

**VILLAGE OF RED HOOK  
VILLAGE BOARD  
JUNE 2, 2008**

Present: Mayor Cohen, Trustee Gilfeather, Trustee Trapp, Trustee Kovalchik, Trustee Blundell

Trustee Blundell made a motion to accept the minutes from May 12<sup>th</sup> and 21<sup>st</sup> with the following changes: Court annual report grant was for two computers and a magnetometer and omit the word dittoed. Trustee Trapp seconded. All were in favor.

**TRUSTEE REPORTS**

**TREASURER'S REPORT**

General Fund Balance, \$ 58,413.60, Water \$ 9,059.46, T & A \$ 31,073.37, Resource Recovery \$ 3,058.64, Petty Cash \$ 46.20, Village Green \$ 2,168.58. To be paid General \$ 131,311.67, Water \$ 44,655.41, T & A \$ 2,801.60, Recourse Recovery \$ 14,679.80. Trustee Blundell made a motion to accept the Treasurer's report. Trustee Kovalchik seconded. All were in favor.

**POLICE**

Mayor Cohen read the police: 80 registered complaints, 121 uniform traffic tickets (92 Village, 25 Town, 4 Tivoli), 2 parking tickets, 12 accidents investigated, 9 arrests made.

**VILLAGE GREEN**

Trustee Kovalchik read the May, 2008 Report for Village Green:

1. There were no committee meetings for the month of May.
2. Jen Melitski and Trustee Liaison Brent Kovalchik met to review and discuss the Application for 2008 Urban and Community Forestry Grant on May 15, 2008. The funding provided by a successful acceptance of this application will be used for tree pruning and maintenance of the 226 trees planted in the Village by the Village Green Committee and volunteers.

**INTERMUNICIPAL TASK FORCE (ITF)**

Trustee Kovalchik read the May, 2008 Report for ITF:

1. The request for \$70,000 from the NYS Department of State Shared Municipal Services Incentive Grant was denied. This was a joint Town/Village of Red Hook application to fund the costs of providing a Facility Plan for additional funding opportunities for the Proposed Intermunicipal Center Sewer and Waste Water Treatment System. The funds were to pay for costs associated with an engineering report (\$34,500), SEQRA and environmental assessment report (\$3,200), and legal fees for intermunicipal agreements

(\$30,000). Alternative funding mechanisms have been sought to provide \$34,500 for the engineering portion of the Facility Plan. Funding has been committed by the following entities:

- \$7,500 – Village of Red Hook
- \$5,000 – Town of Red Hook (5-28-08)
- \$7,000 – Dutchess County (5-29-08)
- \$15,000 – United States Department of Agriculture Rural Development Fund

C.T. Male Associates will provide services for the engineering report beginning in June 2008.

2. The ITF will be holding two community meetings with invited land owners to discuss the Proposed Agriculture/Business Districts. The meeting times and locations are as follows:
  - June 6, 2008 (8:00 am) – Tivoli Village Hall
  - June 18, 2008 (7:00 pm) – Elmendorph Inn, Red Hook
3. A request from the Village of Red Hook has been received to hold a community meeting for the Village residents. The purpose of this meeting will be to present and review recommendations and proposals as illustrated in the Centers and Greenspaces Plan. A date, established by the Village of Red Hook Board of Trustees, is forthcoming.

## **HIGHWAY**

Trustee Kovalchik read the May, 2008 Report for the Village Highway Department:

1. Trash cans customized by the students of Red Hook High School were received on May 16, 2008. Thanks are extended to faculty advisor, Christin DeMayo, students who participated, and Superintendent, Paul Finch, for their participation. The customized containers, along with the fourth can from Linden Avenue Middle School, are on display in the Red Hook Village Building Lobby. This was a joint community project with the Village of Red Hook and Red Hook Central School District.
2. Comparative costs to sell the decommissioned Police Department vehicle for scrap metal were obtained. It was determined that the bid received to purchase the vehicle was higher. The vehicle will be sold to the successful bidder as agreed to by the Village Board on May 12, 2008.
3. “No Parking Anytime” signs have been installed at 81-85 West Market Street. This no-parking zone is located on the north side of West Market Street along the Maizeland wall.
4. The new designation of Elizabeth Street (between Elizabeth Street going to Thompson Street west to Firehouse Lane) has been noted. New street signs and a new stop sign, located on

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the northwest corner of Elizabeth Street/Firehouse Lane intersection (across from the Agway driveway) has been installed.

