

**VILLAGE OF RED HOOK  
VILLAGE BOARD  
9-14-09**

Present: Deputy Mayor Ed Blundell, Trustee Jay Trapp, Trustee Brent Kovalchik, Trustee David Seymour  
Mayor David Cohen: absent

Deputy Mayor Blundell opened the meeting at 7:30 pm with the Pledge of Allegiance.

Trustee Kovalchik made a motion to accept minutes from the August 3<sup>rd</sup> Village Board, August 3<sup>rd</sup> Public Hearing and August 20<sup>th</sup> workshop. Trustee Trapp seconded. All were in favor.

**TREASURER'S REPORT**

Clerk Cole read the Treasurer's report for the month of August: Fund Balances: General \$251,522.88, Water \$10,001.11, T & A \$2,335.96, Resource Recovery \$683.32, Petty Cash \$85.58, Village Green \$4,265.17, Hardscrabble \$2,485.91. Bills to be paid: General \$183,671.54, Water \$60,056.00, T & A \$2,335.97, Resource Recovery \$8,215.49. Trustee Trapp made a motion to accept the Treasurer's report. Trustee Kovalchik seconded. All were in favor.

**POLICE**

Deputy Mayor Blundell read the Police report for the month of August: 116 registered complaints, 199 uniform traffic tickets, 19 parking tickets, 9 accidents investigated and 16 arrests. Police Chief Truitt presented the Village Board with activity reports from the new Police Pro program. These reports only contain three weeks into the new programming. Trustee Trapp made reference to office memo dated August 28<sup>th</sup> from Chief Truitt in regard to switching Village police dispatch from the Dutchess County Sheriff's Office to the NYS Police. Chief Truitt has not heard back from Major Carrie. Chief Truitt has met with school officials (Superintendent Finch) - starting Monday September 21<sup>st</sup> the Red Hook Police Department will walk through each school every day. This will familiarize officers with the layout of the school and have more of a presence. Trustee Trapp stated that he feels the Village board should have the final decision on switching to the NYS Police for dispatching.

**RESOURCE RECOVERY**

Deputy Mayor Blundell read the Resource Recovery report for the month of August: commingle 2.41 T @ \$111.43, cardboard 3.72 T @ \$133.78, garbage 13.38 T @ \$1,141.08. Deputy Mayor Blundell stated that the use of the recently purchased dump trail is working well when picking up garbage.

Bard College is jointly working with the Town for a Clean-up-Day on September 19<sup>th</sup> followed with dinner and music.

September 18-20<sup>th</sup> -Dutchess County Fair has scheduled an Electronic Take Back Day.

## **CELEBRATIONS**

Hardscrabble Day – September 26<sup>th</sup> – Red Hook Police have been notified of the event - No parking along parade route – a 30' x 75' tent will be erected. Artscrabble consists of 5-6 artists that will exhibit art work in the Village Hall. Deputy Mayor Blundell made a motion to close Phillips and Fraleigh Streets for the parade; no parking in front of the Village Hall and Information booth; and to close Cherry Street. Trustee Trapp seconded. All were in favor.

September 16<sup>th</sup> is Dutchess County Senior Citizen picnic. Clerk Cole will attend and help set up.

## **WATER**

Trustee Seymour read the water report for the month of August: 2 bacteria samples were taken and sent to lab, GWUDI samples were taken from wells # 12,13 & 14 and sent to lab, Route 9 North brown water complaint was investigated, met with Trustee Seymour on this, turned water off and back on at 18 Cambridge Drive for customer repairs, met with Trustee Seymour and ZEO on concerns of proposed building near well #4, changed water meter at 3 Hamilton Street, installed new water main on Hamilton Street due to leaks. Average daily usage for the month is 257,839.

