

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
MAY 12, 2014
7:00 PM**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Norris, Trustee Zacharzuk, Trustee Trapp, and Clerk Cole.

Mayor Blundell opened the meeting with the Pledge of Allegiance.

Mayor Blundell made a motion to approve minutes from the April 14th Public Hearing and Board Meeting and April 24th Workshop. Deputy Mayor Kovalchik seconded the motion. All were in favor.

- **Red Hook Central School Budget Discussion** – Present: Superintendent Paul Finch and Bruce Martin. Superintendent Finch stated Red Hook is still the school district of choice. Red Hook had six teachers voted “Master Teachers”. The budget came in under the tax cap with some funds taken from the fund balance. State Aid increased, several retirees and an enrollment dip will keep the tax increase at 2.02%. School vote is May 20th with a bus proposition of \$270,000.00. Two Board seats are up with four people running for these Board positions. Enrollment is slightly down to 1,985 students.
- **Red Hook Public Library** – Library Director Erica Freudenberger presented the Board with the library proposition, which will be up for vote on May 20th. Funding has not kept up with the pace with growth. The 414 funding is flat and rants and donations are not enough. The Library has great volunteers and many have to time, services and programs. A Children’s Learning Garden Center had their grand opening on Apple Blossom Day. The Library is asking for an increase, which is a house assessed for \$250,000.00 will have an annual increase of \$11.46. Trustee Zacharzuk asked if the library could charge a fee for membership. Erica stated a public library cannot charge for membership, but they do collect late fees. Village of Tivoli Library Board Member Felcia Keesing presented the Village Board with their proposal, which is a joint referendum with Red Hook Library.

TREASURER’S REPORT

Treasurer Cole read the Treasurer’s Report as follows:

Account Balances	
General	\$ 59,602.20
Water	\$ 53,109.97
Trust & Agency	\$ 15,063.21
Materials Management	\$ 5,966.89
Petty Cash	\$ 56.96

Village Green	\$ 3,260.41
Hardscrabble	\$ 2,298.28
Health Insurance	\$ 2,298.29
Capital Projects	\$ 356.67

Monthly expenses

General	\$ 93,701.61
Water	\$ 15,778.14
Trust & Agency	\$ 15,063.21
Materials Management	\$ 2,730.68

Clerk Cole stated \$2,427.91 of unpaid water accounts were re-levied onto the 2014-2015 tax bills. The tax bills will be printed this week. Trustee Trapp made a motion to approve the Treasurer's Report. Trustee Norris seconded. All were in favor.

WATER

Trustee Zacharzuk read the following Water Report: Total output was 7,172,000 with a daily average of 231,000 gallons per day; April 2013 output was 6,669,000 gallons, for a daily average of 222,000 gallons; 55 gallons of liquid hypochlorite solution were used; (32) 5 gallon jugs of hypochlorite were delivered. On April 20th there was a main break on South Broadway across from Firehouse Lane. The break was repaired and service was restored.

Mayor Blundell presented the Board with a power-point on the aging water system. Currently we are pumping 40% more than in sales. The water system was constructed in the 1930s and is at the end of its useful life. System is failing and Phase I is complete with a 0% impact on the budget (remaining is capping old wells and installing a fence). The cost of a second phase of renovations to the water system is \$3.8 million for 30 years at an interest rate of 3.25%. Phase II will include a new water tank and replacing water lines, administration, legal and engineering fees. A senior water rate is again offered. A rate study of 846 customers and a rate increase in favorable (\$69.00 minimum). The last water increase was in 2005. On May 15th Mayor Blundell and Deputy Mayor Kovalchik will meet with the USDA for Phase II.

RESOLUTION 12-2014

Mayor Blundell made a motion to move forward with a 15% water rate increase and rate increases are as follows:

Article V – Section 195-26 0 – Adoption of Fees:

In August 2013 the Village Board adopted a conversion of the fee schedule that continued the existing rates, but converted the units of measure to gallons, due to the insertion of the new meters. That rate conversion left the electric surcharge as a separate billing line. Now that meters are all installed and we have had a chance to look at costs, planned projects and expenses we need to adjust our rates and incorporate the surcharge.

**WATER USAGE
GALLONS**

CHARGE

Usage up to 5,610	\$ 69.00 Minimum Charge/Base Usage
	\$ 59.00 Senior Citizens – qualifying
5,610 up to 22,440	\$.002850 per gallon, over base usage
22,440 up to 37,400	\$.003750 per gallon, over Tier I
37,400 up to unlimited	\$.004750 per gallon, over Tier 2

Town of Red Hook rates will be doubled of the Village fees quoted above.
All other fee portions of the code section remain current and in force.

