

**VILLAGE OF RED HOOK  
WORKSHOP MEETING  
JUNE 18, 2015  
7:00 PM**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Zacharzuk, Trustee Norris and Clerk/Treasurer Cole.

Mayor Blundell opened the meeting at 7:00 PM.

Technical Budget Item – no content change, we sought to standardize sub-codes across all departments in our last budget. However, upon entry into Quickbooks it will confuse future analysis since lines are moving and computer only sorts by line number and sub-code, not text. He is asking Treasurer Cole to change the budget back to the old sub codes in all funds. This will avoid a problem with back history with comparative reports.

Mayor Blundell stated July 4<sup>th</sup> is on Saturday, the offices will be closed Friday July 3, 2015 in observation of this holiday. Town is giving half-day Fridays in Summer but we will not since no ability to compensate for un-worked or accumulated time. Plus, we are really busy with limited staff.

Mayor Blundell also stated there will be scheduled for the month of July “Workforce Safety and Violence” training for all Village employees and volunteers and general management meetings.

IMA – Intermunicipal Agreement Implementation Assistance for Shared Highway Administration.

Both the Town of Red Hook and Village of Tivoli will pass this IMA tonight. Phase I of this grant has a balance of \$ 33,000 left to purchase tablets and a desktop to record data. Phase II of this grant is for (\$ 81,250.00) for 2015-2016 business process design and asset inventory.

**RESOLUTION 7-2015**

Mayor Blundell read the following resolution:

**RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERMUNICIPAL AGREEMENT FOR SHARED SERVICES REGARDING IMPLEMENTATION ASSISTANCE FOR SHARED HIGHWAY ADMINISTRATION WITH THE VILLAGE OF RED HOOK, VILLGE OF TIVOLI AND TOWN OF RED HOOK**

WHEREAS, the Board of Trustees of the Village of Red Hook has determined that entering into an Intermunicipal Agreement for Shared Services regarding Implementation Assistance for Shared Highway Administration between the Town of Red Hook and the Village of Red Hook and the Village of Tivoli, in substantially the form on

file with the Village Clerk (the "Intermunicipal Agreement"), is in the best interest of the Village; and

WHEREAS, the proposed action constitutes as Type II action which will not have an adverse effect on the environment;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Village of Red Hook, Dutchess County, New York (by the favorable vote of not less than a majority of all of the members of the Board) as follows:

1. The Mayor is hereby authorized and directed to execute the Intermunicipal Agreement in substantially the form on file with the Village Clerk, with such changes as shall be approved by the Mayor and which do not affect the substance thereof.
2. The Mayor, of Village Clerk, and the Town;s other officers, employees and agents are hereby authorized and directed for, and in the name and on behalf of the Village, to do all acts and things required or provided by the provisions of the Intermunicipal Agreement.
3. This resolution shall take effect immediately.

Mayor Blundell made a motion to approve Resolution 7-2015. DM Kovalchik seconded this motion. All were in favor. Trustee Zacharzuk stated all inventory should be bared code and tools included.

#### RESOLUTION 8-2015

Mayor Blundell read the following resolution:

#### AUTHORIZING THE SUBMISSION OF A JOINT TOWN AND VILLAGE APPLICATION TO THE 2015-2016 DUTCHESS COUNTY SHARED SERVICES GRANT PROGRAM TO FACILITATE SHARED HIGHWAY SERVICES

WHEREAS, The Village of Red Hook and the Town of Red Hook and the Village of Tivoli are independent entities with the common goal of providing for the heal, safety and welfare of their respective residents; and

WHEREAS; the town and the Village have, during the completion of a Highway Shared Services Study, identified shared highway administration services and activities as a possible option of achieving cost reductions and service improvements; and

WHEREAS, the Village of Red Hook proposes to serve as Lead Agency for a joint application to the 2015-2016 Dutchess County Shared Services Grant Program for the purpose of implementing shared highway administration services and activities, and proposed to enter into an Intermunicipal Agreement for Implementation of Shared Highway Administration on file with the Village Clerk (the "IMA")

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Red Hook, Dutchess County, New York as follows:

1. The Village of Red Hook is authorized to prepare and submit a joint Application in the aggregate amount of \$ 82,250 to the 2015-2016 Dutchess County Shared Services Grant Program on behalf of the co-applicants Town of Red Hook, Village of Red Hook and Village of Tivoli for the purposes of cooperatively

implementing shared highway administration and activities as outlined in the IMA;  
and

2. For purposes of the grant application, the authorized Village of Red Hook contact shall be Mayor Ed Blundell and the Authorized Village of Tivoli contact shall be Mayor Joel Griffith and the authorized Town of Red Hook contact shall be the Town Supervisor Sue T. Crane.
3. Mayor Blundell is hereby authorized and directed to execute and submit such documents as they shall deem necessary or advisable in support of the application for the 2015-2016 Dutchess County Shared Services Grant Program to provide for implementation of shared highway administrative services.

Mayor Blundell made a motion to approve resolution 8-2015. DM Kovalchik seconded this motion. All were in favor.

- Mayor Blundell asked the board's approval to have Michael Yonchenko make a Village video, which would include Pat Hildenbrand's trip to the Renegades baseball game. The cost would be \$ 500.00, funded from Celebrations. All were in favor.
- Mayor Blundell made a motion to convene into executive session for personnel reasons. Trustee Zacharzuk seconded this motion.
- Mayor Blundell made a motion to reconvene from executive session at 8:00PM. DM Kovalchik seconded this motion. All were in favor.
- Mayor Blundell made a motion to appoint two new part-time police officer, Katherine Davies & Garry Tuma Jr. Both have finished Phase I and will begin Phase II within 2 weeks. This appointment comes with a one year probation period. DM Kovalchik seconded this motion. All were in favor.
- Purchase of Key Bank parking lot – CT Male did a Phase I study which showed potential old gas tank off site but adjacent. They are showing Sanborn maps and in the 1923 map a symbol for gas tank appears near the corner but off the site. By 1934 the map shows no tank. The Phase 1 report will recommend further examination in a Phase 2. We have money in the budget for purchase expenses and could submit it to the grant. Mayor Blundell will forward to Village Attorney Rich Olson and continue the discussion at a later date.
- Trustee Zacharzuk stated several residents in Red Hook Estates have requested several "Children at Play" signs. Mayor Blundell stated one at the entrance should work. Also Mayor Blundell will ask the PD to watch for speeders and ask for bike patrols and walking patrols. Also a possibility for the "speed signs" to be borrowed or we can purchase one with police donations.

Mayor Blundell made a motion to adjourn the meeting at 8:33. Trustee Norris seconded. All were in favor.

Submitted by,

Cynthia Cole  
Clerk/Treasurer