

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
FEBRUARY 1, 2010
7:30 PM**

Present: Mayor Cohen, Deputy Mayor Blundell, Trustee Trapp, Trustee Kovalchik and Trustee Seymour.

Mayor Cohen opened the meeting with the Pledge of Allegiance at 7:30pm.

Trustee Kovalchik made a motion to accept the minutes from January 4th and January 21st.

Trustee

Blundell seconded. All were in favor. Minutes from February 30th meeting on St. Paul's are not yet available.

TREASURER'S REPORT

Clerk Cole read the Treasurer's report for the month of February 1, 2010. Fund balances: General, \$12,902.55; Water \$3,763.04; T & A \$9,271.07; Resource Recovery \$2,102.76; Petty Cash \$54.38; Village Green \$ 4,164.64; Hardscrabble \$2,537.36. Bill to paid: General \$161,412.46; Water \$42,228.25; T & A \$9,271.07; Resource Recovery \$3,392.15. Trustee Blundell made a motion to accept the Treasurer's report. Trustee Kovalchik seconded.

POLICE

Mayor Cohen reported 5 arrests and 39 tickets. This report is on file.

(Note: There were 171 UTT's issued and 10 arrests for the month of January, 2010)

RESOURCE RECOVERY

Trustee Blundell read the resource recovery report for the month of January: commingle 2.64 T @ \$122.96, cardboard/newspaper 4.28 T @ \$102.47, garbage 13.27 T @ \$1,139.96. Trustee Blundell announced that tags sales still down.

DCRRA will hold a stale medicine pick up – this date is to be announced. This is to limit discarded medicines entering the waste stream and water supplies.

INSURANCE

Trustee Blundell feels we should lower the liability insurance to one million dollars on smaller jobs. We can add higher limits demands in bid packages on larger jobs.

WATER

Trustee Seymour read the water report: 2 bacteria samples were taken and sent to lab, 3 GWUDI samples were taken and sent to lab; met with representatives at 21 Cambridge Drive to check on no water in vacant house; shut off was located at UBS as requested and a new meter was installed; meters were re-read as requested at Grand Dutchess and Colburn's Trailer Park checked low water pressure complaint at 32 Church Street; installed sampling points for wells # 12,13,14. Average daily usage for the month 201,742. Water usage is down 70,000 gallons due to several major water leaks being repaired. An RFP was sent out to five Engineering Firms for services in the water department which are due back January 20th. Trustee Seymour went to

Roger Ackley's retirement party. Met with AW Coon and Kelly Flood-Myers to discuss water shed regulations. Water regulations were sent to George Rodenhausen. David Groth informed the Village of NYSRR grants for generator for the well fields.

BUILDING

Trustee Seymour stated that the sprinkler system and fire extinguishers have been tested and are in working order. For the months of February and March the Village Hall will have the floors cleaned twice a week.

PLANNING AND ZONING

Trustee Trapp read the planning and zoning report for the month of January: 2 building permits, 3 certificates of occupancy, 4 certificates of compliance, and 10 inspections. \$165.00 was collected in fees.

VILLAGE GREEN

1. The Village Green Committee met on January 28, 2010. Jen Melitski, Sally Dwyer-McNulty and Brenda Cagle attended. The following items were discussed.

- Contracts are being finalized for the 2007-2008 NYSDEC Urban and Community Forestry Grant.
- Pruning of trees on West Market/Broadway intersection and North Broadway/Tobacco Lane have completed.
- Central Hudson removed trees on Baxter Street and Garden/Church Street intersection.
- Arbor Day Celebration – Sally Dwyer-McNulty and Jen Melitski will notify Linden Avenue Middle School, Red Hook High School and the PTA Green of a free seedlings program for schools. The NYSDEC will offer 50 free tree seedlings, or 30 free shrubs to each school.
- The annual Spring Tree Planting date has been scheduled for Saturday, May 1, 2010. The following is a list of possible locations:
 - 4 replacement cherry trees – Moul Drive
 - 1- 7 Park Avenue
 - 1- 33 Prince Street
 - 2- Firehouse Lane
- A tree will be planted, dedicated to the memory of Alex Gravino. Location, dedication plaque and time of dedication are being coordinated.
- The Village Green Committee would provide a flag pole at the Red Hook Village Building upon Board of Trustees approval. Funds to be provided by the Red Hook Village Green checking account.