5. Trees were removed on May 20<sup>th</sup> & 21<sup>st</sup>, 2008 at the following locations:
  - Bird Street – 3 trees
  - Fraleigh Street – 1 tree
  - Memorial Park – 1 tree
  
6. It has been requested the “do not enter” sign, currently located on Prince Street across from the eastern Village Parking Lot entrance, be relocated further east. Concerns involve vehicles exiting the Village Parking Lot are turning east on a “one-way” portion of Prince Street to North Broadway.
  
7. A list of drywells, swales and sidewalks to be repaired has been submitted by Superintendent, Dan Streib. Estimates from three bidders have been requested. Estimates are as follows: Funding for these repairs will come from the CHIPS allocation. (refer to attachment “A”; item #3 will not be funded by the CHIPS allocation, item #6 is currently being engineered, estimates forthcoming.
  
8. An estimate has been received to repaint Village Parking Lot stop bars, two crosswalks on Linden Avenue, two crosswalk on Park Avenue, and one crosswalk on Prince Street at the Village Building.
 

\$2,400.00 – Easystreet Cleaning (May 23, 2008) – see attachment “B”
  
9. Estimates have been received to pump and high-pressure clean drywells and culverts.
  - \$1,800.00 per 8 hour day
  - \$8,000.00 for one week to clean all Village drywells and culverts

Request to approve entire amount or portion thereof by Trustees

10. Trustees to consider sharing the cost of a pumping/high pressure cleaning vehicle with other local municipalities. Approximate cost for a used vehicle, currently on line, is \$15,000.00 or best offer (possibly \$10,000.00 – compare with rental costs of item #9).
  
11. The Village Highway Department **needs** a compact tractor to replace non-functioning existing John Deere Tractor. Estimates, as presented at January, 2008 Trustees Meeting are as follows:

- Kubota with 60" bucket and 51" front snowblower ..... \$29,075
- Case with loader bucket and front mounted snowblower ..... \$25,057
- Furd New Holand with 54" bucket and snowblower ..... \$25,961
- John Deere with 53" bucket and 47" snowblower ..... \$22,091 \*\*

Request to approve by Trustees – sale of existing “out-of-commission” tractor and parts can be used to defray new purchase costs.

**\*\* preferred by Highway**

12. The current balance of the scrap metal recycling fund is \$950.33. Since the inception of the scrap metal program in September 2007, \$2,939.30 has been generated to date. Proceeds from this program go to purchasing tools for the Village Highway Department.
13. The main streets (Broadway/Market) have not been swept. The State’s equipment is not working properly and the Town can only do it after 7:00 am (cars are already on the streets). Estimates to hire street sweeping company: \$400.00 - \$500.00

Estimates were submitted for the following from A. W. Coon and S. J Lore Contractors:

- # 1 Margaret Street
- # 2 Park & Church Street
- # 3 Village Building Repair
- # 4 Church & West Market Street
- # 5 Elizabeth & East Market Street

Items # 1 & 2 were awarded to SJ Lore – Item 4 & 5 awarded to A. W. Coon  
Item # 5 will be included into the Village Hall renovations and low bid was A. W. Coon.  
Trustee Gilfeather made a motion to accept these bids. Trustee Trapp seconded. All were in favor.

