

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
03-08-10**

Present: Mayor David Cohen, Deputy Mayor Ed Blundell, Trustee Jay Trapp, Trustee Brent Kovalchik and Clerk/Treasurer Cynthia Cole.
Trustee David Seymour was absent.

Mayor Cohen opened the meeting with the Pledge of Allegiance at 7:30pm.

Trustee Kovalchik made a motion to accept the minutes from January 30, 2010, February 1st & 18th. Trustee Blundell seconded. All were in favor.

TREASURER'S REPORT

Clerk Cole read the Treasurer's report for the month of February 2010: Fund balances are as follows: General \$ 4,686.98, Water \$4,061.59, T & A \$8,669.07, Resource Recovery \$2,604.12, Petty Cash \$48.78, Village Green \$4,164.64, Hardscrabble \$1,787.95. Monthly expenses: General \$200,550.98, Water \$6,878.54, T & A \$8,092.45, Resource Recovery \$6,494.12. Clerk Cole reported on revenues yet to come for this fiscal year, which total \$270,000.00. This time of year the general fund balances are low – revenues come in sporadic fashion at this time of year.

POLICE

Mayor Cohen read the Police report for the month of February: 108 incidents, 89 UTTS, 12 arrests. Chief Truitt reported on a very successful preparation for violence that was held at Bard College on February 20th. 105 people attended, which included multiple agencies such as fire department, ambulance services, and several police agencies. This drill included several mock hostage situations.

RESOURCE RECOVERY

Trustee Blundell reported on Resource Recovery for the month of February: commingle 2.5 T @ \$85.60, cardboard/newspaper 4.34 T @ \$86.80, garbage 13.58 T @ \$1172.23. Tag sales are still fluctuating up and down as compared to patterns of the prior years. Tonnage shipped is remaining constant though. We will continue to monitor this.

CELEBRATIONS

April 3rd – Spring Egg Roll – live music, egg coloring, egg hunt, prizes and candy at the Linden Avenue Middle School.

WATER

Mayor Cohen read the water report for the month of February:

- 2 bacteria samples were taken and sent to lab
 - GWUDI samples were taken from wells 12, 13, & 14 and sent to lab

- Water meter was replaced at 1 Camp Lane
Chlorinator was repaired
- Met with NY Rural Water representative to check for possible leak on Church Street —not found
- Shut off was raised at 31 Church Street
- Locate valve and shut off hydrant in front of 13 Kent Road
- Monitor wells and power as a result of storm outages
- Average daily usage for the month 188,464

Mayor Cohen reported that several large water leaks have been repaired, therefore water usage is down.

Trustee Kovalchik read a monthly water report as follows:

1. February 9, 2010. An FY2011 Appropriations Request Application was submitted to U.S. Senator Charles Schumer for the amount of \$2.475 million for water distribution system upgrades in the southwest quadrant of the Village. Brent Kovalchik is listed as RHV Contact for this grant.
2. Letters of February 11, 2010 have been delivered to D.F. Wheeler, Engineer, P.C. and Morris Associates thanking them for submitting proposals for the RH Water Project and notifying them that their proposal, while appreciated, did not result in an award for services.
3. A letter was sent to C.T. Male that their proposal to provide engineering services to prepare a Preliminary Engineers Report for the RH Water Project was favorable acceptable by the RHV Board of Trustees.
4. February 12, 2010. A joint member item grant request has been submitted to NYS Senator Stephen Saland and NYS Assemblyman Marc Molinaro for the amount of \$7500 for assistance in preparing a Preliminary Engineers Report for the RH Water Project. Requests submitted by Brent Kovalchik.
5. February 10, 2010. An FY2011 Appropriations Request Application was submitted to U.S. Senator Kirsten Gillibrand for the amount of \$1.3 million to provide funds for an alternative water supply source (well field) for the Village of Red Hook. A letter of support from NYS Assemblyman Marc Molinaro was submitted with the application. Brent Kovalchik is listed as RH Village Contract for this grant.
6. February 24, 2010. An FY2011 Appropriations Request Application was submitted to U.S. Representative Scott Murphy for the amount of \$1.3 million to provide funds for an alternative water supply source (well field) for the Village of Red Hook. Letters of support

from NYS Senator Stephen Saland, NYS Assemblyman Marc Molinaro and John Clarke (DC Dept. of Planning and Development) were submitted with the application. Brent Kovalchik is listed as RHV Contact for this grant.

