

**VILLAGE OF RED HOOK  
MONTHLY BOARD MEETING  
MAY 14, 2018**

Present: Mayor Blundell, DM Kovalchik, Trustee Trapp, Trustee Norris, Trustee Laing, Clerk/Treasurer Chiarella.

Mayor Blundell opened the meeting at 7:00 pm with the Pledge of Allegiance.

**RED HOOK CENTRAL SCHOOL BUDGET PRESENTATION**

Paul Finch and Bruce Martin presented the board with the 2018 budget details. School vote is 5-15-18 and the budget is under the tax cap at 2.17%. There are 8 retirees and will not replace 5 positions. For the school Board there will be 4 candidates for 1 position.

**RED HOOK LIBRARY** - Budget presentation- Dawn Jardine the Library Director had stated the library had 80,000 visitors last year with an increased circulation. New program "All Abilities" is for children with special needs. There is a summer arts program obtained by a grant with the Cocoon Theater. There are 15 employees with 4 full-time. The library is within the tax cap.

Mayor Blundell and Paul Finch discussed the possibilities of having a cross light (blinker lights) at the Benner Rd High School intersection. Mayor Blundell reminded all that we have an \$88,000 grant that DOT coordinates and it is to place blinker stations at all our mid-block crosswalks. But, the most recent Dot meeting indicates construction delays due to a patent lawsuit on the system. CDBG funding must be ADA related pedestrian improvements

**BARD BUS**

Mayor Blundell opened the discussion to residents that are present in regards to the Bard bus on Village Streets.

- Ray Keeler submitted a letter from concerned citizens stating the Bard bus is a class 7 vehicle. The legal weight limit for the Village is 5 tons. The Bard exceeds the maximum weight limit. Also, since some Village streets have been narrowed the bus can't make the turn at the intersection of Prince and Church St.

Phylis Keeler stated the Bard bus comes every hour and does not stop at the intersection.

Charlie Rubin stated the Village Police should be giving tickets to the bus.

Barbara Patterson suggested changing the bus route

Mayor Blundell stated the Board will continue the discussion at the next workshop, and the streets were narrowed to create a calming approach to traffic. Approximately 300 students enter into the Village a day.

Clare Mc Arthur stated would it be possible for some residents, the Mayor and Bard to have a meeting.

Trustee Trapp stated he agrees with Mr. Keeler's letter and when he walks his dogs he avoids said intersection due the Bard bus. Also noted are ruts in the grass made by vehicles due to the

intersection being too narrow. Trustee Trapp also stated if the bus was going by anyone else's home it would not be tolerated.

### **REGULAR BUSINESS**

Mayor Blundell made a motion to approve the minutes from April 9th & 19th. Trustee Trapp seconded. All were in favor.

### **TREASURER'S REPORT**

Clerk/Treasurer Chiarella submitted the following Treasurer's report:

#### **ACCOUNT BALANCES**

General Fund	\$ 357,788.25
Water Fund	\$ 160,318.34
Trust & Agency	\$ 33,500.36
Materials Mgt.	\$ 2,915.15
Petty Cash	\$ 75.00
Village Green	\$ 4,404.33
Hardscrabble	\$ 4,623.84
Heath Ins.	\$ 7,904.69
Capital	\$ 00.00

#### **MONTHLY EXPENSES**

General Fund	\$ 158,173.99
Water Fund	\$ 32,800.80
Trust & Agency	\$ 33,500.36
Materials Mgt.	\$ 3,446.07

Treasurer Chiarella stated the fiscal end will be May 31, 2018 and the account balances are in good shape. One payroll is left and CHIPS funds should still be entered as an expense. There is also FEMA money due from a storm a year ago.

Mayor Blundell made a motion to approve the Treasurer's report as submitted. DM Kovalchik seconded this motion. All were in favor.

## **POLICE DEPARTMENT REPORT**

Mayor Blundell read the following police report for April:

	Village	Town	Tivoli
273 Incidents -	210	63	0
73 UTT's	47	0	0
17 Arrests	8	9	0

Mayor Blundell stated another part time police officer is being proposed.

