

**VILLAGE OF RED HOOK
BOARD MEETING
FEBRUARY 11, 2019
7:00 pm**

Present: Mayor Blundell, DM Kovalchik was absent, Trustee Trapp, Trustee Norris, Trustee Laing.

Mayor Blundell opened the meeting at 7:00 pm with the Pledge of Allegiance.

Mayor Blundell made a motion to approve minutes from January 14th and 17th. Trustee Trapp seconded this motion. All were in favor.

TREASURER'S REPORT Submitted by Clerk/Treasurer Chiarella

FUND BALANCES

General Fund	\$ 344,151.55
Water Fund	\$ 266,612.54
Trust & Agency	\$ 34,400.42
Material Mgt.	\$ 54.60
Petty Cash	\$ 75.00
Village Green	\$ 4,454.92
Hardscrabble	\$ 5,332.77
Health Ins.	\$ 3,822.97
Sewer Fund	\$ 17,300.00
Capital Fund	\$ 00.00

MONTHLY EXPENSES

General Fund	\$ 185,292.81
Water Fund	\$ 9,852.41
Trust & Agency	\$ 34,400.42
Material Mgt.	\$ 3,021.96
Sewer	\$ 300.00

Mayor Blundell made a motion to approve the Treasurers Report as submitted. Trustee Trapp seconded this motion. All were in favor.

COURT JUSTICE GRANT - Justice Triebwasser presented the Board with a Court Justice Grant update. This is the 12th year applying for said grant. Over 12 years the Village and Town have received over \$ \$102,000. This year the court received file cabinets for \$ 1,485.00. The court also hired a new Deputy Court Clerk - Rebecca Kent.

POLICE

Mayor Blundell presented the following police report

351 - Incidents
128 - UTT's
17 - Arrests

PLANNING AND ZONING

Trustee Trapp presented the following Planning and Zoning report

6 Building Permits
1 Certificate of Occupancy
7 Certificate of Compliance

\$ 1,100.00 was collected in fees.

Trustee Trapp stated he attended the Red Hook Fire Department Installation Dinner with Mayor Blundell. Mayor Blundell read a proclamation from Assemblyman Cahill.

MATERIAL MANAGEMENT

As everyone is aware, due to global issues we are back to separating our recycling and have a schedule. Co-mingled is every other week, alternating with cardboard and paper. Schedules were sent out with the newsletter. As a result of all of this, our tag rates needed to be raised to \$3 for blue tags and \$6 for red tags.

For the month of January, we had 8.15 tons of garbage. As we are now separating recycling, we had .49 tons of cardboard, .97 tons of mixed paper, and 1.47 tons of comingled. We are no longer being charged for recycling. We paid out \$879.37.

We had our annual e-waste event where we collected over 10,000 lbs of electronic waste.

EVENTS

This year, in addition to the usual events (egg scramble, Apple Blossom, Hardscrabble, etc.) we were be celebrating the 100th anniversary of the Red Hook & Tivoli Fire Departments. A big celebration is planned for August 17, with a pre-party on August 16.

WATER

Presented by Trustee Laing:

During the month of January, the water treatment facility treated 6,368,000 total gallons which is an average of 206,000 gallons per day.

All bacteriological samples for the month were collected and transported to Smith Environmental Laboratory, Hyde Park NY.

During the month of November, the water treatment plant used 60 gallons of sodium hypochlorite. The average daily use was 1.94 gallons per day

Open work orders, outstanding issues and completed work orders are on file.

Mayor Blundell met with Will of SWC to discuss signal and date problems and conversions.

HIGHWAY

The owner or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snowstorm (re: RHV Local Law #1-199; Section 165-1). At the direction of the Village Board of Trustees, the Village Highway Department may remove snow/ice, left uncleared at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (re: RHV Local Law #1-199; Section 165-48).

The Village Highway Department removed snow and ice from the General Business District on January 22, 2019. Assisting the Village with snow removal operations by providing labor and/or equipment included: Frank Vosburgh and Sons Excavating, Dave Vosburgh Excavating, Fastracs Excavating, Ed Stickle Excavating, Tom Legrand Excavating, and JS Anagnos Excavating. The Village Board of Trustees thanks the businesses and residents of this area for their patience and perseverance during these snow removal operations.

No revenue was generated from the sale of scrap metal during the month of January, 2019. Total revenue generated in FY2018-2019 is \$2,037.50. Since inception of the Scrap Metal Recycling Program in September, 2007, \$28,035.67 has been generated.