2. The current balance in the Village Green Committee's related budget accounts as of January 21, 2010 are as follows:

•	Balance	\$ 2,080.92
•	Shade Tree – Contractual Expenses (#8560.4) Balance	\$ 4,402.32
•	Village Green Checking Account Balance	\$ 4,164.64

HIGHWAY

1. "Safe Routes to School" – Project Update

- The project has requested approval from the Office of NYS Governor Patterson and prospects are "positive" that funding will be available for the Red Hook Project.
- NYSDOT will receive a report from ARRA administrations and determine if funds have been allocated to the RH Safe Routes to School Project the week of January 25, 2010 or February 1, 2010.
- MA Day Engineers have delivered 5 copies of the final revised set of drawings and copies of the Construction Management Plan on January 19, 2010. Signatures on Title pages on construction documents and RLO/EIC signatures on the Construction Management Plan have been executed by Deputy Mayor Ed Blundell and Village Engineer Mark Day on January 19, 2010. The documents are being processed for bid process (date forthcoming from NYSDOT).

2. The final day for Christmas tree pick-up is January 29, 2010. Trees are being chipped thanks to the assistance and availability of equipment from the Town of Red Hook Highway Department.

3. The Highway Department is considering to seek Bard College student volunteers to assist in maintaining planting area and twig/leaf removal at Richard Abraham's Park, Memorial Park, Village Building and the village parking lot. Other student volunteer projects under construction include weeding village sidewalks and minimal snow-shoveling duties.

4. The current balance of the Scrap Metal Recycling Fund is \$563.24. Since inception of this program in September, 2007, \$5,433.40 has been generated. Proceeds from this program go toward purchasing tools/equipment for the Village Highway Department

and is supplemental to the General Funds allocated to the Highway Department budget lines.

5. The Town of Red Hook Highway Department, in an effort to assist the Village reduce highway expenditures through a shared services commitment, have been sweeping Village streets for the past three years. This effort has saved Village tax payers over \$1,000 annually. The Town replaces brushes on their equipment after every Village-wide use. The Town of Red Hook Highway Department, for the first time, has requested assistance from the Village to purchase replacement brushes for Village use. The cost for replacement brushes is \$473.00. The Village Highway Department requests approval from the Trustees to purchase replacement brushes for the upcoming spring street sweeping season at a cost of \$473.00 (from Maintenance of Streets – Contractual Expenses budget line #5110.4).

ITF

1. Red Hook Sewer Project

a. The Red Hook Sewer Project Committee met on January 8, 2010. Attending were Bridget Barclay (DCW&WA), Robert Flores (C.T. Male), Fred Testa (NYSEFC), Benjamin Traudt (DC Legislator), Sue Crane (RHT Supervisor), Harry Colgan (RHT Councilman) and Brent Kovalchik (RHV Trustee).

Items discussed included:

- SEQR Determination. The DCW&WA Board of Directors met on January 20, 2010 to make a Negative Declaration determination on a new SEQR document that included the addition of installing grinder pumps and lateral connections to the Red Hook Sewer Project scope of work.
- Status of MOU between Red Hook Commons and DCW&WA. An Agreement is expected in February, 2010 for the donation and transfer of a 10 acre site and existing wastewater treatment plant from Red Hook Commons to DCW&WA.
- Timelines to secure funding from USDA-RD. The RH Sewer is expected to be officially formed, by act of DC Legislature, in April, 2010. Once the district is formed, all remaining documents will be forwarded to USDA-RD. A "Letter of Conditions" will be issued by USDA-RD to DCW&WA securing \$3.4 million grant funding for the RH Sewer Project.
- Map, Plan and Report (MPR). This document contains information including district formation processes, capital and O&M cost, district boundaries and EDU/BU assessments of each property within the proposed Sewer District. The

- final draft of this document is currently on the DCW&WA, RH Village and RH Town websites for public review.
- Dutchess County Legislature passed a resolution on January 25, 2010 to establish the date of February 10, 2010 to open the public hearing process for the Red Hook Sewer Project. DC Legislator Benjamin Traudt co-sponsored this resolution. Upon the signing of the resolution by DC Executive William Steinhaus, a 45 day public review process subject to a permissive resolution, will be initiated. The Red Hook Sewer District is expected to be officially formed in April, 2010.

b. January 28, 2010, a Public Informational Hearing was held at the Red Hook Firehouse. The meeting, opened to the general public, was specifically organized to discuss the proposed RH Sewer Project with property owners within the proposed Sewer District. Bill O'Neil (RHT Councilman/ITF Chairman) introduced speakers Bridget Barclay (DCW&WA) and Robert Flores (C.T. Male) who discussed district formation and construction time-tables, funding, assessments, scope of the proposed work and specific design and construction information of the Project. A question and answer period followed.

2. The ITF and the RHT Agricultural and Open Space Committee are preparing a survey seeking input from landowners in the proposed Agriculture/Business District in the Town of Red Hook. The survey results will provide information on the development potential of agricultural land (conservation option and limited development option) to assist the ITF in finalizing zoning language and incentive zoning regulations included in the Centers and Greenspaces Plan.