Trustee Seymour met with Hank VanPerris from the Town water department to review their water regulations. Currently our wells are 45' deep, shallow and sandy. Verizon's antenna is up and running on the Tower Street water tower. Village generator passed inspection and test findings will follow. Some water meters will be updated – Rural Water grant money is available – guidelines are residential - must be 20 years and commercial must be 15 years. Currently there are many delinquent water customers – up to \$6,000.00.

## **PLANNING AND ZONING**

Trustee Trapp read the planning and zoning report for the month of August: 7 building permits, 2 certificates of compliance, 1 order to remedy, 2 court appearances, 4 inspections. \$709.72 was collected in fees.

Volunteer Appreciation Day was a great success. Trustee Trapp would like to thank all for their participation.

## **VILLAGE GREEN**

**Trustee Kovalchik read the monthly report as follows:**

1. There was no Village Green Committee meeting held during the month of August, 2009.
2. SWAT (Specialized Weekday Arborist Team), sponsored by Cornell Cooperative Extension began GPS surveying and tree conditions report for trees located within RHV right-of-ways (an approximate distance of 12'-0" from edge of street paving, where applicable was used a

general right-of-way dimension). Work began on August 24, 2009 and will conclude during the week of August 31, 2009. Funds for this service will be from the Shade Tree-Contractual Expense budget line (#8560.4) until such time the 2007-2008 NYSDEC Urban and Community Forestry Grant allocates funding to reimburse the Village General Fund Balance and this budget line. This grant, totaling \$26,320, will be used for up-dating the Village of Red Hook Forest Management Plan, and tree pruning/maintenance.

#### HIGHWAY

Trustee Kovalchik read the monthly report as follows:

1. 200' of water lines and 4 sewers have been installed on Hamilton Drive. Additional road resurfacing and repair will be included along with the necessary repair to this road. Total area of resurfacing will be 355'x26'. The Town of Red Hook will provide services and equipment and the Village will provide the material. The cost of material will be shared by the Highway and Water Department for following amount:
  - Highway – CHIPS (budget line #5110.3) ..... \$ 2,000.00
  - Water ..... + 2,000.00
  - approximate total cost ..... \$ 4,000.00
2. The new trailer, co-funded by the Highway Department, Resource Recovery and sale of out-of-service garbage truck, has been entered into the Highway Department's Transportation Equipment Life/Useable Vehicle Life Replacement Plan.
3. A two-hour parking zone for a three space section 40' west of the North Broadway intersection on the south side of St. John's Street (approved by the Board of Trustees on July 23, 2009) has been installed during the week of August 17, 2009, and will be enforced.
4. A sink hole on Cambridge Drive, at the intersection of Kent Road, was repaired during the week of August 24, 2009.
5. The ARRA funded "Safe Routes to School Project" received NEPA concurrence on August 26, 2009. According to Eoin Wrafter (PDCTC), Village Engineer Mark Day will submit final contract documents to the NYSDOT LPU (Local Projects Unit) and to Governor Patterson's office for final review. Once final approvals are granted, the Village will be allowed to advertise for bids. Eoin Wrafter could not estimate the time frame for the review and approval process to conclude.
6. August 20, 2009, a meeting and site visit took place at the pond located behind properties on South Broadway, Fisk Street and Elizabeth Street to determine ways to remediate the algae

and overflow concerns associated with this area. Brian Scoralick and Edward Hoxsie from the Dutchess County Soil and Water Conservation District with Trustee Kovalchik attended.

7. A wrench set, purchased on 6/18/09 and a grinder, purchased on 7/1/09, have been added to our tool inventory. Funds for the tools are from the scrap metal recycling program. Balance for this program is currently \$726.77.

