

**VILLAGE OF RED HOOK
VILLAGE BOARD
10-05-09**

Present: Mayor Cohen, Trustee Blundell, Trustee Trapp, Trustee Kovalchik, Trustee Seymour

Mayor Cohen opened the meeting at 7:30 pm with the Pledge of Allegiance.

Trustee Kovalchik made a motion to accept the minutes from September 14th, 17th and September 30th public hearing. Trustee Trapp seconded. All were in favor.

TREASURER'S REPORT

Clerk Cole read the Treasurer's report for the month of September: Balances: General \$296,387.70, Water \$9,903.34, T & A \$9,900.75, Resource Recovery \$3,533.50, Petty Cash \$46.20, Village Green \$4,265.17, Hardscrabble \$7,325.91. Bills to be paid: General \$105,289.89, Water \$7,082.56, T & A \$9,900.75, Resource Recovery \$3,290.36. Trustee Trapp made a motion to accept the Treasurer's report. Trustee Seymour seconded.

POLICE

Mayor Cohen read the police report for the month of September: registered complaints 153, uniform traffic tickets 105, 18 parking tickets, 10 accidents investigated, 14 arrests made. Chief Truitt will be giving a report on arrests.

RESOURCE RECOVERY

Trustee Blundell read the RR report for the month of September: commingle 3.62 T @ \$ 162.90, cardboard/newspaper 7.01 T @ \$ 142.60, Garbage 19.22 T @ \$ 1,643.12.

CELEBRATIONS

Trustee Blundell announced what a great success Hardscrabble Day was. There was a large attendance and shopping. October 31st is Red Hook Halloween – for 10 years and younger – costume parade from the Village Hall to the Middle School – Hay rides – Trustee Blundell made a motion to grant approval for extra police for the parade, and close Prince Street. Trustee Kovalchik seconded. All were in favor. Walkway over the Hudson was a great success- over 10,000 attended; thanked Red Hook School for the use of a school bus.

WATER

Trustee Seymour read the water report for the month of September: 2 bacteria samples were taken and went to lab, GWUDI samples were taken and sent to lab, Nitrate/Nitrate samples was taken and sent to lab, met with Trustee Seymour various times on water issues, average daily usage for month 267,267.

Trustee Seymour met with reps from the Town of Red Hook, Mark Day and Bucky Coon to review the current water supply and water shed regulations. A letter was sent to Morris and Associates requesting

maps of the Village water system. September 23rd Trustee Seymour met with Dick Wambach, and Trustee Kovalchik to discuss the USDA Rural Development grant for engineer studies for the Red Hook water system. This topic will be revisited in October. A meeting with Trustee Seymour, Planning Chair Gerald Jameison, Planning member Rodney Morrison, Mark Day, Sam Harkins, and Bucky Coon to discuss water shed regulations and various water issues. Trustee Seymour also met with school Superintendant, Paul Finch, and Perry Sheldon to discuss water issues and updated two water meters at the school.

BUILDING/GROUNDS

Annual inspection on the boiler was done. The recent problems with the elevator was addressed and fixed. The phone in the elevator is now working.

PLANNING AND ZONING

Trustee Trapp read the planning and zoning report for the month of September: 8 building permits, 1 certificate of occupancy, 2 municipal searches, 3 orders to remedy, 1 condemnation & 7 inspections. \$ 1054.50 was collected in fees. Trustee Trapp continues to meet with Sam Harkins on zoning infraction. Trustee Trapp inquired to the Clerk if we had heard anything from Code Publishers. A packet was just received and had not yet been reviewed. Shed law revisions were submitted to the board for review and future discussion. The planning/zoning minutes on the web site are not updated.

HIGHWAY

Trustee Kovalchik made a motion to purchase salt/sand. Trustee Trapp seconded. All were in favor.

Trustee Kovalchik read the monthly report as follows:

1. Vehicle T-9 (1999 Ford F-450 Dump Truck) has been recalled to repair the steering linkage. The 2007 Dodge Dump Truck has also been recalled to repair the cam-shaft sensor. These were repaired during the week of September 21, 2009.
2. Reports regarding loose man-hole covers at St. John's Street/West Market and at Broadway/Market Street intersections have been received. Stone dust has been placed around openings to remedy the situation. These covers are being monitored and additional steps to remedy will follow if necessary.
3. A 4" grinder and cross slide vise has been purchased for the highway garage. The cost of

\$43.23 will be deducted from the scrap metal account Current balance (as of 9-30-09) is \$683.54.

