

**VILLAGE OF RED HOOK
VILLAGE BOARD
JUNE 1, 2009**

Present: Mayor Cohen, Trustee Blundell, Trustee Trapp, Trustee Kovalchik
Trustee Seymour was absent.

Trustee Kovalchik made a motion to accept the minutes from Village Board meeting 5-4-09 and 5-14-09.
Trustee Trapp seconded. All were in favor.

Mayor Cohen made a motion to leave a page blank in the minutes in memory of the passing of Madeline Klein. Ms. Klein served on the Village Board and was also a member of the zoning board.
Trustee Trapp seconded. All were in favor.

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TREASURER'S REPORT

Balances: General Fund \$2870.62, Water \$26,321.60, T & A \$4,693.43, Resource Recovery \$323.12, Petty Cash \$19.47, Village Green \$4,210.17. Bills to be paid: General \$84,480.06, Water \$19,035.86, T & A \$3889.03, Resource Recovery \$ 3889.03, Resource Recovery \$ 3749.33. Trustee Blundell made a motion to accept the Treasurer's Report. Trustee Kovalchik seconded. All were in favor.

VILLAGE GREEN - no meeting

ITF - Trustee Kovalchik read the ITF monthly report as follows:

1. Proposed Red Hook Sewer Project:

Financing is currently being sought to continue the process of engineering development and district formation. A total of \$334,300.00 (\$64,300.00 – pre-engineering; \$270,000.00 – engineering design) is being requested from several sources to assist in completing the required documentation necessary to receive ARRA funding.

Community Development Block Grants are being investigated to assist income qualified residents living in single family, multi-family, apartments and mixed-use buildings to connect from their buildings to the sewer system.

A meeting was held on May 15, 2009 to discuss the Entitlement CDBG Program. Elizabeth Doyle (DC Department of Planning and Development), Bridget Barclay (DCW&WA), Tom Mansfield (DC Legislator), Harry Colgan (RH Town Councilman) and Brent Kovalchik (RH Village Trustee) attended.

The proposed Red Hook Sewer Project was presented to the Red Hook Area Chamber of Commerce on May 20, 2009. Harry Colgan (RH Town Councilman) introduced presenters Bill O'Neil (ITF Chairman), Bridget Barclay (DCW&WA) and Brent Kovalchik (RH Village Trustee).

Appropriation Requests are in process of being reviewed by the Offices of the U.S. Senator Charles E. Schumer, U.S. Senator Kirsten Gillibrand and U.S. Congressional Representative Scott Murphy. A total of \$9 million has been requested. Qualified projects will be notified when considerations are finalized.

The Preliminary Eligibility Determination Package, submitted by the DCW&WA is finalized (as of 5-22-09) and is currently being reviewed by USDA-RD to determine funding levels the Proposed Sewer Project qualifies for.

2. Village of Red Hook Traditional Neighborhood District and General Business District Infill Development Plan.

Drafts of the Proposed TND Zoning, prepared by Michele Greig of Greenplan, Inc., are being reviewed by Trustees Jay Trapp and Brent Kovalchik.

Grants from the NYS Council on the Arts, NYS Department of State Lower Hudson Valley Smart Growth Grant Program, Upstate Regional Blueprint Fund Grant Program, and the Furthermore Grant Program are being investigated and prepared to assist the Village in preparing additional zoning regulations/revisions and a Pattern Book/Architectural Guides for the proposed TND and GBD Infill Development Plan.

A meeting was held on May 29, 2009 to discuss funding opportunities and proposals for a Pattern Book and related zoning regulations. Barbara Bielenberg (Edgar Benson Society/Red Hook Historical Society), Michelle Martin (RHT EDC Task Force), Michele Greig (Greenplan, Inc.), Ann Gabler (RH Village Grant Writer), Hansel Rodriguez (Architect), Stephen Tilly (Preservation Architect), Margaret Ann Tockarszewsky (Architectural Historian) and Brent Kovalchik (RH Village Trustee) attended.

3. The ITF continues to review comments and alternatives for the DEIS of the Proposed Centers and Greenspaces Plan and is in process of considering future items to be planned including the Estates District and Greenbelt Districts.

HIGHWAY – Village Board agreed to purchase stop signs and posts for stock from ESP Supply.