#### ITF

Trustee Kovalchik read the monthly report as follows:

1. August 7, 2009, correspondence from NYSEFC Acting President Matthew J. Millea was received informing DCW&WA of its eligibility to receive \$3,594,100 in CWSRF interest free financing. The NYSEFC/CWSRF loan with USDA-RD grant of \$3,090,000 will affectively reduce the target Project Service Charge of \$840.00/EDU/year to a level below \$800.00/EDU/ year.
2. August 12, 18, 19, 24, 2009 correspondence between NYSEFC and USDA-RD are sent to coordinate financing options between the two agencies. They are trying to assemble the most beneficial financing package for the Red Hook Sewer Project. Financing options currently received and available include:

07/16/09	* USDA-RD Grant	\$ 3,090,000	**
07/16/09	* USDA-RD loan (at 3.5% interest for 35 years)	\$ 3,810,000	**
08/07/09	* NYSEFC/CWSRF loan (0% interest for 30 years)	\$ 3,594,100	
08/08	USDA Preliminary Project Grant (Facility Plan)	\$ 32,500	
07/22/09	DC CDBG (Survey, Soil, Borings, Archeological)	\$ 62,300	

\*Amounts subject to final submission of Map, Plan and Report and Sewer District Formation

\*\* American Recovery and Reinvestment Act of 2009 funding

- 3: August 20, 2009, a meeting was held at the Red Hook Village Building to discuss the Memorandum of Understanding (MOU) between DCW&WA and the owner of Red Hook Commons. Terms and details for the conveyance of an 11 acre site for the proposed Red Hook Sewer Treatment Plant to DCW&WA. As a result of the donation of land, access and existing treatment plant, two zones of assessment have been proposed. Red Hook Commons, including Phase I, II and III (lots 1-10) will be included in a separate zone of assessment, whereby capital cost associated with the Proposed Sewer Project will not be included in the

cost/EDU/BU (only O&M costs will be applied). The second zone of assessment will include all other properties within the proposed district. Capital and O&M costs will be included in this zone's cost/EDU/BU (at the target rate of \$840/EDU/year; \$346.00 for O&M and the remainder, based on an approved financial package, toward capital costs.

Bridget Barclay (DCW&WA), Jerry Comatos (VandeWater and VandeWater – DCW&WA legal counsel), Ken Kearney (Kearney Realty), David Cohen (RHV Mayor) and Brent Kovalchik (RHV Trustee) attended.

4. July 1 – August 24, 28, 2009, the EDU/BU assessment role is being reviewed, revised and finalized in preparation for Map, Plan and Report submission to the DC Legislature for passage of a resolution to form a Part-County Sewer District. October, 2009 is the anticipated date that the DC Legislature will act. A permissive and/or public referendum is anticipated to follow in December, 2009. Final legal review is being conducted between the legal counsel of Dutchess County, DC Legislature and DW&WA.
5. Properties located at Route 9 (south) and Rokeby Road are being reviewed for inclusion in the proposed RHT, TND as per the request of the RHT Council.
6. August 28, 2009, Drayton Grant representing the Edgewood Club in Tivoli and Montgomery Place, came before the ITF to discuss the affect the proposed RHT ABD would have on those properties.
7. Soil borings for the proposed Red Hook Sewer Project started on August 27, 2009 at various locations along Market Street, Broadway and Red Hook Commons. This service is being administered by C.T. Male and financed through the 2009 ARRA CDBG.
8. Three grant applications have been submitted to provide financial assistance to the Village for a project to revise/amend the existing Village Zoning Laws to accommodate the increased benefits associated with the Proposed Red Hook Sewer Project. The Project will further the goals described in the “Centers for Greenspaces Plan” and implement the Smart Growth Principals outlined in the Dutchess County Greenway Compact and the Northern Dutchess Alliance “Blueprint for Economic Development”. The Project includes revisions to the Village’s planning and zoning regulations to accommodate more intense mixed-use commercial/residential development in the Village Center. It also includes the creation of a Pattern Book and Architectural Guides of Traditional Residential Housing Types and Commercial Infill Development Buildings. This will serve as a guide for both planners and developers to help create projects, in both the proposed TND and GBD, that sustain the historical patterns of Village architecture. Notre Dame School of Architecture’s Center for Building Communities have agreed to assist the Village in the preparation of the Pattern Book

at no cost, other than travel expenses. The grants require no matching financial obligations to the Village. The grants applied for include:

NYS Department of State Environmental Protection Fund; Smart Growth Grant Program – Lower Hudson Valley (June 26, 2009, revised/resubmitted August, 2009) Joint application with the Town of Red Hook EDC .....	\$ 57,000.00
New York State Council for the Arts (July 7, 2009 – joint application with Egbert Benson Historical Society) .....	\$ 12,000.00
Wise Family Foundation (August 27, 2009 – joint application with the Egbert Benson Historical Society) .....	\$ <u>10,000.00</u>
Total funds requested .....	\$ 79,000.00

#### CHIPS

Bids were submitted and opened for road repairs

#1 Maizeland Road	SJ Lore	\$ 4,000.00
	Vosburgh	\$ 5,530.00
	AW Coon	\$ 3,650.00
# 2 Benner Road	SJ Lore	\$ 3,500.00
	Vosburgh	\$ 6,500.00
	AW Coon	\$ 3,475.00
# 3 Moul Drive	SJ Lore	\$ 4,000.00
	Vosburgh	\$ 4,980.00
	AW Coon	\$ 3,680.00

Total allowable funds for CHIPS for 2009-2010 are \$31,027.00

Trustee Seymour made a motion to accept the low bid, which is A-W Coon for all three repairs. Trustee Kovalchik seconded. All were in favor.

Buske Group – Deputy Mayor Blundell stated that Time Warner pays franchise fees to the Village. Currently the board is not up to date on this matter. The goal is to increase these fees. This will be discussed in greater detail at the October meeting.

Deputy Mayor Blundell will contact Mark Day to discuss the 2010 Dutchess County Community Block Grant - the application will be written for water repairs.

Key Bank Parking Lot – Trustee Kovalchik would like to seek grant money to fund the purchase of this parking lot and/or qualify for low interest rates.

St. Paul's Lutheran Church – President of the Church council, Lollie Humphrey, spoke on behalf of the Church – St Paul's is 300 years old and is having financial difficulties – 14.49 acre sub-division. The Church is asking for a letter from the Village water department authorizing water hook up. Lollie stated that she feels that the Mayor and Bucky Coon should step down from any or all decision making in regards to St. Paul's and water issues, due to the fact that they are both involved with the Fire House and the Village Boards. Lollie Humphrey and members of St. Paul's feel that the Village Board is not being objective due to the fact that the Church did not sell this property to the Firehouse to be used as a parking lot. Deputy Mayor Blundell read into the record a letter submitted from the Dutchess County Board of Health dated August 20, 2009 and M. A. Day Engineering dated August 24, 2009. Both letters indicate that there are concerns that grease, oil, or other volatile organic will be introduced directly into the groundwater. The Church could change their application to three residential homes. Ms. Humphrey stated that the firehouse is also next to the wells and the firehouse also deals with chemicals and has block parties. Also, Ms. Humphrey feels that an elected board should not influence another elected board. Mayor Cohen and Bucky Coon should step down from any decision making in regards to this issue. Deputy Mayor Blundell will discuss with Mayor Cohen about this being a conflict.

Deer population- Deputy Mayor Blundell has received complaints of the increased deer population in the Village. He will draft a letter to DEC to take a stance.

CPA Retainer – Theodore Eglit – a local accounting firm is experienced in the review of municipal year end audits. The cost of this review is \$2,500.00. Trustee Seymour made a motion to approve the monies for this audit. Trustee Kovalchik seconded. All were in favor.

Executive Session 9:35pm – personnel issues.  
10:15 convenes from executive session

Deputy Mayor Blundell made a motion to pay bills after audit. Trustee Kovalchik seconded. All were in favor.

Trustee Kovalchik made a motion to adjourn. Trustee Trapp seconded. All were in favor.

Submitted by,



Cynthia Cole  
Clerk/Treasurer