# 8) Repaint of stop bars in Village Parking Lot and handicap area and 6 cross walks as requested by Dan Streib. Only bid submitted was from Eaststreet Cleaning for \$ 2,400.00. Trustee made a motion to accept this bid. Trustee Blundell seconded. All were in favor. Mayor Cohen added the stipulation that the County should be repainting the stop bars on Linden Ave.

# 9) Cleaning of drywells and culverts: Mayor Cohen has requested a hold put on this discussion until the next board meeting.

# 11) Compact Tractor: Four bids were received with Keil Equipment being the lowest with a John Deere with 53 " bucket and 47 " snowblower for \$ 22,091.00 – Trustee Kovalchik would like to sale of the old tractor to go towards the purchase of new & \$ 5,000.00 to come from snow DC # 91696. Trustee Trapp questioned the purchase of a used tractor. Mayor Cohen stated he feels you then have to deal with repairs. Trustee Blundell would like the highway department to share with Tivoli's tractor. Trustee Kovalchik stated that Dan feels the tractor is too big.

# 13) Street Sweeper – will be discussed next month.

## **WATER**

Trustee Gilfeather read the water report: 2 bacteria samples were taken and sent to lab, Annual Water Quality Report was prepared, met with engineer and representatives of Ulster Savings Bank, Met with Mayor Cohen and Trustee Gilfeather on problem with pump panel, average daily usage for the month 303,000.

Trustee Gilfeather read the Annual Quality Review report of which a copy is on file. Trustee Gilfeather commended Bucky & Wendy Coon on their work on running the water department.

## **RESOURCE RECOVERY**

Trustee Blundell read the resource recovery report as follows: commingle 5.34 T @ \$ 4,314.00 Cardboard/newspaper 6.35 T @ 141.52, garbage 22.82 T @ \$ 2008.16.

The Village was denied a shared service grant with the Village of Tivoli for a recycle truck. Highway Foremen Dan Streib is requesting the board consider the purchase of a tarp to put over the dump truck – to stop debris from flying on garbage day – this is a cost of \$ 1,000.00. Mayor Cohen would like to discuss this next month.

## **CELEBRATIONS**

Trustee Blundell submitted a schedule for the community stage schedule for the month of June. June 8<sup>th</sup> the Basement Boys will perform at Abrahams Park. Trustee Blundell would prefer that the Village have control of the stage and where it is scheduled to be and donations should be made for the use of the stage. Trustee Blundell would like to have WKZE use the stage in exchange for air time to promote concerts in the Park. Trustee Blundell should be the advisor for the stage. The Highway Department should be compensated for their time for transporting and setting up the stage – this should come out of donations for the use of the stage. The stage is not a licensed vehicle. Mayor Cohen would like to set up a meeting with Trustee Blundell and Harold Fell to discuss the four concerts scheduled for this summer.

Trustee Blundell has been in touch with Marshall and Sterling to discuss the renewals – the underwriters have not submitted quotes as of this time.

**PLANNING AND ZONING**

1. On behalf of Hugs from Home, I would like to thank everyone that made donations. We packed and sent 245 lbs. of assorted supplies to our troops in (7) boxes. I would request that everyone that is watching on PANDA please remember the troops by dropping something at the Village building. The packages are generally sent at mid month. The items that are really appreciated are moist wipes, coffee, movies (DVD), good quality candy and travel size toiletries.
2. The Dutchess County Planning Federation presented the Village of Red Hook with a recognition award for historic renovation of the Village Building. Paul Vosburgh, architect for the Village, made a presentation to the attendees on Monday May 12, 2008. The presentation was very well received and I was told that the Village Building was the best project presented.
3. I have been attempting to contact Mr. Jim Brudvig, of Bard College, to discuss the colleges involvement in the "green lot" adjacent to Key Bank, in the Village. Actually speaking to Mr. Brudvig, either by phone or by email, has been somewhat difficult. Several weeks ago I received a phone call from Fred Feldman, of Bard College also, who explained to me that Mr. Brudvig asked him to act as a coordinator in the process of setting meetings between the Village and the College on this matter. It seems, at least up to now, that Mr. Feldman is experiencing similar difficulties in communicating with Mr. Brudvig on this matter. I will continue to work on connecting and meeting with Bard.
4. Sam Harkins and I meet on a regular basis to discuss and review the general operations and issues that arise in the Planning, Zoning and Building Departments. At our last meeting, we discussed a possible section in our Zoning Code that is not consistent with NYS law. This is in the area of apartments and our requirement of owner occupation. We are researching the case law in this area and will report back as we conclude our investigation. There are of course additional issues, but they are of a minor scope and mostly of an internal nature.
5. We also spoke on the revisions to the Village Zoning Map. We would like to be put back on the agenda for this review on the August meeting if possible.
6. As you all know the "Safe Routes To School" grant was sent in and I asked that a call be placed as a follow up. The grant awards will be announced on September