Deputy Mayor Kovalchik seconded this motion. All were in favor. Trustee Zacharzuk stated the old water structures are a problem. Mayor Blundell stated there is lead paint inside and outside of the Tower Street tower, but there is no fatigue in the tower.

RESOLUTION 10-2014

Deputy Mayor Kovalchik made a motion, Trustee Norris seconded.

Whereas, the Village of Red Hook intends to continue its water system upgrades and can apply to USDA-RD for grant/loan money for the Water Improvement Project, Phase II per Preliminary Engineering Report; and

Whereas, the Village of Red Hook seeks a preliminary funding determination from USDA-RD for Phase II; and

Whereas, the process involves review and signature of documents to pursue the application for the preliminary funding determination; and

Whereas, by municipal law the Mayor has executive authority.

Be it resolved, that Mayor Ed Blundell is fully authorized to complete and sign requisite USDA-RD documents as necessary to complete the Phase II application paperwork.

All were in favor.

8:38 PM – Trustee Trapp left the meeting due to discomfort from the surgery for the serious foot injury but wanted to be present for the prior votes.

POLICE

Mayor Blundell read the Police Report for the month of April: 252 Incidents, 110 UTTs, 21 arrests.

HIGHWAY

Deputy Mayor Kovalchik read the monthly report as follows:

1. The Village Highway Department is currently picking up lawn debris and brush pick-up. Brush and debris will continue being picked up every first and third Mondays of the month.

The Village brush lot east of the Village on Route 199 has been decommissioned.

Residents are reminded to place lawn debris and brush curbside. Please limit the size of brush piles to 6' x 6' x 6', with tree limbs/branches no larger than 8" in diameter. Please do not include tree trunks and debris from tree maintenance performed by private contractors.

2. The Village streets, parking lots and State Routes have been swept of gravel and debris from winter road maintenance. Work was performed by Community Custom Services on May 6, 7, and 8, 2014. The cost for this service (\$3,990.00) will be deducted from FY2013-2014 General Fund account # 5110.42 (Maintenance of Streets – Street Maintenance).
3. No scrap metal was sold during the month of April, 2014. Total revenue generated to date for FY2013-2014 is \$4,566.28. Since inception of the Scrap Metal Recycling Program in September, 2007, \$16,456.17 has been generated. Proceeds from this program go toward purchasing tools and equipment for the Village Highway Department. Residents and business owners interested in donating scrap metal can call the Highway Department at 845-758-8600 or the Village Clerk's Office at 845-758-1081. The Highway Department will assist property owners and residents by picking up their scrap metal upon request.

ITF

Deputy Mayor Kovalchik read the monthly report as follows:

1. Red Hook Sewer Project

- a. The completed MWBE Utilization Plan, Project Budget and Plan of Finance (Administrative Force Account/In-Kind Service Account Budget) were submitted to NYSEFC (Jim Ng) on April 30, 2014. The documents will be reviewed on May 15, 2014 by the NYSEFC Grants Committee and contracts will be issued for Red Hook Village signatures by May 20, 2014. Work can proceed anytime to date on the NYSDEC/NYSEFC Engineering Plan Grant (EPG).

The \$37,500.00 project cost (\$30,000.00 grant and \$7,500.00 in-kind services) will be used for a water quality test (surface and subsurface water bodies) and the preparation of an Engineer's Report. The Engineer's Report will be forwarded to the NYSEFC, once complete, for review, scoring and placement on the Intended Use Plan (IUP). The IUP determines priority ranking for Drinking Water and Clean Water State Revolving Fund (DWSRF and CWSRF) financing

(grants and loans) for capital funding considerations of water/wastewater projects in New York State.

