

**VILLAGE OF RED HOOK**  
**VILLAGE BOARD**  
**11-03-08**

*Present: Trustee Gilfeather, Trustee Trapp, Trustee Kovalchik, Trustee Blundell.*  
*Absent: Mayor David Cohen, absent. No Village Attorney was present.*

*Trustee Kovalchik made a motion to accept the minutes of October 6, 2008. Trustee Blundell made a spelling correction on page 5 - "tarp". Trustee Trapp seconded. All were in favor.*

**TREASURER'S REPORT**

Deputy Mayor Gilfeather read the Treasurer's report for the month of October: Balances: General \$419,880.65, water \$6,658.94, T&A \$9,048.28, Resource Recovery \$4,673.91 Petty Cash \$46.20, Village Green \$1,820.17. Bills to be paid: General \$340,897.68, Water \$66,058.57, T&A \$8,837.36, Resource Recovery \$4,606.70. Trustee Blundell noted that the printed report was a duplicate from the prior month. Treasurer/Clerk Cole stated that there will be new numbers would be off the new program in 10 days and ready by the next board meeting. A new financial program is being implemented. Trustee Blundell made a motion to accept the report provisionally and await the new program report, Trustee Trapp seconded. All were in favor.

**POLICE**

Trustee Gilfeather read the police report for the month of October: 77 registered complaints, 120 uniform traffic tickets, 12 parking tickets, 13 accidents investigated, 14 arrests made, mileage not available. Trustee Gilfeather noted that the Village received a memo from County Executive William Steinhaus in regard to decreasing patrols in the Town of Red Hook.

**VILLAGE GREEN**

Trustee Kovalchik read the monthly report as follows:

1. A Village Green committee meeting was held on November 20, 2008 (refer to attached minutes).
  - A draft letter informing property owners that trees located on Village street right-of-ways are being considered for removal was reviewed and approved with modifications. The draft letter was also reviewed by Highway Superintendent, Dan Streib. Comments were included in the revised final draft (see enclosed letter).
  - The committee is considering applying for the "Project Orange Thumb" grant program. This grant will provide \$1,500.00 worth of garden tools and \$800.00 worth of garden-related materials. There is no obligation required, from the Village, for this grant. Tools and materials would be used for tree pruning.

- The committee will be preparing a list of duties and associated costs to satisfy the Village's obligation regarding the 2007-2008 NYSDEC Urban and Community Forestry Grant Program. An annual cost analysis will be included to help prepare the 2009 and 2010 Village Budget Allocations pertaining to the Village Green (8510.4)
2. Teenagers from Camp Ramapo assisted other volunteers in the planting of eleven (11) trees in the Village on November 8, 2008. Thanks to all volunteers, members of the Village Green Committee and the Village Highway Department for making the annual Fall Planting a success.

#### **INTERMUNICIPAL TASK FORCE**

Trustee Kovalchik read the monthly report as follows:

1. ITF Chairman, Bill O'Neil, presented a progress report to the Red Hook Town Board on November 18, 2008. Final language of the proposed Town's zoning component of the Centers and Greenspace Plan will be presented to the Town Board on December 9, 2008. The proposed zoning will include:
  - Traditional Neighborhood District (TND) – complete
  - Conservation Subdivisions – final revisions re being reviewed
  - Incentive Zoning – complete
  - Agriculture/Business District (ABD) – final revisions are being reviewed
2. Proposed Central Sewer and Waste Water Treatment System
  - The Basis of Design Report (Phase II of the Facility Plan) is 80% complete. The report is being prepared by C.T. Male as is expected to be complete by the end of November – beginning of December 2008.
  - A meeting is being scheduled for December 12, 2008 to review scenarios for ownership of the Proposed District (DCW&WWA owned/operated/maintained and Town/Village owned with DCW&WWA operated/maintained). These scenarios are part of the Pre-Eligibility Determination Package required by the USDA-RD to compare financing options.

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3. ITF meeting for November 28, 2008 was canceled due to the Holiday, but a make-up meeting was scheduled for Thursday, December 4, 2008.
4. Trustees Jay Trapp and Brent Kovalchik have been working with Green Plan, Inc., to review proposed zoning language for the Red Hook Village's Traditional Neighborhood District (TND). Funding for the assistance of Green Plan, Inc., is provided by a \$2,500 Hudson River Valley Greenway Grant (2007).

#### **HIGHWAY**

Trustee Kovalchik read the monthly report as follows:

1. Leaf and brush pick-up occurred during the month of November, 2008, and concluded on Friday, December 5, 2008.
2. The Village landfill will close for the season on Saturday, December 13, 2008. Estimates have been received to chip brush at the Village Landfill. The estimates are as follows:

**Almstead Nursery & Mulch** ..... **\$3400/day**  
(does not include \$800.00 transportation fee to bring  
machine in, fuel or chip removal)

**Rancourt and Son Land Clearing Corp.**..... **\$2800/day**  
(includes transportation fee and fuel;  
does not include chip removal)

**Butch Sivolich** ..... **\$2750/day**  
(includes transportation fee, fuel end chip removal)

\$9000.00 has been allocated specifically for this purpose in Landfill Budget Line (#5140.0)

3. Work is complete on a 260' blacktop swale terminating into a 30" catch basin on Maizeland Road.
  - The work has been executed in accordance to a report filed by M.A. Day Engineering, P.C. (Village Engineer) on October 20, 2008

- A letter, drafted by Kelly Flood-Myers (Village Attorney), has been sent to residents affected by the work on November \_\_\_\_, 2008.
- Two (2) estimates were received to install the swale and catch basin.

