

**Village of Red Hook
Village Board Meeting
March 3, 2008**

Present: Deputy Mayor Gilfeather, Trustee Blundell, Trustee Kovalchik
Absent: Mayor Cohen and Trustee Trapp

Deputy Mayor Gilfeather opened the meeting at 7:30 with the Pledge of Allegiance.

Trustee Blundell made a motion to accept the minutes from February 4th & 14th 2008. Trustee Kovalchik seconded. All were in favor.

Deputy Mayor Gilfeather and the Village Board made a motion to leave the next page in memory of fifteen year old Alexandra Gravino, a freshman at Red Hook High School who died suddenly in a car accident on March 1, 2008. Several other students were injured in this car accident.



IN MEMORY OF

ALEXANDRA GRAVINO
DIED TO SOON

TREASURER'S REPORT

Trustee Gilfeather read the Treasurer's report for the month of February 08: Balances as follows: general - \$ 2,585.45, water \$ 50,576.47, T & A \$ 7,153.09, resource recovery \$ 820.23, petty cash \$ 46.20, Village Green \$ 2,168.58. Bills to be paid: general fund \$ 81,525.13, water fund \$ 244,022.30, T & A \$ 972.58, resource recovery \$ 5,370.60. Operating statement reports were submitted and are on file for review. Trustee Kovalchik made a motion to accept these reports as read. Trustee Blundell seconded. All were in favor.

POLICE REPORT

Trustee Gilfeather read the police report for the month of January: 62 registered complaints, 96 uniform traffic tickets, 49 parking tickets, 13 accidents investigated, 2 arrests, 3143 miles were patrolled.

HIGHWAY

Trustee Kovalchik read the highway report for the month of February:

HIGHWAY DEPARTMENT
MONTHLY REPORT
February, 2008

1. Estimates have been received from VanKleeks Tire of Hudson, New York to fill the backhoe tires. The estimates include:

-	Front tires 249 lbs. of foam @ \$1.50/lb	\$ 747.00
	(for each tire)	
-	Rear tires 75 gallons of liquid calcium @\$1.50/gal.	\$ 225.00
	(for each tire)	
-	Labor and travel	\$ 240.00
	 TOTAL	 \$1,212.00

**Trustees to approve expenditure*

2. The following tools have been purchased with revenue from the scrap metal recycling program:

Porter Cable Sawsall	\$ 149.99
Two-ton long reach floor jack	donated
TOTAL	\$ 149.99

The current balance of the scrap metal recycling fund is \$535.52. All new tools have been included in the revised Highway Equipment Tool Inventory.

3. Estimates have been received for a diesel powered Toro ZTR mower from Conway's Lawn and Power Equipment, Inc.

Estimate Price	\$17,256.00
Less Special Discount	- 4,832.00
Less Trade-In of existing mower	- 4,212.00
TOTAL	\$ 8,212.00

In accordance with the Village of Red Hook Highway Department Transportation Equipment Life and Usable Vehicle Life Replacement Plan of May, 2007, the mower was scheduled to be replaced in 2007. This is based on NYSDOT Office Fleet Administration and Support Data. Cost and time of replacement to be considered for the 2008 budget.

4. Additional sand for snow removal needs to be purchased. Cost per delivery is \$550.00.

****Trustees to approve expenditure.***

5. Landfill brush lot needs to be chipped and ground. Approximate cost is \$10,000.00. Cost to be included in the 2008 budget.
6. Request from Highway Superintendent, Dan Streib, to hire a full-time or seasonal part-time employee. An alternate would be to hire a full-time employee at a cost shared by the Village of Red Hook and Tivoli. Comparative costs are as follows:

Part time (without benefits) \$12.50 x 20 hours =	\$ 250.00/week
\$12.50 x 1040 hours =	\$13,000.00/year

Full time (with single health insurance, retirement & comp. insurance) \$34,000.00

Full time (with family health insurance, retirement & comp. insurance) \$43,000.00

- 7. Estimates have been received to install ADA compliant curb cuts. The estimates are as follows: (see attached)

Sun-Up Enterprises, Inc. \$43,000.00
AW Coon and Sons, Inc., Contracting \$36,430.00

These are being included in a NYSDOT "Safe Routes to School" grant application currently being prepared by Trustee Jay Trapp.