2. Red Hook Water Projects

- a. USDA-RD/NYSEFC Phase I Water Project; Well Field Improvements and Water Meter Replacement Projects
 - The NYSDOH (Brock Rogers) approved the mandated provision for additional security of the Village well fields on April 30, 2014. USDA-RD (John Helgren) confirmed the requirement and approved the request Change Order (CO3) for the Red Hook Project. The additional cost will be deducted from the contingency account of the USDA-RD financing package for Phase I. A tentative meeting with USDA-RD, C.T. Male and Red Hook Village officials is scheduled for May 15, 2014.
- b. USDA-RD/NYSEFC Phase II Water Project: Storage Capacity and Distribution System Improvements
 - A meeting was held on May 2, 2014 to review the A-133 Audit and water rate adjustment considerations resulting from Phase II low interest loan determination from USDA-RD. Robert Flores (C.T. Male), Ed Blundell and Brent Kovalchik attended.
- c. 2013 CDBG – Water Supply/Source Project Grant Award
 - A revised proposal was submitted to Dutchess County Department of Planning and Economic Development to reconsider a revised scope of work. The previous scope of work included improving abandoned Wells #5 and #6 on the decommissioned brush lot location. The proposed revised scope of work will provide for a new well at the existing Firehouse Lane well field site instead of improving abandoned Wells #5 and #6. This new proposal may save approximately \$100,000.00 and provide for a higher yield well. The proposal is to be reviewed in May, 2014 by the CDBG Committee at DCDoP&ED. The anticipated completion date to drill and provide control/monitoring hook-ups is December 31, 2014. A meeting to discuss these revisions was held on May 2, 2014. Robert Flores (C.T. Male), Jim McIver, Ed Blundell, Brent Kovalchik and Anne Saylor (via telephone) attended.
- d. Consolidated Funding Applications
 - A meeting was held on May 2, 2014 to discuss application submissions for two (2) CFA funded projects.
 1. Green Innovation Grant Program (GIGP) for “green” stormwater management improvements of the Municipal Parking Lot, once ownership by the Village is secured. Previous paving or bio-swale proposals and costs were discussed.
 2. NYSDOS Government Efficiency Grant for improvement to a portion of the existing water main on South Broadway.

Robert Flores, Jim McIver (C.T. Male Associates), Ed Blundell and Brent Kovalchik attended.

e. Hoffman Farms TND Proposed Development

- A meeting was held on April 23, 2014 to discuss a proposed water district for the proposed Hoffman Farms Residential Development on Old Farm Road in the Town of Red Hook. District formation, ownership, operating and maintenance responsibilities were discussed. Also discussed were the logistics of the Village of Red Hook’s supply, storage capacity and infrastructure’s requirements and ability to possibly provide water to this proposed development.

Sue Crane (RHT Supervisor), Hank Van Parys (RHT Water Commission), Harry Colgan (RHT Councilmember), Bridget Barclay (DCWWA), Robert Flores (C.T. Male Associates), Ed Blundell and Brent Kovalchik attended.

3. Intermunicipal Task Force (ITF)

- a. The ITF met on April 4, 11, 18 and 25, 2014. Procedure for determining a “Certificate of Appropriateness” for properties located in the proposed Historic Landmarks – Overlay District and current Hamlet District were discussed. Road specifications for Red Hook Town Road, not included in the Traditional Neighborhood District, were also discussed.

VILLAGE GREEN

Deputy Mayor Kovalchik read the monthly report as follows:

1. The current balances of the Village Green Committee’s related budget accounts, as of April 30, 2014, are as follows:
 - Community Beautification – Contractual Expenses (# 8510.4)
Balance \$ 2,096.30
 - Shade Tree – Contractual Expenses (# 8560.4)
Balance \$ 4,280.00
 - Village Green Committee Checking Account
Balance \$ 3,260.41
2. There were no Village Green Committee Meetings held during the month of April, 2014.
3. National Arbor Day Celebrations and the reading of the 2014 Arbor Day Proclamation occurred on Saturday April 26, 2014 at Richard Abrahams Memorial Park. Deputy Mayor Brent Kovalchik read the Proclamation. Volunteers proceeded to plant nine (9) trees throughout the Village.

- 4 trees – Municipal Parking Lot
- 4 trees – Veterans’ Memorial Park
- 1 tree – Garden Street

A luncheon at the Red Hook Town Hall was provided for the Village’s and Town’s tree planting volunteers.

Thank you to all of the volunteers who helped to plant trees and prepare the luncheon. Thank you, also, to Michele Decker for volunteering her time to dig and prepare the sites for new tree plantings and to the Village Highway Department for assisting with preparation and tree/mulch on-site deliveries.

4. On April 14, 2014, the Village Board of Trustees reappointed Brenda Cagle, Jeffrey Urbin and David Pearson to the Village Green Committee.