7. Appropriations Grant Applications were prepared by Jack Kelly. Copies of grant applications are on file at the RHV Clerk's Office.

PLANNING AND ZONING

Trustee Trapp read the planning and zoning report for the month of February: 2 building permits issued; 1 certificate of occupancy; 4 certificates of compliance; 1 municipal search; 3 fire inspections; 13 inspections. \$333.00 was collected in fees. Trustee Trapp met with Sam Harkins to discuss some discrepancies in the zoning law, Village law and Chapter 95 of the zoning law. Village Attorney is currently reviewing and will discuss with Jay and Sam. Mayor Cohen stated that there will be a decision made by next Monday. One issue is an operating permit application. Trustee Trapp has done some research to find that since the Village has less than 50 employees they do not have to have an ADA Coordinator or a Grievance Procedure. The Village is required to have an ADA Transition Plan and a self evaluation plan. This would include any property that the Village is responsible for, and would have to be ADA compliant.

HIGHWAY

Trustee Trapp made a motion for the highway department to purchase a Huskvarna chain saw for \$455.00. Trustee Blundell seconded. All were in favor.

Trustee Kovalchik read the monthly highway report as follows:

1. RHV Highway Superintendent, Dan Streib, has been researching lease agreements for Highway Department vehicles and equipment. Lease agreements have been used by other municipal DPW departments as an alternative method to purchasing new equipment. Lease agreements would provide a determined vehicle rotation schedule, reduce unexpected or unanticipated mechanical repair costs, and provide a more accurate means to determine budget allocations. Legal provisions and reviews will be pursued to determine if lease agreements can provide a more efficient and reliable use of public funds regarding highway department vehicles/equipment and their associated repair costs.
2. A partial inventory of Village streets and roads has been prepared. The inventory includes dimensions and repair status of village streets. The inventory, when complete, will provide information needed to establish a plan to schedule maintenance on a routine basis as well as assist the Water Department's plans for infrastructure upgrades. With anticipated reductions in NYS Highway Aid, the goal is to provide a coordinated maintenance schedule for Village streets to more efficiently use available funds.

3. Central Hudson will relocate a power transmission line pole at Memorial Park when weather

permits. The pole currently interferes with a tree that needs to be removed. Central Hudson will provide this service at no charge to the Village.

4. A part-time employee is being sought to operate the Village Landfill. The position requires operating the landfill on Saturdays between 9:00 am – 2:00 pm during the months of April through November. Interested applicant can inquire by calling Dan Streib at 845-758-8600.
5. Brush remaining from the fall pick-up, continues to be removed pending snow thaw and weather conditions.
6. “Bump” warning signs have been placed on Church Street, between Garden Street and Fraleigh Street, where a culvert repair has previously been made. When weather permits, water main leakage will be investigated and repairs scheduled to remedy the situation.
7. A catch basin at the intersection of Garden Street and Benner Road has collapsed. Repairs forthcoming as weather permits.
8. Scrap metal has been sold and payment received for the amount of \$927.68 on February 4, 2010. The current balance of the Scrap Metal Recycling Program is \$1,480.84. Since inception of this program in September, 2007, \$6,361.08 has been generated. Proceeds from this program go toward purchasing tools/equipment for the Village Highway Department and is supplemental to the General Funds allocated to the Highway Department budget lines.
9. Safe Routes to School Project has been placed on a potential Jobs Act projects list. The funding for projects on this list will be provided by the Jobs for Main Street Act of 2010 (a second federal stimulus package currently being reviewed by US Congress). The Poughkeepsie Dutchess County Transportation Council has begun a public comment period for projects eligible to receive funding. The comment period will close on Thursday, March 11, 2010. The list is contained on the PDCTC website (www.dutchessny.gov/pdctc.htm).