- Six (6) sweatshirts with reflective strips are being requested by the highway department for use during autumn brush/leaf pick-up. Estimated cost is:
 \$20.00/sweatshirt \$120.00
 (funds from scrap metal account are being requested for this use)

4. An advertisement has been placed in local papers for a part-time employee for the highway department. The job is for 20 hours/week at a rate of \$12.00/hr. Interested applicants should contact the Village Clerk or Dan Streib (Highway/Superintendent).
5. The 2009 Dodge Dump Truck requires new tires. VanKleeck's (state contractor) will provide the tires and installation at a cost of \$1,230.00. Costs will be deducted from the following accounts:

- Maintenance of Streets – Contractual Expenses (#5110.4) \$ 980.00
 - Refuse and Garbage – Contractual Expenses (#8160.4) \$ 250.00
- TOTAL (20% Resource Recovery; 80% Highway) \$1,230.00

6. Sand and salt need to be ordered and received prior to winter snow removal season. The following amounts and costs from NYS Suppliers are as follows:

Sand (Red Wing Sand/Gravel)	
200 yards at \$13.00/yard, including delivery	\$2,600.00
Salt (International Salt)	
35 tons at \$71.00/ton, including delivery	\$2,500.00
TOTAL	\$5,100.00

Costs are to be deducted from Snow Removal – Contractual Expenses (#5142.4)
 - Approval by Trustees to purchase materials is requested.

7. Blacktop will be installed on October 4, 5, 6, 2009 at the following locations:
 - Fraleigh Street between South Broadway and Church Street
 - Fraleigh Street/Ludlow Intersection
 - Firehouse Lane/Elizabeth Street Intersection
 - Elizabeth/Fisk Street Intersection
 - Hamilton and Kent repairs

Approximately 230-240 tons of blacktop are required at a cost of approximately \$14,000.00. Costs will be deducted from the CHIPS allocation (budget line #5110.3). Labor is to be

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provided by the Town of Red Hook Highway Department at no additional cost to Village residents.

- 8. Projects, including the installation of a culvert pipe at Maizeland/Linden Avenue, black top Swale from existing catch basin on Fraleigh/Benner Road and the installation of a drywell on Moul Drive, will begin the week of October 4, 2009. A-W Coon & Sons was awarded the contract by the Village Trustees on September 14, 2009 at a cost of \$10,805, not including material (provided by the Village). Costs will be deducted from the CHIPS allocation (budget line #5110.3). The total CHIPS allocation for 2009-2010 is \$31,027.00.

VILLAGE GREEN

Trustee Kovalchik reported of an uprooted tree in from of the Chinese restaurant – the tree can be saved – there are other options other the cutting the tree.

Trustee Kovalchik read the monthly report as follows:

- 1. A Village Green Committee meeting was held at the Red Hook Village Building on September 24, 2009. Committee members Brenda Cagle, Evelyn Krueger and Jen Melitski, Village Green Committee volunteers David Seymour and Trustee Liason Brent Kovalchik were in attendance (refer to attached VGC Minutes of 9-24-09).

Items discussed included:

- SWAT analysis has been completed and survey results will include a revised inventory and location plan on a computer disc. Information provided by this survey will be incorporated and coordinated with other information, including proposed sidewalks, infrastructure, right-of-ways, future tree locations, etc. The draft inventory summary includes:
 - 942 total sites were investigated
 - 549 existing sites (including 25 trees requiring observation and arborist consultation to monitor condition; 11 trees in immediate need of pruning and 4 terminal trees)
 - 393 future planting sites identified (majority in Red Hook Estates)
- Budget reviewed as of September 9, 2009
 - Community Beautification – Contractual Expenses (#8510.4)
Balance \$ 4,000.00

- Shade Tree – Contractual Expense (#8560.4)
Balance \$ 5,000.00
- Village Green checking account
Balance \$ 4,265.17