## **FIRE DEPARTMENT REPORT**

No report or presence at the meeting from the fire company.

## **PLANNING AND ZONING**

Trustee Trapp presented the following planning and zoning report:

- 7 Building Permits
- 2 Certificates of Occupancy
- 2 Certificates of Compliance
- 5 Municipal Searches
- 1 Stop Work Order
- 2 Compliances
- \$ 1,769.50 was collected in fees.

## **EVENTS**

Thanks to the Red Hook Rotary for organizing Apple Blossom Day. Although the weather wasn't perfect, many people were out and about.

Hardscrabble Day will be Saturday, September 15, We are still updating the website with vendor applications, hopefully it will be up and running shortly.

## **MATERIALS MANAGEMENT**

For the month of April, we sold \$3687.75 in tags and paid \$1176.59 in tipping fees. We had 6.55 tons of single stream recycling, and 10.95 tons of garbage. There was a slight charge for "contaminated single stream" recycling. The country is facing a change in the recycling market. China is not accepting the world's recycling to the extent they were. Mayor Blundell is in contact with our contact at UCRRA. It is likely we will have to revisit our process.

We are having our spring cleaning sale, buy 10 tags of the same color and get one free.

Trustee Norris stated effective January 2019 the UCRRA will no longer accept single stream. They had received some contaminated garbage due to co-mingle being put in a plastic bag. The VFW will sponsor the Memorial Day Parade on May 28<sup>th</sup>. There will be a pot luck concert on July 17<sup>th</sup> at 7:00. Mayor Blundell stated the Village stage needs some upgrades and he has secured some contributions from Sinterklaas to help.

## **WATER**

Trustee Laing read the water report for April as follows. During the month of April the water treatment facility treated 5,927,000 total gallons, which is an average of 197,600 per day. Bacteriological samples for the month were collected and transported to Smith Environmental Labs, Hyde Park NY; all were negative. During the month of April the water treatment plant used 40 gallons of sodium hypochlorite. The average daily use was 1.33 gallons per day.

Trustee Laing has met with others in regards to the consortium program which is moving toward a plan to use NYPA. Mayor Blundell has submitted info to NYPA. We received a contract document that is overwhelming, is 47 pages long. He has sent this to counsel but there are attachments that seem to indicate a 12-15% admin fee based on project size; something new. The plan is that NYPA will bulk purchase the street lights and the village will select size/intensity and placement. NYPA will bid out installation and maintenance. We need to wait for the contract review.

## **Red Hook Economic Development Committee**

An EDC Meeting was held on April 25, 2018 in the Red Hook Village Building. The following items were discussed:

- \* Red Hook Town Supervisor, Robert McKeon attended. The EDC expressed concerns regarding the underutilization of the Committee and that the EDC needs to clarify its mission to better reach out and attract people and businesses to Red Hook.
- \* Supervisor McKeon shared the Town Board's concerns regarding the timeliness and cost of the planning process and expressed his goal to create greater understanding and sympathy with the general concerns over the costs in time and money of the planning process.
- \* Discussed the EDC consensus points on improving the Planning Board and Board of Appeals processes of both the Town and Village.

Town of Red Hook Zoning Review Committee (ZRC) – Monthly Report  
April, 2018 – Brent Kovalchik – RH Village Representative/Member

There were no Red Hook Town ZRC Meetings held during the month of April, 2018.

Village of Red Hook Zoning Review Committee (ZRC) – Monthly Report  
April, 2018 – Ray Towle, Jay Trapp, Brent Kovalchik – Appointed Members

The Red Hook Village ZRC met on February 12 and 25, March 3 and 31, and on April 7, 2018 in the Red Hook Village Building. The ZRC reviewed zoning regulations in the General Business (GB) District regarding Motor Vehicle Service Stations and associated retail facilities as well as demolition of structures in the GBD. The ZRC also reviewed and responded to comments made by the Village's land-use attorney (Victoria Polidoro: Rodenhausen Chale LLP) of March 30, 2018. The ZRC submitted their recommendations to the Village Board of Trustees on April 23, 2018 for their consideration.

