

VILLAGE OF RED HOOK  
MONTHLY BOARD MEETING  
MARCH 11, 2019

Present: Mayor Blundell, DM Kovalchik, Trustee Norris, Trustee Laing and Trustee Trapp were absent. Clerk Treasurer Chiarella was present.

**PUBLIC HEARING 7:00 PM – 2 % TAX CAP**

Mayor Blundell opened the Public Hearing at 7 pm. DM Kovalchik seconded. All were in favor.

Mayor Blundell stated once again NYS is requiring a 2 % tax cap. Currently the Village should be able to stay within the limit. There were no public comments.

**REGULAR SESSION**

Mayor Blundell made a motion to approve minutes from February 11, 19, 28 and March 7th. Trustee Norris seconded this motion. All were in favor.

**TREASURER REPORT** - Submitted by Treasurer Chiarella

**ACCOUNT BALANCES**

General Fund	\$ 315,166.16
Water Fund	\$ 267,134.14
Trust and Agency	\$ 32,588.58
Material Mgt.	\$ 591.46
Petty Cash	\$ 68.70
Village Green	\$ 4,454.92
Health Insurance	\$ 5,311.69
Sewer Fund	\$ 17,300.00
Capital Fund	\$ 00.00

**MONTHLY EXPENSES**

General Fund	\$ 133,792.09
Water Fund	\$ 101,135.71
Trust & Agency	\$ 32,588.88
Material Mgt.	\$ 3,071.88

Mayor Blundell made a motion to accept the Treasurer's report as submitted. DM Kovalchik seconded this motion. All were in favor.

## **POLICE**

	Red Hook	Town of Red Hook	Tivoli
Incidents: 342	25	86	6
UTT's: 109	78	(3)	31
Arrests: 25	16	9	

Red Hook Fire Department - 87 calls

Mayor Blundell stated he attended a NDA breakfast and Red Hook Together and Historic Red Hook were honored.

A Red Hook Police Officer had a vehicle accident, Officer is ok. Not sure if car is a total loss yet.

## **PLANNING AND ZONING**

Building Permits - 6

Certificates of Occupancy - 1

Certificate of Compliance- 1

Municipal Searches - 2

Order to Remedy -2

Stop Work Order - 1

\$ 2,489.00 was collected in fees.

## **EVENTS:**

Our annual Egg Scramble will be Saturday, April 13, at 11 am at the Linden Avenue Middle school, with the hunt starting at noon. Crafts, face painting and raffles. An adaptive egg hunt will be held at 1pm, please contact the Red Hook Public Library to register for the adaptive egg hunt. Rain date is Saturday, April 20

Apple Blossom Day will be Sat, May 11, from 10-4. This event is run by the Red Hook Rotary. For more information, please visit them on facebook or at [redhookrotaryclub.org](http://redhookrotaryclub.org).

Hardscrabble Day will be Saturday, September 21. If you would like to help on our committee, please contact Ed Blundell or myself.

## **MATERIALS MANAGEMENT:**

As we've indicated before, we have had to go back to separating recycling due to global issues. Due to popular demand, we will be making our schedule easier to follow in April. Every other week, we will have commingled. The alternating weeks we will pick up both paper and cardboard. Please note the cardboard must be separated from the paper as these will be collected separately on our trucks. As a silver lining in this, we are no longer being charged for recycling. For the month of February, we had 7.44 tons of garbage and 2.94 tons of recycling. We paid out \$ 800.79 and collected \$ 2,124.00 in garbage tags.

Paper and cardboard will be every other week but must be separated.

## **WATER**

During the month of February, the water treatment facility treated 6,670,000 total gallons, which is an average of 238,200 gallons per day.

All bacteriological samples for the month were collected and transported to Smith Environmental Laboratory, Hyde Park NY.

During the month of November, the water treatment plant used 35 gallons of sodium hypochlorite. The average daily use was 1.25 gallons per day.

Mayor Blundell stated he met with Delaware Engineering DPC to discuss hiring them to oversee and to advise the water department. There are still several open work orders.

## **HIGHWAY**

DM Kovalchik made a motion to authorize Village Green Members to prune young trees in Memorial Park instead of the Highway Department. Mayor Blundell seconded this motion. All were in favor.

The Village's Snow Ordinance is currently in effect until March 31, 2019. No parking is permitted on Village Streets from 11:00pm to 6:00am and on NYS Highways (Route 199 (Market Street) and Route 9 (Broadway)) from 2:00am to 6:00am (re: Local Law #4 of 6/19/14; Section 190-28A; 190-28B). When snow and ice removal operations are underway, any vehicle parked or abandoned on any street, may be removed by, or under the direction of, the Red Hook Village Police Department or any responding law enforcement agency. Costs associated with vehicle towing and storage will be charged to the vehicle's owner(s).