- Saturday, November 7, 2009 has been tentatively scheduled for the “Fall Planting” date. Locations were discussed and locations are as follows:

- Moul Drive – 5 trees
- Prince Street – 2 trees
- Amherst Drive – 1 tree
- Cambridge Drive – 1 tree
- Thompson Street – 1 tree
- Phillips/Fraleigh – 1 tree
- Memorial Park – 4 trees (dependent on VGC planting plan for Memorial Park)

TOTAL - 15 trees

cost of tree and materials provided by funds from the Village General Fund, Community Beautification budget line (#8510.4)

2. The final report for the 2005-2006 NYSDEC Urban and Community Forestry Grant was submitted on September 15, 2009. The Final Report for the “Red Hook Village Street Tree Project” (NYSDEC project #T303018) documented the planting of 108 trees along the streets of the Village. The estimated cost of \$18,792.00 was exceeded by \$202.37. The submission of the Final Report will provide for the remaining reimbursement payment of \$2,500.00. Once received, the payment will be deposited in the Village’s General Fund and transferred, by resolution, to the Shade-Tree-Contractual Expense budget line (#8560.4). This will be used to provide financial assistance for the 2007-2008 NYSDEC Urban and Community Forestry Grant – VGC’s financial obligation requirements (refer to Final Report of 9/14/09).

ITF

COMMUNITY PRESERVATION

Trustee Kovalchik read the monthly report as follows:

1. Red Hook Sewer Project

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- A. September 11, 2009. A meeting was held at the Red Hook Village Building to review the following:

The status of the Proposed Sewer District survey, soil boring, and wetland survey of the pre-engineering phase.

- Field work including soil borings and wetland survey for the proposed plant location at Red Hook Commons are complete and reports from C.T. Male are forthcoming.
- The EDU/BU assessment role (Equivalent Dwelling Unit/Benefit Unit)
- EDU/BU assessments were reviewed and revised. The latest version comparing previous EDU-BU assessments to current/revised assessment, with explanations of revisions, was sent to USDA-RD and NYSEFC for review on September 28, 2009. Currently there are 222.9 residential BU's, 156.1 commercial BU's, 15 vacant lands with no EDU-BU assessments and two zones of assessments.

Funding coordination between NYSEFC and USDA-RD

- The current EDU-BU assessment roles are being reviewed and the funding offers are being coordinated between the two agencies to arrive at the best funding scenario (including grants and loans) for the Sewer Project.
- Revisions to the USDA-RD's PED Application and NYSEFC (CWSRF) Hardship Application providing the capital and O & M costs may be required.
- Robert Flores (C.T. Male), Bridget Barclay (DCW&WA), Tom Mansfield (DC Legislator), Sue Crane (RH Councilman), Bill O'Neil (ITF Chairman), Brent Kovalchik (RHV Trustee) and Frank Stuppenbach attended.

- B. DCW&WA are investigating methods to reduce the grinder pump installation and inspection costs required of property owners to the Proposed Sewer District. EPA Appropriation Grants and increases in grants offers by USDA-RD and NYS EFC are being investigated.

- C. September 25, 2009. A stakeholders meeting was held for the residents of Red Hook Commons to discuss the proposed project; costs to Red Hook Common's residents; what to expect during project construction; and the benefits associated with the project.

Robert Flores (C.T. Male), Bill O'Neil (ITF Chairman), Harry Colgan (RHT Councilman), Robert McKeon (RHT Councilman), Bridget Barclay (DCW&WA), Tom Mansfield (DC Legislator), and Brent Kovalchik (RHV Trustee) presented and discussed the project.