- 8. A letter of February 19, 2008, was received from a resident at 20 Maizeland Road, for the Village Trustees to address road drainage from coming onto her property. A spring to summer schedule is to be considered (see attachment).
- 9. A letter was received from New York Assemblyman, Marcus J. Molinaro, on February 20, 2008 in response to Village letter of February 4, 2008 requesting the State to increase our Consolidated Local Street and Highway Improvement Program (CHIPS) allocations. The Proposed 2008-2009 allocation of \$24,520 represented a 4.06% (\$1039.00) reduction from the 2007-2008 amounts.
- 10. It is requested that the Village Board consider creating new, or expanding existing, reserve accounts for highway, resource recovery, snow removal vehicles and snow removal.

**INTERMUNICIPAL TASK FORCE (ITF)
February, 2008**

- 1. Mayor David Cohen and Trustee Brent Kovalchik met with Roger Akeley, Commissioner of Planning, and Beth Doyle, from Dutchess County Planning and Development on February 8, 2008. Strategies involving implementation, location and phasing of the proposed Intermunicipal Central Sewer and Waste Water Treatment System were discussed.
- 2. Mayor David Cohen and Trustee Brent Kovalchik met on February 14 2008, with Paul Gunther, President of the Institute for Classical Architecture and Classical America (ICA & CA), and Kathryn Slocum, Development Consultant, to discuss preparation of a Pattern Book of Red Hook Village Homes and Commercial Buildings. These will be

based on existing Village precedents and incorporated as architectural standards for the north Traditional Neighbor District and General Business District Infill Development Plan. Funding opportunities are currently being sought through the New York State Council of the Arts with the assistance of the ICA & CA and the Urban Design Associates.

3. Mayor David Cohen and Trustee Brent Kovalchik met with Thomas LeGrand, President of the Dutchess County Water and Waste Water Authority, on February 15, 2008. Benefit Assessment Districts involving operating and maintenance costs to users and future users were discussed. Follow-up telephone conversations with Bridget Barclay, Dutchess County Water and Waste Water Authority, and Gary Male, Managing Engineer, of C.T. Male Associates, were conducted for further review and strategy recommendations.
4. Grant applications to provide funding for the Intermunicipal Sewer and Waste Water Treatment System, Facility Plan continues to be developed. These include:
 - Pre-Development Planning Grant (\$7500.00) – United States
Department of Agriculture, Rural Development
 - Emergency and Imminent Community Water Assistance Grant (\$150.00) – United States
Department of Agriculture, Rural Development

As of February 22, 2008, the Federal Government has removed funding for this program.

5. Michael Cohen, New York State Commissioner on Local Government Efficiency and Competitiveness contacted Trustee Brent Kovalchik to learn more about the Intermunicipal Task Forces initiative and planning efforts currently underway to provide public sewers and address land-use/growth strategies. A letter is being drafted to respond to his requests for information.
6. The Town Board of Red Hook has successfully reviewed the Affordable/Workforce Housing Standards. These will continue to be reviewed by the Red Hook Town Attorney and Dutchess County Department of Planning and Development for future Implementation.
7. The ITF is currently revising and presenting, to the Red Hook Town Board, its recommendations for an Agricultural Business District.

**VILLAGE GREEN COMMITTEE
MONTHLY REPORT
February, 2008**

A meeting was held on February 21, 2008 (see attached minutes).

Items discussed included:

- mapping one quadrant of the Village. Mapping of existing tree location are to update and correspond to the inventory as provided in the Village Forestry Management Plan
- spring planting – various new tree locations discussed
- budget

A meeting was held on February 28, 2008 with Tom Brodhead and Alison Roddy of the NYSDOT to review the NYSDOT Annual Landscape Development Contract. Locations in the Village and Town, as well as tree species were discussed. The NYSDOT will be staking locations as soon as winter weather breaks. (March – April, 2008). Approval by property owners has been received. Over 50 trees will be planted and one year of tree maintenance will be provided by the NYSDOT.

The following trees have been scheduled to be removed. Removal time is variable with weather conditions and equipment availability.

These trees are in the following locations:

- Lutheran Church – 2 trees on South Broadway
- Town Hall – 3 pine trees on the south side of Town Hall
- Merritt Bookstore – 1 tree on East Market Street
- 57 Fraleigh Street – 1 tree
- Memorial Park – 1 tree

A letter was received on February 6, 2008 from United States Senator Hillary Rodham Clinton applauding the Village of Red Hook on receiving the Tree City USA recognition from the National Arbor Day Foundation (see attached).

Trustee Kovalchik would like to have the Tree City USA plaque displayed at the Village Hall.

WATER

Deputy Mayor Gilfeather read the water report for the month of February:

2 bacteria samples were taken and sent to lab, met with Morris Associates on Ulster Savings Bank project, met with Mark Graminski on Knollwood Commons project, average daily water usage for the month was 263,793.

