Syracuse notifying the DCW&WA that FY2010 funding for the RH Sewer Project would not be available, but the RH Sewer Project would be eligible for FY2011 funding considerations.
- f. Benjamin Traudt (DC Legislator) has requested a resolution be placed on the DC Legislature’s June 14, 2010 Agenda to rescind the resolutions creating Part-County Sewer District #6.
- g. An alternative funding package is currently being prepared by USDA-RD (FY2011 funding) and NYSEFC (additional “principal forgiveness”).

2. Red Hook Village Water Project

- a. May 20, 2010 – A USDA-RD Pre-Eligibility Determination (PED) was received. The PED is a letter notifying the Village that the RHV Water Project is eligible to receive a \$14,000 grant to be used for a Preliminary Engineering Report. This Report will verify an alternate supply/source (well field) and provide analysis for the RHV water distribution system improvement project.

The total cost to provide this report, as prepared by C.T. Male is \$27,810.00. Funds awarded from grant include:

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- Hudson River Valley Greenway Communities Grant \$10,000.00
(March 16, 2010)
- USDA-RD Predevelopment Planning Grant\$14,000.00
(letter of conditions forthcoming)
- RHV allocation from Water Fund (FX)

Source Supply Power and Pump – Contractual Expenses

Budget Line (#8320.4) \$ 3,810.00

- Reimbursement of RHV allocation from joint
Senator Saland/Assemblyman Molinaro
Member Item Grant (requested)\$ 7,500.00

3. The ITF will be hosting a Public Hearing on June 10, 2010 at the RHCS D High School Gymnasium to hear comments regarding the Centers and Greenspaces DGEIS. The Public Hearing will start at 7:30 pm.
4. The ITF continues to work on RHT and RHT TND Road Standards, Scenic Corridor Overlay District, RHT Affordable Housing Provisions and Historic/River Estates District.

Trustee Brent Kovalchik read the following monthly report:

Community Preservation Fund (CPF) Advisory Board – Monthly Report
May, 2010 – Brent Kovalchik – RH Village Representative/Member

A meeting was held on May 6, 2010. Susan Ezrati, Pete Hubbell, Richard Biezynski, Robin Logan, Phil Seymour, Brent Kovalchik and Harry Colgan attended.

- Discussion included use of funds/priority given to one property over another – how projects/easements could gain priority status.
- Discussions for dividing CPF funds between Villages/ Hamlets and Town
- Discuss façade easements and Secretary of the Interior’s Guidelines for preservation of cultural resources.

A subcommittee meeting was held on May 13, 2010 at the RHV Building. Susan Ezrati, Robin Logan and Brent Kovalchik attended.

- Discussion included façade easements for properties listed in the NYS Registry of Historic Places; criteria to be used to qualify Village/Hamlet properties for CPF funding.

Geoffrey Carter has been appointed by the RHT Board to replace Miriam Latzer.

Red Hook Town Zoning Review Committee (ZRC) – Monthly Report**May, 2010 – Brent Kovalchik – RH Representative/Member**

A meeting was held on May 13, 2010. Items discussed included:

- Draft parking regulations for the Town of Red Hook were reviewed and discussed.
- The next meeting will be held on Tuesday, June 8, 2010 to allow ZRC members to attend the ITF/DGEIS Public Hearing on Thursday, June 10, 2010.

Red Hook Town Shared Service Committee – Monthly Report**May, 2010 – David Seymour and Brent Kovalchik – RH Village Representatives/Members**

There were no meetings held during the month of May, 2010.

Red Hook Together – Monthly Report –May, 2010 – Ed Blundell and Brent Kovalchik – RHV Representatives.

A meeting was held on May 20, 2010 at Bard College. Items discussed included:

- Discussion included Red Hook Red Hot Summer Nights scheduled for Friday nights on June 25, July 30 and August 20, 2010.
- Discussions also included Bards Business Expo scheduled for October 5, 2010 at the Bard College Campus, new Bard College initiative called “citizen science” in which students will study communicable diseases over the course of a three-week period, and RHCS D is preparing to teach languages in kindergarten with the participation of Bard College students or professors.

WATER

Trustee Seymour read the water report for the month of May: 2 bacteria samples were taken and sent to lab, radiological sample was taken and sent to lab, Water Withdrawal Report was filed with the Department of Environmental Conservation as required, water leak was repaired at 14 Fisk Street, located water line as requested at 13 Hamilton Drive, average daily water usage for the month was 242,839 gallons. Delinquent water accounts are at a balance of \$ 4,200.00. Fire hydrants are being painted and water hydrants will be flushed after June 23rd.

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BUILDING

Trustee Seymour reported that the main entrance doors are need of repairs – estimates are predicted to come in at a range of \$ 2,600.00 to \$3,000.00. The Village has taken a long distance plan with Frontier for \$ 30.00 a month. A carpet specialist was brought in to examine the carpet on the stairs in the main lobby. The recommendation was that the carpet is taken up and rubber stair treds be installed. The cost of this upgrade is roughly \$ 1,000.00. The court office air conditioning does not have enough duck work to keep the office at a reasonable temperature as the rest of the building. Trustee Seymour will request estimates.