The owner or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snowstorm (re: RHV Local Law #1-199; Section 165-1). At the direction of the Village Board of Trustees, the Village Highway Department may remove snow/ice, left un-cleared, at a cost of \$2.00 per linear foot.

This cost will be assessed and collected with the next tax levy (re: RHV Local Law #1-199; Section 165-48).

No revenue was generated from the sale of scrap metal during the month of February, 2019. Total revenue generated in FY2018-2019 is \$2,159.60. Since inception of the Scrap Metal Recycling Program in September, 2007, \$28,157.77 has been generated.

### **VILLAGE GREEN**

The current balances of the Village Green Committee's related budget accounts, as of February 28, 2019, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)  
Balance .....\$ 2,666.50
  
- Shade Tree – Contractual Expenses (#8560.4)  
Balance .....\$ 2,350.00
  
- Village Green Committee Checking Account  
Balance .....\$ 4,454.92

A Village Green Committee Meeting was held on February 23, 2019 in the Red Hook Village Building. David Pearson, Kathy Pearson, Brenda Cagle and Brent Kovalchik attended. The following items were discussed:

- Tree orders for the Annual Spring Planting and Arbor Day Celebration, to be held in May, 2019 are being requested by the nursery.
- Possible tree sites and tree species were discussed.
- VGC Officers were tasked to seek permission from property owners to plant trees on their adjoining Village right-of-ways.

Residents or businesses with the Village of Red Hook interested in having a tree planted can contact David Pearson, Brent Kovalchik or the Village Clerk's Office.

### **Red Hook Sewer Project**

Meetings were held on February 1, 8 and 15, 2019 in the Red Hook Village Building. Kathryn Serra (C.T. Male), Victoria Polidoro (Rodenhausen Chale and Polidoro LLP), Ed Blundell and Brent Kovalchik attended. The following items were discussed:

- Procedures and approved regulatory agency reviews to attain a "conditional" approval from USDA-RD to initiate advertisement of Request for Bids/Estimate of Construction Costs.
- Reviewed the following documents:
  - January 17, 2019 – C.T. Male submitted a letter to NYSDEC clarifying the SPDES permit flows and water use requested (Aparna Roy, Rebecca Christ, Benhanu Gonfa, Lorraine Holdridge).
  - January 25, 2019 – C.T. Male followed up with NYSDEC regarding 1/17/19 clarification letter.

- January 26, 2019 – C.T. Male forwarded the Basis of Design Report to NYSDEC (Aparna Roy, Lorraine Holdridge) with amendments to Section 2.1 “Design Flow Calculations”).
- February 8, 2019 – C.T. Male forwarded the Red Hook Sewer Process Diagram for the SPDES Permit for both the existing RH Commons and proposed new WWTP, and the Flow Diagram for the transfer and amendments of the existing SPDES Permit for the RHV WWTP to NYSDEC (Aparna Roy).
- February 8, 2019 – RHV forwarded Resolution 5-2019 (Sewer Apportionment), Resolution to Finalize Apportionment (of 3/12/18) to USDA-RD (Gretchen Pinkel) for compliance with item #13 on the Letter of Conditions.

Kathryn Serra (C.T. Male) and Ed Blundell met with DCDOH engineers, Ron Hicks (DC Assistant Executive) and a representative from the Orenco Company (STEP system manufacturer) on February 13, 2019 to review DCDOH comments of February 12, 2019.

- Dutchess County Department of Behavioral and Community Health (DCDOH) submitted amended comments to be addressed to C.T. Male on February 22, 2019.

The Village Board of Trustees approved a “resolution” Authorizing Commencement of Eminent Domain Proceedings Relating to Easements Required for the Construction of the Village of Red Hook Sewer Project” at a special meeting held on February 19, 2019 in the Red Hook Village Building. Eminent Domain Proceedings will be initiated for the following property owners:

- Germaine A. Coon and Arvine V. Coon, Jr. (34 East Market Street)
- Michael C. and Victoria Lueck (25-23 East Market Street)
- Vincent P. Zitz (64-66 East Market Street)

### **Red Hook Village Water Project – Phase II**

C.T. Male forwarded the control protocol for the pumps for when the elevated water storage tank (Tower Street) is taken off-line on February 1, 2019.