The ZRC was established to analyze current zoning regulations and make recommendations to the Village Board of Trustees resulting from a six-month moratorium, adopted on December 11, 2017, preventing demolition of buildings over 120 square feet in size and expansion of automobile service stations in the General Business District (GBD) of the Village of Red Hook.

Community Preservation Fund (CPF) Advisory Board – Monthly Report  
April, 2018 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF Advisory Board Meetings held during the month of April, 2018.
- b. The current balance of the Community Preservation Fund, as of April 30, 2018, is \$1,018,792.32.

Saw Kill Watershed Community (SKWC) – Monthly Report  
April, 2018 – Brent Kovalchik – RH Village Board of Trustees Representative/Member

- a. A SKWC Meeting was held on April 19, 2018 in the Elmendorph Inn. The following items were discussed:
  - \* Updates on the Bard College Water Lab and Micro-Hydro/Bard College Dam Project.
  - \* “Our Rivers on Drugs: Ecological Effects of Pharmaceuticals and Personal Care Products” was presented by Dr. Emma Rosi, Aquatic Ecologist, Cary Institute for Ecosystem Studies.

### Highway

Easy Street Cleaning Inc. will be sweeping Village streets during the weeks of May 7 – 18, 2018. Residents are reminded to sweep sand and gravel from their lawn edge onto the side of the street. Please place sand and gravel in a line, not a pile, to facilitate more efficient clean up.

A letter was received on April 8, 2018 from a resident in Red Hook Estates to request that the Board of Trustees consider providing better traffic control (signage) at the intersections of Amherst/Cambridge Drive and Amherst/Kent.

The Village received a memo from the NYSDOT of April 26, 2018 regarding the SFY 2018-2019 Consolidated Local Street and Highway Improvement Program (CHIPS), Pave NY and Extreme Winter Recovery (EWR) funding. The Village of Red Hook balances for these programs are as follows:

#### CHIPS

2018-2019 Apportionment	\$ 40,202.93
Cumulative Rollover Balance	\$ 60,771.52
Total Balance	\$100,974.45

#### PAVE NY

2018-2019 Apportionment	\$ 9,176.72
Cumulative Rollover Balance	\$ 9,203.45
Total Balance	\$ 18,380.17
Extreme Winter Recovery (EWR)	
2018-2019 Apportionment	\$ 7,183.48
Cumulative Rollover Balance	\$ 7,183.48
Total Balance	\$ 14,366.96
Total balance of SFY 2018-2019 NYSDOT funding	\$133,721.58

The Highway Department is preparing a list of projects to utilize CHIPS, PAVE NY and EWR qualified funding.

The Highway Department is preparing a list of street trees in need of either pruning or removal. Once received, the Village Green Committee will review the necessary actions and make recommendations to the Board of Trustees for consideration.

The Dutchess County Transportation Council (DCTC) issued a report of analyzed traffic volume trends over the past 18 years based on the DCTC traffic count data. Most roads in the study had their highest volume in either 2005 – 2007 and 2015 – 2017; and experienced lower volumes in 1999 – 2001 and 2008 – 2010, followed by a slight recovery around 2010 and increasing more strongly in 2015 – 2017. These patterns reflect the impacts from the economic recession, which began in late 2007 and officially ending in mid-2009, but continued to have effects until at least 2012. The report cites Village streets studied in 2010, 2013 and 2016. These included Old Post Road, Linden Avenue, Park Avenue, Baxter Road, Broadway, Fisk Street, Elizabeth Street, Firehouse Lane, Market Street. All streets had their highest volume in 2013.

The study found that while higher fuel prices tend to discourage travel, the overall economy has a larger impact on travel patterns.

Revenue from the sale of scrap metal was received on April 2, 2018 (\$367.20) and on April 30, 2018 (\$483.00) for a total of \$805.20. Total revenue generated in FY 2017-2018 is \$3,786.60. Since inception of the Scrap Metal Recycling Program in September, 2007, \$25,998.17 has been generated.

