

**VILLAGE OF RED HOOK
MONTHLY BOARD MEETING
JUNE 11, 2018**

Mayor Blundell opened the meeting with the Pledge of Allegiance at 7:00 pm.

Mayor Blundell made a motion to approve minutes from May 14th and 17th. Trustee Trapp seconded. All were in favor.

7:00 pm Public Hearing - 4 month moratorium on changes at automotive service stations and demolition over 120 square feet - which is an extension of the 6 month moratorium that was adopted on 12-11-17.

Trustee Trapp made a motion to open the Public Hearing at 7:05. Trustee Kovalchik seconded. All were in favor.

Trustee Trapp read the Local Law (LL) for the record - The 239-M referral is not back from the County yet. Mayor Blundell stated the Board will not vote on said LL tonight. Mayor Blundell opened the public hearing for public comments. Mayor Blundell made a motion to close the public hearing. Trustee Kovachik seconded this motion. All were in favor.

Regular Business

Sally Dwyer-McNulty stated recently the RHCS D posted signs at both the Middle and High School prohibiting against pets on school property. Sally contacted Superintendent Paul Finch and he stated it became a health issue due to dog waste and some children were afraid of dogs. Sally also submitted a petition with 57 signatures in protest of this new rule. It is being recommended that the current signs be replaced with more reasonable signs stated - pick up after your dog - or no pets during school hours and events. Amy Husten of Fraleigh St. is a member of the DLT Committee and is also in favor of different signs. Sally also discussed topic with other municipalities which have no dogs on the track. DM Kovalchik questioned who would enforce the rule? Mayor Blundell and the Board had discussed this in a prior workshop and will draft a letter to the school in regards to changing the signs.

Bard Bus - Ray and Phyllis Keeler thanks the Board for their quick action in regards to the Bard bus on Village Streets. Mayor Blundell met with Bard (Mr. Jeff Smith). The Village will pass a resolution to create a bus stop area to facilitate the new bus route.

Red Hook Fire District

Fred Cartier presented the Board with the following report:

EMS- 62

Fire - 37

A certificate of insurance for the building was submitted

LOSAP points are posted and will be submitted to the Clerk after 30 days.

TREASURER'S REPORT

As submitted by Clerk/Treasurer Chiarella

ACCOUNT BALANCES

General Fund	\$ 410,150.43
as of 5-31-18	\$ 271,000.89
Water Fund	\$ 147,585.11
as of 5-31-18	\$ 154,254.85
Trust & Agency	\$ 35,178.58
Materials Mgt.	\$ 495.75
Petty Cash	\$ 75.00
Village Green	\$ 3,331.78
Hardscrabble	\$ 4,623.84
Health Insurance	\$ 4,026.27
Capital Projects	\$ 00.00

MONTHLY EXPENSES

General Fund	\$ 70,339.14
as of 5-31-18	\$ 113,316.67
Water Fund	\$ 5,155.54
as of 5-31-18	\$ 11,333.74
Trust & Agency	\$ 35,178.58
Material Mgt.	\$ 3,208.15

Treasurer Chiarella stated FEMA fund for storm Stella were received for \$ 17,846.39. Mayor Blundell had processed the detailed paperwork and indicated this amount is to be supplemented by a NYS share too.

DM Kovalchik made a motion to accept the Treasurer's report as submitted. Trustee Norris seconded this motion. All were in favor.

POLICE

Mayor Blundell presented 2 proclamations for Officers Sterritt and Officers Ferry for administrating NARCAN to a person with a drug overdose which saved her life. Both Officer Sterritt and Officer Ferry were not present due to a scheduling conflict.

May totals:

	Village	Town	Tivoli
352 Incidents	246	96	10
95 Incidents	60	35	

PLANNING AND ZONING

Trustee Trapp read the following planning and zoning report:

12 Building permits

3 Certificate of Compliance

2 Municipal Searches

1 complaint

\$ 935.00 was collected in fees

Trustee Trapp stated there will be training in Millbrook on June 14.

MATERIAL MANAGEMENT

For the month of May, we sold \$2678.50 in tags and paid out \$1424.83. We had 12.17 tons of garbage, 4.78 tons of single stream recycling and .18 tons of contaminated recycling. We are discussing with UCRRA the possibility of having to return to co-mingled and can/glass recycling, rather than continuing single stream. This is a national issue, with China leaving the market and other countries not able to take in the volume of recycling produced.

EVENTS

Hardscrabble Day is Saturday, September 15.

