

**Village of Red Hook
Village Board Meeting
July 7, 2008
7:30 PM**

Present: Mayor Cohen, Trustee Trapp, Trustee Kovalchik, Absent: Trustee Blundell & Trustee Gilfeather.

Meeting opened at 7:30 with the Pledge of Allegiance.

Trustee Kovalchik made a motion to accept minutes from June 2nd and June 19th. Trustee Trapp seconded. All were in favor.

TREASURER'S REPORT

Mayor Cohen read the Treasurer's Report for the month of June: Balances are as follows: General \$ 779,789.93, Water \$ 14,409.64, T & A \$ 6,738.58, Resource Recovery \$ 5,079.42, Petty Case \$ 50.00, Village Green 1,845.11. Bills to be paid: General \$ 138,362.77, Water \$ 24,458.21, T & A \$ 3,322.41, Resource Recovery \$ 10,323.76. Trustee Trapp made a motion to accept the Treasurer's Report. Trustee Kovalchik seconded. All were in favor.

POLICE REPORT

Mayor Cohen read the Police Report: 71 registered complaints, 98 uniform traffic tickets, 4 parking tickets, 10 accidents investigated, 11 arrests, 3922 miles patrolled.

WATER

Mayor Cohen read the Water Report: 2 bacteria samples were taken and sent to lab, changed water meter at 10 Phillips Street as requested, repaired water main leaks on Kent Road and South Broadway in front of White Horse Liquor, Average daily water usage for June 294,533

NO GARBAGE REPORT WAS SUBMITTED

INTERMUNICIPAL TASK FORCE (ITF)

Trustee Kovalchik read the monthly report as follows:

1. Two community meetings were held (June 6, 2008 – Village of Tivoli and June 18, 2008 – Elmendorph Inn) with invited land owners to discuss the Proposed Agriculture Business District. Meetings with individual land owners continue at the ITF's weekly meetings to incorporate alternatives and revised proposals for this district.
2. Preparation of the Proposed Intermunicipal Central Sewer and Waste Water Treatment System Facility Plan began June 13, 2008. A start-up meeting followed on June 27, 2008. Representatives from USDA Rural Development, NYS Environmental Facilities Corporation,

Dutchess County Planning and Development, Dutchess County Water and Waste Water Authority, Dutchess County Legislature, Town of Red Hook, Village of Red Hook and land owners attended. The scope of services, as prepared by C.T. Male, was discussed (refer to attached Proposal for Engineering Services).

3. Proposals are being sought to assist the Village of Red Hook in preparing amendments to our Comprehensive Plan. These amendments are to include the Proposed Traditional Neighborhood District and revisions to the General Business District. The ITF's proposals and recommendations were presented to the Village Trustees on June 19, 2008.
4. Zoning proposals from the ITF's Centers and Greenspaces Plan, including the Traditional Neighborhood District, Affordable/Workforce Housing Component, Incentive Zoning and the Conservation Subdivision Regulations are currently being reviewed by Town Attorney, Christine Chale and Greenplan, Inc. Final language is expected soon for Dutchess County Department of Planning and Development and the Town of Red Hook Board's review.

**VILLAGE OF RED HOOK
VILLAGE GREEN COMMITTEE**

Trustee Kovalchik read the monthly report as follows:

1. There were no committee meetings for the month of June.
2. Brenda Cagle and Trustee Liaison Brent Kovalchik reviewed the Greenway Conservancy Small Grant Program Application. Applications are due by September 8, 2008, and are to be used to enhance recreational trails. Grants will range from \$1,000-\$5,000 for projects involving or located in one municipality, and up to \$10,000 for projects involving or located in two or more municipalities. This is a matching grant requiring 100% match of funds awarded.

**VILLAGE OF RED HOOK
HIGHWAY DEPARTMENT**

Trustee Kovalchik read the monthly report as follows:

1. The new compact tractor has been ordered through Keil Equipment. Delivery is expected between mid-July and mid-August. The original estimate has been revised as:
 - Original estimate \$ 23,564.08
 - Substitute hard cab for removable soft cab - \$ 900.00

- Added larger bucket \$ 274.00
- Revised Cost \$ 22,938.08**

2. A compact tractor has been rented for a period of one to two days at a cost of \$25.00 per day (rental equipment to be used until such time when new compact tractor arrives).
3. A tow-behind sprayer has been ordered. This piece of equipment can be attached to be zero-turn or new compact tractor and will be used to spray weeds of sidewalks, sides of streets (i.e. Tower Street) and around base of water tower.
 - estimated cost \$ 260.00
 (this amount will be deducted from budget line item 5110.2 General Repair EQ-Highway)
4. The swales at #5-7 and #10-14 Margaret Street have been/or in the process of being repaired. Work started the week of June 16, 2008. This work is being funded by the 2008-2009 CHIPS Allocation (budget line item #5110.3) and approved by the Trustees on June 19, 2008.
5. A work permit application has been submitted to the NYSDOT for catch basin repairs at the intersection of Church Street/west Market Street and at the intersection of Elizabeth Street/East Market Street. Approval is expected from the NYSDOT by the week of July 1, 2008. This work is being funded by the 2008-2009 CHIPS allocation (budget line item #5110.3) and approved by the Trustees on June 19, 2008.
6. Painting of the Village Parking Lot stop bars is expected to begin the week of July 1, 2008 or as weather permits. This work has been approved by the Trustees on June 2, 2008. Funds for this work will be deducted from budget line item #5110.4 – General Repairs CE-Highway.
7. A letter of June 12, 2008, from a resident on Phillips Street has been received by the Village (see attachment). The shrubs in question have been trimmed twice by the Highway Department – once in Spring, 2007 to a height of 48” and again in early Summer, 2007 to a height of 42”. These plantings are on the Village street right-of-way. A request has been made by the resident to remedy the loss of some of the plantings due to over-pruning.