Trustee Kovalchik read the Highway monthly report as follows:

1. Rancourt and Sons Land Clearing Corp., completed chipping of Village Landfill the week of May 11, 2009. Total cost for three days at \$2500/day is \$7,500.00. Approved by the Village Board on May 4, 2009, funds from the Landfill Budget Line #5140.0 will be used for compensation.
2. Street sweeping with assistance from the Town of Red Hook Highway Department, was completed on May 8, 2009.
3. Drains and drywell pipes were repaired on Cherry Street. The Town of Red Hook will schedule time to complete re-paving of this section.
4. Stewart Menz of Perfection Landscaping cleaned and mulched Memorial Park and Village Building Planters. Perfection Landscaping donated labor costs, and the cost of mulch (forthcoming) will be charged to the Veterans Park Budget Line #2001.5.

5. A list of priority projects is currently being prepared for repairs, repaving, catch basin, culvert repair, etc... Costs of these projects will be paid by the CHIPS (Consolidated Local Street and Highway Improvement Program Budget Line #5110.3 (2009-2010 Allocation of \$31,027.00).
6. Village Engineer Mark Day of M.A. Day Engineering is completing final application and documents for the Safe Routes to School project. Submissions are expected to be finalized and approved by NYSDOT by June 1 2009. Once approved, the documents will be issued for bids. A three week bid period will follow. Bids are anticipated to be opened and contracts award by the end of June, 2009, with construction anticipated to be complete by August, 2009. A cooperative effort between Red Hook Central School District (\$10,000.00), NYS Assemblyman Marcus Molinaro (\$5,000.00) and the Village of Red Hook will contribute to the non-reimbursable component of this project which includes surveying, engineering and inspections. The costs of construction will be reimbursed from funds provided the American Recovery and Reinvestment Act of 2009.
7. The stock inventory of safety markers used for celebrations and highway/water repairs need to be increased and/or replaced. Estimates have been received from ESP Supply for the following items:

28" cones with 2 reflective collars (24 cones @ \$17.65/cone)	\$ 423.60
Orange traffic barrels with 4 reflective stripes (6 barrels @ \$41.00/barrel)	\$ 246.00
TOTAL	\$ 669.60

Funds from Maintenance of Streets – Contractual Expense (#5140.4), Water-Contractual Expense (#8320.4) and Celebrations (#7550.4)

8. The inventory of stop signs and posts needs to be restocked. Estimates have been received for the following items:

Newman Signs 36" Stop Signs (12 signs @ \$49.20/sign)	\$ 590.40
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ESP Supply	
10ft. Green "U" Channel Posts	
(24 posts @ \$14.44/post	\$ 346.56
 TOTAL	 \$ 936.96

WATER

Mayor Cohen read the water report in the absence of Trustee Seymour: 2 bacteria samples were taken and sent to lab, monthly ground water under direct influence samples were taken from wells 12, 13, & 14. Met with Trustee Seymour to update him on water department activities, Repaired water leak at Stewarts & Elmendorph, Library & 30 East Market Street. Annual Water Quality Report was prepared and presented to Village Clerk for distribution. Average daily usage for May 2009: 234,226 gallons. A letter from Trustee Seymour was submitted in regards to the existing Emergency Generator/Well Field as follows: requesting for board approval the expenditure of no more than \$1,500.00 for the following: 1) full service (oil change, filter changes, flushing of radiator; adjustment of all throttles and linkages; as well as cleaning all electrical contacts and switches. 2) load test of the system to determine the output minimum and maximum of this engine. 3) an oil analysis will be taken from the oil crank case to determine engine life expectancy. If all tests come back satisfactory, we can anticipate updating this piece of equipment to handle the additional load and possible saving the Village taxpayers \$60,000.00. The company that would be performing the testing is RES Radio Engineering Services (David Groth). Trustee Trapp made a motion to approve these test on the existing generator. Trustee Kovalchik seconded. All were in favor.

RESOURCE RECOVERY

Trustee Blundell read the resource recovery report for the month of May: commingle 1.95 T @ \$89.28, cardboard/newspaper 5.99 T @ \$233.86, garbage 15.61 T @ \$1,318.30.

INSURANCE

Trustee Blundell received renewal notices from NYMIR – the cost of the same premium will decrease \$500.00.