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7. 29, 2008. I think that the Village has a very good shot at getting this badly needed funding.
8. I would like to thank all of those involved in the May 10<sup>th</sup> Apple Blossom Festival. The day was great as was the crowd. There is a reference to the brush permit price on the Spring Newsletter on the website. The price is listed as \$5.00, this should be revised to limit confusion.
9. Brent and I will resume our work on the Subdivision Regulations and the TND codes and work toward completion by early fall.
10. I would like to wish Bob Feller a speedy recovery.

Trustee Trapp read the planning and zoning report: 10 building permits, 1 certificate of occupancy, 2 certificates of compliance, 4 municipal searches. \$ 1,988.42 was collected in fees. Trustee Kovalchik stated that he attended the zoning board meeting that Victor Behoriam chaired. This was the first meeting since Trustee Kovalchik left this seat and wanted to commend Victor for such a fine job.

A letter of resignation was submitted from OIC Jared Griffin, effective June 1, 2008. Patrick Hildenbrand is currently a full time police officer that will move into the OIC position. Trustee Trapp made this in the form of a motion. Trustee Blundell seconded. All were in favor.

#### **RESOLUTION # 14-2008**

Knollwood Commons at Red Hook Condominium Project: Application was submitted requesting for the name of the entrance road to be named Reilly Lane. This has been accepted by 911. Trustee Gilfeather made a motion to approve the name only of Reilly Lane at Knollwood Commons. Trustee Blundell seconded. All were in favor.

#### **RESOLUTION # 15-2008**

2007-2008 Urban and Community Forestry Grant – To apply for a 50 % matching grant not to exceed the amount of \$ 13,610.00 – for tree pruning and maintenance project. Trustee Trapp made this in the form of a motion. Trustee Blundell seconded. All were in favor.

#### **RESOLUTION # 16-2008**

Health Deductible – Mayor Cohen presented health insurance deductible & drug reimbursement. Not to exceed -highway employees is \$ 1,000.00 – police and office \$ 750.00. Receipts must be

submitted to the Village Clerk for reimbursement. Trustee Blundell made this in the form of a motion. Trustee Kovalchik seconded. All were in favor.

Court copier: estimated from Konica Minolta – Bizhub 350 for 350 NYS contract # PC59463. Lease for \$ 169.00 a month. This copier was approved by the court staff. Court grant has a remaining \$ 1,027.44, this money will be applied towards the monthly rental. At the end of the contract the Village has the right to purchase the copier. Trustee Gilfeather made a motion to approve the lease of a new court copier. Trustee Kovalchik seconded. All were in favor.

Mayor Cohen announced the Town of Red Hook voted on May 28<sup>th</sup> 2008 to share the cost of one police patrol shift (4pm – midnight) for weekend coverage for the Town and Village of Red Hook. The Town has committed to the following: Tuesday 4 pm – midnight, Thursday 4pm – midnight, Sat or Sun (rotation) 4pm - midnight –cost shared with the Village.

