

**VILLAGE OF RED HOOK
WORKSHOP MEETING
4 / 18 / 2019
7 PM**

Present: Mayor Blundell, DM Kovalchik, Trustee Laing, Trustee Norris,
Trustee Trapp, Assistant Clerk Drewes.
Absent: Clerk-Treasurer Chiarella

BUDGET PUBLIC HEARING: Mayor Blundell made a motion to open the public hearing at 7:00 p.m.. Mayor Blundell reviewed the budget for the board. He reiterated that Materials Management will be rolled into the General Fund, and reviewed the most recent changes to different budget lines; post the tentative budget. At 7:15, Mayor Blundell made the motion to close the public hearing. Trustee Trapp seconded the motion.

At 7:15 p.m., Mayor Blundell made the motion to open the regular meeting. DM Kovalchik seconded the motion.

SOLAR ARRAY DETAILS: Mayor Blundell explained that the Village intends to lease land for the planned community solar project, also involving the Town of Red Hook and the Village of Tivoli. The Town has been acting as primary actor with shared grant work for engineering and developing the RFP, under new NYS incentives for locally generated, clean energy. Delaware Engineering is reviewing the village needs and the RFP for the project. The Town will be sharing the costs with the Village. He stated that the project should help to reduce power costs for all three municipalities while also locally generating clean energy and protecting our well fields. . DM Kovalchik asked what Tivoli will be contributing to the project, and Mayor Blundell answered that they will help promote the project and show commitment to eco-friendly practices. Trustee Trapp asked whether or not Tivoli will also be sharing costs with the Town and Village, Mayor Blundell said Tivoli had no direct sharing. Mayor Blundell explained the Monroe balancing process to the board, and said he had consulted with counsel and the Supervisor McKeon of the Town earlier in the day.

Kai Nybro was present from SunCommon, the company in charge of the project. Mr. Nybro stated that the project is a 2.4 mgw project. Mr. Nybro reviewed the site plans and explained that vegetative screening would be installed to appease neighbors to the south, and that SunCommon has commissioned visual impact and glare studies to be done. Trustee Laing asked if the electric lines couldn't be run through the transfer station for ease of access. Mr. Nybro stated that the Town had already received an estimate based on the existing site plan. Mayor Blundell stated that engineers had worked out the best access routes. DM Kovalchik said he had already pressured the town board to make the solar panels high enough so that Village DPW workers could maintain the field with mowers. Mr. Nybro said he had already spoken to the Board of Health for Dutchess County and the state, and there were no objections. Trustee Trapp

asked how the technology was able to age, and Mr. Nybro answered that there has always been incremental progress in terms of efficiency. Trustee Laing inquired how long the lease for the panels would last, and Mr. Nybro stated the lease term was 5 years, with renewals to follow, up to 30 years. Mr. Nybro left the meeting at this time.

Mayor Blundell made a motion to hold a special meeting on May 2nd, 2019 at 7 p.m. to determine whether the Village would be the lead agency in SEQR, and to discuss Monroe balancing. DM Kovalchik seconded the motion, all were in favor.

Trustee Trapp said he would like to know what Tivoli will contribute, and Trustee Laing suggested that perhaps they could accept the maintenance responsibility.

ADOPT BUDGET: Mayor Blundell read Resolution # 20 – 2019:

ADOPT 2019-2020 BUDGET

WHEREAS, THE VILLAGE BOARD HAS RECEIVED AND REVIEWED THE TENTATIVE BUDGET AND HELD A PUBLIC HEARING ON SAME;

WHEREAS CERTAIN FUNDING LINES AND EXPENSE LINES HAVE BEEN REVIEWED AND MODIFIED TO REFLECT MORE ACCURATE INCOME PROJECTIONS AND EXPENSES SINCE THE PRESENTATION OF THE TENTATIVE BUDGET;

WHEREAS THESE CHANGES REQUIRE FORMAL EDITS TO THE TENTATIVE BUDGET;