RESOURCE RECOVERY

Trustee Blundell read the resource recovery report for the month of February: commingle 5.62T - \$ 148.58, newspaper 6.69 T - \$ 70.71, garbage 22.52T \$ 1976.64

CELEBRATIONS

March 22, 2008 will be the Spring Egg Roll – this will be held at the Red Hook Central Middle School. A letter has been submitted from Church Street Nursery School in regards to closing off Prince Street for Apple Blossom Day and Hardscrabble Day. This request has been granted in the past. Trustee Blundell made a motion to approve this request contingent on the hours to be closed. Trustee Gilfeather seconded. All were in favor.

PLANNING AND ZONING

Trustee Gilfeather read the planning and zoning report which was submitted by Trustee Trapp.

1. On behalf of Hugs from Home, I would like to thank everyone that made donations. We packed and sent in excess of 350 LBS. of assorted supplies to our troops. I have noticed that the box is empty now, so please spread the word to make donations when you can (possible to add a sentence to the Village Web site).
2. The Dutchess County Planning Federations is preparing to vote on the 2007 Award Nominations and the winners will be announced at that time. The Village building has been the subject of very positive discussion.
3. The format for the awards presentation will be different this year. The awards will be presented at a meeting in which the award recipients gives a short presentation on their project. The planning and zoning members that attend the meeting will receive education credits for attendance. Also, dinner will be provided. Dates will be announced.
4. Brent and I have been working on the New Village Subdivision Regulation as well as the RND Regulations. It is a long and detailed process.

5. We are in the process of crafting another grant in an effort to get funds to encourage an increase in the amount of students that walk or ride bicycles to school by creating safer, more accessible routes to school.
6. As you all know we have submitted for a Hudson River Valley Greenway grant to assist the Village in securing the vacant lot adjacent to Key Bank. If we are successful in our efforts and we do begin to plan a true Village Green, I would like to suggest that we engage the schools in our design appropriate class or classes and pose a design competition for the Village Green design. I would be willing to donate a small cash award for the selected winner.

1 building permit, 1 certificate of occupancy, 1 certificate of compliance, 5 municipal searches, 1 court appearance, 7 inspections, and \$775.00 was collected in fees.

Trustee Gilfeather commended the Village Board, Clerk Cole and office staff for their efforts and hard work in obtaining grants.

PANDA

Mark Durand and Kathy Hammer were present from Panda. A Panda budget was submitted for review. Mark Durand would prefer to further discuss this when the Village has their budget workshop.

Deputy Mayor Gilfeather scheduled a budget workshop on Saturday March 15th at 4:00 pm.

Verizon Wireless Resolution:

Deputy Mayor Gilfeather read a resolution # 4-2008 requesting to add an additional antenna to the Water tower on Tower Street. This resolution has been forwarded to the Village Attorney, Jeffrey Martin. Trustee Blundell and Trustee Kovalchik inquired if SEQRA needed to be done. Also, there is mention of a 14' x 34' portion of land that is needed within the towers perimeter. Trustee Gilfeather tabled this discussion until review from Village Attorney and David Groth (Village hired broker) is complete. Also, more of an explanation of this land in mention is required.

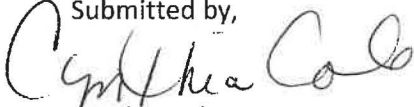
Deputy Mayor Gilfeather made a motion to approve \$6.06 to be paid to Linda Keeling from the Hardscrabble Fund for telephone calls made in the planning of Hardscrabble Day. Trustee Kovalchik seconded. All were in favor. Also, Ms. Keeling has submitted a foil in regards to the Village's sexual harassment policy and needs to know why she has not received a response. Clerk Cole has forwarded this foil request to the Village Attorney and a response is pending. Trustee Gilfeather has a new sample of an updated sexual harassment police which is being reviewed. The Village currently does have a policy in place. Ms. Keeling questioned why the back door is unavailable during board meetings. Trustee Gilfeather stated that this will be fixed for the next meeting. There is a handicap door opener on both the inside and outside of this entrance. Also, why is their snow and ice on the north side of the Village Hall?

Red Hook Fire Company members, Shawn Ball, Mike Burnett, Robert Frey and Gary Coon were present and informed the board that all member files are available for review for the LOSAP program.

Trustee Blundell made a motion to pay bills after audit. Trustee Kovalchik seconded. All were in favor.

Trustee Blundell made a motion to adjourn. Trustee Kovalchik seconded. All were in favor.

Submitted by,



Cynthia Cole
Clerk/Treasurer