#### **ITF**

##### **Red Hook Sewer Project – Phase I**

Meetings were held on April 6, 20 and 27, 2018 in the Red Hook Village Building. Edwin Vopelak (C.T. Male), Victoria Polidoro (Rodenhausen Chale LLP), Doris Balacic-Scheuing, Ed Blundell and Brent Kovalchik attended. The following items were discussed:

- \* Temporary construction easements and permanent service/maintenance easements are currently being submitted from property owners in the Sewer Project Service Area. Approximately 50 easements have been submitted and reviewed. The deadline for submissions has been extended to allow corporate boards to pass resolutions to allow an officer to sign and execute the easement documents.
- \* Items requested by the USDA-RD Letter of Conditions (2/15/17) are being prepared, finalized and submitted to USDA-RD. The complete list of documents are required to be submitted and approved by USDA-RD prior to advertising for construction estimate bids.

\* The Basis of Design for Red Hook WWTP and STEP Sewer System (1/2/18) and the Village of Red Hook Sewer Project: Plans and Specifications (7/17) have been reviewed by the NYS EFC for compliance with the "Recommended Standards for Wastewater Facilities" and for compliance with applicable Clean Water State Water Pollution Control (CWSRF) Regulations. C.T. Male is currently preparing responses to comments made by the NYS EFC on 3/14/17.

\* Residential and business property owners within the Sewer Project Service Area are reminded that questions regarding the project or required documents can be addressed by Village Engineer, Attorney and Officials most Fridays in the Red Hook Village Building Conference Room between 10:00 – 3:00.

b. A telephone conference call was held on 4/27/18. Kelly Torturullo (DEC Region 3 Director), Victoria Polidoro (Rodenhausen Chale LLP), Edwin Vopelak (C.T. Male), Ed Blundell and Brent Kovalchik participated. Acquisition of the RH Commons Sewage Works Corporation existing waste water treatment plant and transfer (with modifications to increase discharge capacity) of SPDES permits were discussed.

#### Red Hook Sewer Phase II

a. A meeting was held on April 6, 2018 in the Red Hook Village Building to discuss extending the proposed Phase I Sewer Service Area to the southern Village boundary and funding opportunities at a future date. Edwin Vopelak (C.T. Male), Ed Blundell and Brent Kovalchik attended.

#### Red Hook Water Project – Phase II

a. Meetings were held on April 6, 2018 in the Red Hook Village Building to review work to be completed to decommission the existing Tower Street elevated storage tank and to make final preparations to close on the USDA-RD and NYS EFC loans and WIIA grants. Fernando Dongo (Director of Operations, VRI Environmental Services, Inc.), Edwin Vopelak (C.T. Male), Doris Balacic-Scheuing, Ed Blundell and Brent Kovalchik attended.

#### Red Hook Water – Phase III

a. Ed Blundell and Brent Kovalchik attended the Wappingers Creek Intermunicipal Council meeting that hosted NYS EFC at the Milan Town Hall on April 27, 2018. NYS EFC presented available funding and application requirements for EFC, and Water Infrastructure Improvement Act DWSRF/CWSRF Grant Funding Programs.

Mayor Ed Blundell participated in a panel discussion regarding infrastructure challenges and opportunities in rural New York. The event was hosted by Congressional Representative John Faso and Assistant to the U.S. Secretary of Agriculture Anne Hazlett on the campus of Hartwick College in Oneonta, New York on April 20, 2018.

#### Intermunicipal Task Force (ITF)

Charlie Laing and Brent Kovalchik – Red Hook Village Representatives/Members

a. ITF Meetings were held on April 5, 20 and 28, 2018 in the Red Hook Town Hall. The following items were discussed:

\* Review proposed RHT Local Law C (Formula Business regulations, Hamlet Business District, Food Truck Regulations and amendments to the TND District). An informational public meeting and presentation of the Law, by Michele Greig, was held on April 10, 2018 in the Red Hook Town Hall.

\* A Public Hearing for Local Law C was set by the Red Hook Town Board for May 8, 2018.

\* Discussed the status of the Village of Red Hook Moratorium on Motor Vehicle Service Stations and demolition regulations in the Village’s General Business (GB) District.