Frank Vosburgh and Sons, Inc. (11-3-08) .....	\$9430.00
A-W Coon & Sons Contracting (11-3-08) .....	\$9100.00

- Consent and approval were received by Mayor Cohen, Trustee Brent Kovalchik and Trustee Jay Trapp on November 11, 2008, and the contract was awarded to A-W Coon and Sons Contracting on November 17, 2008.
- Funding will be provided from the following budget lines:

CHIPS .....	\$ 4889.88 (balance of 2008-2009
(#5110.3)	CHIPS allocation of
	\$31,293.02)
General Repairs CE – Highway .....	\$ 4210.12
(#5110.4)	

4. CHIPS reimbursement form was forwarded to NYSDOT on October 31, 2008 for the amount of \$26,137.00. The remaining allocated amount will be filed when Maizeland Road Project is complete. The final submission for the 2008-2009 CHIPS reimbursement is in March, 2009.
5. Road inventory, including the addition of three new Village Streets (Morgan’s Way, Laura Lane and Reilly Lane) is being prepared by Highway Superintendent Dan Streib as a requirement for the CHIPS Program.
6. The current balance of the Scrap Metal Recycling Fund remains at \$1319.82. Since inception of this program in September, 2007, \$5,278.50 has been generated. Proceeds from this program goes toward purchasing tools/equipment for the Village Highway Department and is supplemented to the funds allocated to the Highway Department.
7. Correspondence between trustee Kovalchik and John Cummins (NYSDOT) took place on November 10, 2008 regarding the south bound lane of Route 9 at the north/west corner of the intersection of Route 9 and Route 199. The NYSDOT submitted a work order during the week of October 21, 2008 to remove a 100’ white line that has been confusing motorists into using the on street parking area as a left turning lane. The DOT expects the situation to be remedied in late November early December, 2008.
8. Mike Cotton and Mike Temple met with Mayor Cohen, Trustee Blundell and Assemblyman

Marc Molinaro to discuss the mid-block crosswalks along Route 9 on November 12, 2008. It was determined that all mid-block crosswalks on Route 9 (Broadway) will be removed with the exception of crosswalk located from Prince Street/South Broadway intersection between the Village Building and Hardscrabble Commons. ADA compliant curb cuts will need to be installed.

- Estimated cost:

A-W Coon and Sons, Inc., Contracting .....	\$10,865.00
(February 13, 20908)	
Proposed Funding	
Dormitory Authority – Multi-Model Grant .....	\$ 9,600.00
(received 6-22-05)	
Balance Remaining .....	\$ 1,265.00

## WATER

Trustee Gilfeather read water report for the month of October: 2 bacteria samples were taken for October 2008, lead and copper results were forwarded to DCHD, thank you letters were sent for lead and copper sample participants. Met with Trustee Gilfeather on rehabilitating the wells and a generator. A meeting was set up with the Village Engineer, changed water meter as requested for Holt-Elizabeth Street, located shut off at 25 Fraleigh street as requested, attended meeting with Trustee Gilfeather and the Village Engineer Mark Day on a generator and rehabilitating the wells, water tap was complete on Firehouse Lane for Henry Webster, average daily usage 273,548. Arvine Coon stated that wells number 12 & 13 should be tested. Currently they yield 70-200 gallons a minutes and the yield should be higher. Flow testing should be done. An engineered well should be put out to bid. The Village will purchase a 100 KW propane – the Village is currently renting and this is not cost efficient. David Groth suggests installing an oil generator. Dutchess County Health Department wants propane. Old generator will be put out to bid. A public hearing is scheduled for December 1, 2008 at 7:00 to discuss the purchase of a generator. The Village will accept three bids for this generator. David Seymour stated a generator fueled by diesel bid should be submitted. Bucky then stated the County will not endorse a diesel generator.

## **CELEBRATIONS**

Trustee Blundell was pleased with a very successful Halloween celebration. Thanking the Red Hook School and the Red Hook Police. Winterfest is December 6<sup>th</sup> – from 12-6 – Trustee Blundell is asking for the use of the Village Hall between the hours of 1-3. All were in favor.