Trustee Trapp submitted an estimate from PCA to install Microsoft Office Basic 2007 for the zoning secretary Sue Nandor in the amount of \$ 280.00. Currently the writing program is very old. This new program will become compatible with CEO Sam Harkins. Trustee Trapp made this in the form of a motion. Trustee Kovalchik seconded. All were in favor.

Mayor Cohen met with the Village Engineer Mark Day to review the site of the Red Hook Library pond and Maizeland Rd. There is currently a title search being done on the Library.

Brent Kovalchik made a motion to remove David Seymour from the Village Green Board and add Evelyn Krueger, Brenda Cagle and Jen Meleski. Trustee Gilfeather seconded. All were in favor.

Clerk Cole submitted a request from the Red Hook Area Chamber to sponsor a cook book called “A Taste of Red Hook”. ½ page ad is \$50.00. Mayor Cohen will approve this add and funds to come from the Mayor’s line item.

Trustee Trapp - June 7<sup>th</sup> is a spaghetti dinner to help raise money for David Hart – a young man who has become ill. They are looking for volunteers and the Village Board is invited to help.

Trustee is requesting \$150.00 from celebrations to hire Firehouse Productions sound system for the concert to be held on June 8<sup>th</sup> in Abraham’s Park. Trustee Blundell made this in the form of a motion. Trustee Trapp seconded. All were in favor.

Marc Molinaro has scheduled a meeting at the Village Hall for June 26<sup>th</sup> at 2:00 pm do discuss “Shop Local”

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Marc Molinaro gave the Village of Red Hook a Certificate of Merit for the DC Planning Federation Historical Award on the Village Hall renovations.

Harold Fell inquired on the status of the purchase of the Village Parking Lot. Mayor Cohen stated that there has been no progress.

Evelyn Krueger questioned when the Tree City USA plaque would be hung and where is the flag pole that holds the Tree City USA flag. Mayor Cohen stated that this will be considered this summer. Also, since road repairs on Fraleigh Street were completed, Ms. Krueger's home gets the road run off after a rain storm – is it possible for the Village engineer to review? Also, the water shut off on her front lawn was damaged during snow removal. Lastly, why such a large jump in the tax bill? Mayor Cohen stated that the Village Hall was a public safety concern: mold, mildew, asbestos – these conditions must have been dealt with.

Trustee Gilfeather stated that the water system is also very old and in need of many repairs.

Pat Holden of the Red Hook Inn stated that she is impressed with the Village Board and their ability to communicate with each other, and how aggressive the Village Board is in seeking grants. Ms. Holden stated the Firehouse Plaza run off drains into the pond and did the planning and zoning department approve this during the planning stages?

Pat \_\_\_\_\_ questioned where does the water runoff go from to? Trustee Trapp explained that it is all self contained.

Linda Bard questioned the Board if the Village received a letter from the NYS DOT to stop pumping water from the pond into the street. Mayor Cohen confirmed we did receive this letter. Fastracks donated the use of the pump. Ms. Bard also inquired as to why the tax rate went up so high and why the public was not notified for the renovations of the village hall or had the right to vote on these renovations. Clerk Cole stated that all the legal procedures were followed by the law. Notices were posted in the local newspapers. There were also several public hearings. Ms. Bard inquired as to whether the Village tax payers will pay for the gutters that drain onto the sidewalk on the north side of the building. She feels it was an engineer error and should be fixed by the architect at no charge. Mayor Cohen stated that this is on the table for discussion at this time.


George Beekman inquired as to when the Verizon tower would be updated. Mayor Cohen stated that it is the works and should be installed within the next few months.

Bucky Coon asked if the road repairs were at prevailing wage? Any road repair where CHIPS money is being used must be at prevailing wage.

Trustee Gilfeather made a motion to pay bills after audit. Trustee Blundell seconded. All were in favor.

Trustee Gilfeather made a motion to adjourn (9:30 pm). Trustee Blundell seconded. All were in favor.

Submitted by,

  
Cynthia Cole  
Clerk/Treasurer