VILLAGE GREEN

The current balances of the Village Green Committee’s related budget accounts, as of January 31, 2019, are as follows:

Community Beautification – Contractual Expenses (#8510.4)

Balance\$ 2,666.50

Shade Tree – Contractual Expenses (#8560.4)

Balance\$ 2,350.00

Village Green Committee Checking Account

Balance\$ 4,454.92

There were no Village Green Committee Meetings held during the month of January, 2019.

Red Hook Sewer Project

Meetings were held on January 4, 10, 18 and 25, 2019 in the Red Hook Village Building. Kathryn Serra (C.T. Male), Victoria Polidoro (Rodenhausen Chale and Polidoro LLP), Ed Blundell and Brent Kovalchik attended. The following items were discussed:

- Reviewed invoices and reimbursement vouchers for consultants.
- Reviewed the status of approvals from regulatory agencies including:
 - o DCDOH: Emergency generation in the event of extended power outages.
Septic tank sizes for specific business and residential properties.
 - o USDA-RD: Reviewing steps for conditional approval, before all easements have been submitted (addressing comments from Gretchen Pinkell (USDA-RD NYS Acting Director of 1/4/19).
 - o NYSDEC: Addressing the transfer of the existing SPDES permit from Red Hook Commons Sewage Works Corporation to the Village of Red Hook.
Addressing the requirements to expand the existing WWTP to accommodate additional flow and discharge capacity.

An amended Basis of Design Report (Section 2.1 “Design Flow Calculation” was added) and submitted to NYSDEC and DCDOH on January 26, 2019.

Review and discuss the anticipated construction schedule pending regulatory agencies’ and funding agencies review and approval. The anticipated schedule is as follows: February – March, 2019. Advertising for Construction Estimates and Bid Proposals. Discuss length of Bidding Process and interim bid document review with perspective contractors.

April, 2019. Open and review of Bids/Estimates of Construction Costs. A two week review and approval process is required before C.T. Male makes a Notice to Recommend Contract Award to the Village Board of Trustees. A four-week period will follow to execute Construction Documents and Contractual Agreements.

June – July, 2019. Commence construction of the WWTP and distribution system.

September – October, 2020. Substantial Project Completion.

Review circumstances leading to the initiation of Eminent Domain Proceedings. Six remaining properties by four property owners have not submitted executed easements to the Village. The intent of Eminent Domain is not to take the entire property and buildings, but only the 10' right-of-ways and temporary construction easements.

Property owners who have not submitted signed and notarized easements include:

Pat Holden and Nabil Ayoub (Roasted Garlic/Red Hook Inn)

Michael Lueck (Charlie O's)

Vincent Zitz (Citgo)

Arvine (Bucky) Coon

Appraisals of the six remaining properties, which easements have not been received, have been initiated. The amounts to obtain right-of-ways and easements will be forwarded, with an initial offering, to the property owners who have not submitted their easements. The appraisals are being coordinated by Village attorneys (Rodenhausen Chale and Polidoro LLP).

January 4, 2019. A conference call was conducted with Lee Felshin (DCDOH) to review the status of the DCDOH review and approval for the Red Hook Sewer Project and issues regarding some Village properties. Ed Blundell and Brent Kovalchik participated.

January 4 and 25, 2019. Meeting with appraiser to review the status of the appraisals.

January 25, 2019. Meeting with Ed Dueker (Bard College Environmental and Urban Studies Program Director/Director of the Bard Center for the Study of Land, Air and Water) to review the status of the Red Hook Sewer Project and discuss future discussions with RHV Officials and Bard College students regarding future wastewater treatment technologies.

Red Hook Sewer Project – Phase II

A meeting was held on January 10, 2019 in the Red Hook Village Building with Dutchess County Legislator Christopher Munn to review the status of the Red Hook Sewer Project – Phase I and to review the Village's application for the Dutchess County Partnership for Manageable Growth Grant Program for the Red Hook Sewer Project Phase II. Ed Blundell and Brent Kovalchik attended.

The Village of Red Hook has requested \$500,000.00 to extend the Village Sewer Service Area from the Red Hook Commons WWTP south along South Broadway to the southern boundary of the Village. Phase II will include twenty-two properties and will enable the Town of Red Hook/DCWWA to connect to the Village's Sewer Service Area for the Town's Traditional Neighborhood District.

A conference call was conducted on January 10, 2019 to discuss the possibility of connecting a future Town of Red Hook/DCWWA Sewer District to the Village of Red Hook Sewer System and WWTP. Engineers from Tighe and Bond, Robert McKeon (RHT Supervisor), Harry Colgan (RHT Councilmember), Chris Munn (DC Legislator), Ed Blundell and Brent Kovalchik attended.