- a. VRI Environmental System (RHV Water Operator) responded, with questions regarding the SCADA System logic, utilization of VFDs and further actions to acquire estimates to program/coordinate pump and VFD controls on February 7, 2019.

### **Intermunicipal Task Force (ITF)**

Charlie Laing and Brent Kovalchik – RH Village Representatives/Members  
The ITF met on February 1, 8, 15 and 22, 2019 in the Red Hook Town Hall. Michele Greig (RHT Planner) met with the ITF on February 1, 2019. The following items were discussed:

- Reviewed/discussed proposed amendments to the RH Town Zoning Law regarding the regulation of Short Term Rentals (STR), including:
  - Zoning District Restrictions
  - Registration/Permits (Annual Operating Permits)
  - Enforceability

- Review of existing Home Occupation and Bed and Breakfast regulations in the RH Town Zoning Code
- Review comments from the RH Town Economic Development Committee

The Village Green Committee has requested that the Village Board grant permission to prune the younger trees in Richard Abrahams Memorial Park.

Town of Red Hook Zoning Review Committee (RHT - ZRC) – Monthly Report  
February, 2019 – Brent Kovalchik – RHV Representative/Member

There were no RHT - ZRC Meetings held during the month of February, 2019.

Community Preservation Fund (CPF) Advisory Board – Monthly Report  
February, 2019 – Brent Kovalchik – RHV Representative/Member

There were no CPF Advisory Board Meetings held during the month of February, 2019.

Cat Viega (RHT Trails Committee) and Brent Kovalchik met with RHT Supervisor, Robert McKeon, on February 22, 2019 in the Red Hook Town Hall to discuss use of CPF for a possible new trail in the Village of Red Hook.

The current balance of the Community Preservation Fund, as of February 28, 2019, is \$1,412,909.01.

Saw Kill Watershed Community (SKWC) – Monthly Report  
February, 2019 – Brent Kovalchik – RHV Trustee Representative

There were no SKWC Meetings held during the month of February, 2019.

Northern Dutchess Alliance (NDA) Executive Committee – Monthly Report  
February, 2019 – Brent Kovalchik – RHV Representative/Member

A NDA Executive Committee Meeting was held on February 1, 2019 in the Red Hook Village Building. The following items were discussed:

- Search for a new consulting Project Director continues.
- Finalized plans for speakers, award recipients and committee tasks for the Northern Dutchess Alliance Annual Breakfast to be held on March 7, 2019, from 7:30 – 9:00am at the Beekman Arms in Rhinebeck, NY.

**Town of Red Hook Local Waterfront Revitalization Program (LWRP) – Working Group – Monthly Report**  
February, 2019 – Brent Kovalchik – RHV Representative/Member

There were no LWRP – Working Group Meetings held during the month of February, 2019.

## REGULAR BUSINESS

- Procurement Policy – changes have been submitted to council for review
- Election update – Clerk Chiarella stated elections will be March 19<sup>th</sup> from noon -9 pm – Mayor, Justice and 2 Trustee position are all uncontested.
- RESOLUTION 11-2019 – FAST Grant \$ 88,000

A meeting of the Village of Red Hook was convened in public session at the Village Hall, 7467 South Broadway, red Hook NY on March 11, 2019. The meeting was called or order by Mayor Blundell and, upon roll being called, the following were present:

The following Resolution was offered by Ed Blundell, seconded by Brent Kovalchik, to wit:

### **RESOLUTION 11-2019 ACKNOWLEDGING REVIEW – NYS DOT DOCUMENTS – Mid Block Crosswalk Lighting and Signs**

WHEREAS, the Village of Red Hook is interested in completing the task with NYS DOT with regard to the FAST grant to get a project underway to upgrade the mid-block crosswalks; and

WHEREAS, the DOT sent along template resolution that has been modified by the Village and its counsel and

WHEREAS, the DOT has approved the text edits as submitted by the Village; and

WHEREAS, there are additional documents for the Village and its attorney to review and sign to get the project bid by DOT; and counsel has reviewed, approved and counter-signed the documents.

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Red Hook and the Mayor is hereby authorized to execute the documents associated with the project.

Mayor Blundell made a motion to approve Resolution 11-2019. DM Kovalchik seconded this motion. All were in favor.

### **NYS DOT ADMINISTERED PROJECT RESOLUTION NUMBER: 12-2019**

**Authorizing the implementation and funding 100% of the costs of an eligible transportation federal-aid project and state-aid project, to fully fund the local share of federal- and state-aid eligible and ineligible project costs.**

WHEREAS, a project for the **Village of Red Hook ADA Pedestrian**



\_\_\_\_\_ at a meeting duly called and held at the  
\_\_\_\_\_ on \_\_\_\_\_ by the required and necessary  
vote of the members to approve the Resolution.