VILLAGE GREEN

Trustee Kovalchik read the monthly report as follows:

1. There was no Village Green Committee meeting held during the month of February, 2010.
2. The current balances in the Village Green committee’s related budget accounts as of February 1, 2010 are as follows:
 - Community Beautification Expenses (#8560.4)

Balance	\$ 2,080.92
• Shade Tree – Contractual Expenses (#8560.4)	
Balance	\$ 4,402.32
• Village Green Checking Account	
Balance	\$ 4,164.64

3. February 23, 2010. The Village received an executed copy of the 2007-2008 NYS Department of Environmental Conservation Urban and Community Forestry Grant. The matching grant of \$13,610 (of a \$27,200.00 project cost) will be used to assess tree condition and perform the appropriate maintenance needs of the Village's older established trees as well as for training younger trees.

ITF

Trustee Kovalchik announced that there will be a public hearing for the sewer system on April 12, 2010 at 7:00. This public hearing will be at the County Legislator chambers.

Trustee Kovalchik read the ITF report as follows:

1. Red Hook Sewer Project

- a. The Red Hook Sewer Project Committee met on February 5, 2010 at the Red Hook Village Building. Attending were Sue Crane (RHT Supervisor), Harry Colgan (RHT Councilman), Bill O'Neil (RHT Councilman – when Harry Colgan was not present), David Cohen (RHV Mayor), Brent Kovalchik (RHV Trustee) and Robert McKeon (RHT citizen).

Items discussed included:

- Funding considerations and recommendations to attain additional support from NYS and US Legislators.
- b. A stakeholders meeting was held on February 5, 2010 at the Red Hook Village Building. Attending were Rosemarie Zengen, Linda Keeling, Sam Harkins, Bridget Barclay (DCW&WA), David Cohen (RHV Mayor), and Brent Kovalchik (RHV Trustee).

Items discussed included:

- EDU/BU assessments and costs (including capital and O&M) for attending stakeholders were reviewed. Grinder pump/lateral locations, various component installation scenerios, and hook-up fees were discussed.
 - The NYS Law describing the formation of a Part-County Sewer was reviewed.
 - Connections to other associated components (grease traps) to the sewer system were discussed.
- c. The DC Legislature met on February 11, 2010. A public hearing was opened with comments from the general public and DC Legislators in support of the RH Sewer Project. Resolution #2010029 (Adoption of a Negative Declaration in connection with the establishment of Part-County Sewer District #6) and Resolution #2010030 (Establishing Part County Sewer District #6) passed with unanimous consent and one abstention. DC Legislator Benjamin Traudt co-sponsored these resolutions and commented on the benefits of the proposed project.
- d. A stakeholders meeting was held on February 15, 2010 at the RHV Building. Attending were Rosemarie Zengen, Linda Keeling, Don Triebel, Sam Lore, Paul Fredricks, Albert Trezza, George Beekman, Steve Zacharzuk, Bill O'Neil (RHT Councilman), Harry Colgan (RHT Councilman), Bridget Barclay (DCW&WA), Benjamin Traudt (DC Legislator), David Cohen (RHV Mayor), Brent Kovalchik (RHV Trustee) and Robert Flores (C.T. Male).

Items discussed included:

- Technical engineering concerns of connecting properties with multiple septic systems to the proposed sewer system.
 - Establishment of Sewer District Boundaries and development potential associated with the installation of a municipal sewer system.
 - Public notification and outreach to proposed district residents
 - Process and NYS Laws governing the formation of a Part-County Sewer District
 - Process and procedures for environmental reviews
 - Requirements associated with properties owned by not-for-profit organizations
 - Comparisons of various types of sewer systems including gravity and low-pressure sanitary sewer systems
- e. The Red Hook Sewer Project Committee met on February 19, 2010 at the RHV Building. Attending were Fred Testa (NYSDEC), Bridget Barclay (DCW&WA), Benjamin Traudt (DC Legislator), Robert McKeon (RHT Citizen), Bill O'Neil (RHT Councilman), Harry Colgan (RHT Councilman), David Cohen (RHV Mayor), Brent Kovalchik (RHV Trustee) and Robert Flores (C.T. Male).