PLANNING AND ZONING

Trustee Trapp read the planning and zoning report for the month of May 09: 4 building permits, 3 certificates of occupancy, 3 certificates of compliance, 1 municipal search, 1 order to remedy, 1 court

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appearance, 1 fire inspection, 9 inspections; \$325.00 was collected in fees. Also, Trustee Trapp meets with CEO Sam Harkins on a regular basis.

Trustee Trapp stated Hugs from Home has mailed over 8,000 lbs to date.

Trustee Trapp has met with Sam Rosenberry (Central Hudson) – street lighting was discussed and how to cut some street lighting within the Village – Mr. Rosenberry submitted a map of street lighting. This is an ongoing discussion.

Trustee Trapp stated that the Village should use one common engineer for the Community Block Grant projects.

Trustee Trapp commended Trustee Blundell on a successful Red Hot Summer Nights – in spite of the rain.

RESOLUTION # 5-2009-DUTCHESS COUNTY COMMUNITY BLOCK REQUALIFY – Trustee Kovalchik made a motion to approve resolution # 5-2009 for the requalification of the Community Development Block Grant Program. Trustee Trapp seconded. All were in favor.

POLICE CAR – OIC Patrick Hildenbrand submitted a bid for a new 2010 Crown Victoria for \$34,761.00. This is on state contract – currently the repair bills are \$600.00 to \$800.00 a month. Mayor Cohen stated this could be bonded for 5 years. Clerk Cole stated it would be better at four years. Trustee Blundell made a motion to purchase a new 2010 police car and bond \$34,761.00 for 4 or 5 years. Trustee Kovalchik seconded. All were in favor.

POLICE CHIEF – James Truitt has applied for the position of Police Chief, 16 hours weekly at a salary of \$29,800.00 and requires no benefits. This would be a non-union position and have a separate contract. This contract would also be provisional and be reevaluated in six months. David Wise will draw up the contract. OIC Patrick Hildenbrand will take a civil service test to qualify for the title of Sergeant. Trustee Blundell stated that the Village should create a new position first, and a contract should be drawn up and reviewed on June 18th. Trustee Blundell agrees the police department needs to have a supervisor. Trustee Trapp needs to understand the cost and to understand if it is a break even deal. Trustee Blundell recommended not voting on this discussion until June 18, 2009.

Mayor Cohen scheduled a special meeting on June 11, 2009 at 7:00. The decision of hiring Mr. Truitt will be voted on then. Also, add a special meeting to the June 18th workshop.

POLICE CAR BID – Caprice – One bid was submitted from David Bayliss for \$155.00. Trustee Trapp made a motion to reject this bid due to it being too low. Mayor Cohen seconded. All were in favor.

GARBAGE TRUCK BID – One bid was submitted from David Bayliss for \$379.00. Trustee Trapp made a motion to reject this bid due it being too low. Trustee Blundell seconded. All were in favor.

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Trustee Blundell has been approached by several residents in regards to vandalism happening after midnight. OIC Hildenbrand stated that crime is on the rise and there have been several robberies. (Church Street Nursery School and the Rec Park).

Mayor Cohen scheduled a workshop on June 18th – 1. ATV Law – 2. Sandwich Board signs – 3. Grants

KEY BANK PARKING LOT - Trustee Blundell made a motion for Mayor Cohen and himself to negotiate for funding to purchase the Key Bank parking lot. Trustee Kovalchik seconded. All were in favor.

METHODIST CHURCH – a letter was submitted to the Village Board requesting a "Drop-off No Parking" sign on the West side of Church Street. This would be a designated spot for kids to be dropped off at the Nursery School.

Mayor Cohen requested a public hearing on July 6, 2009 at 7:15 to discuss No Parking signs on Church Street and St. Johns Street.

PUBLIC COMMENT

Steve Zarchuck asked if the Village Board ever received any report from the local county legislature and what is being discussed in the County and Red Hook? Mayor Cohen stated that currently there is no reporting in place.

Greg a reporter from ND News asked if there was any Neighborhood Watch's in the Village. Mayor Cohen responded with "no".

Charlie Rubin of Prince Street suggested making the Key Bank empty lot on West Market Street into a children's playground?

Trustee Trapp made a motion to pay bills after audit. Trustee Kovalchik seconded. All were in favor.

Trustee Blundell made a motion to adjourn. Trustee Kovalchik seconded. All were in favor.

Submitted by,



Cynthia Cole
Clerk/Treasurer