Central Hudson Gas & Electric: Trustee Blundell made a motion to approve turning off the 30 street lights identified in our study and in accord with our effort to reduce our carbon footprint and CHG&E expenses. Trustee Blundell will draft a letter to Sam Rosenberry to him advise of these changes. Red Hook is part of a pilot program for LED lighting. Trustee Seymour seconded. All were in favor.

PLANNING AND ZONING

Mayor Cohen read the Planning and Zoning report for the month of May: 6 building permits, 2 certificates of occupancy, 4 certificates of compliance, 3 municipal searches, 2 orders to reply, 1 court appearance, 1 fire inspections, 8 inspections. \$ 635.00 was collected in fees. Trustee Kovalchik made a motion to accept the resignation letter dated June 3, 2010 of Zoning Chairman Victor Behoriam. Also a motion was made to appoint George Beekman as Chairman of the Zoning Board. Trustee Blundell seconded. All were in favor.

HIGHWAY

Three estimates were submitted for striping the streets with stop bars and crosswalks: Easystreet Cleaning \$ 2,120.00, Top Quality Sealcoat, Inc, \$ 2775.00, Zebra Stripping \$ 1,600.00. Discussion on which entity was a “responsible bidder” since Zebra was an unknown entity. Trustee Kovalchik indicated our Highway Department would allow the low bidding (Zebra) to do a test area and decide if they should continue. Discussion to the fact that the Village crew time to check Zebra would cost us labor time that may equal the difference and we are already familiar and satisfied with the work and paint product used by Easystreet since they did the most recent work. Road painting is done every two years and the product has to last that long for safety and appearance reasons. Trustee Seymour and Trustee Blundell both agreed to go with Easystreet even though they are \$ 520.00 more expensive. Trustee Seymour made this in the form of a motion. Trustee Blundell seconded. All were favor.

Zero Turn Mower – 4 estimates were submitted as follows: Ashokan Turf & Timber, Kawaski 34 HP \$ 9,700.00; Conway Equipment, Toro ZTR 34 HP \$13,990.00, Toro ZTR 27 HP \$9,590.00, Keil Equipment, John Deere 34 HP \$ 11,283.94. Discussion ensued on comparison of brands, model types and similarities or differences based on horsepower and whether it included the trade value of our current mower. Highway Department indicate they need the 34 hp size and have \$3,000 range bid for current mower which would offset the new cost. Keil Equipment is located in the village whereas Ashokan NY is a 35-45 minute trip across the river for part and service. Trustee Kovalchik made a motion to approve the new Zero Turn mower from Ashokan Turf and Timber. Discussion - Trustee Seymour pointed out

that since this item will be in use for 7-10 years the price difference has to be considered on a per year basis, along with ease of repair aspects, and is inclined to go with Keil Equipment due to the fact that they are a Village business and close by for parts and service. Keil Equipment is on the list of estimates but is \$1,583.94 higher than the low bid. This would amortize out to \$158 a year more that would be offset in travel and vehicle costs for repair/parts to Ashokan NY. One trip per year for service would run approximately \$170 for crew and travel costs. Trustee Blundell discussed country of origin of the Kawasaki vs the John Deere and the benefit of close service and parts on crew time and equipment time. Motion was withdrawn and revised to purchase from Keil equipment for \$ 11,283.94. Trustee Blundell seconded. All were in favor.

RESOLUTION # 6-2010 – Trustee Blundell made a motion to approve resolution # 6-2010 to increase the zoning fees as submitted by Trustee Trapp and SamHarkins, effective immediately, a copy of which has been reviewed and is on file. Trustee Seymour seconded. All were in favor.

Linden Avenue Sidewalk: Trustee Blundell met with Supervisor Crane and Dan Wheeler. The Town will take over as lead agency in this project. All D. F. Wheeler invoices should be directed to the Town. An Inter-municipal agreement will be drawn up which is required by the county before any construction begins. Trustee Blundell will meet with both the Village and Town Attorney for final approval.

Lorraine Humphrey- commented on the Boards decision on highway bids(striping and mower). She does not understand why did not just take low bid and believes they approved \$2,000.00 more than they should have. Also Ms. Humphrey inquired if St. Paul's Church is going to get water hook-up. Trustee Seymour stated that no Village resident is getting new water hook up at this time, maybe in September.

George Beekman inquired of the parking problem on East Market Street and Cherry Street. Red Hook Electric has showed interest in allowing patrons of Mercato's Restaurant, but does not want liability. This will be discussed at greater detail at the 17th workshop. Trustee Blundell will draft letter to introduce the parties to a shared lot option.

Trustee Kovalchik made a motion to pay bills after audit. Trustee Blundell seconded. All were in favor.

Trustee Kovalchik made a motion to adjourn. Trustee Blundell seconded. All were in favor.

Submitted by,

Cynthia Cole
Clerk/Treasurer