Page 4
Village Board Meeting
July 7, 2008

8. Estimates have been received (May, 2008) to pump and high pressure clean drywells and culverts:

\$1800 per 8 hour day

\$8000 per week

- Request to approve entire amount or portion thereof by Trustees

9. The current balance of the scrap metal recycling fund is \$3,150.33. This represents a \$2,200.00 increase from the May, 2008 balance. Since the inception of this program (September, 2007), \$5,139.30 has been generated to date. Proceeds from this program go toward purchasing tools for the Village Highway Department.

PLANNING & ZONING

Trustee Trapp read the Planning & Zoning reports: 3 building permits issued, 1 certificates of occupancy, 5 certificates of compliance, 5 municipal searches, 9 building inspections. 5 fire inspections, \$ 2,189.80 were collected in fees. CEO Sam Harkins must keep up certification for fire protection. Courses are being offered throughout the State. Some may require a one night stay in a hotel. Mileage and meals will also be reimbursed. Hugs From Home has shipped 4650 LBS to date. The subject of zoning revision will be discussed in the future. The Village of Red Hook made the final cut for Safe Routes to Schools Grants - 77 applicants were submitted and the Village was one of two selected as a finalist. These funds will be for cross walks, sidewalks, blinking lights in the amount of \$ 202,880.00.

Uniform Fire Protection – Mayor Cohen made a motion for a supplement to the Title 19 Uniform Fire Prevention and Building Code has been enforced retro to Local Law 1-2006. Trustee Trapp seconded. All were in favor.

BIDS – Sealed bids were opened for the John Deer 755 and snow blower attachment: 1. Patrick Distefano - Tractor \$ 5,178.78, snow blower \$ 378.78. 2. Dave Bayliss – tractor \$ 1,201.00 3. Rogers Auto Sales – tractor \$ 1,280.00, Snow blower \$ 60.00. Bid was awarded to Patrick Distefano for a total of \$ 5,557.56.

Mayor Cohen accepted a letter of resignation from Village Attorney Jeffrey Martin.

Mayor Cohen made a motion to appoint Kelly Floor-Myers as Village Attorney to fill Jeff Martins term which ends on April 1, 2009. Trustee Trapp seconded. All were in favor.

Mayor Cohen stated that recently there was a drainage break along Rt. 9. A NYS DOT Foremen stopped by and told Mayor Cohen that the State used to clean these drains. Mayor Cohen has submitted a letter to the state requesting that all drains along state roads in the Village be cleaned.

Harold Fell inquired in regards to the "No-Parking" signs on West Market – he feels they are confusing. Mayor Cohen stated that Dan Streib is having new signs made and should be installed by the end of the week.

George Beekman feels it is more important to focus on the water department rather than a sewer system. Trustee Kovalchik stated that a sewer system is 2-3 years away and the roads will not be torn up in preparation for the sewer system. This will allow all businesses to remain open while construction is going on. Trustee Trapp feels that water system needs attention but we must also have a sewer plan in effect. Harold Fell inquired about the tax payers being allowed to vote on the sewer system. Trustee Kovalchik stated that only the users would be allowed to vote.


Rockwell Irons is requesting a crosswalk at the intersection of Amherst St. and Rt. 9. There is a new farm stand at this intersection which will make the traffic problem worse. Trustee Trapp stated that when the Migarelli site plan was finalized there was a stipulation that there would be an entrance and exit. Jay will discuss with Sam Harkins. This site plan was treated as a home occupation.

Linda Bard – Fisk Street – Problem exiting onto Fisk, poor visibility due to over grown brush. Also, traffic is moving very fast. Mayor Cohen will contact the Police Department requesting they patrol Fisk St. Also, Highway Foreman Dan will be notified to cut the shrubs on Fisk St. Ms. Bard is not happy with the Village Tax bills – not reader friendly. Mayor Cohen will sit with Ms. Bard after the meeting.

Trustee Trapp made a motion to pay bills after audit. Trustee Kovalchik seconded. All were in favor.

Trustee Kovalchik made a motion to adjourn. Trustee Trapp seconded. All were in favor.

Meeting adjourned at 8:20 PM

Submitted by 

Cynthia Cole
Clerk/Treasurer