The library will have their kick off "Red Hook Rocks!" 5-8 PM Friday June 15th, their third annual summer front-porch concert series at Red Hook Public Library! The series is comprised of three free live outdoor concerts, over the course of June, July and August.

Participants are invited to bring blankets or chairs and picnic dinners to relax on the lawn. The library will provide fresh lemonade and shade tents. All ages are welcome and no registration is necessary.

The second and third concerts in the "Red Hook Rocks!" series are set for 5-8pm on July 20th and August 17th; the third Fridays each month. In case of rain, concerts are pushed to the fourth Friday of the month.

The Red Hook Senior services committee is having a food drive on Tuesday, June 19, from 1-3 and 6-8 for children in our district on the reduced breakfast and lunch program.

Trustee Norris stated there will be info in the newsletter informing residents of a recycling increase to be \$ 75 @ T. The first of the year comingle will no longer be

stream lined. It will have to be sorted out. This discussion will continue at the workshop.

WATER

Trustee Laing read the following water report:

- During the month of May, the water treatment facility treated 5,906,000 total gallons, which is an average of 190,500 gallons per day.
- During the month of April, the water treatment plant used 50 gallons of sodium hypochlorite. The average daily use was 1.61 gallons per day.
- Trustee Laing gave a status report on the LED Street Lighting – A proposal dated June 8th was circulated. This proposal estimates a street light savings of \$ 52,353. A further discussion will be at the next workshop.

Economic Development Committee

EDC Meetings were held on May 9 and 23, 2018 at the Red Hook VFW and the Elmendorph Inn. The following items were discussed:

Updates, actions and member attendance at Red Hook Town Board Public Meetings and Public Hearings on May 8 and 30, 2018.

Discussed methods to “streamline” the Red Hook Town and Village Planning Boards and Zoning Boards of Appeals processes.

* Discussed and reviewed updates regarding Red Hook business marketing initiatives.

* Updates on the Village of Red Hook Sewer Project.

Town of Red Hook Zoning Review Committee (ZRC) – Monthly Report
May, 2018 – Brent Kovalchik – RH Village Representative/Member

a. There were no RHT ZRC Meetings held during the month of May, 2018.

Community Preservation Fund (CPF) Advisory Board – Monthly Report
May, 2018 – Brent Kovalchik – RH Village Representative/Member

a. There were no CPF Advisory Board Meetings held during the month of May, 2018.

b. The current balance of the Community Preservation Fund, as of May 31, 2018, is \$1,043,610.26.

Saw Kill Watershed Community (SKWC) – Monthly Report

May, 2018 – Brent Kovalchik – RH Village Board of Trustees Representative/Member

a. A State of the Saw Kill Forum was held on May 10, 2018 in the Red Hook Town Hall. The following items were presented and discussed:

- * Bacteria from sewage and its impact on the watershed.
- * Nutrients in the Saw Kill Watershed.
- * The effects of road salt on water quality and drinking water.
- * Mitigating flood risks.
- * How these issues collectively impact our drinking water and the watershed as a whole.

HIGHWAY

The Village Highway Department is currently picking up lawn debris and brush every first and third Monday of the month.

The Highway Department is preparing a list of projects to utilize the FY2018-2019 CHIPS, PAVE NY, and EWR (Extreme Winter Recovery) apportionments and cumulative rollover balances from the NYS DOT.

No scrap metal was sold during the month of May, 2018.

ITF

Red Hook Sewer Project – Phase I

Meetings were held on May 4, 18 and 25, 2018 in the Red Hook Village Building. Edwin Vopelak (C.T. Male), Victoria Polidoro (Rodenhausen Chale LLP), Doris Balacic-Scheuing, Ed Blundell and Brent Kovalchik attended. The following items were discussed:

Review and collect easements from property owners within the Sewer Service Area. Property owners were encouraged to submit signed and notarized easements by May 31, 2018. Property owners who have not submitted easements, may be subject to proceedings to acquire the easements through the authority of New York State and Red Hook Village laws.

The Village Clerk is available to notarize easements Monday through Friday from 9:00am to 4:00pm. Property owners with questions regarding their easement documents can request assistance from Village Engineer and Attorney. Village Officials, Engineer and Attorney are available for personal assistance every Friday from 10:00 – 2:00 in the Red Hook Village Building second floor conference room.