WITNESS My Hand and the Official Seal of the Village of Red Hook, New York, this  
\_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Clerk, Village of Red Hook

Mayor Blundell made a motion to approve resolution 12-2019 as submitted. DM  
Kovalchik seconded this motion. All were in favor.

LOCAL LAW 2-2019

Local Law No. \_\_\_\_\_ of the year 2019

Village of Red Hook, County of Dutchess

**A local law authorizing a property tax levy in excess of the limit established in  
General Municipal Law §3-c**

**Section 1. Legislative Intent**

It is the intent of this local law to allow the Village of Red Hook to adopt a budget for the  
fiscal year commencing June 1, 2019 that requires a real property tax levy in excess of  
the "tax levy limit" as defined by General Municipal Law § 3-c.

**Section 2. Authority**

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c,  
which expressly authorizes a local government's governing body to override the  
property tax cap for the coming fiscal year by the adoption of a local law approved by a  
vote of sixty percent (60%) of said governing body.

**Section 3. Tax Levy Limit Override**

The Board of Trustees of the Village of Red Hook, County of Dutchess, is hereby  
authorized to adopt a budget for the fiscal year commencing June 1, 2019 that requires  
a real property tax levy in excess of the amount otherwise prescribed in General  
Municipal Law §3-c.

**Section 4. Severability**

If a court determines that any clause, sentence, paragraph, subdivision, or part of this  
local law or the application thereof to any person, firm or corporation, or circumstance is  
invalid or unconstitutional, the court's order or judgment shall not affect, impair, or  
invalidate the remainder of this local law, but shall be confined in its operation to the

clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

### **Section 5. Effective date**

This local law shall take effect immediately upon filing with the Secretary of State.

Mayor Blundell made a motion to approve Local Law 2-2019 as submitted. DM Kovalchik seconded this motion. All were in favor.

### **BUDGET DISCUSSION**

Mayor Blundell stated there is a possibility there may be to AIM funds – currently the Village receives \$ 9,600. Material Management budget will be moved into the General Fund. The Village has a prior year fund balance carry over that can be used in this budget.

### **RESOLUTION 13-2019**

BODY ARMOR –

FUNDING STATEMENT WITH RESOLUTION – Line of Credit and Grant

Whereas the Village of Red Hook Board has received grant to purchase body armor via the Office of NYS Senator Serino, has researched and reviewed options with it's police department, and complied with purchasing obligations with a state contract supplier; and

Whereas, the village selected KVI Uniforms & Equipment, Middletown, NY to supply and fit the officers for a cost of \$10,798.28.

Whereas, the Village will utilize a purchase order to make the order and list the state contract number; and

Whereas, the grant is a reimbursement style grant and the Village will incur the costs and then submit for payment to NYS;

Whereas the Village also has a line of credit with Salisbury Bank at 3.0% interest;

Therefore, be it resolved the village Treasurer is authorized to utilize the line of credit from Salisbury Bank to pay the direct costs. The Mayor and/or Treasurer are authorized to exercise the line of credit up to the amount of the purchase costs, up to \$12,500. With line of credit option utilized, the Village will use grant receipt amounts, donations and budget lines to pay down the line of credit accordingly and reduce the amount borrowed from Salisbury Bank to a \$0 balance for this activity.

Mayor Blundell made a motion to approve resolution 13-2019 as submitted. DM Kovalchik seconded this motion. All were in favor.

SEWER USE LAW- 135 easements with 3 still holding for signature – currently sewer hook up charges are at no cost to residents. Considering modifying the sewer use law to add a cost to remaining eminent domain residents. This is causes the hook up to delay. This will be reviewed by council and discussed at a later date. Mayor Blundell made a motion to approve council to look into the potential modifications in the sewer use law. DM Kovalchik seconded this motion. All were in favor.

## **PUBLIC COMMENT**

George Beekman asked when a resident has a car accident why are they not allowed to use their own tow company. Recently there had been an accident and Red Hook Police stated they had to order a tow from a rotation list. Mayor Blundell stated people should be able to use their own tow truck.

George questioned who will maintain the blinker crossing lights. Mayor Blundell stated the Village will replace batteries when needed.

Mayor Blundell made a motion to pay bills. DM Kovalchik seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 8:30. Mayor Blundell seconded this motion. All were in favor.

Submitted by,

Cynthia Chiarella  
Clerk/Treasurer