## **RESOURCE RECOVERY**

Trustee Blundell read the RR report for the month of October: commingle 4.47T @ \$ 120.14, cardboard 6.48 @ \$ 70.57, garbage 20.37 @ \$ 1,817.57. The shared services agreement between the Village of Tivoli and Red Hook has come to a close. Tivoli has looked at their local needs and felt they need more flexibility in pick-ups plus some new board members and they feel it is not logistically and financially working for them. Tivoli shared services three weeks in October and will be billed accordingly. Mayor Cohen was consulted and the Inter-Municipal agreement will allowed to cease, per its wording. Village Attorney Kelly Flood-Myers will be notified of the mutual cancelation of this agreement and will follow up with a letter to the Village of Tivoli voiding this contract. Both municipalities were pleased with the over-all program but one on intent was to seek a recycling truck based on the shared services strengths. Two years of grant applications for a dedicated recycling vehicle were not successful and the current equipment used was aging and would need replacement if a joint program continued. Trustee Blundell made this in the form of a motion. Trustee Trapp seconded. All were in favor.

Trustee Trapp reminded all residents of the “Hugs for Home” program and goods are needed during this holiday season.

## **PLANNING AND ZONING**

Trustee Trapp read the planning and zoning report for the month of October: 6 building permits, 2 municipal searches, 5 orders to remedy, 9 inspections. \$935.00 was collected in fees. CEO Sam Harkins will attend 2 code classes to maintain his certification. Planning Board Chairman Dan Wheeler will remove Randy Haddad from any site plan applications until the current violations are complied with.

Trustee Trapp made a motion to appoint Gerald Jamieson as co-chair of the planning board. Trustee Kovalchik seconded. All were in favor.

## **ANDERSON COMMONS - ATTORNEY SCOTT VOLKMAN**

Scott Volkman presented the Village Board with a short up- date on the Anderson Commons project: This has been a 2-3 year project. Both the Town and Village have approved the planning end of this project. The Village has lead agency in regards to the sewer treatment plant, therefore a Transportation

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Corporation had to be formed. The Village has a new Attorney Kevin Bryant specifically for this project. A deadline is approaching and the plans should be signed and finalized. Phase I will consist of 8 building lots. Phase II is 45 TND which are cluster homes and the sewer treatment plant. This sewer treatment plant has been approved by DEC and Dutchess County Department of Health. Should be signed by December 10<sup>th</sup>. Trustee Gilfeather inquired if this should have a public hearing - Mr. Volkman stated no. Jeff Martin (Village Attorney) has already approved the changes with the Town. There were no major changes, just clarifications. Mr. Volkman will submit a resolution before December 1<sup>st</sup> meeting. Trustee Kovalchik has requested a copy of each legal document to be submitted to the Clerk's office.

### **GARDEN STREET – NOISE COMPLAINT**

Trustee Gilfeather read a letter submitted by Patricia Grassi and Nancy Austin of Garden Street dated October 24, 2008. This letter is in regards to a request for the Village to adopt a local law on the use of motorized vehicles for recreational purposes within the Village limits. A copy of this letter is on file. There must be a public hearing for a new proposed local law. There is currently no law in the Village Code in regards to recreational vehicles. Trustee Gilfeather stated that the Mayor will discuss with Village Attorney, Kelly Flood-Myers. There should be a proposal in place for the December meeting. Ms. Grassi thanked the Board for acting so promptly.

Trustee Trapp noted for the record Village Code - Section 130-4 Radio and Other Mechanical Devices. This section of law should be copied to the Village Attorney.

Red Hook Fire Company – Gary Coon questioned the Board on the status of LOSAP. Mr. Coon feels that an investment company should be chosen and in place for this program to move forward. This will be discussed in December.

Harold Fell – where is the stage agreement – Trustee Gilfeather stated that it was in the hands of the Village Attorney. Also, Mr. Fell wanted to be put on the record for questioning the turning lane in front of Neko's Pharmacy. This is not a turning lane and the State painted the road and indicated a turning lane.

Trustee Trapp will meet with Central Hudson to discuss street lighting and how the Village can conserve energy. David Seymour spoke up and stated he has a street map light and would be happy to share this map with Trustee Trapp.

Trustee Blundell reviewed a letter the village received from William Steinhaus stating sales revenues are down and mortgage tax is down 30% and all municipalities should adjust their budgets accordingly. We are at the 5 month point in the budget year and suggestion is to review planned income vs actual costs.

Trustee Blundell and Kovalchik requested status of a letter that Village Attorney Kelly Flood-Myers will send on a highway personnel issue.

Steve Zarcheck asked if the State will notify residents when they mill crosswalks. Trustee Gilfeather stated it was doubtful. Trustee Blundell stated that he put crosswalk signs out for the Halloween celebrations for safety. It cost \$43,000.00 to make crosswalks compliant. County Legislator will seek some financial assistance. The Village is attempting to promote a walk-able Village.

A complaint was made in regards to West Market Street – an old water repair blacktop has heaved. Bucky will be notified to repair.

Trustee Kovalchik made a motion to pay bills after audit. Trustee Trapp seconded. All were in favor.

Trustee Kovalchik made a motion to adjourn. Trustee Blundell seconded. All were in favor.

Submitted by



Cynthia Cole  
Clerk/Treasurer