\* Reviewed case studies of the Town of Red Hook Planning Board to determine if procedures could be stream-lined and less costly.

### Village Green

The current balances of the Village Green Committee’s related budget accounts, as of April 30, 2018, are as follows:

\* Community Beautification – Contractual Expenses (#8510.4)

Balance ..... \$ \_\_\_\_\_

\* Shade Tree – Contractual Expenses (#8560.4)

Balance ..... \$ -6,350.00

\*Village Green Committee Checking Account

Balance ..... \$ \_\_\_\_\_

The Village Green Committee and community volunteers planted eight trees and participated in the 2018 Annual Spring Planting and Arbor Day Celebrations on April 28, 2018. Nineteen volunteers, including five Bard College students, planted trees on South Broadway, Cambridge Street, Park Avenue and in Richard Abrahams Memorial Park. Deputy Mayor Brent Kovalchik read the Arbor Day Proclamation. The Village Green Committee and volunteers joined the Red Hook Town Tree Commission for a luncheon at the Red Hook Town Hall.

The Village Board of Trustees thanks Village Green Committee Officer, David Pearson, and Michelle Decker (Decker Construction, Inc.) for preparing the tree sites; the Village Highway Department for delivering trees and mulch to the sites; Red Hook Town Clerk, Sue McCann, and Village Green Committee Officer, Kathy Pearson, for organizing the luncheon; and Sara DeVeer (Bard College Center for Civic Engagement) for recruiting and organizing the Bard College student volunteers.

The Hudson Valley ReLeaf 2018 Urban Forestry Workshop “Back to Basics” will be held on Friday June 1, 2018 at the SUNY Orange Dewitt Center in Middletown, New York. The workshop will focus on choosing the best stock, proper planting techniques, pruning and proper post-planting care. Village Green Committee Officers interested in attending may contact Brent Kovalchik for registration information.

The NYS DEC have issued a notice of available grant funds. At least \$2.3 million in Environmental Protection Fund grants will be available. Communities may request from \$11,000 to \$75,000 depending on municipal population. Eligible project categories include tree inventories and management plans, tree planting, and tree maintenance. A webinar will be held on May 10 to educate potential applicants. Applications are due on July 12, 2018. Village Green Committee Officers interested to participate in the webinar and/or assist in preparing the grant application may contact Brent Kovalchik.

Mayor Blundell stated there will be a public hearing on June 11, 2018 to continue the current moratorium for another 4 months so details can be finalized. Moratorium deals with automotive service stations and demolition of buildings in the GBD zone.

Resolution 11- 2018

LL-2-2018 - 4 Month Moratorium

Mayor Blundell made a motion to approve Resolution 11-2018 scheduling a public hearing on the proposed local law to extend a moratorium by 4 months and referring the local law to Dutchess County Planning and Development.

**RESOLUTION SCHEDULING A PUBLIC HEARING ON THE PROPOSED LOCAL LAW TO EXTEND A MORATORIUM BY 4 MONTHS AND REFERRING THE LOCAL LAW TO DUTCHESS COUNTY PLANNING & DEVELOPMENT**

WHEREAS, proposed Local Law 2 of 2018 entitled “A local law placing a four-month moratorium on all applications and permits for demolition of a structure over 120 square feet and for establishment, expansion or modification of a motor vehicle service station in the GB District” has been submitted to the Village Board of the Village of Red Hook (hereinafter the “Local Law”);

WHEREAS, by Local Law 4 of 2017, the Village enacted a 6-month moratorium on all applications and permits for demolition of a structure over 120 square feet and for establishment, expansion or modification of a motor vehicle service station in the GB (General Business) District, which will expire on June 22, 2018; and

WHEREAS, the 6-month moratorium was enacted in order for the Village to consider, formulate and amend its local laws and regulations, in accordance with the Village’s Comprehensive Plan, the Greenway Guides and with the Zoning Review Committee’s recommendations, and to reduce the potential adverse effect of the taking of action during the pendency of its planning considerations; and

WHEREAS, the Village needs additional time to review recommended amendments to its Zoning Law; and