Reviewed outstanding documents that need to be completed prior to the advertisement for construction bid documents. These include:

- * USDA-RD Letter of Conditions (2/15/17).
- * NYS EFC comments of 3/14/18 regarding compliance with the Recommended Standards for Wastewater Facilities, and the NYS Stormwater Management Pollution Control (CWSRF) Regulations.

* NYS Department of Environmental Conservation (DEC) documents for the acquisition of the Red Hook Commons WWTP (re: memo of 4/30/18) regarding the transfer of the existing SPDES permit; delineation and validation of the wetland boundary to determine if a freshwater wetland permit is required; revisions, if necessary, of the NYS DEC environmental easement; possible on-site surveys to fully assess impacts on biological resources; and a determination by SHPO as a requirement of a complete application for any DEC permits for modification or expansion.

These documents are currently being reviewed and completed. Submissions to the required regulatory agencies are forthcoming.

A meeting was held on May 4, 2018 at the NYS DEC Region 8 Offices in New Paltz, NY to review the required documents and procedures regarding the acquisition of the Red Hook Commons Sewage Work Corporation existing wastewater treatment plant. Kelly Tuturro (DEC Regional Director), Rebecca Crist (DEC Environmental Permits), Ashley Welsh (DEC General Counsel), Meena George (DEC Division of Water), Arthur Crawford (DEC Division of Water), Ed Vopelak (C.T. Male), Victoria Polidoro (Rodenhausen Chale LLP), Ed Blundell and Brent Kovalchik attended.

Red Hook Water Project – Phase II

a. Meetings were held on May 18 and 25, 2018 in the Red Hook Village Building. Edwin Vopelak (C.T. Male), Doris Balacic-Scheuing, Ed Blundell and Brent Kovalchik attended. The following items were discussed:

- * Review work to be completed to decommission the existing Tower Street elevated water storage tank.

- * Complete final arrangements and prepare for the closing on the USDA-RD, NYS EFC Short Term Loan and the DWIIA Grant.

Intermunicipal Task Force (ITF)

Charlie Laing and Brent Kovalchik – RHV Representatives/Members

a. The ITF met on May 4 and 25, 2018 in the Red Hook Town Hall. The following items were discussed:

- * Red Hook Town Local Law “C”.

- o A Public Meeting was held on May 2, 2018 to address comments by residents and business owners of Upper Red Hook regarding the proposed RHT Zoning Amendments to the Hamlet Business District.

- o A Public Hearing was held at the RHT Hall on May 8, 2018 to listen to public comments regarding the proposed RHT Local Law C zoning amendments regarding food truck regulations, amendments to the RHT Traditional Neighborhood District, amendments to the Hamlet Business District and Formula Business regulations.

- o The Public Hearing of 5/8/18 was continued on May 30, 2018 in the RHT Hall. The Red Hook Town Board voted to approve Local Law “C” on May 30, 2018.

- o Discussed the RHT ZBA and Planning Board process as referred to the ITF by the Red Hook EDC.

o Reviewed uses currently adopted for the RHT Institutional District.

b. Bill O'Neil, Harry Colgan and Brent Kovalchik presented, "Natural Resource Preservation: The Red Hook Experience" to the PACE University Land Use Law Center's Land Use Leadership Alliance training session on May 11, 2018. The training sessions for ZBA, Planning Board Members and elected officials was held at the Orange County Arboretum in Thomas Bull Park in Montgomery, NY.

VILLAGE GREEN

The current balances of the Village Green Committee's related budget accounts, as of May 31, 2018, are as follows:

* Community Beautification – Contractual Expenses (#8510.4) Balance	\$2,124.40
* Shade Tree – Contractual Expenses (#8560.4) Balance	\$-6,350.00
* Village Green Checking Account Balance	\$4,404.33

There were no Village Green Committee Meetings held during the month of May, 2018.

The Village Highway Department is preparing a list of trees to be pruned or removed along Village street right-of-ways. The Village Green Committee will review the selected trees, confirm required action and submit recommendations to the Village Board of Trustees for consideration.

Mayor Blundell stated the funding for EVFC on Phase II water will close on June 7, 2018 – 1.5 Million after the WIIA grant.

Mayor Blundell made a motion authorizing a letter to be send to the RHCS D in regards to the recent signs banning pets on school property. The Village Board is in support of letter. DM Kovalchik seconded this motion. All were in favor.

Resolution #13- 2018

ZRC – reviewed moratorium resolution

MOTION TO SET PUBLIC HEARING FOR JULY 09, 2018 AT 7PM AT VILLAGE HALL

CODIFY BUS/SHUTTLE STOP LOCATIONS ON SOUTH BROADWAY AND WEST MARKET STREETS AND CREATE REGULATIONS IN THE MUNICIPAL PARKING LOT.