Red Hook Village Water Project – Phase II

C.T. Male submitted a control protocol for the pumps, located at the Village Well Field, to provide constant pressure pumping for when the elevated water storage tank is taken

off line and decommissioned on February 1, 2019. The protocol and control strategy was forwarded to the VRI (Red Hook Village Water Operator).

White Space Project

A meeting was held on January 10, 2019 in the Red Hook Village Building to discuss the possibility of providing Wi-Fi/Broad Band Service via “white space”, or unused VHS television channels to the Village and certain areas of the Town. This will provide a fixed band width and fixed center frequency available all of the time and more reliable than services currently provided for in the Village. Sara Ugolni (Director, Red Hook Community Center), Dawn Jardine (Director, Red Hook Public Library), David Groth (via telephone), Ed Blundell and Brent Kovalchik attended.

Intermunicipal Task Force

Charlie Laing and Brent Kovalchik – RH Village Representatives/Members

Meetings were held on January 4, 18 and 25, 2019 in the Red Hook Town Hall. The following items were discussed:

A consensus of the ITF may be that the Town should keep within the existing regulations and amend the current Bed and Breakfast Law, and/or not allow any non-owner occupied Short-Term Rentals in the Town of Red Hook. The discussions focused on the concepts of allowable uses under current law, as accessory uses and home occupations, and possible users allowable “as of right.”

Discussions of definitions of Short-Term Rentals to be applied continued. What is “owner-occupied,” primary residence, the concept of “hosted vs. non-hosted” rentals, and the further definitions of Bed and Breakfast vs. Boarding Houses vs. Lodging in various zoning districts within the Town of Red Hook.

January 14, 2019. Members of the ITF attended a workshop on Short-Term Rentals hosted by the Town of Rhinebeck Planning Board. Participants of the workshop discussed the following:

- Concepts of home sharing, hosted/non-hosted rentals and dedicated vacation rentals.

- Impacts of the local economy stimulated by social media access.
- Legality of regulating Short-Term Rentals (STR) under Municipal Home Rule Law.

- Considerations of commercial activity occurring in residential areas, locations of STR in specific residential districts, scale (number of rooms, size of property, etc.), defined uses (vacation, seasonal, long-term rentals: home occupation, owner occupied), manner of regulations, prohibitions of STR based on other municipal regulations and fees/taxes.

Reviewed a draft local law for the Town of Red Hook to implement the Extraction Working Group Recommendations. The objective of the Working Group is to implement the recommendations of the Town’s Comprehensive Plan regarding resource protection, and specifically aquifer protection, water resources for public supply, erosion and sediment control, extractive operations including soil mining, timber harvesting, and to study the secondary impacts of water withdrawal and surface extraction.

Community Preservation Fund (CPF) Advisory Board – Monthly Report
January, 2019 – Brent Kovalchik – RHV Representative/Member

There were no CPF Advisory Board Meetings held during the month of January, 2019.

The current balance of the Community Preservation Fund, as of January 31, 2019, is \$1,382,093.79.

Northern Dutchess Alliance (NDA) – Monthly Report
January, 2019 – Brent Kovalchik – RHV Representative/Member

A Northern Dutchess Alliance Meeting was held on January 4, 2019 in the Red Hook Village Building. The following items were discussed:

Discussed the mission, protocol and collaborative working model of Red Hook Together. Discussed how organizations can use the NDA Blueprint for Economic Development by using methods and procedures of Red Hook Together.
Discussed how Historic Red Hook is using the NDA Blueprint to grow its mission and financial strength as a case study for Northern Dutchess Communities.
Report on the status of hiring a new Project Director.
Discussed and coordinated the Annual Northern Dutchess Alliance Breakfast to be held at the Beekman Arms on March 8, 2019.

Town of Red Hook Local Waterfront Revitalization Program (LWRP) – Working Group – Monthly Report
January, 2019 – Brent Kovalchik – RHV Representative/Member

The LWRP Working Group met on January 22, 2019 in the Red Hook Town Hall. The following items were discussed:

Inventory and Analysis Appendix (Section II)

Overview

Existing Land Use

Agriculture

▪Public/Quasi-Public

Higher Density Residential

▪Recreation

Rural/Estate Residential

▪Water-Related Uses

Vacant

▪Water Enhanced Uses

Commercial

▪Analysis of Existing Land

Use

Educational and Institutional

Village of Red Hook Zoning Review Committee (RHV ZRC) – Monthly Report
January, 2019 – Ray Towle, Jay Trapp, and Brent Kovalchik – Members

There were no RHV ZRC Meetings held during the month of January, 2019.