EDC/CPF-FPAC/ZRC/SSC/RHT/CLGC

Deputy Mayor Kovalchik read the monthly reports as follows:

Red Hook Town Economic Development Committee (EDC) – Monthly Report
April, 2014 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. An EDC Meeting was held on April 9, 2014 at the Red Hook Village Building. The following items were discussed:
 - Master Calendar/Website – the “Red Hook Events Calendar” will feature links to all civic, educational, service, business and religious organizations in Red Hook. These “links” include categories such as: shopping, historic sites, arts, entertainment, farming, dining, etc. and will list individual sites to various organizations’ events.
- b. An EDC Meeting was held on April 23, 2014 at the Red Hook Village Building. The following items were discussed:
 - Reviewed major categories of the “Red Hook Events Calendar”.
 - Dutchess County Legislator hosted Dutchess Deputy Commissioner of Strategic Planning and Economic Development, Ron Hicks. Ron Hicks discussed the Four “Rs” Future for Dutchess County (Reform, Retain, Reinvest and Recruit).

Community Preservation Fund/Farmland Protection Advisory Committee (CPF/FPAC) – Monthly Report
April, 2014 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF/FPAC Meetings held during the month of April, 2014.

Red Hook Town Zoning Review Committee (ZRC) – Monthly Report
April, 2014 – Brent Kovalchik – RH Village Representative/Member

- a. A joint ZRC and Red Hook Town Ag and Open Space Committee Meeting was held on April 10, 2014. The following items were discussed:
 - Definitions of Agricultural Fence and Spite Fence were discussed.
 - Required use, permitting of Agricultural Fences in the Town’s Ag/Business District.

Town of Red Hook, Villages of Red Hook and Tivoli Shared Services Committee – Monthly Report
April, 2014 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. A Highway Shared Services Study Committee Meeting was held on April 15, 2014 at the Red Hook Town Hall. The following items were discussed:
 - Project status and updates: Data collection, Interviews with Highway/DPW Superintendents and Committee Input were discussed. This includes: Financial Resources (budgets), Human Resources (employee information), Equipment/Facilities (equipment inventories) and Materials (inventory and consumption rates). Past shared services studies/intermunicipal agreements/comprehensive and transportation plans/etc. are also included.
 - Next meeting of the Committee is scheduled for May 21, 2014.
 - Additional information regarding the Study’s status can be accessed with: <http://redhook.roundoutconsulting.com>.

Red Hook Together – Monthly Report
April, 2014 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. A Red Hook Together Meeting was held on April ____, 2014 at the Red Hook Village Building. The following items were discussed:
 - Bard College Center for Civic Engagement
 - i. May 2, 2014 – Final Performance/Event of the “Big Read” featuring the book “Housekeeping” was held at the Fischer Center.
 - ii. Volunteer Fair is being organized.
 - Bard Branches
 - i. The program is seeing greater attendance and now has more student participants than tutors.
 - ii. Summer Camp (July 7-10) – students, ages 10-13, will be making modifications to their favorite video games and advancing their computer skills.
 - Red Hook Area Chamber of Commerce
 - i. May 1, 2014 – held their annual Golf Tournament.
 - Red Hook Community Arts Network

- i. Currently planning for the installation of the Sculpture Expo 2014 (SE14).
- ii. May 7-8, 2014 – High school juried arts show. Entries will be juried by RHCSA Art Teachers.
- iii. May 22-June 22, 2014 – “Landscape Interpretations: Past, Present, and Possible”; a juried painting exhibition juried by Albert Shahinian.

Red Hook Library Children’s Learning Garden Committee – Monthly Report
 April, 2014 – Brent Kovalchik – RH Village Representative/Member

- a. A clean-up/preparation day was held on Saturday May 3, 2014.
- b. Grand Opening of the Children’s Learning Garden is scheduled for 1:00 pm on May 10, 2014 (Apple Blossom Day).

Sixth Annual Red Hook Spring Clean-up – Saturday May 3, 2014

- a. Jen Norris, Ed Blundell and Brent Kovalchik participated in this event. “Materials were managed” (garbage was picked up) through the Village’s General Business District.

PLANNING AND ZONING

Mayor Blundell read the Planning and Zoning Reports for the month of April: 10 building permits were issued, 1 certificate of occupancy, 4 certificates of compliance, 4 municipal searches, 16 inspections. \$4,225.00 was collected in fees - \$2,500.00 was Knollwood Commons water hook-up.

May 2014

Past Events: The Big Read wrapped up this month. There were 35 events in 5 libraries over 5 weeks which celebrated Marilynne Robinson’s “Housekeeping” with book discussions, art exhibits, children’s programs, performance and panels. Thank you to local sponsors Oblong, Upstate Films, Rhinebeck Performing Arts Center, and the Bard Fisher Center. Over 250 books were given away with close to 50 donated for library circulation.

