

**VILLAGE OF RED HOOK  
WORKSHOP MEETING  
JUNE 20<sup>TH</sup>, 2019  
7 PM**

Present: Mayor Blundell, DM Kovalchik, Trustee Norris, Trustee Trapp, Assistant Clerk Drewes  
Absent: Trustee Laing, Clerk Chiarella

At 7:00 pm, Mayor Blundell opened the meeting.  
Mayor Blundell motioned to enter into executive session at 7:00 pm, and DM Kovalchik seconded the motion.

At 7:06 pm, Mayor Blundell motioned to enter into the regular meeting. DM Kovalchik seconded the motion.

**BID AFFIRMATION**

Mayor Blundell explained the overview of the funding granted to the Village to upgrade the municipal parking lot through DASNY grant money. Nick Herron of Hitchcock Electric along with the DPW trenched the lot to renew electric wires for lighting. Total projected costs of the project are currently at \$118,000.00. The Village was granted a total of \$125,000.00.

Mayor Blundell introduced Resolution # 30 -2019 and read it aloud.

RESOLUTION # 30 - 2019

COMMUNIPARK –  
FUNDING STATEMENT WITH RESOLUTION – Line of Credit and Grant

Whereas the Village of Red Hook Board has received the \$125,000 NYS DASNY grant to purchase and improve the municipal lot and complied with purchasing standards.

Whereas, the village selected Stat Construction; Hitchcock and Company Electric; F.Vosburg & Son and Keeler Vault to supply and install improvements to the lot for parking and community events with projected costs of approximately \$41,000

Whereas, the Village will utilize its Highway Department staff for excavation and trenching, including purchase certain components and at its cost, for the grant reimbursement and/or “in-kind” matching requirements;

Whereas, the DASNY grant is a reimbursement style grant and the Village will incur the costs and then submit for payment to DASNY;

Whereas the Village also has a line of credit with Salisbury Bank at 3% interest;

Therefore, be it resolved the village Treasurer is authorized to utilize the line of credit from Salisbury Bank to pay the direct costs. The Mayor and/or Treasurer are authorized to exercise the line of credit up to the amount of the installation and materials costs, up to \$45,000. With line of credit option utilized, the Village will use grant receipt amounts to pay down the line of

credit accordingly and reduce the amount borrowed from Salisbury Bank to a \$0 balance for this activity.

MOTION: BLUNDELL  
SECOND: TRAPP

VOTES:  
BLUNDELL - AYE  
KOVALCHIK - AYE  
LAING - ABSENT  
NORRIS - AYE  
TRAPP - AYE

All were in favor.

### **LOSAP**

Mayor Blundell told the board that the fire company has submitted the list of members who have met the 50 point mark. The Board must review and authorize the LOSAP documents to submit to PENFLEX to authorize payment for benefits to those who qualified through service credits based on call attendance. Mayor Blundell also stated that the Village's LOSAP audit is now being done by the Pattison Koskey firm.

Mayor Blundell put forth a motion to authorize the Mayor and Board members to fill out the requisite 2018 Sponsor Approval Form (Resolution # 31 – 2019) and approve all required items and send them to PENFLEX for benefit distribution. DM Kovalchik seconded the motion. All were in favor.

### **SOLAR LEASE**

Mayor Blundell stated that SunCommon dropped off the site plans for the community solar project, and that he has been working with Rich Olson from McCabe & Mack on finalizing the lease. A few changes were made and projected for the Board's review. He explained the plans and discussed updated fencing with gaps for wildlife every 50'.

Mayor Blundell stated that he's been working on section 11 of the lease draft, which he read aloud. Trustee Norris asked if SunCommon was the tenant. Mayor Blundell said the tenant is Red Hook CSA, LLC, as noted in the document. This is a combination of the financing entity and the developer.

DM Kovalchik asked if galvanized steel would be used. Mayor Blundell asked Kai Nybro, who stated that yes, they would and there were no concerns regarding the safety of the material. Trustee Trapp noticed an error on the plans in terms of the fence opening measurements – 12" x 4" was written on the lease vs. 12" x 6" on the plans. This allows small animal passage.

Mayor Blundell read over Resolution # 32 – 2019 and it was edited to the format below:

Resolution # 32 - 2019

Authority to Sign Ground Lease – Community Solar Project

Mayor Blundell made a motion, seconded by Trustee Kovalchik.

VILLAGE OF RED HOOK  
VILLAGE BOARD MEETING  
JUNE 20, 2019

Resolution # \_\_\_\_32\_\_ - 2019

Authority to Sign Ground Lease and Site Plan– Community Solar Project

Blundell made a motion, seconded by Trustee Kovalchik.

Whereas, the Village of Red Hook intends to continue steps to enable a project on our well fields to build the solar array and infrastructure for its Community Solar Project;  
Whereas, the Village has engineers and attorneys engaged in requisite steps and requisite legal work for the next steps to lease the property in the form of a land lease;  
Whereas, counsel has reviewed the lease and approves form and content for signature, subject to a final review by the attorney and engineer of the currently blank attachment pages and clarification of the insurance clause-section 11 – to address pollution liability and/or related document wording to assert no hazardous substances will be on the premises, and  
Whereas, by municipal law the Mayor has executive authority.

Be it resolved, that Mayor Ed Blundell is fully authorized to complete and sign requisite lease documents and the site plan with owner consent form as necessary for the project, subject to the final review by the attorney and engineer of the currently blank attachment pages and modification of the insurance clause-section 11 – to enhance protection of the well field.

Voted:

AYE Mayor Blundell  
AYE Deputy Mayor Kovalchik  
AYE Trustee Trapp  
AYE Trustee Norris  
ABSENT Trustee Laing

Mayor Blundell made a motion to enter into executive session for personnel at 8:36 pm. DM Kovalchik seconded the motion. At this time, Assistant Clerk Drewes left the meeting.

At 8:55 pm, Mayor Blundell motioned to re-enter the regular meeting. Trustee Norris seconded the motion.

At 8:55 pm, DM Kovalchik motioned to adjourn the meeting. Trustee Trapp seconded the motion. Meeting was adjourned.

Submitted by,

Arie Drewes  
Assistant Clerk Drewes