Items discussed included:

- Status of DC Legislature's Resolutions #2010029 and #2010030
- Status of MOU between RH Commons and DCW&WA

- Time lines and review processes associated with RH Sewer Project District formation and completion of applications necessary to secure funding from various federal agencies and programs
- f. A stakeholders meeting was held on February 19, 2010 at the RHV Building. Attending were Bridget Barclay (DCW&WA), Robert Flores (C.T. Male), Bill O'Neil (RHT Councilman), Benjamin Traudt (DC Legislator), Dave Cohen (RHV Mayor), Brent Kovalchik (RHV Trustee), Don Triebel, John Colburn, Northern Dutchess Archery property owner, and Linda Keeling.

Items discussed included:

- Restoration of property as part of capital project cost, after sewer system installation
 - EDU/BU assessments and costs (including capital and O&M) for attending stakeholders were reviewed
 - Comparisons of various types of sewer systems (gravity and low-pressure sanitary sewers)
 - Maintenance and emergency response provided by DCW&WA
 - Hook-up and inspection fees
 - Process and procedures for formation of a Part-County Sewer District
- g. The RH Sewer Project Committee met on February 26, 2010 at the RHV Building. Attending were Bridget Barclay (DCW&WA), Robert Flores (C.T. Male), Brent Kovalchik (RHV Trustee), Dave Cohen (RHV Mayor – via telephone), Fred Testa (NYSEFC – via telephone) and Benedict McCaffree (US Congressman Scott Murphy's Dep. District Rep. - Hudson – via telephone).

Items discussed included:

- Procedures and processes involved with the formation of Sewer Districts
 - Funding considerations and recommendations to attain additional support from NYS and US legislators.
2. February 5, 2010, The Hudson River Valley Greenway awarded the Village of Red Hook a \$10,000 matching grant to be used to amend and revise sections of the Red Hook Village Zoning Law to accommodate the potential benefits (infill mixed-use development, additional/interconnected parking-GBD) associated with the proposed RH Sewer System.
 3. The ITF is currently reviewing RHT Build-Out Analysis comparing the proposed Centers and Greenspaces Plan with alternative scenarios resulting from the DEIS public comment period.
 4. The ITF and the RHT Ag and Open Space Committee are preparing a survey seeking input

from landowners in the proposed Ag/Business District, within the Town of Red Hook. Survey results will provide information on the development potential of agricultural land to assist the ITF in finalizing zoning language and incentive zoning regulations included in the Centers and Greenspaces Plan.

- 5. February 10, 2010. The NYS DOS Environmental Protection Fund announced the Smart Growth Grant for the Lower Hudson Valley has been awarded to the Town of Red Hook and the Villages of Red Hook and Tivoli. The funds, requiring no match from the municipalities, will be used to amend the zoning regulations, as recommended by the Centers and Greenspaces Plan, to minimize residential sprawl development on productive farmland, protect open space and encourage walkable/village-scale development in designated priority growth areas.

CPF

Trustee Kovalchik read the monthly CPF report as follows:

**Community Preservation Fund (CPF) Advisory Board – Monthly Report
February, 2010 – Brent Kovalchik – RH Village representative/member**

- A meeting was held on February 4, 2010. Susan Ezrati, Pete Hubbell, Phil Seymour and Brent Kovalchik attended.
 - Reviewed a revised Parcel Map Spreadsheet of 214 properties evaluated in the Town of Red Hook agricultural areas. Properties were prioritized in the following categories:

Category A (criteria)

Category B (criteria)

Ag District 20

State Wetland

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Operating Farm
Prime Soils
Open Space Plan (OSP) Priority Ag
Aquifer Protection
OSP Drinking Water
OSP Wetland Protection