WHEREAS THE VILLAGE'S BUDGET HAS HISTORICALLY INCLUDED FOUR BUDGET AREAS: GENERAL FUND; MATERIALS MANAGEMENT; WATER AND SEWER BUDGETS, THE MATERIAL MANAGEMENT FUND BEING A SEPARATE ENTERPRISE FUND BASED ON TAG SALES AND EXPENSES RELATED TO THAT ENTERPRISE;

WHEREAS, THE VILLAGE BOARD HAS DECIDED TO MOVE THE MATERIAL MANAGEMENT FUND INTO THE GENERAL FUND BUDGET, AS SHOWN IN THE TENTATIVE BUDGET, UTILIZING TAG SALES TO CONTINUE ITS OWN CASH FLOW;

THEREFORE, BE IT RESOLVED THAT EFFECTIVE JUNE 1, 2019 THE TREASURER WILL PROPERLY CLOSE OUT THE ENTERPRISE FUND AND CHECKING ACCOUNT FOR MATERIALS MANAGEMENT AND INCORPORATE IT INTO THE GENERAL FUND, BUT CONTINUE TO MAINTAIN ALL OF THE CURRENT CONTROLS AND AUDITS OF CASH FLOW;

AND BE FURTHER RESOLVED THAT THE FOLLOWING BUDGET LINES IN THE TENTATIVE GENERAL FUND BE ADJUSTED FOR A FINAL BUDGET;

REVENUE:

A1120 SALES TAX - CHANGE TO \$104,000 PER LAST YEAR FINALS.
A1170 FRANCHISE FEES – CHANGE TO \$42,000 PER LETTER FROM SPECTRUM.
A2130 GARBAGE TAG SALES – REDUCE TO \$39,000 PER TRENDS.

EXPENSES:

A1110.11 COURT CLERK CHANGE TO \$30,000
A1210.1 MAYOR CHANGE TO \$13,620
A1620.46 BUILDING REPAIRS ROOF/PLUMB CHANGE TO \$2,000
A1640.46 CENTRAL GARAGE FUEL OIL – CHANGE TO \$500
A5140.0 LANDFILL (BRUSH) CHANGE TO \$3,750
A5182.4 STREET LIGHTS – CHANGE TO \$55,000
A8010.1 ZONING PERS SERVICES – CHANGE TO \$45,000
A8160.44 TIPPING FEES – CHANGE TO \$12,500
A9010.8 NYS RETIREMENT – CHANGE TO \$45,000
A9030.8 SOCIAL SECURITY - CHANGE TO \$49,000

THE RESULTING GENERAL FUND BUDGET WILL BE WITHIN THE NYS COMPTROLLER FORMULA FOR THE TAX CAP. THE GENERAL FUND BUDGET WILL BE \$2,100,000 INCLUDING THE CHANGES ABOVE.

AND BE IT FURTHER RESOLVED, THE WATER FUND BUDGET AND THE SEWER FUND BUDGET, BOTH ENTERPRISE FUNDS WILL REMAIN AS LISTED IN THE TENTATIVE BUDGETS, WATER \$523,000 WITHOUT ANY LINE ITEM CHANGES AND SEWER AT \$49,500 WITHOUT ANY CHANGES.

Mayor Blundell made a motion to adopt Resolution # 20 – 2019.
Trustee Trapp seconded the motion. All were in favor.

RESCIND TAX CAP: Mayor Blundell read Resolution # 21 – 2019.

RESOLUTION # 21 – 2019

WHEREAS, the following local law was introduced by the Village of Red Hook Board of Trustees on April 8, 2019 and provides for the repeal of the tax cap override law

enacted by the Village of Red Hook on March 11, 2019, and WHEREAS, a public hearing was held on April 18, 2019 at 7:00 p.m. at the Village Hall, 7467 South Broadway, Red Hook, New York, notice of said hearing duly published and at which time all interested parties had an opportunity to be heard, and NOW THEREFORE BE IT ENACTED, by the Board of Trustees of the Village of Red Hook as follows:

VILLAGE OF RED HOOK

Local Law No. of the year 2019

A local law authorizing the repeal of property tax override law adopted by the Village of Red Hook on March 11, 2019.