2. Proposed Traditional Neighborhood District (TND) Zoning, Pattern Book and Architectural Guides for the TND and GBD Infill Development Plan.
 - A. September 14, 2009, Anne Van Ingen (NYSCA Director of Architectural, Planning and Design and Capital Projects) met with Brent Kovalchik (RHV Trustee) to review the grant request of \$12,000 (submitted July 9, 2009) to provide funding for the proposed Pattern Book, A walk-through of the Village GBD and proposed site of the TND followed. Announcements of grant awards are expected on October 28, 2009.
 - B. A personal contribution of \$1000 was pledged to provide funding assistance for the Proposed Pattern Book and Architectural Guide from a resident of Red Hook.
 - C. Draft Zoning Language for the proposed Red Hook Village TND has been prepared by Green Plan, Inc., with assistance from RHV Trustees Jay Trapp and Brent Kovalchik. Funding for this project provided by a \$2500 grant awarded to the Village in 2007 from the Hudson River Valley Greenway Council. The draft zoning language and required documentation will be submitted to the Greenway Council in October, 2009 for reimbursement.
3. The ITF submitted a letter to the RHT Board regarding the property at the intersection of Route 9 and Rokeby Road. The ITF recommended not to change the current zoning of the property from R1.5 to B1 zoning. The ITF explained that by allowing commercial uses at the scale permitted by the B1 Zoning District would be inconsistent with the Town's adopted Master Plans objective to deter the proliferation of strip commercial development along the Town's principal highways. Furthermore, re-zoning the property to B1 would be inconsistent with the Centers and Greenspaces Plan which promotes compact commercial centers oriented towards pedestrians with clear boundaries o protect rural countryside from sprawling development patterns.
4. The ITF is currently discussing future plans for a gateway/greenbelt district, estates district and hamlet center development.

OTHER BUSINESS

Trustee Trapp stated that the Town garage will be put off until the end of the year.

Trustee Blundell stated that the Safe Routes to School project is being reviewed by the Governor and need NYS DOT approval.

Trustee Seymour has submitted a draft water shed regulation for review. Mark Day is currently reviewing. This will be discussed in November.

Trustee Kovalchik made a motion to apply/approve the 2010 Dutchess County Community Block Grant. Trustee Trapp seconded. All were in favor.

October 15th, 2009 there will be a workshop meeting at 7:15pm. Trustee Seymour stated water user fees will be reviewed at this workshop.

Mayor Cohen submitted into record a letter from the Red Hook Fire Department requesting to erect a 24 x 24 shed to store records and an old antique fire truck. Trustee Kovalchik asked Clerk Cole to write to the fire company asking for a sketch of the shed, placement on property and what exactly will be stored in the shed. Mayor Cohen appointed Trustee Kovalchik and Trapp as liaisons on this discussion. Trustee Trapp also suggested Victoria from Rodenhausen's office is brought in on this discussion. Trustee Kovalchik seconded. All were in favor.

VILLAGE GREEN BUSINESS

Brenda Cagle – in regards to the tree roots up-heaving in front of the Chinese Restaurant. This particular tree was planted 20 years ago. Ms. Cagle spoke to a NYS representative and the tree does not need to be cut down. Trees have a large echo benefit. The sidewalk can be ground down and the tree root can also be ground down. A DEC grant has been submitted to help with this cause and other budgetary monies are available. An arborist should be kept on retainer and be present when trees are being pruned. Mayor Cohen asked Clerk Cole to put in the next newsletter “ No tree pruning in the Village right of way.

Tom Mansfield – stated that at the intersection of 199 and Linden Avenue the County will paint crosswalks. Also submitted was a budget proposal from the County. In this budget the municipality would be required to pay for each election, which would result in a cost of approximately \$ 6,200.00.

Andres San Millan from the Cocoon Theatre was very happy with their float at the past Hardscrabble Day. Mr. San Millan had an artist vision for next year's Hardscrabble. This vision includes building floats for the historical homes along the river. Trustee Blundell stated since he is the President of the Hardscrabble committee he will meet with Mr. San Millan after the first of the year to discuss this in greater detail.

8:40pm Mayor Cohen adjourned into executive session.

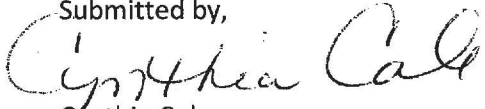
9:00pm executive session convenes

Trustee Trapp made a motion to pay bills after audit. Trustee Kovalchik seconded. All were in favor.

Trustee Trapp made a motion to have all vouchers ready for signature one week before the board meeting. Trustee Seymour seconded. All were in favor.

Trustee Kovalchik made a motion to adjourn. Trustee Seymour seconded. All were in favor.

Submitted by,



Cynthia Cole
Clerk/Treasurer