Mayor Blundell

LED – lighting Mayor Blundell stated the maintenance of LED lighting must be re-bid.

Red Hook Fire Company

Fred Cartier submitted incident report for January 2019 – 18 Fire and 64 EMS

Procurement Policy – updates have been circulated and will be discussed at a workshop meeting.

Elections – Clerk Chiarella announced candidates who have submitted petitions. Justice, Jonah Triebwasser, Mayor, Ed Blundell, Trustee Brent Kovalchik, Trustee, Jay Trapp.

Crosswalks – NYS DOT Fast Grant – flashing lights – waiting for a 2nd resolution to be submitted.

Climate Smart Community Pledge - RESOLUTION 8-2019

Trustee Trapp read the submitted resolution

RESOLUTION 8- 2019 CLIMATE SMART COMMUNITY – RED HOOK

WHEREAS, the Village of Red Hook (hereinafter “local government”) believes that climate change poses a real and increasing threat to our local and global environments and is primarily due to the burning of fossil fuels; and

WHEREAS, the effects of climate change will endanger our infrastructure, economy and livelihoods; harm our farms, orchards, and ecological communities, including native fish and wildlife populations; spread invasive species and exotic diseases; affect drinking water supplies and recreational opportunities; and pose health threats to our citizens; and

WHEREAS, we believe that our response to climate change provides us with an unprecedented opportunity to save money, and to build livable, energy-independent and secure communities, vibrant innovation economies, healthy and safe schools, and resilient infrastructures; and

WHEREAS, we believe the scale of greenhouse gas (GHG) emissions reductions required for climate stabilization will require sustained and substantial efforts; and

WHEREAS, we believe that even if emissions were dramatically reduced today, communities would still be required to adapt to the effects of climate change for decades to come,

IT IS HEREBY RESOLVED that the Village of Red Hook, in order to reduce greenhouse gas emissions and adapt to a changing climate, *adopts the New York State Climate Smart Communities pledge, which comprises the following ten elements:*

- 1) Build a climate-smart community.**
- 2) Inventory emissions, set goals, and plan for climate action.**
- 3) Decrease energy use.**
- 4) Shift to clean, renewable energy.**
- 5) Use climate-smart materials management.**
- 6) Implement climate-smart land use.**
- 7) Enhance community resilience to climate change.**
- 8) Support a green innovation economy.**
- 9) Inform and inspire the public.**
- 10) Engage in an evolving process of climate action.**

Mayor Blundell made a motion to approve resolution 8-2019 as submitted.

Trustee Trapp seconded this motion. All were in favor.

Mayor Blundell made a motion to cancel the monthly workshop scheduled for February 21st and schedule budget workshops every Thursday from February 28 through April 4th.

Trustee Trapp seconded this motion. All were in favor.

RESOLUTION 7-2019 – TAX CAP

Resolution to Set Public Hearing – 2019-2020 Tax Cap Over-Ride

Whereas the Village of Red Hook may require an enabling local law to allow a tax cap over-ride for the upcoming fiscal year 2019-20;

Whereas the final version of previous budgets has remained within the requisite tax cap;

Whereas there may be a need to override the tax cap as Local Law in 2019;

Therefore be it resolved the Village Board will schedule a public hearing on the tax cap over-ride law for March 11, 2019 at 7 pm to consider a tax cap override; and the Clerk will publish notice in the Kingston Freeman.

Mayor Blundell made a motion to approve resolution 7-2019 as submitted. Trustee Trapp seconded this motion. All were in favor.

Mayor Blundell stated the Village will obtain a Perm 33c for the Red Hook Fireman's Parade.

Mayor Blundell made a motion to approve the lease with NYCOMCO for 6 refurbished radios for the highway department. Radios will be installed in vehicles for \$ 150.00 monthly with an annual cost of \$ 1,800.00. (3 year lease) Trustee Trapp seconded this motion. All were in favor.

Mayor Blundell made a motion to schedule a meeting on February 19th for Resolution 9-2019 - Eminent Domain. Trustee Trapp seconded this motion. All were in favor.

PUBLIC COMMENT

George Beekman – In regards to the procurement policy – he is in favor of shopping locally and not in favor of Amazon.

George is also not in favor of Climate Smart Community.

Mayor Blundell made a motion to pay bills after audit. Trustee Trapp seconded this motion. All were in favor.

Mayor Blundell made a motion to adjourn the meeting at 8:35 pm. Trustee Norris seconded this motion. All were in favor.

Submitted by,

Cynthia Chiarella
Clerk/Treasurer