Whereas, the Village Board of Red Hook has decided to designate and assign bus stops with requisite no parking signage/markings on Rt 9 and Rt 199. Specifically, defining a southbound bus stop area at Rt 9 in front of Village Hall; a northbound stop on Rt 9 at Firehouse Plaza and a westbound stop at the corner of Rt 199 and St, John Street. (exact dimensions to be provided.)

Whereas, mass transit reduces the need for private passenger vehicle traffic and therefore reduces pollution and traffic in the village, provides residents with needed transportation and mutually benefits the village and travelers;

Whereas, the enforcement of a no parking /bus stop area violation requires inclusion of these zones in the village's Vehicle and Traffic Regulations, as codified, which requires the formal step of a public hearing;

Whereas, the Village needs to set regulations in the municipal lot to codify handicap parking, regulate use by commercial/livery parking and protect staff and EV charging stations;

Be it resolved that the Village of Red Hook will hold a public hearing at 7 pm on July 09, 2018 to take public comment on the matter. The Clerk is hereby directed to place the required notices in the official newspaper, The Kingston Daily Freeman.

Mayor Blundell made a motion to approve resolution 13-2018 as presented. DM Kovalchik seconded this motion. All were in favor.

Mayor Blundell made a motion to appoint Donald Cocker to CEO/ZEO. Hours to be held on Wednesday afternoon. Trustee Trapp seconded this motion. All were in favor.

RESOLUTION 14-2018

VILLAGE OF RED HOOK

A meeting of the Village of Red Hook was convened in public session at the Village Hall, 7467 South Broadway, Red Hook, New York on June 11, 2018. The meeting was called to order by Mayor Blundell and, upon roll being called, the following were present:

PRESENT:

ABSENT:

The following Resolution was offered by ___Blundell_____, seconded by
____Kovalcik_____, to wit:

RESOLUTION TO AUTHORIZE MAYOR TO SIGN SEWER EASEMENTS

RESOLUTION # 14- 2018

WHEREAS, the Village of Red Hook is establishing a municipal sewer system to serve the Village pursuant to Article 14 of the NYS Village Law; and

WHEREAS, the Village is seeking to construct the sewer system in phases with the first phase encompassing the general business district and contiguous areas (the "Sewer Project"); and

WHEREAS, a map and plan of the permanent Sewer Project, with plans and specifications for sewage treatment, has been prepared by C.T. Male Associates, dated February 15, 2017, last revised May 8, 2017, entitled, "Map, Plan & Report, Village of Red Hook Sewer System" (the Map and Plan"); and

WHEREAS, on February 8, 2016, the Village Board adopted a negative declaration, finding that the sewer project as proposed would not result in any significant adverse environmental impacts and that a Draft Environmental Impact Statement would not be prepared; an

WHEREAS, the Village has been obtaining easements over private property for installation of Phase 1 of the Sewer Project in accordance with the Map and Plan; and

WHEREAS, the Village has received the following partially executed easements, which have been reviewed by the project Engineer and Attorney for completeness: 1, 4, 7, 8, 10, 11, 16-20, 22, 26, 29, 31, 33-39, 42, 43, 46-49, 56, 58, 60-63, 65, 68, 69-1, 71, 72, 75-80, 84-88, 90, 91, 93, 96, 98-100, 105, 107-110, 112-116, 118, 120-122, V1, V5, V7 & V8 (the "Easements").

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Red Hook that the Mayor and Deputy Mayor are hereby authorized to execute the Easements and associated tax filing forms and cause them to be recorded in the Office of the Dutchess County Clerk.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute a hold harmless agreement consistent with the terms of the sewer easement with the Parish of St. Christopher and St. Sylvia.

Mayor Blundell made a motion to approve resolution 14-2018 as presented. DM Kovalchik seconded this motion. All were in favor.

PUBLIC COMMENTS

George Beekman asked does the Village own the property where the Fire House is located.

Mayor Blundell stated the Village owns the property and leases it to the Fire Department for the building, which was built in 1985 – it's a 50 year lease. In effect, the wording of the lease places us as landlord and therefore owner.

Trustee Trapp made a motion to pay bills after audit. DM Kovalchik seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 9:03. Trustee Norris seconded. All were in favor.

Submitted by,

Cynthia Chiarella
Clerk/Treasurer