Federal Wetland
Lake, Stream, Pond
OSP Forested Area

- Each property was scored based on the number of criteria listed for the property and a score was determined. Two lists were established to rank the priority:
 1. Ranked by raw score (overall number of criteria: Category A&B)

2. Ranked by category A (overall number of criteria: Category A only)

- Susan Ezrati (Tivoli) and Brent Kovalchik (RH Village) are developing similar spreadsheets to village properties. The Villages will be ranked separately and with different criteria (i.e. well field protection, cultural resources, gateways/greenbelts, wetlands, aquifer protection, etc.)

**Red Hook Town Zoning Review Committee (ZRC) – Monthly Report
February, 2010 – Brent Kovalchik – RH Village Liaison**

- There were no meetings held during the month of February

**Red Hook Town Shared Service Committee – Monthly Report
January, 2010 – David Seymour and Brent Kovalchik – RH Village representatives/members**

- There were no meetings held during the month of February

RESOLUTION# 3-2010

Clerk Cole read as follows:

Be it resolved that the Village Board authorizes the Village Clerk to re-levy any funds owed to the Village by a Village resident onto the Village Tax bill. (water, snow removal, escrow, planning and zoning fees). Trustee Kovalchik made this in the form of a motion. Trustee Trapp seconded. All were in favor.

OTHER BUSINESS

- Honorable Jonah Triebwasser presented the Village Board with the announcement that the Village Court was awarded \$1,012.96 from the Office of Court Administration to purchase a lectern, guest chair, calculator and shredder. Since 2007 the court has received \$32,630.02 to date.
 - SHED LAW – Plans for shed law have been sent to both the planning and zoning boards. The planning board will review and advise this Thursday night. Village Board will discuss in April.
 - Mayor Cohen asked for the public to please fill out their Census forms.
 - Steve Zarcheck asked if the Village of Tivoli cancelled their police contract with us, and if so how did it impact our budget. Mayor Cohen stated that the Village of Tivoli did cancel their police contract and it shouldn't impact our current budget due to the fact that since we are not billing out payroll hours we will not be expecting that back in payables. Mr. Zarcheck asked the Clerk how much is owed to the Village by residents. Clerk Cole stated \$6,000.00 to \$7,000.00, of which \$ 5,000.00 is from past due water.
 - ST. PAUL'S LUTHERN CHURCH – Mayor Cohen excused himself during this discussion due to the fact that he is on the Fire Department board. Trustee Blundell met with Lolly Humphrey who had presented another site option for the RH FD to consider. It places the Rondack building on parcel A, to the rear, and offers parking improvements on the front of A. The improvements

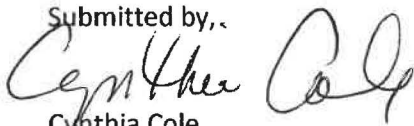
- would be charged or rented to the fire department. The FD board was also made aware of the new option by the church board. No representative was present for the Fire Co at this informational meeting or this board meeting – Trustee Blundell submitted this map that illustrated what Rondack Construction had proposed for the parking lot in question. This map was done by Marie Welsh. Trustee Trapp and Trustee Kovalchik noted that the map does not follow current village zoning law. Nothing has been formally submitted as to what will be erected on this property. Trustee Blundell reported he has reminded all parties that the village board has no control or influence over the Fire Department or the various involved village departments/boards therefore, the village board cannot make any decisions on this subject. The Church seems unaware or unwilling to accept how the process takes place. Zoning Chairman is present and stated that a use variance would be hard to get. Trustee Blundell will monitor reaction of the fire company on these suggestions and report back to the Board.

Mayor Cohen entered the meeting.

Trustee Trapp made a motion to pay bills after audit. Trustee Blundell seconded. All were in favor.

Trustee Kovalchik made a motion to adjourn. Trustee Trapp seconded. All were in favor.

Submitted by,



Cynthia Cole
Clerk/Treasurer