WHEREAS, in accordance with the State Environmental Quality Review Act (“SEQRA”), the Village Board is required to determine the classification of the proposed action; and

WHEREAS, pursuant to 6 NYCRR § 617.5(30), the adoption of a moratorium on land development or construction constitutes a Type II action under SEQRA; and

WHEREAS, pursuant to Section 239-m of the General Municipal Law, actions proposing the adoption or amendment of a zoning ordinance or local law must be referred to the Dutchess County Department of Planning and Development for a report and recommendation thereon if they apply to real property within 500 feet of a state road; and

WHEREAS, the local law will apply to real property within 500 feet of New York State Route 9.

NOW THEREFORE BE IT RESOLVED, by the Village Board of the Village of Red Hook as follows:

1. The Village Board hereby classifies the Local Law as a Type II SEQRA action; and
2. The Village Clerk is authorized and directed to refer the question of the adoption of the Local Law to the Dutchess County Department of Planning and Development for a report and recommendation thereon pursuant to Section 239-m of the General Municipal Law; and
3. A public hearing shall be held on June 11, 2018 at 7:00 p.m. at 7467 South Broadway, Red Hook, New York to hear all interested parties on the proposed Local Law, copies of which are on file with the Village Clerk; and
4. The Village Clerk is hereby authorized and directed to publish notice of said public hearing on the Local Law in the official newspaper of said Village, on or before May 30 2018 which is not less than ten days prior to the date of said public hearing and to make all other postings required by law; and
5. The Village Clerk is further authorized and directed to provide written notice of the public hearing on the Local Law to the Clerks of all adjacent municipalities by May 30, 2018, which is not less than ten days prior to the date of said public hearing.

Mayor Blundell made a motion to approve resolution 11-2018. DM Kovalchik seconded this motion. All were in favor.

## Resolution 12-2018 Building Fees

### **INCREASE IN FEES/RATES FOR BUILDING AND ZONING DEPARTMENT**

WHEREAS, THE VILLAGE OF RED HOOK BUILDING AND ZONING DEPARTMENT FOLLOWS NYS BUILDING CODE AND LOCAL ZONING CODE;

WHEREAS, THE VILLAGE INCURS EXPENSES AS IT USES ACCREDITED CODE ENFORCEMENT OFFICERS, ZONING ENFORCMENT OFFICERS, IN-HOUSE SUPPORT STAFF AND RELATED COMPUTER PROGRAMS;

WHEREAS, THE VILLAGE BOARD HAS STUDIED EXISTING FEES AND FOUND A NEED TO INCREASE THE FEES AND OTHER CHARGES REQUIRED TO KEEP THE DEPARTMENT FUNDED AND IN LINE WITH OTHER MUNICIPALITIES;

THEREFORE BE IT RESOLVED, EFFECTIVE JUNE 1, 2018, THE VILLAGE WILL INCREASE ITS FEES FOR THE VARIOUS PERMITS AND OTHER PROCESSES AS DETAILED IN EXHIBIT A, AS MARKED AND ATTACHED. AND, THE CLERK IS ASSIGNED TO DISTRIBUTE THE NEW RATE SHEET TO THE SECRETARY IN THE BULDING/ZONING DEPARTMENT, HAVE IT POSTED ON THE VILLAGE WEB SITE AND ANY OTHER APPROPRIATE LOCATIONS.

Mayor Blundell made a motion to approve resolution 12-2018 effective June 1. Trustee Trapp seconded this motion. All were in favor.

Mayor Blundell stated the CFA application deadline is approaching and the CDBG applications are due and again must be ADA compliant.

Mayor Blundell made a motion to enter into execution at 9:00 to discuss a personnel matter regarding the employment of a particular person. DM Kovalchik seconded this motion. All were in favor.

Mayor Blundell made a motion to reconvene into regular business from executive session at 9:30. DM Kovalchik seconded this motion. All were in favor.

Mayor Blundell made a motion to pay bills after audit. DM Kovalchik seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 9:31. Trustee Norris seconded this motion. All were in favor.

Submitted by,

Cynthia Chiarella  
Clerk/Treasurer