Section 1. Legislative Intent

It is the intent of this local law to allow the Village of Red Hook to adopt a budget for the fiscal year commencing June 1, 2019 that complies with the tax levy as defined by General

Municipal Law § 3-c.

Section 2. Repeal

This local law is adopted to repeal the local law adopted March 11, 2019 providing for the

override of the tax cap levy.

Section 3. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local

law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 4. Effective date

This local law shall take effect immediately upon filing with the Secretary of State.

Mayor Blundell made a motion to adopt Resolution # 21 – 2019.

Trustee Laing seconded the motion. All were in favor.

ADJUSTMENT TO BUDGET LINES: Mayor Blundell read aloud Resolution # 22 – 2019.

He explained the background of the transactions from 2014 and 2015, and said they needed to be formally performed, since it was noticed in an audit that the transactions did not match the financial record. In recent cases, budget lines and sources had been authorized by the board, but actual funds had not been moved at the proper time. The funds were available in the original accounts. He explained that while this would not alter the fund balance, actions must be taken to settle the records. Trustee Laing asked if the Board could take an action to ensure that authorized financial transactions were followed up on and performed by the Treasurer and Controller. Mayor Blundell stated

that there was nothing further the board could do, and that he feels this shouldn't happen. Trustee Trapp stated that he feels the Treasurer should be sent a letter stating her responsibility to perform board authorized transactions, and that she should be required to report at Board Meetings that her assigned tasks are being completed. Mayor Blundell agreed that a letter should be sent to the Treasurer, and restated for the Board that the transactions will not affect the fund balance, because the money was available in the funds listed at the time of each transaction. Mayor Blundell stated that the Treasurer will have to take steps by May 31 and ensure completion.

RESOLUTION # 22 - 2019
ADJUSTMENTS TO BUDGET LINES – AUD 2018

Whereas the 2017-2018 AUD was submitted to the NYS Comptroller(OSC) and they have reviewed that submission;

Whereas the OSC has identified budget lines and transactions that need attention, in particular there remain due to/due from situations where money has to be moved between funds (General; Water and Trust and Agency)

Whereas our Controller and Treasurer have reviewed the situation;

General is owed the following:

From Water - \$9,000 related to the Board directed allocation for the Robert Green Auto purchase for the snow plow truck.

- \$38,000 related to uncollected benefits for retirement, workers compensation and other employee costs charge to water.
- \$11,043.73 related to sidewalk construction that was in our Capital Cost Budget but our auditor moved to water.
- \$8,555.79 related to a CT Male invoice of 1-20-2017

From Trust and Agency – \$225 Deferred Compensation check drawn on General.

- \$807.09 related to disability withholdings
- \$124.39 related to older AUD carryovers from 2014.

T&A is owed the following:

From General - \$287.58 related to manual checks written in 2014.

Water is owed the following:

From T & A - \$15,316, cannot be pinpointed exactly but related to 2014 or prior accounting.

Be it resolved, the Treasurer and our Controller reviewed and reports the need for this transaction grouping based on the 5-31-18 Due to/Due from Schedule. Therefore, the Village Board authorizes the transactions necessary. And, the net change to the three funds would be this: No impact on Fund Balance.

A200 (General Cash)	+\$67,468.00
T200 (T&A Cash)	-\$6,185.00
F200 (Water Cash)	-\$51,283.00

0 = No net effect on composite budget.

Moved by: Trustee Laing

Seconded by: DM Kovalchik

Votes:

Blundell: AYE
Kovalchik: AYE
Laing: AYE
Norris: AYE
Trapp: AYE

At 8:34 p.m., Mayor Blundell made a motion to enter into executive session for Personnel. DM Kovalchik seconded the motion.

At this time, Assistant Clerk Drewes left the meeting.

At 8:47 p.m., Mayor Blundell moved to enter back into the regular meeting. DM Kovalchik seconded the motion.

At 8:47 p.m., DM Kovalchik moved to adjourn the meeting. Trustee Norris seconded the motion. Meeting was adjourned.

Submitted by,

Arie Drewes
Assistant Clerk