Apple Blossom Day was this past Saturday. Miraculously, the weather held off until exactly 4pm. Congratulations and thank you to the Red Hook Rotary who organized the event.

Upcoming Events: Saturday, May 17, from 1-4 there will be a bike rodeo at the Red Hook High School Parking Lot. This is presented by the Red Hook Village Police Department, Red Hook Village, and 5th grade Girl Scout Troop 10210. This is a “Get Moving” Journey for 5th grade Girl Scout Troop 10210 who have worked very hard on this project. There will be helmet checks to make sure your helmet has the perfect fit.

There will be free bike tune-ups by the Bard Bike Co-op and community volunteers to make sure your bike is ready for the road. Finally there will be an obstacle course to refresh your biking skills. This event is free and open to all ages.

Once your bike and bike skills are in shape, on Sunday, May 18 from 12:30-3 is the 5th Annual "Tour De Red Hook", another great family friendly event. Registration is at the Red Hook Rec Park. There is free ice cream at the end of the event.

The Memorial Day Parade will be Monday, May 26, presented by the VFW.

Library Services: A reminder that along with the school budget vote May 20 are propositions for both the Red Hook and Tivoli Library. Both libraries are an integral asset to our community and both deserve your vote. You are able to vote in favor of both libraries, as both are in the Town of Red Hook.

Materials Management: For the month of April, we sold \$3,310.00 in tags and paid out \$1,170.87. We had 10.55 tons of garbage and 6.32 tons of single stream recycling. Reminder, we have our spring cleaning tag sale going on through the end of May, buy 10 blue or red tags at the Village Hall and get one free.

FACILITIES

Trustee Zacharzuk stated the new computer back-up program, cloud based, is complete and working.

PLACE MAKING

Mayor Blundell asked DM Kovalchik to describe the recent art exhibit.

Deputy Mayor Kovalchik stated a Bard student on Apple Blossom Day had 500 balloons attached to mason string in Memorial Park "Gateway Blossom".

RESOLUTION 11-2014

RBC Wealth Management LOSAP Resolution:

BE IT RESOLVED, that the Mayor, Deputy Mayor, Clerk/Treasurer or any one of such officers, be and they are hereby fully authorized and empowered to purchase, invest in, acquire, sell, assign, transfer, or otherwise dispose of any and all types and kinds of securities including, but now limited to, stocks, bonds, debentures, notes, rights, options, warrants, certificates of every kind and nature whatsoever; and to enter into agreements, contracts and arrangements with respect to such security transaction whether or with securities related individuals or agents; to execute, sign or endorse on behalf of and in the same agreements and to affix the corporate seal on same.

I further certify that the authority thereby conferred is not inconsistent with the Charter or By-Laws of this Corporation, and that the following is a true and correct list of officers of this Corporation as of the present date: May 12, 2014.

Mayor Blundell made a motion to approve Resolution 11-2014. Trustee Norris seconded. All were in favor.

OTHER BUSINESS

- Section 200-16-B-2-b Red Hook Zoning Code needs an update to reflect SEQRA law, which needs Public Hearing. Planning Council Victoria Polidoro submitted text review. Mayor Blundell asked the Board to review memo from Attorney Polidoro and further discussion will he had in June. A Public Hearing was scheduled on June 9th at 7:00 PM. Deputy Mayor Kovalchik made a motion to approve the Public Hearing. Trustee Norris seconded. All were in favor.
- No overnight parking – (snow). Mayor Blundell stated the law should be reworded, not working for business owners. Mayor Blundell made a motion to schedule a Public Hearing for June 9th at 7:00 PM to further discussion. Deputy Mayor Kovalchik seconded. All were in favor.
- Robert Flores (C.T. Male) stated a Public Hearing should be scheduled for the CFA application. Mayor Blundell made a motion to schedule a Public Hearing on June 9th at 7:00 PM. Trustee Norris seconded. All were in favor.
- The May 15th Workshop has been cancelled.
- Don Finn asked Mayor Blundell about the police budget and why does not the Board meet with the Dutchess County Sheriff's Office to see what they have to offer. Mayor Blundell stated he met with the Sheriff three years ago and had detailed discussions. We are always looking at options in all departments but there is not an automatic savings in cost and needs/services have to be analyzed.

Deputy Mayor Kovalchik made a motion to pay bills after audit. Trustee Norris seconded the motion. All were in favor.

Deputy Mayor Kovalchik made a motion to adjourn the meeting at 9:30 PM. Trustee Norris seconded. All were in favor.

Submitted by,

Cynthia Cole
Clerk/Treasurer