3. The ITF is currently reviewing the Red Hook Town Build-Out Analysis comparing the proposed Centers and Greenspaces Plan with alternative scenarios resulting from the DEIS public comment period. The DEIS is currently on the RHT website for public review. A companion fiscal impact study is also being prepared for each alternative. Once an alternative is selected by the RHT Board, following a public comment period, the FEIS will be presented to the RHT Board for their consideration to adopt the Centers and Greenspaces Plan.

CPF

Trustee Kovalchik requested that the Village purchase a set of brushes for the Town sweeper in the amount of \$473.00. The Town sweeps the Village streets and we should at least purchase the brushes.

Trustee Blundell made this in the form of a motion. Trustee Trapp seconded. All were in favor.

Trustee Blundell suggested that Central Hudson check with Village authorities before cutting down trees.

RED HOOK LIBRARY – THE BIG READ – THE GREAT GATSPY – Loretta Compagna represented the Library – The Great Read is being funded by the Federal Government. Events will take place in May and June. The reading of the Great Gatsby will include book clubs, school involvement, newsletter and websites. Kick off will be Apple Blossom Day. Panda will cover all events. Over 400 books will be available for free. Trustee Blundell made a motion to be the liaison to the Library. Trustee Kovalchik seconded. All were in favor.

WATER DEPARTMENT ENGINEER

Trustee Seymour and Trustee Kovalchik met with each engineer to discuss the needs of the Village in regards to the water department. Bids were as follows: C. T. Male \$27,810.00; Morris Associates \$42,300.00; D.F. Wheeler \$37,655.00. These bids are for a preliminary engineer's report for the water department system/infrastructure upgrades. The Village has applied for four grants to pay for this funding. Trustee Seymour made a motion to accept the bid of \$27,810.00 from C. T. Male, contingent on grant funding. Trustee Blundell seconded. All were in favor.

RESOLUTION # 2-2010 –

Trustee Kovalchik made a motion authorizing the Village to apply for funds from the Hudson Valley River Greenway. Trustee Blundell seconded. All were in favor.

OTHER BUSINESS

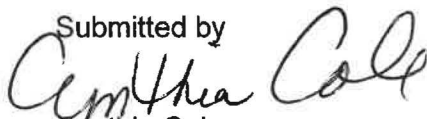
- Trustee Trapp made a motion to appoint Mayor Cohen Appeals Officer. Trustee Kovalchik seconded this motion. All were in favor.
- Clerk Cole presented the board with moving 6 Village CD's. CD's are currently with Key bank and not earning any interest. Trustee Kovalchik made a motion to move the CD's after receiving three interest rates, open to the highest % rate. Trustee Trapp seconded.
- St. Paul's update- Saturday January 30th the Village Board met with members of St. Paul's Church and their attorneys. Trustee Kovalchik felt this meeting went well and progress is being made.
- George Rodenhausen – water shed rules and regulations will be discussed in March
- POLICE – Trustee Blundell stated that the Village should not absorb the cost of police shifts in the Town and Village of Tivoli when shifts go over scheduled times. This wording should be amended into the contract and sent to the Village Attorney for review.

- Trustee Kovalchik made a motion to hire two new part time police officers, Ryan Chase and Thomas Mirabella – both men were hired on January 21, 2010. Trustee Trapp seconded. All were in favor.
- Trustee Blundell made a motion to hire 2 detectives – Thomas D'Amicantonio & Christopher Aderholdt effective January 21, 2010. Trustee Kovalchik seconded. All were in favor.
- Trustee Blundell stated that the Red Hook Library is hiring a full time director. This position will require health insurance. Would like to check to see if this position can be put on the Village's health insurance policy at no cost to the Village. This director would pay the entire premium. Just needs the group rate. Clerk Cole stated that she thinks that he must be on Village payroll to be enrolled on our MVP plan. She will call to confirm.
- Brenda Cagle – Town of Red Hook Conservation Advisory Council – NYSEDA renewable energy – joint grant with the Town for compost bins (\$500,000.00)
- Linda Keeling – requesting that the Clerk put more information as to topics that will be discussed at the Board meeting when posting in the paper. Ms. Keeling has also not heard back from CEO Sam Harkins in regards to Village Building and parking lot violations. Lastly Ms. Keeling questioned why the Library building addition was not put out for a public hearing. Trustee Trapp stated that it was not necessary and all questions should be directed to the Library.

Trustee Trapp made a motion to pay bills after audit. Trustee Kovalchik seconded. All were in favor.

Trustee Kovalchik made a motion to adjourn. Trustee Trapp seconded. All were in favor.

Submitted by



Cynthia Cole
Clerk/Treasurer